



# Wauwatosa, WI

## Government Affairs Committee

### Meeting Agenda - Final

7725 W. North Avenue  
Wauwatosa, WI 53213

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Tuesday, October 31, 2023

6:00 PM

Council Chambers and Zoom:  
<https://servetosa.zoom.us/j/82923188685>,  
Meeting ID: 829 2318 8685

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#### Regular Meeting

#### HYBRID MEETING INFORMATION

Members of the public may observe and participate in the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

#### CALL TO ORDER

#### ROLL CALL

#### GOVERNMENT AFFAIRS COMMITTEE ITEMS

1. Consideration of establishing polling place sites for the City of Wauwatosa [23-662](#)
2. Review and consideration of approval of the 2024 Common Council Meeting Calendar [23-657](#)
3. Proposal from Alderpersons Morgan and Fuerst to modify adopted Flag Policy [23-879](#)
4. Proposal from Alderpersons Morgan and Fuerst to consider a resolution in support of the victims of recent terrorism attacks in Israel and Gaza [23-849](#)

#### ADJOURNMENT

#### NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to [tclerk@wauwatosa.net](mailto:tclerk@wauwatosa.net), with as much advance notice as possible.



## Staff Report

**File #:** 23-662

**Agenda Date:** 10/31/2023

**Agenda #:** 1.

Consideration of establishing polling place sites for the City of Wauwatosa

**Submitted by:**

Steven Braatz, Jr., City Clerk

**Department:**

City Clerk's Office

**A. Background/Rationale**

Due to various factors, some changes need to or may need to occur with the location of polling sites throughout the City.

**B. Key Issues for Consideration - Establishing New Polling Sites**

*Current Polling Sites*

- Annunciation Greek Orthodox Church Cultural Center - Wards 22, 23, 24A, 24B (all of D8)
- City Hall Lower Civic Center - Wards 1, 2A, 2B, 3 (all of D1)
- Hart Park Muellner Building - Wards 4A, 4B, 5, 6A, 6B (all of D2)
- McKinley Elementary - Wards 16, 17, 18 (all of D6)
- Mt. Zion Lutheran Church - Fellowship Hall - Wards 19, 20A, 20B, 21A, 21B (all of D7)
- Underwood Elementary - Wards 7, 8, 9A, 9B (all of D3)
- Wauwatosa Library - Firefly Room - Wards 13, 14, 15 (all of D5)
- Wilson Elementary - 10, 11, 12A, 12B (all of D4)

*2024-2025 Elections*

**2024**

- Spring Primary - Tuesday, February 20 (if needed) - *Potentially small election*
- Presidential Preference Primary and Spring Election - Tuesday, April 2 - *Large election*
- Partisan Primary - Tuesday, August 13 - *Large election*
- Presidential General - Tuesday, November 5 - *Large election*

**2025**

- Spring Primary - Tuesday, February 18 (if needed) - *Potentially small election*
- Spring Election - Tuesday, April 1 - *Potentially mid-sized election*

*Hart Park Muellner Building*

The Muellner Building will be undergoing renovations throughout all of 2024, rendering it unusable for elections. Therefore, we must relocate Wards 4A, 4B, 5, 6A, and 6B. There are no large buildings within that district that can accommodate the number of voters at one location. Thus, this polling site will be split into two.

### *Elementary Schools*

Several factors have led to the decision to cease using school buildings as polling sites. The Community Rooms were inadequate spaces. School safety concerns required the school to be closed in order to use the larger gyms, and it was felt it was unfair to close the entire district when only three elementary schools were being used. It was also logistically difficult to alternate between the gyms and community rooms, which led to poll worker and voter confusion. The parking was either inadequate or non-existent.

