



Wauwatosa, WI

Government Affairs Committee

Meeting Agenda - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, June 11, 2024

6:30 PM

Council Chambers and Zoom:
<https://servetosa.zoom.us/j/82923188685>,
Meeting ID: 829 2318 8685

Regular Meeting

HYBRID MEETING INFORMATION

Members of the public may observe and participate in the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

ROLL CALL

GOVERNMENT AFFAIRS COMMITTEE ITEMS

1. Consideration of request by the Wauwatosa Commission for Persons with Disabilities to display the National Disability Flag at City Hall from July 22, 2024 through July 29, 2024 [24-0878](#)
2. Consideration of application for Special Event Permit - Applicant: Chris Barlow, Tosa Village BID, Event Name: Village Al Fresco, Location: W. State Street between Underwood and Wauwatosa Avenue, Date/Time: July 30, 2024, 5:30 PM - 8:30 PM [24-0875](#)
3. Consideration of application for Fireworks User Permit by Padi Kong, Wauwatosa School District, for the property address located at 11400 W. Center Street, Wauwatosa West High School football field, for Tosa West homecoming fireworks show on October 4, 2024 from 9:15 PM - 9:45 PM [24-0869](#)
4. Consideration of application for a new Reserve "Class B" liquor license by Lion's Tail Brewing Co. LLC, d/b/a Lion's Tail Brewing Co., 8520 W. North Avenue, Alexander Wenzel - Agent, for the period ending June 30, 2025 [24-0873](#)
5. Consideration of Class A/B/C alcohol license renewal applications for the 2024-2025 license period [24-0871](#)
6. Consideration of renewal and new applications for certain licenses for the 2024-2025 licensing period: Amusement Arcade, Theaters [24-0874](#)

UNFINISHED BUSINESS

1. Consideration of change to Council and Council Committee meeting dates and times and amendments to related sections of the Wauwatosa Municipal Code [24-0784](#)

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to tclerk@wauwatosa.net, with as much advance notice as possible.



ALDERPERSON AGENDA ITEM MEMO

To: **Government Affairs Committee**

From:

Aldersperson Joseph Makhoulf

Date:

6/5/202488

Subject:

Flying the disability flag at City Hall

A. Background/Rationale

The Commission for Persons with Disabilities is in possession of a National Disability Flag which is used to celebrate individuals with disabilities. And whereas July 26th is the 34th Anniversary of the passage of the Americans with Disabilities Act, the Commission is therefore requesting permission to fly the National Disabilities Flag at City Hall from July 22nd thru July 29th

B. Key Issues for Consideration

Per code flying any flag other than the United States flag requires approval from the full Common Council.

C. Fiscal Impact

none

D. Requested Action

Request that this item be placed on the agenda for the next Community Affairs Committee meeting to be followed by placement on the immediate next Common Council agenda in order to gain the needed approval

E. Attachments

none



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 24-0875

Agenda Date: 6/11/2024

Agenda #: 2.

Consideration of application for Special Event Permit - Applicant: Chris Barlow, Tosa Village BID, Event Name: Village Al Fresco, Location: W. State Street between Underwood and Wauwatosa Avenue, Date/Time: July 30, 2024, 5:30 PM - 8:30 PM

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Chris Barlow, Tosa Village BID, submitted an application for a special event permit to be held on July 30, 2024. The event is going to be held in W. State Street between Underwood and Wauwatosa Avenue. Wauwatosa Code 7.50.040(E), the applicant will need approval due to the closure of multiple roads/intersections over a four hour time period as road closures is starting from 1:00 PM to 8:30 PM.

B. Event Details

Village Al Fresco is an outdoor, seated “dinner in the street” experience for 128 people. Participating restaurants will each serve a course. Bartolottas, Lowlands Group, Village Cheese Shop and Ruby Tap are the participants along with live music.

C. Department Review

Police: Fee for police overtime. DPW trucks not requested this year- event organizers stated they will place large catering vehicles on roadway where trucks were required (as safety barriers).

Fire: No FD issue.

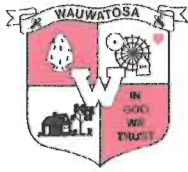
Public Works: Attached cost

Health: Inspector will follow up with all participating establishments. No further follow up needed for this permit.

City Attorney:

D. Requested Action

If acceptable, recommend the Common Council approve the Special Event Permit application - Applicant: Chris Barlow, Tosa Village BID, Event Name: Village Al Fresco, Location: W. State Street between Underwood and Wauwatosa Avenue, Date/Time: July 30, 2024, 5:30 PM - 8:30 PM.



CITY OF WAUWATOSA
7725 West North Avenue
Wauwatosa, WI 53213
(414) 479-8917
www.wauwatosa.net

Received by
APR 22 2024
City Clerk's Office

**SPECIAL EVENT PERMIT
APPLICATION**
Fee: \$150

PERMIT TO HOST A STREET FESTIVAL, RUN/WALK, PROTEST, OR PARADE

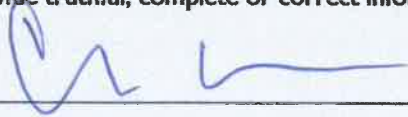
Organization Information	Name of the Organization: <u>Wauwatosa Villiage BID</u>
	Address: <u>7603A State St</u> City, ST Zip: <u>Wauwatosa, WI 53213</u>
	Phone: <u>414-297-9285</u> Are you a 501(c)3 organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Event Contact Person: <u>Chris Barlow</u> Phone: <u>[REDACTED]</u> Email: <u>[REDACTED]</u> Home Address: <u>[REDACTED]</u> City, ST Zip: <u>[REDACTED]</u>
Event Information	Name of Event: <u>Village al Fresco</u>
	Date(s) of Event: <u>July 30, 2024</u>
	Location of Event: <u>W. State St between Underwood and Wauwatosa Ave</u>
	Event set up time: <u>2:00 PM</u> Event tear down time: <u>8:30 PM</u>
	Event Start Time: <u>5:30 PM</u> Event End Time: <u>8:30 PM</u>
	Website of Event: <u>www.watuwatosavillage.org</u>
Other Information	Are you interested in Advertising this Event with the City of Wauwatosa? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please visit wauwatosa.net/advertising to view policy, pricing, and more.
	Will your event take place in a residential neighborhood? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used.
	*If you are using a City Park, you must reserve the park through the Parks Office prior to getting your special event permit approved by the Common Council. Call 414-471-8420 or email DPW@wauwatosa.net .
	Generally describe your event and its purpose: Village al Fresco is an outdoor, seated "dinner in the street" experience for 128 people. Participating restaurants will each serve a course. Bartolottas, Lowlands Group, Vilalge Cheese shop and Ruby Tap are the participants. There will be live music.

Estimated Number of Participants: 128 Spectators: 0 Vendors: 2

Run/Walk Routes and Fees: If event is a walk/run, choose a route. This includes police costs, barricades and up to 12 refuse or recycling containers to be placed at start/finish lines and may be moved for the event. Please note that route fees are the base price of the event and may include other fees, such as extra or special barriers for safety, extra work fees for involved city departments, extra permits or application fees, or other special circumstances.

<input type="checkbox"/> Route #1	<input type="checkbox"/> Route #2	<input type="checkbox"/> Route #3	<input type="checkbox"/> Route #4	<input type="checkbox"/> Route #5
<input type="checkbox"/> Route #6	<input type="checkbox"/> Route #7	<input type="checkbox"/> Route #8	<input type="checkbox"/> Route #9	<input type="checkbox"/> Route #10

	Will there be any alcohol served/sold at the event? If yes, liquor and bartender licenses are necessary under separate application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Please list the number of City of Wauwatosa licensed bartenders that will be on site: <u>4</u>
	Will you be selling/serving food? If yes, you will need to contact the City of Wauwatosa Health Department for proper permits <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Will merchandise be sold at the event? If yes, please ensure that all vendors have their Wisconsin Seller's Permit available upon inspection. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Will your event need electricity? If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Will you be setting up any lighting? If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Will your event require any fencing? If yes, please provide plans for the fencing location and the gates. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Does the event involve fireworks? If yes, you will need to obtain a fireworks permit under separate application. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Other Information (Cont'd)	Does the event involve amplified music? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, will the amplified music be a: <input checked="" type="checkbox"/> Band <input type="checkbox"/> DJ <input type="checkbox"/> Other _____ Hours of Amplified Music: <u>5:30 PM - 8:30 PM</u>
	Please list the number of security staff you will be providing for the event: <u>Several Volunteers</u>
	Will you require street and/or intersection closures? If yes, the Police Department will determine the number of barricades, and the Department of Public Works will provide the costs and schedule of delivery and pickup. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list the streets and/or intersections to be closed. <u>See attached Map, as per PD, we will be using event vehicles to block State Street</u>
	Will you be erecting any tents, canopies or other temporary structure(s)? If yes, you will need to provide a plan for their proposed locations and the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Will you be providing portable restrooms and wash stations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?
	Will you provide parking for participants? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, where will parking be available? <small>Public Parking</small>

Other Information (Cont'd)	Will you provide a dumpster/clean-up services? <div>4 Yes No</div> <p>If yes, please describe your clean-up and refuse collection plan.</p>
	What other assistance do you foresee needing from the City (personnel, materials, and/or equipment)? Road closures, Garbage and recycling bins and bags (2 each). Drop them in Jose's Blue Sombrero Parking lot
	Have you reviewed and do you have a copy of the City of Wauwatosa Special Events Manual as well as the City Special Events Ordinance? <div>4 Yes No</div>
Insurance Requirements	TBD *Certificate of Insurance is required upon submittal of the application.
Signature and Certification	<div>I hereby certify that the above information is true and correct to the best of my knowledge. I understand that failure to provide truthful, complete or correct information may lead to denial of this license.</div> <div>Signature:  Date: 4/22/2024</div>

