



# Wauwatosa, WI

## Board of Public Works

### Meeting Minutes

7725 W. North Avenue  
Wauwatosa, WI 53213

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Monday, February 5, 2024

8:30 AM

Zoom Only:  
<https://servetosa.zoom.us/j/89415047159>,  
Meeting ID: 894 1504 7159

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#### Regular Meeting

#### CALL TO ORDER

Chairperson Alan Kesner called the meeting to order at 8:32 AM.

#### ROLL CALL

**Remote 6**      Member - City Attorney, Chair Alan Kesner  
Member - City Clerk Steven Braatz  
Member - Alderperson John Dubinski  
Member - Building & Safety Manager Stefanie Escobedo  
Member - Development Director Paulette Enders  
Member - Finance Director John Ruggini

*Also present: Maggie Anderson, Senior Civil Engineer; Mary Boettcher, Office Assistant; Michael May, Senior Civil Engineer; Jennifer Schroeder, Senior Civil Engineer; Dave Simpson, Director of Public Works; Mike Steiner, Assistant City Engineer; Bill Wehrley, City Engineer; all with the City of Wauwatosa.*

#### APPROVAL OF MINUTES

1. Approval of Minutes from the January 16, 2024 Regular Meeting [24-0145](#)  
**RESULT:** APPROVED  
**MOVER:** Stefanie Escobedo  
**SECONDER:** Paulette Enders  
**Aye:** 6      Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini

#### NEW BUSINESS

1. Request to accept dedication of public water main improvements on Watertown Plank Road from 118th Street in Wauwatosa to Church Street in the Village of Elm Grove [24-0150](#)  
*Recommendation:* Common Council  
*Dave Simpson, Director of Public Works, presented.*  
**RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** John Ruggini  
**SECONDER:** John Dubinski  
**Aye:** 6      Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini

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2. Request for the acceptance of an Easement for Water Main at 3900 N. 124th Street [24-0119](#)
- Recommendation:* Common Council
- Jennifer Stilling, Sr Civil Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** John Ruggini  
**SECONDER:** Paulette Enders
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
3. Consideration of request from the Engineering Division to approve an intermunicipal agreement between the City of Brookfield and the City of Wauwatosa to upgrade pedestrian facilities and associated traffic controls at the 124th Street and Lisbon Road intersection to Americans with Disabilities Act (ADA) standards due to pathway construction along Lisbon Road in the City of Brookfield [24-0151](#)
- Recommendation:* Common Council
- Mike May, Sr Civil Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** Paulette Enders  
**SECONDER:** John Dubinski
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
4. Declaration of the City's intent to perform street and alley improvements during the 2024 construction season and to request the Common Council assess neighboring property owners and set a public hearing date of February 20, 2024 [24-0176](#)
- Recommendation:* Common Council
- Jennifer Schroeder, Sr Civil Engineer, and Bill Wehrley, City Engineer, presented. Alder Makhoulf also spoke with some concerns. The public hearing date was moved to March 5th due to the Common Council meeting being moved.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** John Ruggini  
**SECONDER:** Stefanie Escobedo
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
5. Request for approval of the attached 2024 paving assessment resolution [24-0161](#)
- Recommendation:* Common Council
- Jennifer Schroeder, Sr Civil Engineer, and Bill Wehrley, City Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** Paulette Enders  
**SECONDER:** John Ruggini
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- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
6. Request for award of Emulsion and Street Patching Bids for the Spring/Summer 2024 repair season [24-0126](#)
- Recommendation:* Common Council
- John Ruggini, Finance Director, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** Stefanie Escobedo  
**SECONDER:** Paulette Enders
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
7. Request for award of Contract 24-01 W Potter Road and N 109th Street Utilities and Paving [24-0154](#)
- Recommendation:* Common Council
- Maggie Anderson, Sr Civil Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** Steven Braatz  
**SECONDER:** Stefanie Escobedo
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
8. Request for award of contract 24-43 Washington Highlands Railings Replacement Project [24-0152](#)
- Recommendation:* Common Council
- Mike Steiner, Assistant City Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** Steven Braatz  
**SECONDER:** Paulette Enders
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
9. Request for award of contract 24-19 2024 Sidewalk Repair Program [24-0144](#)
- Recommendation:* Common Council
- Jennifer Schroeder, Sr Civil Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** John Ruggini  
**SECONDER:** Steven Braatz
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini

- 10.** Contract 20-12 / Project 1019 & 1104A - Center Street Roadway and Retaining Wall Final Payment [24-0141](#)

*Recommendation:* Common Council

*Bill Wehrley, City Engineer, and Nick Deming, Construction Manager, presented.*

**RESULT:** APPROVED  
**MOVER:** Paulette Enders  
**SECONDER:** John Ruggini

**Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
- 11.** Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract [24-0122](#)

**RESULT:** APPROVED  
**MOVER:** Paulette Enders  
**SECONDER:** Steven Braatz

**Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
- 12.** Project Updates [24-0123](#)

*Nick Deming, Construction Manager, presented.*

**RESULT:** INFORMATIONAL ONLY

**ADJOURNMENT**

*Meeting was adjourned at 9:10 AM.*