### *Summary of Proposed Changes*

This proposal increases the total number of polling sites from eight to nine, with the vast majority of the sites representing one Aldermanic District:

- **Annunciation Greek Orthodox Church Cultural Center - Wards 22, 23, 24A, 24B (all of D8)**
  - No change.
- **City Hall Lower Civic Center - Wards 1, 2A, 2B, 3 (all of D1)**
  - No change.
- **Honey Creek Church - Wards 10, 11, 12A, 12B (all of D4)**
  - New site
  - Large parking lot, suitable space, mostly handicap accessible
- **Mt. Mary University - Bergstrom Hall - Wards 16, 17, 18 (all of D6)**
  - New site
  - Large parking lot, large space, handicap accessible with a lift to 2<sup>nd</sup> level
- **Mt. Zion Lutheran Church - Fellowship Hall - Wards 19, 20A, 20B, 21A, 21B (all of D7)**
  - No change.
- **St Camillus - Independent Living West Residence - Wards 7, 8, 9A, 9B (all of D3)**
  - New site
  - Large parking lot, large space, handicap accessible
- **St. Matthews Evangelical Lutheran Church - Wards 4A, 4B, 6B (parts of D2)**
  - New site

- Large parking lot with another overload parking lot, suitable space, handicap accessible, street parking available
- **Trinity Episcopal Church - Wards 5, 6A (parts of D2)**
  - New site
  - Large parking lot, suitable space, handicap accessible, street parking available
- **Wauwatosa Library - Firefly Room - Wards 13, 14, 15 (all of D5)**
  - No change.

#### *Deadline and Notification of Voters*

The statutory deadline for the Council to establish polling sites before the February 2024 Spring Primary is January 21, 2024, which means our deadline is the January 16, 2022 Council meeting. The February 2024 Spring Primary will not be officially determined until January 2, 2024. However, the Clerk's Office is also in the midst of preparing for 2024-2025 poll worker appointments, recruiting a Chief Inspector and Assistant Chief Inspector for the new site, and scheduling trainings. In addition, there are multiple informational sources that need to be updated with the new polling site locations. So, we are asking for approval now so the Clerk's Office has adequate time to inform poll workers and complete these updates.

As a courtesy, the Clerk's Office will send notifications (postcards) to each affected voting household. When those postcards will be mailed has yet to be determined.

#### **C. Fiscal Impact**

There are roughly 12,400 households affected by the change in new polling sites. Notifying these households will cost roughly \$9,000. Funds have been included in the 2024 budget.

Adding an additional polling site will require the purchase of an additional handicap accessible voting machine in the amount of \$3,950 + \$205 Post-Warranty License and Maintenance and Support Fees. Additionally, more supplies will be needed. Funds have been included in the 2024 budget.