FOR OFFICE USE ONLY	
TBD	

- Applicant's Checklist:**
- Application is incomplete without the completed and signed application, \$150 application fee, COI, a map/sketch of the event and a parking plan. Incomplete applications will not be accepted or processed.
- ☐ Completed and signed application
 - ☐ Fee – cash, check or credit card accepted. Please make check payable to the City of Wauwatosa. A small convenience fee applies to credit card payments.
 - ☐ Site plan sketch (parades/races should include start/end points).
 - ☐ Parking plan that accommodates the number of estimated vehicles, please note how many vehicles.
 - ☐ Certificate of Insurance (must have a minimum liability of \$1 million per occurrence and name the City of Wauwatosa and its employees as an additional insured).
 - ☐ If the tents will be 400 sq. ft. or more, you have to file a separate [Tent Permit through Fire Department](#)

Village al Fresco - July 30, 2024

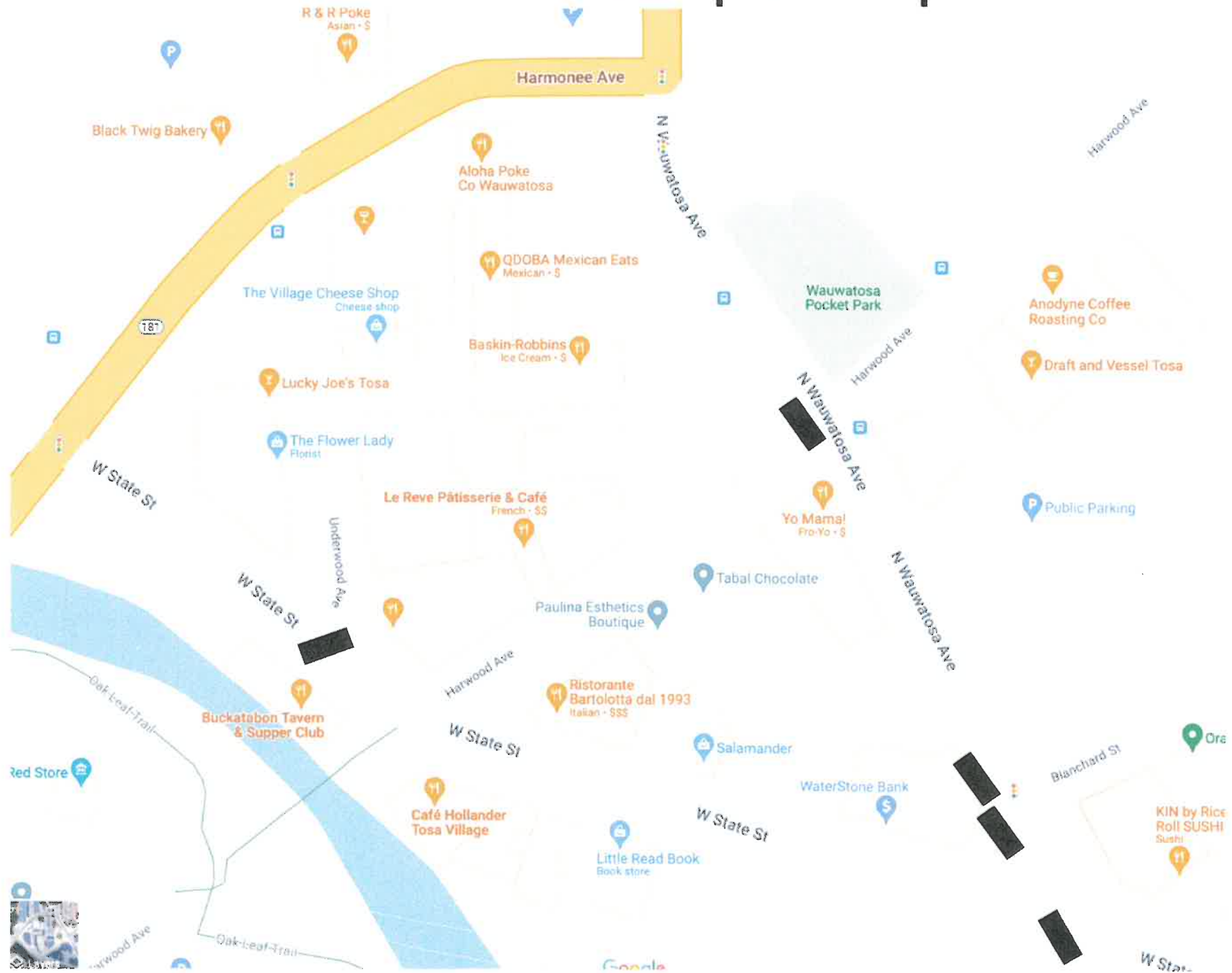
5:30pm - 8:30pm (setup - 2pm)

Master map



Village al Fresco - July 30, 2024

Road closures - 1pm - 8:30pm





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/06/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Jeanne Grisetti	
PHILLEO AGENCY INSURANCE INC	PHONE (A/C, No. Ext): (262)432-4200	
12555 W Burleigh Rd	FAX (A/C, No): (262)432-4201	
Brookfield, WI 53005	E-MAIL ADDRESS: jeanne@philleo.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Secura	22543
INSURED	INSURER B:	
Village of Wauwatosa Business Improvement District	INSURER C:	
7603A W State St	INSURER D:	
Wauwatosa, WI 53213	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		3332776	11/10/23	11/10/24	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			3332776	11/10/23	11/10/24	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$			3332777	11/10/23	11/10/24	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Wauwatosa and its employees are additional insured in regards to the above named insured.
Events: HartFest: June 14 & 15, 2024 - Hart Park, 7300 Chestnut St, Wauwatosa, WI 53213
Tour of America's Dairyland: June 23, 2024 - Wauwatosa Ave, Blanchard St, N 72nd St, W State St, Underwood Ave and Harmonee Ave
Village al Fresco: July 30, 2024 - 7603 State St, Wauwatosa, WI 53213
First Responders Fest: Aug 28, 2024 - Hart Park, 7300 Chestnut St, Wauwatosa, WI 53213

CERTIFICATE HOLDER

CANCELLATION

City of Wauwatosa 7725 W North Ave, Wauwatosa, WI 53213	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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The following event costs have been reviewed and approved

Wednesday, May 8, 2024

Public Works Operations Superintendent
Jason Blasiola

1:56:44 PM

Event Date	Event Name	Barricade Fee	Sign Fee	City Waste/Recycle Bin Fee	Delivery Fee	Sign Tech inspection Fee	Route Fee (Includes DPW and PD Costs)	Tourism Total	Event Cost	Notes
7/30/2024	Village Al Fresco	\$24.00	\$4.00	\$20.00	\$240.00	\$0.00	\$0.00	\$0.00	\$288.00	Drop bins off in Jose's Blue Sombrero parking lot.
Event Location		Number of Barricades	Number of Signs	Number of Trash Bins	Number of Recycle Bins	Event Route				
Tosa Village State St		12	2	2	2	None				
		Other Unspecified Fee								
		\$0.00								
		See the notes section for further explanation of this fee								

Barricade Fee Info:
The barricade fee is
\$2.00
per barricade

Sign Fee Info:
The sign fee is
\$2.00
per sign

City Waste/Recycle Bin
Fee Info: The bin fee is
\$5.00
per waste/recycle bin

Tourism Reimbursement Info:
Tourism Reimbursement Funds will
be split evenly between barricades
and waste/recycle bins

The following event costs have been reviewed and approved

Wednesday, May 8, 2024

Public Works Operations Superintendent
Jason Blasiola

1:56:44 PM

Event Date	Event Name	Barricade Fee	Sign Fee	City Waste/Recycle Bin Fee	Delivery Fee	Sign Tech inspection Fee	Route Fee (Includes DPW and PD Costs)	Tourism Total	Event Cost	Notes
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Event Location		Number of Barricades	Number of Signs	Number of Trash Bins	Number of Recycle Bins	Event Route				
Tosa Village State St		12	2	2	2	None				
		Other Unspecified Fee								
		\$0.00								
		See the notes section for further explanation of this fee								

Barricade Fee Info:
The barricade fee is
\$2.00
per barricade

Sign Fee Info:
The sign fee is
\$2.00
per sign

City Waste/Recycle Bin Fee Info: The bin fee is
\$5.00
per waste/recycle bin

Tourism Reimbursement Info:
Tourism Reimbursement Funds will be split evenly between barricades and waste/recycle bins



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 24-0869

Agenda Date: 6/11/2024

Agenda #: 3.

Consideration of application for Fireworks User Permit by Padi Kong, Wauwatosa School District, for the property address located at 11400 W. Center Street, Wauwatosa West High School football field, for Tosa West homecoming fireworks show on October 4, 2024 from 9:15 PM - 9:45 PM

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Padi Kong has submitted an application for a Fireworks User Permit for Tosa West homecoming fireworks show on October 4, 2024 from 9:15 PM - 9:45 PM at Wauwatosa West High School football field located at 11400 W. Center Street.

B. Background

The applicant is requesting a Fireworks User Permit for Tosa West homecoming fireworks show. The supplier of the fireworks is Wolverine Fireworks.

C. Department Reviews

Police: No issues

Fire:

D. Requested Action

If acceptable, recommend the Common Council approve the application for a Fireworks User Permit by Padi Kong, Wauwatosa School District on behalf of Wolverine Fireworks, for the property located at 11400 W. Center Street, Wauwatosa West High School football field, on October 4, 2024 from 9:15 PM - 9:45 PM.

