



Wauwatosa, WI

Police and Fire Commission

Meeting Agenda - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, September 17, 2025

4:30 PM

Committee Room #1 and Zoom:
<https://servetosa.zoom.us/j/85484698352>,
Meeting ID: 854 8469 8352

Regular Meeting

HYBRID MEETING INFORMATION

Members of the public may observe the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Approval of minutes of the June 18, 2025, regular meeting [25-1085](#)
2. Approval of minutes of the June 24, 2025, special meeting [25-1086](#)
3. Approval of minutes of the September 3, 2025, special meeting [25-1520](#)

CORRESPONDENCE

REPORT OF THE POLICE CHIEF

1. Appointment of Police Officer to Patrol Specialist 1
(Community Patrol Specialist) P.O. Dexter Schleis [25-1555](#)
2. Promotion of Patrol Specialist 1 to Detective - PS1 Daniel Mitchell [25-1556](#)
3. Department Reorganization plan [25-1557](#)

REPORT OF THE FIRE CHIEF

Operational Updates

1. Call summary [25-1549](#)
2. Significant incidents [25-1550](#)
3. Shared service [25-1551](#)

Administrative Updates

1. Personnel actions [25-1552](#)
2. West Allis merger process [25-1553](#)

CLOSED SESSION

1. Discussion of appointment to PS1 [25-1558](#)

The Commission may convene into closed session regarding this item pursuant Wis. Stat. 19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Commission may reconvene into open session to consider the balance of the agenda.

2. Discussion of promotion to Detective [25-1559](#)

The Commission may convene into closed session regarding this item pursuant Wis. Stat. 19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Commission may reconvene into open session to consider the balance of the agenda.

ADJOURNMENT**NOTICE TO PERSONS WITH A DISABILITY**

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to tclerk@wauwatosa.net, with as much advance notice as possible.



**CITY OF WAUWATOSA
POLICE DEPARTMENT**
1700 North 116th Street
Wauwatosa, Wisconsin 53226-0426
(414) 471-8430 FAX (414) 471-8447

JAMES H. MACGILLIS
CHIEF OF POLICE

To: Wauwatosa Police and Fire Commission Chairperson
From: Captain Luke Vetter
Re: Appointment Summary for Community Patrol Specialist – Dexter Schleis
Attached: Schleis' resume & department photo

Date: 9/11/25

Wauwatosa Police and Fire Commission Chairperson Long:

Due to planned retirements of Community Specialists in June of 2025 and January of 2026, a selection process was completed in Spring of 2025. This specific assignment is designated in the labor contract as an "appointment" as opposed to a "promotion." This process is not outlined in the labor contract, but gives the Administration authority to create a "procedure" to appoint employees. The process, consistent with prior Community Specialist processes, was comprised of the following rated steps:

1. Resume, cover letter, written response to essay questions
2. Supervisor evaluation
3. Interview panel

After completion of the process, all successful candidates were placed into an eligibility pool which is valid until 10/7/26. The next candidate that is eligible for appointment is Patrol Officer Dexter Schleis. Officer Schleis is scheduled for appointment to this new position on 10/5/25.

See Officer Schleis employment summary listed below, as well as his personal resume and departmental photograph.

- Wauwatosa Patrol Officer: 8 years, 1 month
 - Prior experience as a Wauwatosa Community Service Officers
- Education: Bachelor of Arts-Criminal Justice, UW-Milwaukee, 2015
- Specialties: Emergency vehicle, vehicle contacts, and CPR instructor; Critical Incident Team Member, Field Training Officer
- Notable Commendations: 2021 – Chief' Excellence Award, 2020 – Departmental Commendation
- Notable Disciplinary Issues: none



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JAMES H. MACGILLIS
CHIEF OF POLICE

To: Wauwatosa Police and Fire Commission Chairperson
From: Chief MacGillis
Re: Promotion Summary for Detective – Daniel Mitchell
Attached: Mitchell resume & department photo

Date: 09/17/25

Wauwatosa Police and Fire Commission Chairperson Long:

Due to retirements in the Investigative Division, a Detective promotion process was completed in July of 2024. This process is governed by the collective bargaining agreement with the Wauwatosa Peace Officers' Association (WPOA). The promotion process has three weighted components:

1. Written test (40% of total score)
2. WPOA seniority (10% of total score)
3. Supervisory evaluation (50% of total score)

After completion of the promotion process, all candidates are then ranked and the final list is valid until February 2026. The next candidate that is eligible for promotion is Patrol Specialist Daniel Mitchell. Specialist Mitchell will be promoted on October 5, 2025.

See the promotion summary listed below, as well as their personal resume and departmental photograph.

- Wauwatosa Patrol Officer: 15 years
- Education: Bachelor's Degree in Criminal Justice – University of Wisconsin at Milwaukee
- Specialties: Crash Investigator, Field Training Officer, Department Instructor, Armorer, Assistant Team Leader – Special Response Team
- Notable Commendations: Letter of Appreciation (2020), Meritorious Arrest Citation (2023)
- Notable Disciplinary Issues: None

Chief MacGillis