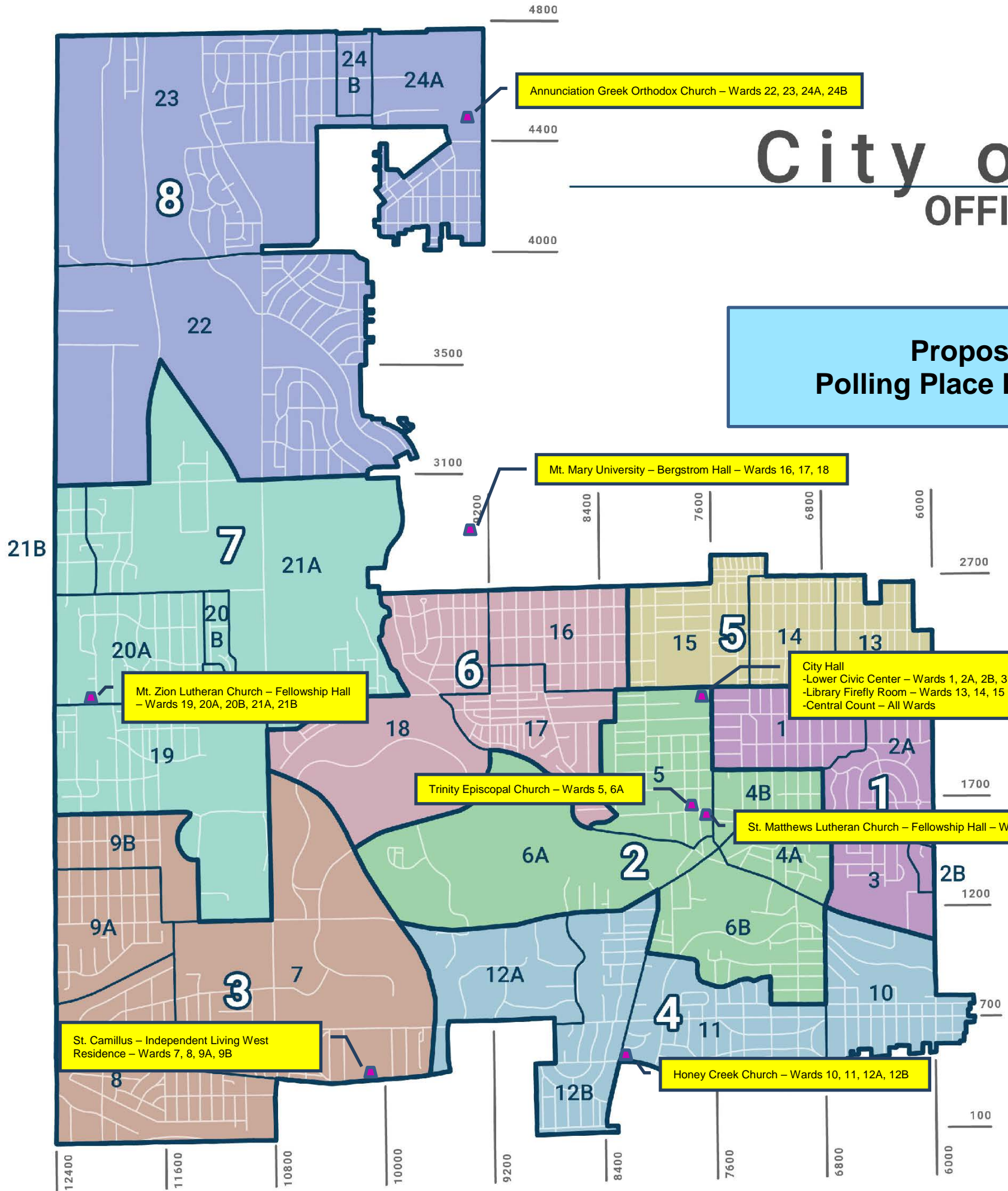
#### **D. Requested Actions**

If acceptable, recommend the Common Council establish the polling sites as follows:

- Annunciation Greek Orthodox Church Cultural Center - Wards 22, 23, 24A, 24B
- City Hall Lower Civic Center - Wards 1, 2A, 2B, 3
- Honey Creek Church - Wards 10, 11, 12A, 12B
- Mt. Mary University - Bergstrom Hall - Wards 16, 17, 18
- Mt. Zion Lutheran Church - Fellowship Hall - Wards 19, 20A, 20B, 21A, 21B
- St Camillus - Independent Living West Residence - Wards 7, 8, 9A, 9B
- St. Matthews Evangelical Lutheran Church - Wards 4A, 4B, 6B
- Trinity Episcopal Church - Wards 5, 6A
- Wauwatosa Library - Firefly Room - Wards 13, 14, 15