Fire2024-0073 (11400 CENTER ST Wauwatosa, WI 53222)

Description

This is a fireworks show for homecoming at Tosa West

Date Requested *
10/04/2024



Beginning Time
9:15pm

End Time
9:45pm

PK

Kong, Padi

ID-000005285

Applicant

Email

Main address

11400 West Center Street Wauwatosa, WI 53226

Title

Billing Contact



Wauwatosa West High School
10/4/2024

Product List

3-3" Salutes
60-3" Assorted Color Shells 1.3G
60-3" Finale Shells (10/set) 1.3G
16-1.3G/1.4G Low Level Cakes





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056	CONTACT NAME: Janet Nau PHONE (A/C. No. Ext): 425-455-5640 E-MAIL ADDRESS: jnau@tpgrp.com	FAX (A/C. No): 425-455-6727
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Everest Indemnity Insurance Co		10851
INSURER B : Everest Denali Insurance Company		16044
INSURER C : Arch Specialty Insurance Company		21199
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1181436000**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y		SI8GL02099241	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00274241	2/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE		UXP104806302	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A				WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Excess Liability - Occurrence			SI8EX01908241	2/1/2024	2/1/2025	Each Occurrence \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured per form ECG 20592 0509 attached:
Display Date: 6/7/2024, 6/8/2024, 10/4/2024
Display Location: Wauwatosa West HS Grounds-11400 W Center St, Wauwatosa WI 53222
Additional Insured(s): Wauwatosa West High School, City of Wauwatosa

CERTIFICATE HOLDER**CANCELLATION**

Wauwatosa West High School
11400 W. Center St.
Wauwatosa WI 53222

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)

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THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s) ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In the performance of your ongoing operations; or
 2. In connection with your premises owned by or rented to you.
- B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.
- C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:
1. The Limits of Insurance required by the written agreement between the parties; or
 2. The Limits of Insurance provided by this Coverage Part.
- D.** With respect to the insurance afforded to an additional insured, the following additional exclusion applies:
- This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

From: [Mary Weger](#)
To: [Ying Xiong](#)
Subject: FW: Firework Permit - PD review
Date: Monday, June 3, 2024 8:03:24 AM

There you go Ying!

From: James MacGillis <jmacgillis@wauwatosa.net>
Sent: Monday, June 3, 2024 8:02 AM
To: Mary Weger <mweger@wauwatosa.net>
Subject: Re: Firework Permit - PD review

Approved

Chief MacGillis

Chief James MacGillis
Wauwatosa Police Department
1700 N. 116th St.
Wauwatosa, WI 53226

Phone: 414.831.5511
Fax: 414.471.8445
Email: jmacgillis@wauwatosa.net

On Jun 3, 2024, at 7:53 AM, Mary Weger <mweger@wauwatosa.net> wrote:

Chief – when you have a moment, can you “approve” this please?

Thank you.

From: Ying Xiong <yxiong@wauwatosa.net>
Sent: Friday, May 31, 2024 4:21 PM
To: Mary Weger <mweger@wauwatosa.net>
Cc: tclerks <tclerks@wauwatosa.net>
Subject: Firework Permit - PD review

Hi Mary,

There is a Fireworks Permit for an event Tosa West Homecoming on October 4, 2024 that needs Chief MacGillis review. I would just need a reply of “approved” to this email as his sign off.

Thank you and have a great weekend.

<image001.png>

<image002.jpg>

<image003.jpg>

<10.4.24 Padi Kong.pdf>



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 24-0873

Agenda Date: 6/11/2024

Agenda #: 4.

Consideration of application for a new Reserve “Class B” liquor license by Lion’s Tail Brewing Co. LLC, d/b/a Lion’s Tail Brewing Co., 8520 W. North Avenue, Alexander Wenzel - Agent, for the period ending June 30, 2025

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Alexander Wenzel, Lion’s Tail Brewing Co. LLC, has submitted an application for a new retail Reserve “Class B” Liquor license for the property located at 8520 W. North Avenue.

B. Background/Options

Lion’s Tail Brewing already has an existing retail Class “B” beer license, and seeks to serve intoxicating liquor in addition to beer.

Due to a recent surrendering of a license, there is a Reserve “Class B” liquor license available.

C. Department Reviews

Police: No issues

Fire: No issues

Health: No issues

D. Recommendation

If acceptable, recommend the Common Council grant a new Reserve “Class B” liquor license to Lion’s Tail Brewing Co. LLC, d/b/a Lion’s Tail Brewing Co., 8520 W. North Avenue, Alexander Wenzel - Agent, for the period ending June 30, 2025

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only
Municipality
License Period

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☐ Class "B" Beer \$ _____
- ☐ "Class A" Liquor \$ _____ ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☒ Reserve "Class B" Liquor \$ 10,000
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) Lion's Tail Brewing Co. LLC			
2. Business Trade Name or DBA Lion's Tail Brewing Co. LLC			
3. FEIN 473013957		4. Wisconsin Seller's Permit Number 456-1028798512-02	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 05/20/2005	
8. Wisconsin DFI Registration Number 389822729			
9. Premises Address 8520 W. North Ave.			
10. City Wauwatosa		11. State WI	12. Zip Code 53226
13. County Milwaukee	14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Wauwatosa		15. Aldermanic District 6
16. Premises Phone (920) 427-7009	17. Premises Email alex@lionstailbrewing.com		18. Website lionstailbrewing.com
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Beer and Liquor to be stored and sold on the 1st floor of the building inside. Consumption will occur in the entirety of the 1st floor of the building as well as the outdoor areas to the south of the building along North Ave.			
20. Mailing Address (if different from premises address)			
21. City		22. State	23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

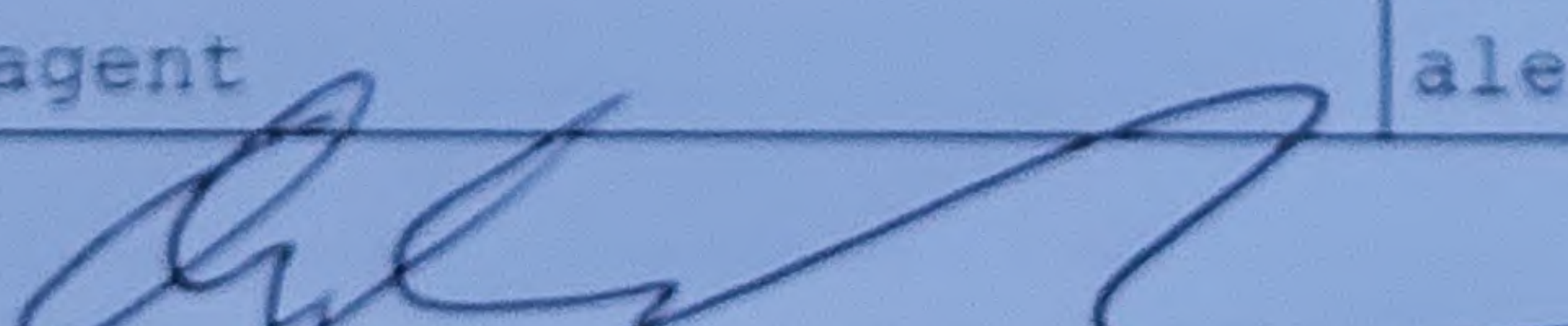
Last Name	First Name	Title	Phone
Wenzel	Alexander	owner/agent	

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	First Name	M.I.
Wenzel	Alexander	T
Title	Email	Phone
owner/agent	alex@lionstailbrewing.com	
Signature	Date	
	5/16/27	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

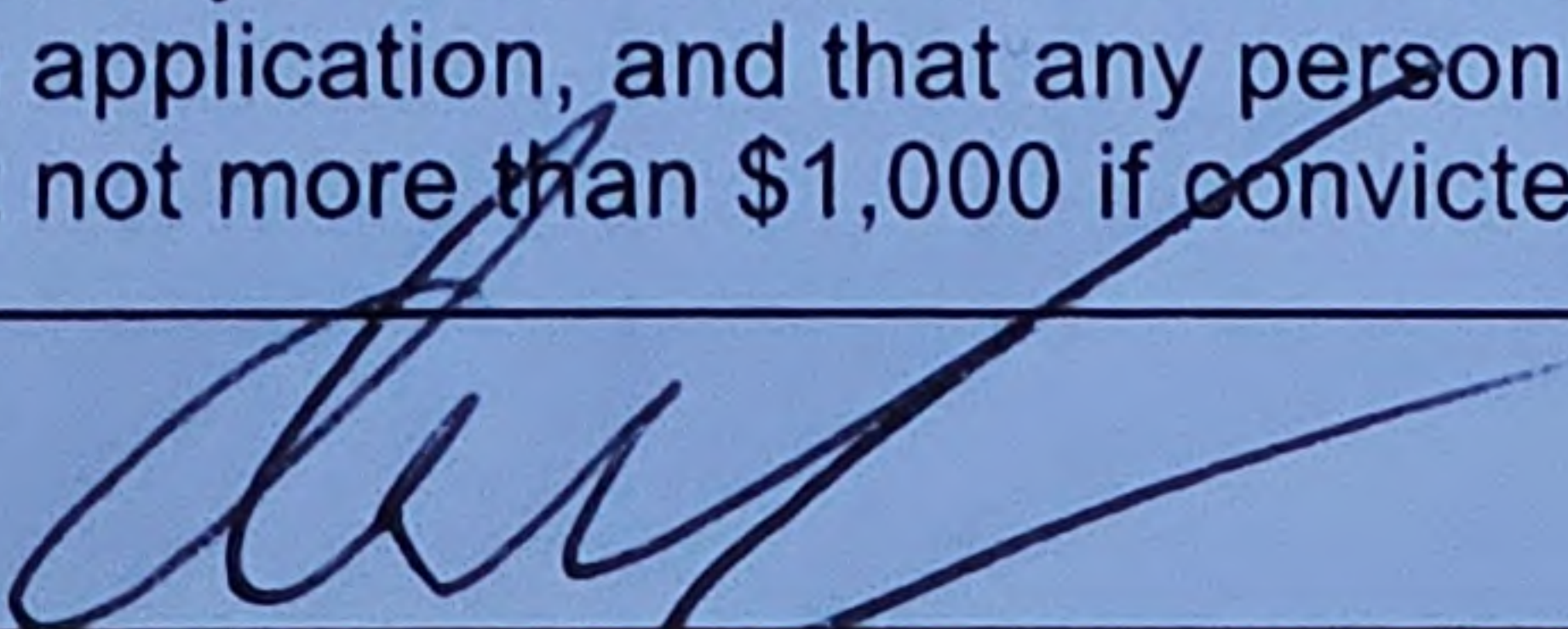
Part A: Business Information			
1. Legal Business Name (individual name if sole proprietor) Lion's Tail Brewing Co. LLC			
2. Business Trade Name or DBA Lion's Tail Brewing Co. LLC			
3. Entity Type (check one)			
<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Corporation
<input type="checkbox"/> Nonprofit Organization			

