

**CITY OF WAUWATOSA
MEMO**

To: **Financial Affairs Committee**

From: **Laura Stephens, Health Officer**

Date: **June 3, 2025**

Subject: **Request to modify the 2025 Consolidated Fee Schedule related to pool license fees**

A. Issue

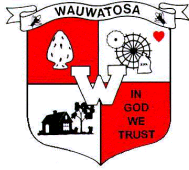
Wisconsin Administrative Code Chapter ATCP 76: Safety, Maintenance, And Operation of Public Pools and Water Attractions was recently updated to change the complexity levels and fees for licensing pools. We are requesting a modification to the 2025 Consolidated Fee Schedule to align with these changes.

B. Background/Options

The Wauwatosa Health Department Environmental Health Division recently had an audit with the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP), who oversees our establishment licensing and inspection program. During the audit, they notified us to update our pool facility licensing complexity levels and fees to align with the changes to ATCP 76. We had planned to make these changes during the 2026 budget process, but DATCP encouraged us to make these changes for the new license year (July 2025-June 2026). Based on this, we are proposing the following changes.

Current Licensing Fee Schedule:

Title	Description	Current 2025 Fees
Per Waterslide or pool slide in excess of 2 per basin	Permit Fee-Annual	\$175.00
	Pre-Inspection Fee (once - first time applicants only)	\$175.00
Swimming Pool (per pool)	Permit Fee-Annual	\$175.00
	Pre-Inspection Fee (once - first time applicants only)	\$175.00
Water Attraction (Per attraction)	Permit Fee-Annual	\$200.00
	Pre-Inspection Fee (once - first time applicants only)	\$200.00
Water Attraction with up to 2 pool slides/waterslides per basin	Permit Fee-Annual	\$275.00
	Pre-Inspection Fee (once - first time applicants only)	\$275.00



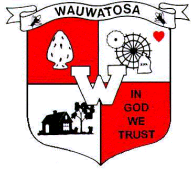
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Proposed 2025 Licensing Fee Schedule:

Title	Description	Proposed 2025 Fees
Pools - Simple	Permit Fee-Annual	\$208
	Pre-Inspection Fee (once - first time applicants only)	\$208
Pools - Simple w/Features	Permit Fee-Annual	\$345
	Pre-Inspection Fee (once - first time applicants only)	\$345
Pools - Moderate	Permit Fee-Annual	\$312
	Pre-Inspection Fee (once - first time applicants only)	\$312
Pools - Moderate w/Features	Permit Fee-Annual	\$450
	Pre-Inspection Fee (once - first time applicants only)	\$450
Pools - Complex	Permit Fee-Annual	\$390
	Pre-Inspection Fee (once - first time applicants only)	\$390
Pools - Complex w/Features	Permit Fee-Annual	\$527
	Pre-Inspection Fee (once - first time applicants only)	\$527

2025 Revenue Estimates (based on new fees):

Complexity Category	Number of Pools	Proposed 2025 License Fee	Reimbursement fee to DATCP (12%)	Revenue after reimbursement
Pools - Simple	13	\$208.00	\$24.96	\$2,379.52
Pools - Simple w/Features	0	\$345.00	\$41.40	\$0.00
Pools - Moderate	9	\$312.00	\$37.44	\$2,471.04
Pools - Moderate w/Features	4	\$450.00	\$54.00	\$1,584.00
Pools - Complex	0	\$390.00	\$46.80	\$0.00
Pools - Complex w/Features	2	\$527.00	\$63.24	\$927.52
Total	28	-	-	\$7,362.08



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The proposed complexity levels and fees align with DATCP's fee schedule for 2025. As a part of our agent agreement, we reimbursement DATCP 12% of our licensing revenue. Total projected revenue after reimbursement to DATCP for 2025-2026 pool facility licensing is \$7,362.08. In 2024, the Health Department's revenue from pool licensing after reimbursement was \$6,414.00

C. Strategic Plan (Area of Focus)

Priority 5: Quality of Life

Goal 2: Align public health resources in the City with those across the region and state.

D. Fiscal Impact

Changes to the pool complexity levels and fees will result in increased revenue through the licensing of these facilities.

E. Recommendation

Health Department staff recommends modifying the 2025 Consolidate Fee Schedule with the proposed fee changes.