



Wauwatosa, WI

Board of Parks and Forestry

Commissioners

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, January 21, 2025

8:00 AM

Zoom Only:
<https://servetosa.zoom.us/j/89630023532>,
Meeting ID: 896 3002 3532

CALL TO ORDER

Meeting was called to order at 8:02AM

ROLL CALL

Absent 1 Alderperson Liaison Robin Brannin
Remote 4 Commissioner, Chair Tom Ertel
Commissioner Steve Berg
Commissioner Kiara Caldwell
Commissioner Jurian Misawa Yee

APPROVAL OF MINUTES

1. Meeting Minutes Nov 19, 2024

[25-0105](#)

Attachments: [Minutes](#)

RESULT: APPROVED

MOVER: Kiara Caldwell

SECONDER: Steve Berg

Aye: 4 Ertel, Berg, Caldwell, and Misawa Yee

MONTHLY REPORTS AND PARK UPDATES

This section includes monthly reports and updates on user groups, policies, and projects.

1. Monthly Report December 2024

[25-0104](#)

Attachments: [Monthly Report - New](#)

The Parks and Forestry Superintendent reviewed the monthly report with the board.

RESULT: INFORMATIONAL ONLY

2. Update on Muellner Building Renovations

[25-0113](#)

The Parks and Forestry Superintendent gave an update on the Muellner Building renovations to the board.

RESULT: INFORMATIONAL ONLY

3. Update on Firefly Grove Park Completion [25-0109](#)

The Parks and Forestry Superintendent gave an update on the Firefly Grove Park project.

RESULT: INFORMATIONAL ONLY

4. Update on Park & Open Space Public Survey [25-0110](#)

The Parks & Landscape Manager gave an update on the on the Park & Open Space Public Survey.

RESULT: INFORMATIONAL ONLY

5. Update on Hart Park Track Resurfacing [25-0111](#)

The Parks and Forestry Superintendent gave an update on the on the Hart Park Track Resurfacing Project.

RESULT: INFORMATIONAL ONLY

6. Park User Feedback [25-0112](#)

Tom Ertel decided to present the feedback he received from park users at a different meeting.

RESULT: INFORMATIONAL ONLY

NEW BUSINESS

1. Increase the Rental Restricted Replacement Fund Cap [25-0106](#)

Attachments: [20250115_155238 1](#)

The Public Works Director and the Parks and Forestry Superintendent discussed the process of how to request a Rental Restricted Replacement Fund Cap Increase.

RESULT: INFORMATIONAL ONLY

2. Establish a Restricted Fund from Muellner Building Rental Revenues [25-0107](#)

Attachments: [20250115_155238 2](#)

The Public Works Director and the Parks and Forestry Superintendent discussed the process of how to request a Rental Restricted Replacement Fund Cap Increase.

RESULT: INFORMATIONAL ONLY

3. Maintenance Plan for Firefly Grove Park [25-0108](#)

Attachments: [20250115_155238 3](#)

The Parks and Forestry Superintendent reviewed the maintenance plan for Firefly Grove Park.

RESULT: INFORMATIONAL ONLY

ADJOURNMENT

The meeting was adjourned at 8:48 AM