Part B: Individual Information					
1. Last Name Wenzel		2. First Name Alexander		3. M.I. T	
4. Relationship to Business (Title) owner/agent		5. Email		6. Phone	
7. Home Address					
8. City		9. State		10. Zip Code	
		11. Date of Birth			
12. Drivers License/State ID Number		13. Drivers License/State ID State of Issuance			

Part C: Address History							
1. Do you currently reside in Wisconsin? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?						Years 4 6	Months
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1		City		State		Zip Code	
Previous Address 2		City		State		Zip Code	
Previous Address 3		City		State		Zip Code	
Previous Address 4		City		State		Zip Code	
Previous Address 5		City		State		Zip Code	
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State WI	County Outagamie	State WI	County Portage	State	County	State	County
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History		
1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.		
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.		

Part E: Attestation	
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.	
Signature 	Date 05/16/2024

Agent Type (check one)

☒ Original (no fee)☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Lion's Tail Brewing Co. LLC

2. Business Trade Name or DBA
Lion's Tail Brewing Co. LLC

3. Entity Type (check one)

☒ Limited Liability Company☐ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☐ Municipal Retail License☒ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name
Wenzel

2. First Name
Alexander

3. M.I.
T

4. Email
alex@lionstailbrewing.com

5. Phone
[REDACTED]

6. Home Address
[REDACTED]

7. City
[REDACTED]

8. State
[REDACTED]

9. Zip Code
[REDACTED]

10. Age
[REDACTED]

11. Drivers License/State ID Number
[REDACTED]

12. Drivers License/State ID State of Issuance
[REDACTED]

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement?☒ Yes☐ No
Submit proof of completion.

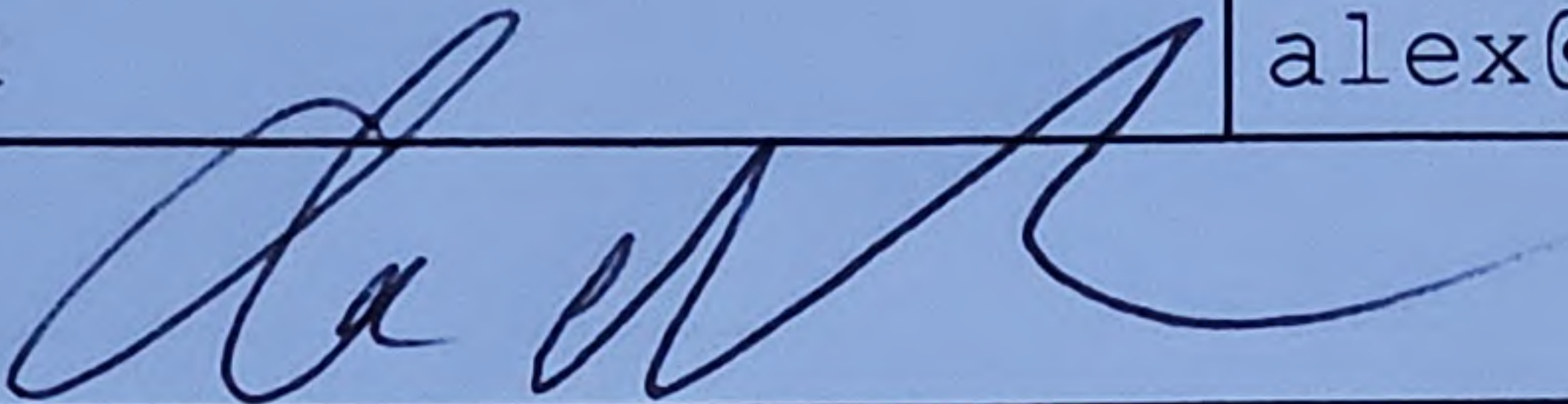
2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire?.....☒ Yes☐ No
Submit a completed Form AB-100 with this form.

3. Have you been a Wisconsin resident for at least 90 continuous days?.....☒ Yes☐ No
See instructions for exceptions.

Continued →

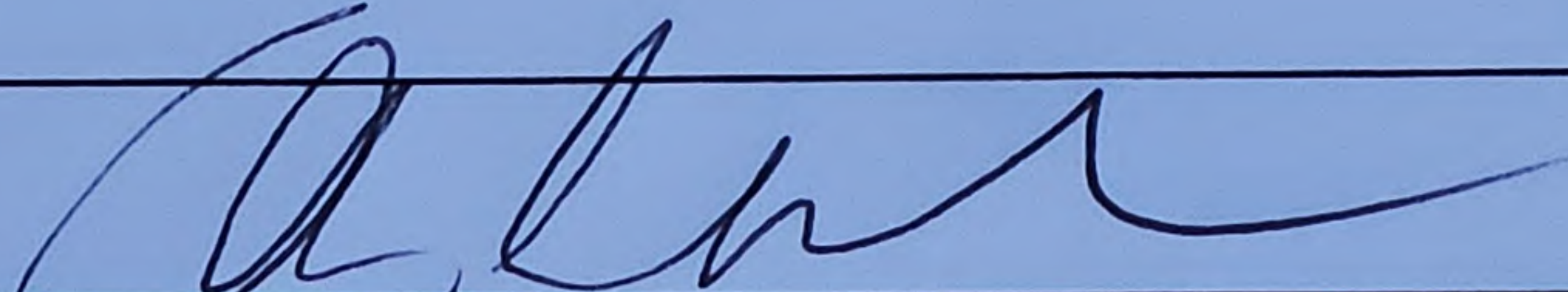
Part D: Business Attestation

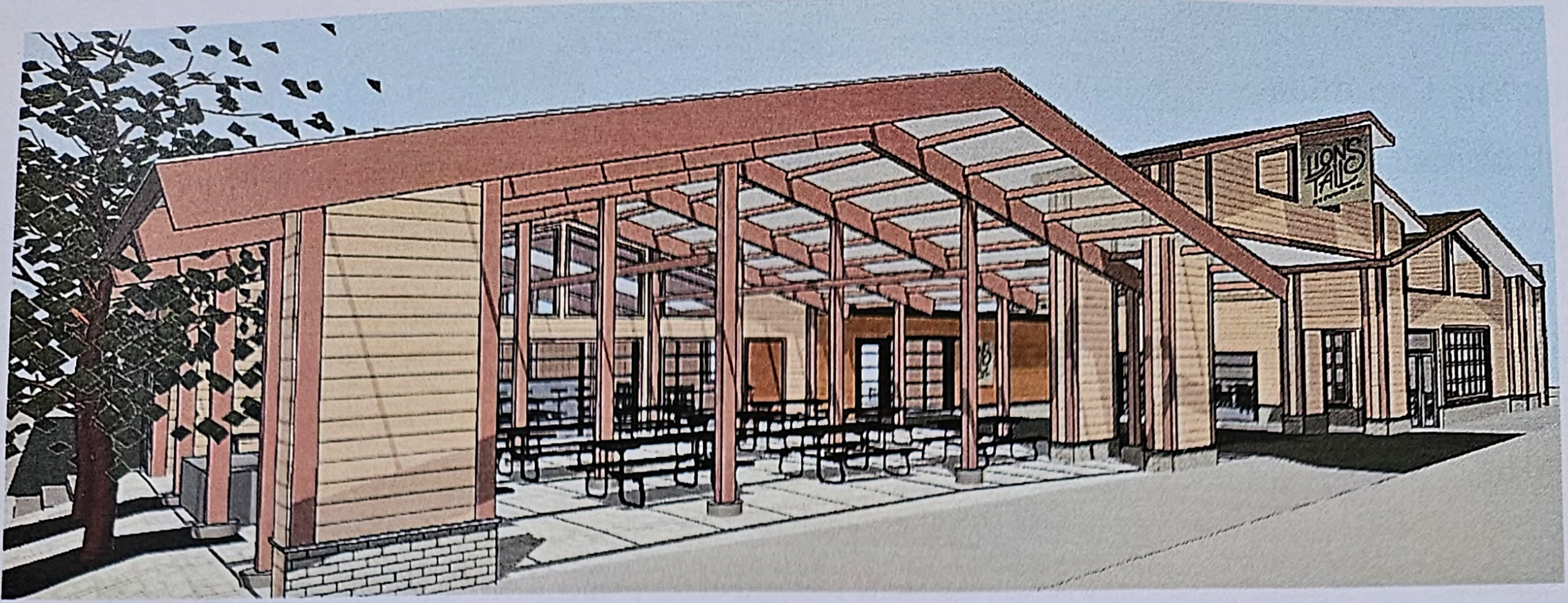
READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Wenzel		First Name Alexander		M.I. T
Title owner/agent	Email alex@lionstailbrewing.com		Phone [REDACTED]	
Signature 			Date 05/16/24	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Wenzel		First Name Alexander		M.I. T
Signature 			Date 05/16/24	



Lion's Tail Brewing Co. – Plan of Operation

Originally Submitted Aug 2021, Updated 5/16/2024

Plan of Operation:

Business Name: Lion's Tail Brewing Co. (Property will be under separate business name of AK Wenzel Properties LLC)

Own or Lease: Owned. Purchased in 2021.