**E. Attachments**

- 2024-25 Polling Sites-Final Proposal-rev 10-19




# City of Wauwatosa

## OFFICIAL ELECTION MAP

**Proposed**   
**Polling Place Locations**

### Aldermanic Districts Boundaries (Grouped Wards)

- 1** DISTRICT 1 - CONTAINS WARDS (1, 2A, 2B, & 3)
- 2** DISTRICT 2 - CONTAINS WARDS (4A, 4B, 5, 6A, & 6B)
- 3** DISTRICT 3 - CONTAINS WARDS (7, 8, 9A, & 9B)
- 4** DISTRICT 4 - CONTAINS WARDS (10, 11, 12A, & 12B)
- 5** DISTRICT 5 - CONTAINS WARDS (13, 14, & 15)
- 6** DISTRICT 6 - CONTAINS WARDS (16, 17, & 18)
- 7** DISTRICT 7 - CONTAINS WARDS (19, 20A, 20B, 21A, & 21B)
- 8** DISTRICT 8 - CONTAINS WARDS (22, 23, 24A, & 24B)
-  WARD BOUNDARIES
- 2B** WARD LABEL EXAMPLE



## Staff Report

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**File #:** 23-657

**Agenda Date:** 10/31/2023

**Agenda #:** 2.

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Review and consideration of approval of the 2024 Common Council Meeting Calendar

**Submitted by:**

Steven Braatz, City Clerk

**Department:**

City Clerk's Office

**A. Background/Rationale**

Sec. 2.02.070 of the Municipal Code sets the Council meeting dates and times as the “first and third Tuesday of each month at seven-thirty p.m., except during the month of August when one common council meeting shall be held on the first Tuesday of the month.” The section further allows the Council to designate another date for meetings.

In 2021, we established a practice to begin approving the calendar of Council and Council Committee Meetings.

**B. Key Issues for Consideration**

1. 2024 is a leap year, so there is an extra day.
2. January, April, July, and October are all 5-Tuesday months.
3. Juneteenth Day falls on a Wednesday.
4. Christmas and New Years holidays are on Tuesday/Wednesday.
5. Proposal includes removing the first Common Council meeting in January. The 2023 calendar did not include Committee meetings the week of Christmas.
6. Proposal includes moving the second Common Council meeting in February and the first Common Council meeting in November to Wednesdays to accommodate the elections.
7. Proposal includes removing the March 26 Committee meetings and the April 2 Council meeting. March 25-29 is the Wauwatosa School District spring break. April 2 is the Presidential Preference Primary and Spring Election.
8. Proposal includes removing the September 3 Committee/Council meetings. Coming out of the August recess, there is usually very little that happens at this meeting.
9. As with past years, the proposal includes no Committee meetings the week of Christmas.

**C. Fiscal Impact**

N/A

**D. Requested Action**

Once all of these decisions have been made, recommend to the Common Council the approval of the 2024 Common Council meeting calendar.

**E. Attachments**

- 2024 Calendar - Draft





# City of Wauwatosa

## Common Council Calendar

2024

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### Common Council Meetings

7:30 PM

### Standing Committee Meetings

Government Affairs Committee – 6:30 PM  
Transportation Affairs Committee – 6:30 PM  
Community Affairs Committee – 7:30 PM  
Financial Affairs Committee – 7:30 PM

\*Times are subject to Change

### Holidays – City Offices Closed

### Election Days



# Wauwatosa, WI

7725 W. North Avenue  
Wauwatosa, WI 53213

## Staff Report

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**File #:** 23-879

**Agenda Date:** 10/31/2023

**Agenda #:** 3.

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Proposal from Alderpersons Morgan and Fuerst to modify adopted Flag Policy

**Submitted by:**

Mike Morgan  
Amanda Fuerst

**Department:**

Alderpersons District 7

**A. Background/Rationale**

The City should consider revising the City Flag Policy, adopted in July, 2022, as it relates to global and international flags due to recent issues and events.

**B. Key Issues for Consideration**

This policy change would exclude flags of individual nations, other than the United States, from being flown on City flagpoles. This would be accomplished by adding to the exclusions listed in the Flag Policy under the section titled "Alternative or Additional Flags".

The list of exclusions listed in the Flag Policy under the section titled "Alternative or Additional Flags" would be amended to add an item number 6:

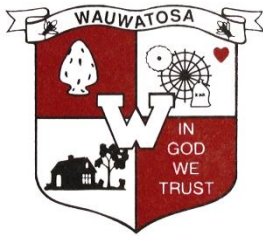
"6. Flags representing individual nations, other than the United States of America, which are presently involved in or associated with a specific or ongoing geopolitical event."

