



Wauwatosa, WI

Board of Public Works

Meeting Minutes

Wednesday, May 13, 2026

9:00 AM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Attorney Tate called the meeting to order at 9:01 am.

ROLL CALL

Excused 2 Member - Development Director Mark Hammond
Member - Finance Director John Ruggini

Remote 6 Member - Building & Safety Manager Stefanie Escobedo
Member - City Clerk Deyanira Nevarez
Member - City Attorney Jennifer Tate
Alternate Member Peter Loeffel
Alternate Member Beth Mbow
Melissa Dolan

Also present: Maggie Anderson, Senior Civil Engineer; Mary Boettcher, Admin Support Specialist; Jessica Henderson, Civil Engineer II; Mahmoud Jassar, Assistant Construction Manager; Zach Kessler, Director of Municipal Services; Jennifer Schroeder, Senior Civil Engineer; Dave Simpson, Director of Public Works; Mike Steiner, Assistant City Engineer; Boris Veleusic, City Engineer; all appeared remotely and represented the City of Wauwatosa.

APPROVAL OF MINUTES

1. Approval of Minutes from the April 22nd, 2026 Regular Meeting [26-0816](#)
RESULT: APPROVED
MOVER: Deyanira Nevarez
SECONDER: Stefanie Escobedo
Aye: 5 Escobedo, Nevarez, Tate, Loeffel, and Mbow
Excused: 3 Hammond, Ruggini, and Dolan

NEW BUSINESS

1. Consideration of application for sidewalk café permit by Jordan Cole, [26-0792](#)
North 48 MKE LLC, d/b/a North 48 Bar, 7603 W. State Street

Recommendation: Common Council
RESULT: RECOMMENDED FOR APPROVAL
MOVER: Deyanira Nevarez

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- SECONDER:** Beth Mbow
- Aye:** 5 Escobedo, Nevarez, Tate, Loeffel, and Mbow
- Excused:** 3 Hammond, Ruggini, and Dolan
2. Consideration of application for Street Vendor permit by Country Fresh Farms for the sale of frozen meat in the Lowe's parking lot, 12000 W. Burleigh Street, between May 20-24, 2026 [26-0848](#)
- RESULT:** APPROVED
- MOVER:** Stefanie Escobedo
- SECONDER:** Peter Loeffel
- Aye:** 5 Escobedo, Nevarez, Tate, Loeffel, and Mbow
- Excused:** 3 Hammond, Ruggini, and Dolan
3. Consideration of application for Street Vendor permit by Homestead Steaks d/b/a Stampede Ranch, for the sale of prepackaged frozen meats in the Mayfair Mall parking lot, 2500 N. Mayfair Road, between May 22 - 26, 2026 [26-0852](#)
- RESULT:** APPROVED
- MOVER:** Jennifer Tate
- SECONDER:** Stefanie Escobedo
- Aye:** 5 Escobedo, Nevarez, Tate, Loeffel, and Mbow
- Excused:** 3 Hammond, Ruggini, and Dolan
4. Request to utilize a portion of the City Hall parking lot for Wauwatosa Green Summer education, outreach and plant distribution. [26-0808](#)
- RESULT:** APPROVED
- MOVER:** Beth Mbow
- SECONDER:** Stefanie Escobedo
- Aye:** 6 Escobedo, Nevarez, Tate, Loeffel, Mbow, and Dolan
- Excused:** 2 Hammond, and Ruggini
5. Request from the Engineering Division for approval of the Relocation Order and Acquisition Plat for the reconstruction of W. North Ave. from Met to Wee Ln. to Wauwatosa Ave. which includes two bridge replacements over the Menomonee River (CIP Projects #2301 & #1127). [26-0847](#)
- Recommendation:* Common Council
- RESULT:** RECOMMENDED FOR APPROVAL
- MOVER:** Melissa Dolan
- SECONDER:** Peter Loeffel
- Aye:** 6 Escobedo, Nevarez, Tate, Loeffel, Mbow, and Dolan
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- Excused:** 2 Hammond, and Ruggini
6. Consideration of request by Engineering Division for the execution of an Intergovernmental Cooperation Agreement (ICA) with the Milwaukee Metropolitan Sewerage District (MMSD) for the Schoonmaker Creek Watershed Modeling [26-0849](#)
- RESULT:** APPROVED
MOVER: Jennifer Tate
SECONDER: Stefanie Escobedo
- Aye:** 6 Escobedo, Nevarez, Tate, Loeffel, Mbow, and Dolan
- Excused:** 2 Hammond, and Ruggini
7. Request for approval of contract modification for Contract 25-01 Wisconsin Avenue & 70th Street Improvements [26-0754](#)
- Recommendation:* Common Council
- RESULT:** RECOMMENDED FOR APPROVAL
MOVER: Melissa Dolan
SECONDER: Deyanira Nevarez
- Aye:** 6 Escobedo, Nevarez, Tate, Loeffel, Mbow, and Dolan
- Excused:** 2 Hammond, and Ruggini
8. Request for approval of Final Payment for Contract 24-61/Project 6216 DPW Incinerator Building Demolition [26-0827](#)
- Recommendation:* Common Council
- RESULT:** RECOMMENDED FOR APPROVAL
MOVER: Peter Loeffel
SECONDER: Jennifer Tate
- Aye:** 6 Escobedo, Nevarez, Tate, Loeffel, Mbow, and Dolan
- Excused:** 2 Hammond, and Ruggini
9. Consideration of request for a variance to City Code section 8.44.090 for a driveway approach width greater than 30 feet at Fire Station 53 on W Innovation Drive [26-0850](#)
- RESULT:** APPROVED
MOVER: Peter Loeffel
SECONDER: Jennifer Tate
- Aye:** 6 Escobedo, Nevarez, Tate, Loeffel, Mbow, and Dolan
- Excused:** 2 Hammond, and Ruggini
10. Consideration of a waiver of the competitive bidding process for the 2026 Aggregate Sealcoating Program, and approval of Contract Change Order #1 to Contract 25-18 with Scott Construction, Inc. to add the [26-0851](#)
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2026 aggregate sealcoating work in the amount of \$203,941.98.

Recommendation: Common Council

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan

SECONDER: Beth Mbow

Aye: 6 Escobedo, Nevarez, Tate, Loeffel, Mbow, and Dolan

Excused: 2 Hammond, and Ruggini

11. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract

[26-0817](#)

RESULT: APPROVED

MOVER: Melissa Dolan

SECONDER: Deyanira Nevarez

Aye: 5 Escobedo, Nevarez, Tate, Loeffel, and Mbow

Excused: 2 Hammond, and Ruggini

Recused: 1 Dolan

ADJOURNMENT

Meeting adjourned at 9:35 am.