Services Offered: Following the model of our original location (which will continue to operate) in Neenah WI, we plan to brew 1,000 to 2,500 barrels/year of high-quality, small-batch craft beer in many different styles. We will have several different taproom and beer garden-style spaces where customers can enjoy our beers and malt beverages (hard seltzer), and liquor/mixed drinks in an interesting yet relaxing environment. We will offer some snacks to enjoy with our beers, but rely more on partnership with a variety of food truck operators for our customers to enjoy a more significant dining experience to accompany our beers, along with a partnership with Sendiks Foods to satisfy our need to serve as a restaurant with the State of Wisconsin (we currently hold a limited restaurant license with City of Wauwatosa). We plan to welcome impromptu visits by customers but also accommodate groups for small to medium size gatherings. As allowed by the Wisconsin Department of Revenue (Brewpub license) we will also offer our products for sale in packaged (can/bottle) format to be enjoyed off-premise. The brewery will also supply kegged beer to other bars/restaurants in the Milwaukee area.

Hours of Operation:

The taproom / customer spaces are open: Mon-Thurs 3pm-10pm. Fri 3pm-11pm. Sat Noon-11pm. Sun Noon-7pm

Employees: We employ 2 full-time employees as well as 12 to 20 part-time employees (bartenders/servers) depending on the season.

Square Footage: Total of 4,615 square feet of indoor space including renovated versions of the existing garden center (1333 sqft), the existing pet center (2228 sqft) and a concourse connector with restrooms (1054 sqft) which will be new construction.

Outdoor Seating: We have an outdoor beer garden with seating in the existing "covered greenhouse" as well as the courtyard formed between the two buildings and the connector.

Neighbor Issues: We have had no issues to date with 19 months of operation.

Law Enforcement Issues: We have had no issues to date with 19 months of operation. We had 1 false fire alarm in 12/23 where the WFD responded automatically due to the link to our auto monitoring system.

Parking/Site Conditions:

<u>Customer/Employee Parking:</u>	12 stalls in the existing paved space to the rear (north) end of the property with access to N 86 th St. Additional 4 parking spaces to the rear (northeast corner) of the property with access from N 85 th St. Customers can also utilize street parking.
<u>Delivery Area:</u>	The rear (north) end paved area will allow deliveries to both buildings via rear entrances. Deliveries will be made only during typical M-Fri business hours.
<u>Landscaping:</u>	Maintained according to plan approved by City of Wauwatosa in 2021
<u>Refuse Location:</u>	Dumpster for waste and recycling is contained by a corral near the storage garage in the East end of the property.
<u>Fencing:</u>	Along the entire rear end of the property. Replaced with brand new fence in 2022.

Letter ID L0921610336

LIONS TAIL BREWING CO
W6283 ROCKY MOUNTAIN DR
GREENVILLE WI 54942

Wisconsin Department of Revenue Seller's Permit

Legal/real name: LIONS TAIL BREWING CO
Business name: LION'S TAIL BREWING CO.
116 SOUTH COMMERCIAL ST.
SUITE 116
NEENAH WI 54956

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type

Sales & Use Tax

Account Type

Seller's Permit

Account Number

456-1028798512-02



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 24-0871

Agenda Date: 6/11/2024

Agenda #: 5.

Consideration of Class A/B/C alcohol license renewal applications for the 2024-2025 license period

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Attached is the final list of alcohol licensees that submitted applications thru June 3, 2024 and are ready for approval.

B. Qualifications

Criminal background checks were conducted on all agents listed on the applications. There were no violations that were substantially related to licensing activities and/or no habitual offenses. The Agents met all other qualifications.

C. Department Reviews

- Police Department: No issues.
- Fire Department: No issues.
- Health Department: No issues.

D. Notable Mentions

The following businesses have new Agents:

- Walgreen Company, Walgreens #04253, Michelle Gulden - Agent, 2656 N. Wauwatosa Avenue
- Walgreen Company, Walgreens #04095, Dawn Schmitt - Agent, 10800 W. Capitol Drive

All licensees that were expected to renew have renewed.

E. Requested Actions

If acceptable, recommend the Common Council grant the renewal Class A/B/C alcohol licenses pursuant to the attached list for the 2024-2025 license period.

**LIST OF ALCOHOL BEVERAGE LICENSE RENEWALS
FOR THE 2024-2025 LICENSE PERIOD**

CLASS “B” BEER AND “CLASS B” LIQUOR

- Haiwen, Inc, Hui’s Restaurant, Rose Hui – Agent, 8820 W. North Ave.
- King Cobra Investments LLC, Drunken Cobra, Anthony Lampsona – Agent, 6818 W. North Ave.
- RAZ Hospitality Group, Allys Powerhouse Café, Rodney Zimmerman – Agent, 10460 W. Innovation Dr.

CLASS “B” BEER AND RESERVE “CLASS B” LIQUOR

- Bamboo Door Inc, Wauwatiki, Panagiotis Panagos, Jr – Agent, 6502 W. North Ave.

CLASS “B” BEER AND “CLASS C” WINE

- Neighborhood Theater Group LLC, Rosebud Cinema, Jane Schilz – Agent, 6823 W North Ave.

CLASS “A” BEER AND “CLASS A” LIQUOR

- Walgreen Company, Walgreens #10196, Spencer Peck – Agent, 6600 W. State St.
- Walgreen Company, Walgreens #04253, Michelle Gulden – Agent, 2656 Wauwatosa Ave.
- Walgreen Company, Walgreens #04095, Dawn Schmitt – Agent, 10800 W. Capitol Dr.
- Walgreen Company, Walgreens #03578, Kristin Hanson – Agent, 2275 N. Mayfair Rd.

Amusement Arcade and Theatre License Renewals
For 2024-2025 License Period

Amusement Arcade

1. Dave and Busters of Wisconsin Inc.
2. AMF Bowling Centers, Inc.
3. American Multi-Cinema Inc
4. Walters' on North
5. Northern Novelty – Jackson's Blue Ribbon Pub

Theatre

1. American Multi-Cinema Inc
2. Rosebud Cinema

New Amusement Arcade

1. Camp Bar



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

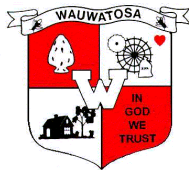
Staff Report

File #: 24-0784

Agenda Date: 6/11/2024

Agenda #: 1.

Consideration of change to Council and Council Committee meeting dates and times and amendments to related sections of the Wauwatosa Municipal Code



ADMINISTRATION DEPARTMENT MEMO

To: Government Affairs Committee

From: City Administrator Jim Archambo and City Clerk Steve Braatz

Meeting Date: 28 May 2024

Subject: Discussion of the Common Council Calendar and Consistency of Processes

A. Issues

Staff have observed at least three intersecting opportunities for efficiency and transparency in the functioning of the Common Council meeting cycles. First, the Common Council meetings, are generally short to a point of begging the question as to whether two are necessary each month. Second, our processes, particularly as it relates to zoning issues (informed in part by state law) engender confusion even accusations in the public; as those processes are not consistent; one item to another. Third, there are many, probably most, issues where a 'second reading' before the full council, including for ordinances, rarely benefits or is determinative of the ultimate conclusion. Differently stated, on this third point, in that the Council can always 'hold-over' or redirect an issue of greater interest, why unnecessarily delay those that do not. Based on these three issues, we ask that the committee consider modification to several ordinances, locally prescribed only, in order to improve upon these issues.

Included in this legislative file is a proposed modification to the Common Council Calendar for the end of 2024; beginning after the August break through the end of the year. We have also included a mock up of what this would look like over the course of the whole of 2025. The calendar while simple to display with one Council meeting per month, assists much in communicating the process modifications suggested.

B. Background/Options

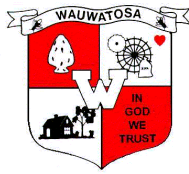
Common Council meetings are reserved for deliberation of the members of the elected body by and among themselves of those items recommended by its' committees. The committees (standing and statutory) are generally the intake body of both public comment and staff reports. This becomes unclear when, for instance many Public Hearings are in front of the Plan Commission yet a select few in front of the Common Council.

Following is a Summary of Current versus proposed Changes:

1. Board of Public Works

A. Current

Under the current structure, Board of Public Works meets at 8:30 AM the Monday before Common Council. If there are items that need Common Council approval, the



ADMINISTRATION DEPARTMENT MEMO

legislative files are finalized that afternoon, and a Common Council packet is updated with the legislative file information.

B. Proposed

Under the proposal, Board of Public Works would meet at 8:30 AM the Monday before the 2nd Tuesday. This proposal allows more time for staff to prepare legislative files for placement onto the Common Council meeting. This also allows ample time for review of the legislative files by the Alderperson and the public, as it will be finalized the Friday before the Common Council meeting along with all other Council items.

2. Plan Commission

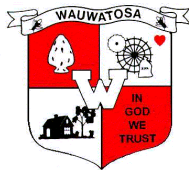
A. Current

Under the current structure, the Plan Commission meets at 6:00 PM on the Monday before the second Tuesday of each month.