**C. Fiscal Impact**

Possible savings on future flag purchases

**D. Requested Action**

Draft appropriate policy amendment language and forward to the Common Council for approval.



## CITY OF WAUWATOSA FLAG POLICY

**Scope:** This policy shall control the display of flags on flagpoles owned by the City of Wauwatosa and located on City-owned or controlled property within the City of Wauwatosa, Wisconsin.

**Overview:** Flags are a powerful symbol of the ideals a community aspires to achieve and messages it wishes to communicate. This policy aims to define which flags may be flown on the City flagpoles, and define a process by which flags other than those of the United States of America, the State of Wisconsin, and the City of Wauwatosa, may be flown on City flagpoles to express the City government's public-facing messages.

**Purpose:** The purpose of flagpoles is for the City of Wauwatosa, upon direction of its Common Council, to express and display its viewpoints to the wider world. These viewpoints include continued support for the laws and constitution of the United States of America, by display of the United States flag, the Wisconsin State flag, the City of Wauwatosa flag, or flags expressing other relevant messages as directed by the Common Council of the City of Wauwatosa through implementation of the following policy. This policy shall ensure that all flags on City flagpoles are flown appropriately and in accordance with etiquette set forth in the U.S. Flag Code. Additionally, use of City flagpoles and the messaging thereon is intended to be consistent with the doctrine of "government speech" as part of current First Amendment jurisprudence.

**City Flagpoles:** Most flagpoles owned and controlled by the City are single poles which exist at or near facilities owned and controlled by the City of Wauwatosa. In addition, there is a single three-pole installation located within Hart Park in the stadium area adjacent to the southwest corner of the track. The grouping consists of 30', 25', and 20' poles arranged in descending order from East to West (The 30' pole at this location is illuminated by a spot light located on the roof of the parks administration building).

**Standard US Flag Protocol:** All U.S. Flags shall be flown in accordance with applicable State and Federal Laws, particularly the provisions of Title 4 Section 1 through 10 of the United States Code, the "Flag Code".

It will be the responsibility of the Parks and Greenspace Manager, under the Direction of the Director of Public Works, to ensure the appropriate flag protocol is followed.

In particular, the following procedures shall be observed:

1. The U.S. Flag shall be flown only during daylight hours, unless properly lit.
3. The U.S. Flag shall be flown at full mast unless otherwise indicated by this policy.
4. The U.S. Flag shall, at a minimum, be flown on all Federal and State Holidays and should be flown on all days except for those with inclement weather.
5. No flag shall be flown higher or with greater prominence than the U.S. Flag.

Half Staff: U.S. Flags shall be flown at half-staff under the following conditions:

1. When so ordered by the Federal Government or President of the United States.
2. When so ordered by the State Government or the Governor of the State of Wisconsin.

POW-MIA Flag: The POW-MIA flag, by order of the U.S. Congress, should be prominently displayed on the following national observances in lieu of the City of Wauwatosa flag, where such flag would otherwise be present:

1. Armed Forces Day on the third Saturday of May
2. Memorial Day on the last Monday in May
3. Flag Day on June 14<sup>th</sup>
4. Independence Day on July 4<sup>th</sup>
5. POW-MIA Recognition Day on the third Friday of September
6. Veterans Day on November 11<sup>th</sup>

When flown on a single pole, the POW-MIA flag should fly immediately below the U.S. flag. When flown as part of the three-pole set of flagpoles, the order of precedence shall be the U.S. flag, POW-MIA flag, State of Wisconsin flag.

