

**St. John's Evangelical Lutheran Church
7809 Harwood Ave.
Wauwatosa, WI 53213**

***Project Narrative/Plan of Operation
Conditional Use Permit
June 2023***

- Owner/Name of business:
 - St. John's Evangelical Lutheran Church
414-258-7831
Contact: Jonathan Johnson, Dan Schmal
- Project Manager:
 - MSI General
P.O. Box 7, Oconomowoc, WI 53066
262-367-3661
Contact: John Kutz, Vice President – Director of Sales
- The proposed use of the land, building and/or structures:
 - Proposed 3,925 SF building addition to the existing church/narthex to provide additional church office space, larger accessible restrooms, and a larger narthex for gathering before/after church services. The church will also remove an existing house on the property currently being used for a parsonage in order to gain additional space for parking. Additional parking spaces near the main entrance will be provided along with a covered canopy for visitors to be dropped.
- Plan of Operation:
 - Monday-Friday = Church Office employees; Sunday = Church Services for the entire congregation
- Hours of Operation:
 - 9am – 3pm Weekdays, 5pm - 8pm Saturday, 7:30am – 12 pm Sunday
- Outdoor:
 - Parking lot expansion for staff and guests with additional ADA stalls; covered canopy
- Total number of employees:
 - 8 total church employees during the week; approximately 300 members typical from the congregation for church services
- Number size and type of all vehicles associated with the use:
 - Employee vehicle parking during the weekdays, visitor parking during evenings and Sunday Services, dumpster service weekly during the day

- Expected starting and completion dates of construction:
 - Fall 2023 – Summer 2024
- Proposed phasing of the project if appropriate
 - Project is not planned to be phased at this time
- Resolution or mitigation of any hazardous or adverse impacts
 - none
- Surrounding land uses
 - St. John's Evangelical Lutheran School, residential single family homes, shared parking lot with Aurora HealthCare



(Owner's Signature)

6/3/23

(Date)