Public hearings for Conditional Use Permits (CUP) are held at Plan Commission. The City's official newspaper publishes on Wednesdays. With Class II public notices, the last insertion must be at least 7 days prior to the public hearing, meaning the last insertion, under the current structure, is published in the paper 12 days in advance of the meeting.

Public hearings for rezonings and Zoning Code text amendments are scheduled by Plan Commission and held at Common Council. Under the current structure, public hearings are typically around 5-6 weeks after Plan Commission review. First notification to the public is when it appears on the Plan Commission agenda. These items are also reviewed by Community Affairs Committee. The ordinances are introduced at Council the same night as the public hearing, sent to Committee for review, and back to Council for approval. Final approval occurs 7-8 weeks after Plan Commission review.

Public hearings for Planned Unit Developments (PUD) are scheduled by Plan Commission and held at Common Council. Under the current structure, public hearings are typically around 5-6 weeks after Plan Commission review. First notification to the public is when it appears on the Plan Commission agenda. These are also reviewed by Community Affairs Committee. The public hearing is held, the



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matter is sent to Committee for review, and back to Council for approval. Final approval occurs 7-8 weeks after Plan Commission review.

In summary under the current proposal, approvals for rezonings, Zoning Code text amendments, and Planned Unit Developments (PUD) typically take 7-8 weeks for approvals after first appearing at the Plan Commission and appear on four separate meeting agendas. The process is as follows:

- 1) Plan Commission review
- 2) Public Notice
- 3) Common Council public hearing
- 4) Committee review
- 5) Common Council approval

B. Proposed

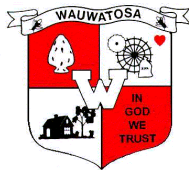
Under this proposal, Plan Commission would move to 6:00 PM the first Thursday of each month. The last insertion for any public hearing notice would be published in the paper 8 days in advance of the meeting. Public hearings for rezonings, Zoning Code text amendments, and Planned Unit Developments (PUD) would be shifted to Plan Commission. Ordinances and resolutions for these matters would continue to be reviewed by Community Affairs Committee for recommendation to Common Council. The proposed process would take 2.5-3.5 weeks for approvals and appear on three separate and orderly meeting agendas. The process would be as follows:

- 1) Public Notice
- 2) Plan Commission public hearing and review
- 3) Committee review
- 4) Common Council approval

3. Council Committees

A. Current

Under the current structure, Government Affairs Committee (GAC) and Transportation Affairs Committee (TAC) meet concurrently at 6:30 PM on the first and third Tuesday of each month. Community Affairs Committee (CAC) and Financial Affairs Committee (FAC) meet concurrently at 7:30 PM on the first and third Tuesday of each month. During elections, we often move Committee nights to



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Wednesdays, which can interfere with the Municipal Court schedule, or cancel meetings altogether.

B. Proposed

Under this proposal, CAC and FAC would meet concurrently at 6:30 PM on the first Tuesday of each month and 7:30 PM on the third Tuesday of each month. GAC and TAC would meet concurrently at 6:30 PM on the third Tuesday of each month. This allows for ample discussion for large items that tend to appear before CAC and FAC. This also creates an “off week” in between Committee nights, which can be used to switch Committee nights around holidays and elections. Furthermore, the “off weeks” also allow for additional FAC meetings during the budget review each fall. Finally, this proposal keeps meetings on a Tuesday schedule with no further need to move meetings to Wednesdays during elections, which will help with the Municipal Court schedule.

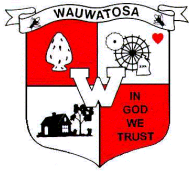
4. Common Council/Committee of the Whole

A. Current

Under the current structure, Common Council meets at 7:30 PM on the first and third Tuesday of each month. This creates 20-22 meetings per year, factoring in the August recess. Committee of the Whole (COW) meetings occur at 6:30 PM, on an as needed basis. When there are no COW meetings, Common Council still meets at 7:30 PM. Typical Council (sans public hearings) meetings last a half hour or less. COW is restricted to one hour, but there have been numerous times where COW meetings went longer, delaying Council meetings. During elections, we often move Council nights to Wednesdays, which can interfere with the Municipal Court schedule, or cancel meetings altogether.

B. Proposed

Under this proposal, Common Council meetings will be at 6:30 PM on the fourth Tuesday of each month. COW meetings, when needed, will occur after the Common Council meeting. This allows an earlier start time for Council meetings, as well as more flexible time for COW meetings. This creates 11 meetings per year, factoring in the August recess, for perhaps still one-hour duration. Finally, this proposal keeps meetings on a Tuesday schedule with no further need to move meetings to Wednesdays during elections, which will help with the Municipal Court schedule.



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C. Strategic Plan (Area of Focus)

This proposal aligns with several aspects of the Vision, Mission, and Organizational Values of the strategic plan including, but not limited to, Service excellence and Transparency. In the nature of what is proposed numerous other strategic plan priorities are aided in facilitation.

D. Fiscal Impact

It is difficult to estimate a directed cost-benefit of this proposal beyond, relatively small, cost savings or reallocations of direct staff involvement at what are currently more hours and evenings of meetings. The fiscal impact is not the principal goal of this proposal. It is to operate in a more transparent and efficient manner to the benefit of the public.

E. Recommendation

1. Modify the code of ordinances at 2.02.070 and 2.02.120 to allow meeting dates and times of the Common Council and Standing Committees of the Common Council to be set by resolution adopting the "Common Council Calendar".
2. Modify the code of ordinances at 2.02.100 to allow ordinances and other actions of the Common Council to be adopted at a first reading in front of the full council. They will still be required to come through a committee or some other body before coming to the council itself, but would not be required to go through a second full cycle. The body always has the ability to 'hold-over' those items it deems appropriate for additional consideration and to refer such item to an appropriate committee.
3. Modify the code at sec. 2.02.050 and add sec. 2.02.055 to create a "consent agenda". This will be used in place of the current practice of "moving items x through y with a single vote". Non-controversial items will be listed on the consent agenda in advance of the meeting, and any member can ask for a separate vote on any item, before or during the council meeting, as is the current practice.
4. Modify Sec. 2.24.030 of the code to allow all plan commission items to go directly to council, instead of automatically going to the Community Affairs Committee. This will make these items consistent in timing and process.
5. Modify provisions in Chapter 24 of the code to allow public hearings for zoning map amendments, text amendments, and Planned Unit Development Plans, to be held at the Plan Commission instead of before the full council. This will be consistent with current practice for Conditional Use approvals, and reduce the number of times members of the public need to attend meetings to express their views on items during the approval process.

Council and Committee meeting dates and times as set by the council itself:

2.02.070 Meetings—Time and place.

Except as otherwise provided in this code, the common council shall meet not less than once per month in the City Hall at such dates and times as declared by the common council. In the event the council deems it necessary, it may designate another place of meeting of the council in lieu of the City Hall. Following a regular city election, the first meeting of the new council shall be on the third Tuesday of April. Immediately prior to such meeting the council shall elect its president, plan commission member and representative to the Board of Public Works in accordance with provisions of Section 2.02.150.

Redline version compared to current code:

Except as otherwise provided in this code~~Section 2.02.160, below~~, the common council shall meet not less than once per month in the City Hall ~~on the first and third Tuesday of each month at seven thirty p.m., except during the month of August when one common council meeting shall be held on the first Tuesday of the month, and at such other dates and~~ times as ~~may be~~ declared by the common council. ~~In the event that a regular meeting of the council falls on a legal holiday or the evening prior thereto, the council may designate another date of meeting in lieu thereof.~~ In the event the council deems it necessary, it may designate another place of meeting of the council in lieu of the City Hall. Following a regular city election, the first meeting of the new council shall be on the third Tuesday of April. Immediately prior to such meeting the council shall elect its president, ~~and~~ plan commission member and representative to the Board of Public Works in accordance with provisions of Section 2.02.150.

2.02.120 Standing committees—Meeting time and place.

Except as otherwise provided in this code, the standing committees of the common council shall meet in the City Hall at such dates and times as declared by the common council. In the event that the common council deems it necessary, it may designate another place for committee meetings in lieu of City Hall.

Redline version compared to current code:

Except as otherwise provided in this code~~Section 2.02.160, below~~, the standing committees of the common council shall meet in the City Hall ~~on the second and last Tuesday of each month, not earlier than six p.m., except during the month of August when no committee meetings shall be held, except for the financial affairs committee which may meet as necessary during the budgetary process, except for a committee meeting immediately prior to a meeting of the common council, and except as otherwise at~~ such dates and times as declared by the common council. ~~In the event that regular committee meetings fall on a legal holiday or the evening prior thereto, the common council may designate another date for the committee meetings.~~ In the event that the common council deems it necessary, it may designate another place for committee meetings in lieu of City Hall. ~~In the event that anticipated committee calendars appear to present an extended number of items on an agenda, such that regularly scheduled early committee meetings would likely extend into later meeting times on a single evening, the meeting times may be moved between early and late committees to accommodate longer meeting times, as necessary and appropriate.~~

Consent agenda at Common Council meetings:

2.02.050 Order of business.

- A. The order of business hereinafter set forth shall, in all cases, be adhered to; but the same may be temporarily suspended by unanimous consent.
- B. The order of business shall be as follows:
 - 1. The roll of members shall be first called and the absentees noted;
 - 2. Two-thirds of the members shall constitute a quorum;
 - 3. The meeting being organized, the minutes of the proceedings of the last meeting shall be read (if necessary, amended) and approved;
 - 4. Unfinished business appearing on the record;
 - 5. Applications and communications;
 - 6. Consent Agenda
 - 7. Reports of standing committees;
 - 8. Reports of special committees;
 - 9. Resolutions and ordinances;
 - 10. Miscellaneous business;
 - 11. Standing committee agendas.

