

# \*2026 Proposed Schedule\*



CITY OF WAUWATOSA

## BUILDING & SAFETY DIVISION

7725 WEST NORTH AVENUE, WAUWATOSA, WISCONSIN 53213

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The Design Review Board reviews and approves the exterior design and aesthetic aspects of commercial projects and new residential homes. The Board's purpose is to promote quality design, visual continuity, and architectural integrity that enhance the overall appearance, character, and property values of Wauwatosa's neighborhoods.

Applicants are encouraged to come before the Board early in the design process to gain initial feedback before preparing and submitting a complete set of plans. Applicants or their representatives are required to attend the meeting to address any questions or concerns from the Board. Meetings are held at City Hall, 7725 West North Avenue, Wauwatosa, Wisconsin, at 7:00 p.m. on the first and third Thursdays of each month (unless otherwise noted). Application deadlines can be found in the schedule below.

### How to Apply:

Applications must be submitted online through the Customer Service Portal and include the following. Incomplete submittals will not be accepted.

- One digital copy of the plans (to scale), showing all elevation.
- One digital copy of the land survey (to scale) and site plan with the proposed structure, including dimensions and distances from lot lines. Required for building additions and new construction
- Photographs of the existing front elevation and the affected area to be built
- One digital copy of scaled drawings of the building elevations showing fenestration, materials, and landscaping
- One digital copy of exterior lighting plans, including lamp types, light pattern, and fixture style
- One digital copy of samples of all exterior materials affected by the project, and physical samples dropped off at the Building and Safety Division
- Colored rendering of the proposed project
- One full-size (24" x 36") printed copy of the complete submittal
- Design development plans may be required for larger or more complex projects

Updated materials and printed copies may be provided on the day of the meeting for resubmittals only

### Submission Deadline:

All applications and submittals must be completed online by the deadline listed in the meeting schedule. For an additional fee of \$150, applicants may submit plans as late as the Monday before the scheduled meeting date.

### Application Fee:

A non-refundable \$250 application fee is due at the time of online submission.

12:00 PM APPLICATION DATE	7:00 PM MEETING DATE	12:00 PM APPLICATION DATE	7:00 PM MEETING DATE
January 1, 2026	* January 8, 2026	June 25, 2026	July 2, 2026
January 15, 2026	*January 22, 2026	July 9, 2026	July 16, 2026
January 29, 2026	February 5, 2026	July 30, 2026	August 6, 2026
February 12, 2026	February 19, 2026	August 13, 2026	August 20, 2026
February 26, 2026	March 5, 2026	August 27, 2026	September 3, 2026
March 12, 2026	March 19, 2026	September 10, 2026	September 17, 2026
March 26, 2026	April 2, 2026	September 24, 2026	October 1, 2026
April 9, 2026	April 16, 2026	October 8, 2026	October 15, 2026
April 30, 2026	May 7, 2026	October 29, 2026	November 5, 2026
May 14, 2026	May 21, 2026	November 12, 2026	November 19, 2026
May 28, 2026	June 4, 2025	November 26, 2026	December 3, 2026
June 11, 2026	June 18, 2025	December 10, 2026	December 17, 2026