Permissible Flags: The following flags are permitted to be flown on City flagpoles in accordance with this policy, at the direction of the Mayor of the City of Wauwatosa or the Director of Public Works:

1. The United States flag
2. The Wisconsin state flag
3. The City of Wauwatosa flag
4. City departmental flags adopted by the Common Council
5. The POW-MIA flag
6. The United Nations flag (per 1976 citywide referendum)
7. The Tree City USA flag
8. The Bird City Wisconsin flag

Alternative or Additional Flags: Flags not specifically identified in this policy may be flown on City flagpoles only by resolution of the Common Council of the City of Wauwatosa. The Common Council may approve flags which express views supported by the government of the City of Wauwatosa and which do not violate other constitutional obligations of the City government. Such additional flags may not express the following messages:

1. Support of political parties or candidates for local, state or federal office, or flags associated with partisan political campaigns and messaging;
2. Messages associated with advertising or marketing of corporate or for-profit organizations not associated with specific city activities;
3. Religious messaging which would implicate the Establishment Clause of the United States constitution;
4. Content which would violate one or more city policies, including but not limited to conflicts of interest, discrimination against one or more groups of individuals, or expressions of violence; and
5. Messages which are inconsistent with the adopted vision and mission of the City of Wauwatosa.

No alternative or additional flag shall be approved or flown if, in the opinion of the City Attorney, it would tend to make a City flagpole a “public forum” as defined in *Shurtleff v. City of Boston*, 526 U.S. \_\_\_\_ (2022).



## Staff Report

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**File #:** 23-849

**Agenda Date:** 10/31/2023

**Agenda #:** 4.

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Proposal from Alderpersons Morgan and Fuerst to consider a resolution in support of the victims of recent terrorism attacks in Israel and Gaza

**Submitted by:**

Alderpersons Morgan and Fuerst

**Department:**

Common Council

**A. Background/Rationale**

The City should consider showing support for Israel due to current terror attacks that included American deaths and hostages, given the precedent of showing similar support for the Ukrainian people and community.

**B. Key Issues for Consideration**

With recent world and national condemnation of terror attacks on Israel, the City should show appropriate support for the people of Israel and Gaza, local Jewish and Palestinian communities, and cause of peace while recognizing the legitimate aspirations of the Palestinian people. We should also condemn all acts of terrorism and discrimination based on race, religion or nationality.

**C. Fiscal Impact**

None

**D. Requested Action**

If acceptable, recommend the Common Council approve the attached resolution.

**E. Attachments**

- Proposed Israeli Attacks Resolution
- <https://www.jsonline.com/story/news/politics/economy/2023/10/27/israel-palestinians-gaza-hamas-music-festival-75881870027/>
- [https://apnews.com/article/israel-palestinians-gaza-hamas-music-festival-](https://apnews.com/article/israel-palestinians-gaza-hamas-music-festival-75881870027)

City of Wauwatosa  
Resolution of the Common Council

WHEREAS, on October 7, 2023, a terrorist organization invaded Israel, killed over 1,000 people, and committed unspeakable atrocities;

WHEREAS, the City of Wauwatosa concurs with the joint statement of the governments of the United States, France, Germany, Italy, and the United Kingdom that they “support Israel in its efforts to defend itself and its people against such atrocities” and “recognize the legitimate aspirations of the Palestinian people, and support equal measures of justice and freedom for Israelis and Palestinians alike”;

WHEREAS, the City of Wauwatosa condemns all acts of terrorism and discrimination, including (but not limited to) any perpetrated on the basis of race, religion, and nationality; and

WHEREAS, the City of Wauwatosa calls upon all people to reject violence and to work for peace in the Middle East, in the United States, and everywhere around the world;

NOW, THEREFORE, the Wauwatosa City Council resolves to promote peace amongst our community, stand against acts of terrorism at home and abroad, support the victims of terrorism be they allied members of our community or United States citizens who were victims of the recent attacks in Israel, Gaza, and the West Bank, and endeavor to continue our efforts to stand against discrimination. We encourage members of the Wauwatosa community to support, in whatever ways they are able, humanitarian efforts that contribute towards peace in the Middle East and the return of all displaced peoples to their homes.