2.02.055 Consent Agenda.

Items that are considered routine and/or non-controversial may be placed on the consent agenda for adoption. When a consent agenda is used, all items listed upon the consent agenda shall be approved, adopted, enacted or otherwise favorably resolved by a single motion, seconded and adopted by a majority vote of all members of the council. Items on the consent agenda may be individually commented upon or discussed, but must be removed from the consent agenda if a separate vote is requested by any member of the council. A request to remove an item from the consent agenda may occur during the meeting, or in advance of the meeting by written communication to the City Clerk and City Administrator.

Redline version compared to current code:

2.02.050 Order of business.

- A. The order of business hereinafter set forth shall, in all cases, be adhered to; but the same may be temporarily suspended by unanimous consent.
- B. The order of business shall be as follows:
 - 1. The roll of members shall be first called and the absentees noted;
 - 2. Two-thirds of the members shall constitute a quorum;
 - 3. The meeting being organized, the minutes of the proceedings of the last meeting shall be read (if necessary, amended) and approved;
 - 4. Unfinished business appearing on the record;

5. Applications and communications;

6. Consent Agenda

~~67.~~ Reports of standing committees;

~~78.~~ Reports of special committees;

~~89.~~ Resolutions and ordinances;

~~910.~~ Miscellaneous business;

~~1011.~~ Standing committee agendas.

2.02.055 Consent Agenda.

Items that are considered routine and/or non-controversial may be placed on the consent agenda for adoption. When a consent agenda is used, all items listed upon the consent agenda shall be approved, adopted, enacted or otherwise favorably resolved by a single motion, seconded and adopted by a majority vote of all members of the council. Items on the consent agenda may be individually commented upon or discussed, but must be removed from the consent agenda if a separate vote is requested by any member of the council. A request to remove an item from the consent agenda may occur during the meeting, or in advance of the meeting by written communication to the City Clerk and City Administrator.

Ordinances passed upon only one reading at council:

2.02.100 Action upon ordinances and reports.

Action on any ordinance or the report of any committee which is before the council for the first time shall be deferred until the next regular meeting of the council upon request of four members of the council.

Redline version compared to current code:

2.02.100 Action upon ordinances and reports.

~~No ordinance shall be finally acted upon at the same meeting at which such ordinance is introduced.~~

Action on any ordinance or the report of any committee which is before the council for the first time shall be deferred until the next regular meeting of the council upon request of four members of the council.

Zoning matters directly from Plan Commission to Common Council:

2.24.030 Items under consideration.

A. Items considered by the plan commission shall be referred directly to the full common council for approval.

B. Following a referral from plan commission to the common council pursuant to subsection A., above, and prior to any action by the common council, any five alderpersons may require that an item be referred to the committee on community affairs by submitting a written request to the common council president with a copy provided to the city clerk.

Redline version compared to current code:

2.24.030 Items under consideration.

A. ~~The following i~~Items considered by the plan commission shall be referred directly to the full common council for approval: ~~conditional use permits; introduction of zoning ordinances; certified survey maps and subdivision plats; matters not otherwise specified within these subsections.~~

B. ~~The following items considered by the plan commission shall be referred to the committee on community affairs for further action: adoption of zoning ordinance changes following public hearings; planned unit developments; development agreements; designation of historic buildings and sites; other items referred by the city attorney pertaining to zoning and development matters.~~

~~C.~~ Following a referral from plan commission to the common council pursuant to subsection A., above, and prior to any action by the common council, any five alderpersons may require that an item be referred to the committee on community affairs by submitting a written request to the common council president with a copy provided to the city clerk.

~~D.~~ ~~The plan commission may schedule public hearings before the common council without the requirement of further action by the common council.~~

Zoning text amendment public hearings at plan commission:

NOTE: Amendments necessary to table in Sec. 24.16.010 -move brackets indicating location of public hearing

24.16.020 Zoning Ordinance Text Amendments.

- A. Authority to Initiate. Amendments to the text of this zoning ordinance may be initiated by the common council or the plan commission.
- B. Notice of Hearing. Class 2 notice of the required public hearing on a zoning ordinance text amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
- C. Plan Commission Recommendation. Proposed zoning ordinance text amendments must be referred to the plan commission. Following their review of the proposed text amendment, the plan commission must hold the required public hearing. Following the public hearing the plan commission shall act by simple majority vote of those members present and voting to recommend that the proposed text amendment be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.
- D. Public Hearing and Decision.
 - 1. Following the close of the public hearing, the plan commission may recommend to the common council that the council act to approve, approve with modifications or deny the proposed text amendment. If the plan commission's recommendation has not been forwarded to the common council within 60 days of referral of the proposed text amendment to the plan commission, the common council may take action without receipt of the recommendation.
 - 2. Final action on a zoning ordinance text amendment by the common council requires a simple majority vote of those members present and voting.
- E. Review Criteria and Standards. Zoning ordinance text amendments are legislative decisions of the common council based on their consideration of the public, health, safety and general welfare.

Redline version compared to current code:

24.16.020 Zoning Ordinance Text Amendments.

- A. Authority to Initiate. Amendments to the text of this zoning ordinance may be initiated by the common council or the plan commission.
- B. Notice of Hearing. Class 2 notice of the ~~common council's~~ required public hearing on a zoning ordinance text amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
- C. Plan Commission Recommendation. Proposed zoning ordinance text amendments must be referred to the plan commission. Following their review of the proposed text amendment, the plan commission must hold the required public hearing. Following the public hearing the plan commission shall act by simple majority vote of those members present and voting to recommend that the proposed text amendment be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.

D. ~~Common Council~~Public Hearing and Decision.

1. ~~Upon receipt of recommendations from the plan commission, the common council must hold a public hearing on the proposed text amendment.~~ Following the close of the public hearing, the ~~common council~~plan commission may recommend to the common council that the council act to approve, approve with modifications or deny the proposed text amendment. If the plan commission's recommendation has not been forwarded to the common council within 60 days of referral of the proposed text amendment to the plan commission, the common council may ~~hold the required hearing and~~ take action without receipt of the recommendation.

2. Final action on a zoning ordinance text amendment by the common council requires a simple majority vote of those members present and voting.

E. Review Criteria and Standards. Zoning ordinance text amendments are legislative decisions of the common council based on their consideration of the public, health, safety and general welfare.

Zoning map amendment public hearings at plan commission:

24.16.030 Zoning Map Amendments (Rezoning).

- A. Authority to Initiate. Amendments to the official zoning map may be initiated by the common council, the plan commission or by petition of an eligible applicant or an eligible applicant's authorized agent (See Section 24.16.010C.1).
- B. Application Filing. Zoning map amendment applications must be filed with the zoning administrator.
- C. Notice of Hearing.
1. Notice of the plan commission's meeting must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.
 2. Class 2 notice of the required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
 3. Notice must be mailed to all of the following at least 7 days before the required public hearing:
 - a. the subject property owner;
 - b. all owners and occupants (when data available) of property within 300 feet of the subject property; and
 - c. the clerk of any municipality with corporate limits that abut the subject property.
 4. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.
- D. Plan Commission Recommendation. Proposed zoning map amendments must be referred to the plan commission. Following review of the proposed zoning map amendment, the plan commission must hold the required public hearing. Following the public hearing the plan commission shall act by simple majority vote of those members present and voting to recommend that the proposed zoning map amendment be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.
- E. Public Hearing and Decision.
1. Following the close of the public hearing, the plan commission may recommend that the common council approve, approve with modifications (e.g., reducing the land area involved in the rezoning or recommending another less intensive zoning classification) or deny the proposed zoning map amendment. If plan commission recommendation has not been forwarded to the common council within 60 days of referral of the proposed zoning map amendment to the plan commission, the common council may take action without receipt of the recommendation.

2. Final action on a zoning map amendment by the common council requires a simple majority vote of those members present and voting.

F. Review Criteria and Standards. Zoning map amendments are legislative decisions of the common council based on their consideration of the public health, safety and general welfare.

G. Successive Applications. Upon disapproval of a zoning map amendment by the common council, no zoning map amendment petition requesting the same or more intensive zoning on the same or similar property may be filed for or accepted for processing by the city for 6 months from the date of final action by the common council.

Redline version compared to current code:

24.16.030 Zoning Map Amendments (Rezoning).

A. Authority to Initiate. Amendments to the official zoning map may be initiated by the common council, the plan commission or by petition of an eligible applicant or an eligible applicant's authorized agent (See Section 24.16.010C.1).

B. Application Filing. Zoning map amendment applications must be filed with the zoning administrator.

C. Notice of Hearing.

1. Notice of the plan commission's meeting must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.

2. Class 2 notice of the ~~common council's~~ required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.

3. Notice must be mailed to all of the following at least 7 days before the ~~common council's~~ required public hearing:

a. the subject property owner;

b. all owners and occupants (when data available) of property within 300 feet of the subject property; and

c. the clerk of any municipality with corporate limits that abut the subject property.

4. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.

D. Plan Commission Recommendation. Proposed zoning map amendments must be referred to the plan commission. Following review of the proposed zoning map amendment, the plan commission must hold the required public hearing. Following the public hearing the plan commission shall act by simple majority vote of those members present and voting to recommend that the proposed zoning map amendment be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.

E. ~~Common Council~~Public Hearing and Decision.

1. ~~Upon receipt of recommendations from the plan commission, the common council must hold a public hearing on the proposed zoning map amendment.~~ Following the close of the public hearing, the ~~plan commission may recommend that the~~ common council ~~may act to~~ approve, approve with modifications (e.g., reducing the land area involved in the rezoning or recommending another less intensive zoning classification) or deny the proposed zoning map amendment. If plan commission recommendation has not been forwarded to the common council within 60 days of referral of the proposed zoning map amendment to the plan commission, the common council may ~~hold the required hearing and~~ take action without receipt of the recommendation.

2. Final action on a zoning map amendment by the common council requires a simple majority vote of those members present and voting, ~~except when a valid protest petition is filed with the city clerk before the date of the meeting that the common council takes final action on the amendment, approval of the zoning map amendment requires at least a 60% majority vote of those common council members present and voting.~~

F. ~~Protest Petitions. A valid protest petition must be signed and acknowledged by the owners of:~~

- ~~1. — more than 50% of the land area included in the proposed zoning map amendment;~~
- ~~2. — more than 50% of the land area immediately adjacent and extending 100 feet from the subject property; or~~
- ~~3. — more than 50% of the land directly opposite from the subject property and extending 100 feet from the street frontage of the opposite land.~~

~~G. —~~ Review Criteria and Standards. Zoning map amendments are legislative decisions of the common council based on their consideration of the public health, safety and general welfare.

~~H.G.~~ Successive Applications. Upon disapproval of a zoning map amendment by the common council, no zoning map amendment petition requesting the same or more intensive zoning on the same or similar property may be filed for or accepted for processing by the city for 6 months from the date of final action by the common council.

Planned Unit Development zoning map amendment public hearings at plan commission:

24.16.050 Planned Unit Developments.

C. Preliminary Development Plans. At the option of the applicant, the preliminary development plan may serve also as the preliminary subdivision plat if such intention is declared before the plan commission's public hearing and if the plans include all information required for preliminary plats and preliminary development plans.

1. Preapplication Meetings. Before submitting a PUD application, the applicant must schedule a meeting with the zoning administrator to discuss the proposed plan and the required process. The zoning administrator is responsible for coordinating the involvement of other relevant city departments in the preapplication meeting. The applicant must also hold a neighborhood meeting, with invitations mailed to all property owners within 200 feet of the subject property, alderpersons of the district, and the zoning administrator.
2. Application Contents. An application for a preliminary development plan must contain all items of information specified in the pre-application meeting including proof of holding a neighborhood meeting prior to application submission.
3. Application Filing. Complete applications for preliminary development plan approval must be filed with the zoning administrator at the same time that the /PUD zoning map amendment application is filed. Preliminary development plan applications may be filed only by the common council, the plan commission or by petition of an eligible applicant or an eligible applicant's authorized agent (See Section 24.16.010C.1).
4. Notice of Hearing.
 - a. Notice of the plan commission's public hearing must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.
 - b. Class 2 notice of the plan commission's required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
 - c. Notice must be mailed to all of the following at least 7 days before the plan commission's required public hearing:
 1. the subject property owner;
 2. all owners and occupants (when data available) of property within 300 feet of the subject property; and
 3. the clerk of any municipality with corporate limits that abut the subject property.
 - d. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.

5. PUD preliminary development plans must be referred to the plan commission with the /PUD zoning map amendment, if such map amendment is required. Following review of the proposed zoning map amendment and/or preliminary development plan, the plan commission must act by simple majority vote of those members present and voting to recommend that the proposed zoning map amendment and/or preliminary development plan be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.

6. Common Council Hearing and Decision.

a. Upon receipt of recommendations from the plan commission, following the public hearing on the proposed preliminary development plan and/or /PUD zoning map amendment, as required, the common council may act to approve, approve with modifications (e.g., reducing the land area involved in the rezoning or recommending another less intensive zoning classification) or deny the proposed preliminary development plan and/or /PUD zoning map amendment, as required. If plan commission recommendation has not been forwarded to the common council within 60 days of referral of the proposed preliminary development plan and/or /PUD zoning map amendment to the plan commission, the common council may take action without receipt of the recommendation.

b. Final action on a /PUD zoning map amendment by the common council requires a simple majority vote of those members present and voting, except when a valid protest petition is filed with the city clerk before the date of the meeting that the common council takes final action on the amendment, approval of the zoning map amendment requires at least a 60% majority vote of those common council members present and voting.

7. Review Criteria. Zoning map amendments are legislative decisions of the common council based on their consideration of the public, health, safety and general welfare.

Redline version compared to current code:

24.16.050 Planned Unit Developments.

C. Preliminary Development Plans. At the option of the applicant, the preliminary development plan may serve also as the preliminary subdivision plat if such intention is declared before the plan commission's public hearing and if the plans include all information required for preliminary plats and preliminary development plans.

1. Preapplication Meetings. Before submitting a PUD application, the applicant must schedule a meeting with the zoning administrator to discuss the proposed plan and the required process. The zoning administrator is responsible for coordinating the involvement of other relevant city departments in the preapplication meeting. The applicant must also hold a neighborhood meeting, with invitations mailed to all property owners within 200 feet of the subject property, alderpersons of the district, and the zoning administrator.

2. Application Contents. An application for a preliminary development plan must contain all items of information specified in the pre-application meeting including proof of holding a neighborhood meeting prior to application submission.
3. Application Filing. Complete applications for preliminary development plan approval must be filed with the zoning administrator at the same time that the /PUD zoning map amendment application is filed. Preliminary development plan applications may be filed only by the common council, the plan commission or by petition of an eligible applicant or an eligible applicant's authorized agent (See Section 24.16.010C.1).
4. Notice of Hearing.
 - a. Notice of the plan commission's ~~meeting-public hearing~~ must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.
 - b. Class 2 notice of the ~~common council's~~plan commission's required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
 - c. Notice must be mailed to all of the following at least 7 days before the ~~common council's~~plan commission's required public hearing:
 1. the subject property owner;
 2. all owners and occupants (when data available) of property within 300 feet of the subject property; and
 3. the clerk of any municipality with corporate limits that abut the subject property.
 - d. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.
5. PUD preliminary development plans must be referred to the plan commission with the /PUD zoning map amendment, if such map amendment is required. Following review of the proposed zoning map amendment and/or preliminary development plan, the plan commission must act by simple majority vote of those members present and voting to recommend that the proposed zoning map amendment and/or preliminary development plan be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.
6. Common Council Hearing and Decision.
 - a. Upon receipt of recommendations from the plan commission, ~~the common council must hold a following the~~ public hearing on the proposed preliminary development plan and/or /PUD zoning map amendment, as required. ~~At the meeting subsequent to the close of the public hearing,~~ the common council may act to approve, approve with modifications (e.g., reducing the land area involved in the rezoning or recommending another less intensive zoning classification) or deny the proposed

preliminary development plan and/or /PUD zoning map amendment, as required. If plan commission recommendation has not been forwarded to the common council within 60 days of referral of the proposed preliminary development plan and/or /PUD zoning map amendment to the plan commission, the common council may ~~hold the required hearing and~~ take action without receipt of the recommendation.

b. Final action on a /PUD zoning map amendment by the common council requires a simple majority vote of those members present and voting, except when a valid protest petition is filed with the city clerk before the date of the meeting that the common council takes final action on the amendment, approval of the zoning map amendment requires at least a 60% majority vote of those common council members present and voting.

7. Review Criteria. Zoning map amendments are legislative decisions of the common council based on their consideration of the public, health, safety and general welfare.

D. Final Development Plans.

NOTE: THE FOLLOWING SUBSECTION IS DELETED BECAUSE IT DESCRIBES PROCEDURES FOR A PUBLIC HEARING IN A SECTION WHERE NO PUBLIC HEARING HAS PREVIOUSLY BEEN OR IS CURRENTLY REQUIRED

~~6. Notice of Hearing.~~

~~a. Notice of the required hearing must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.~~

~~b. Class 2 notice of the common council's required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.~~

~~c. Notice must be mailed to all of the following at least 7 days before the common council's required public hearing:~~

~~1. the subject property owner;~~

~~2. all owners and occupants (when data available) of property within 300 feet of the subject property; and~~

~~3. the clerk of any municipality with corporate limits that abut the subject property.~~

~~d. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.~~

[NOTE: NO CHANGES PROPOSED TO COMMON COUNCIL HEARING REQUIREMENTS FOR HISTORIC DISTRICT DESIGNATIONS]



City of Wauwatosa

Common Council Calendar

2024

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Common Council Meetings

7:30 PM

Standing Committee Meetings

Government Affairs Committee – 6:30 PM
Transportation Affairs Committee – 6:30 PM
Community Affairs Committee – 7:30 PM
Financial Affairs Committee – 7:30 PM

*Times are subject to Change

Holidays – City Offices Closed

Election Days



City of Wauwatosa – Proposed Common Council Calendar

2024

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
			6			
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Common Council Meetings - 6:30 PM

Standing Committee Meetings

Community Affairs Committee – 6:30 PM
Financial Affairs Committee – 6:30 PM

*Times are subject to Change

Standing Committee Meetings

Government Affairs Committee – 6:30 PM
Transportation Affairs Committee – 6:30 PM
Community Affairs Committee – 7:30 PM
Financial Affairs Committee – 7:30 PM

*Times are subject to Change

Holidays – City Offices Closed

Election Days

Board of Public Works – 8:30 AM

Plan Commission – 6:00 PM

Special Financial Affairs Committee – 6:30 PM



City of Wauwatosa – Proposed

Common Council Calendar

2025

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Common Council Meetings - 6:30 PM

Standing Committee Meetings

Community Affairs Committee – 6:30 PM
Financial Affairs Committee – 6:30 PM

*Times are subject to Change

Standing Committee Meetings

Government Affairs Committee – 6:30 PM
Transportation Affairs Committee – 6:30 PM
Community Affairs Committee – 7:30 PM
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Election Days

Board of Public Works – 8:30 AM

Plan Commission – 6:00 PM

Special Financial Affairs Committee – 6:30 PM