



# Wauwatosa, WI

## Board of Public Works

### Meeting Minutes

7725 W. North Avenue  
Wauwatosa, WI 53213

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Monday, September 16, 2024

8:30 AM

Zoom Only:  
<https://servetosa.zoom.us/j/89415047159>,  
Meeting ID: 894 1504 7159

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#### Regular Meeting

#### CALL TO ORDER

Chairperson Alan Kesner called the meeting to order at 8:31 am.

#### ROLL CALL

**Excused 1** Member - Development Director Mark Hammond  
**Remote 5** Member - City Clerk Steven Braatz  
Member - Alderperson Melissa Dolan  
Member - City Attorney, Chair Alan Kesner  
Member - Finance Director John Ruggini  
Member - Building & Safety Manager Stefanie Escobedo

*Also present: Mary Boettcher, Administrative Support Specialist; Nick Deming, Construction Manager; Mike Steiner, Assistant City Engineer; Dave Simpson, Director of Public Works; Jennifer Stilling, Senior Civil Engineer; Bill Wehrley, City Engineer; all with the City of Wauwatosa and all attended remotely.*

#### APPROVAL OF MINUTES

1. Approval of Minutes from the July 29, 2024 Regular Meeting [24-1278](#)  
**RESULT:** APPROVED  
**MOVER:** Stefanie Escobedo  
**SECONDER:** John Ruggini  
**Aye:** 5 Braatz, Dolan, Kesner, Ruggini, and Escobedo  
**Excused:** 1 Hammond

#### NEW BUSINESS

1. Request by Gabriela Prewitt of The Architects Partnership, LTD on behalf of Chase Bank for a parking lot setback variance at 11135 Burleigh Street. [24-1225](#)  
*Jen Stilling presented.*  
**RESULT:** APPROVED  
**MOVER:** John Ruggini  
**SECONDER:** Stefanie Escobedo  
**Aye:** 5 Braatz, Dolan, Kesner, Ruggini, and Escobedo

- Excused:** 1 Hammond
2. Consideration of amendment to the 2024 Board of Public Works meeting calendar [24-1283](#)
- It was discussed and agreed that the Board of Public Works will meet on Wednesday mornings at 8:30 am the week prior to the Common Council meeting, with the ability to schedule special meetings as needed.*
- RESULT:** RECEIVED AND PLACED ON FILE
3. July Pumpage Report 2024 [24-1201](#)
- RESULT:** RECEIVED AND PLACED ON FILE
4. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract [24-1279](#)
- RESULT:** APPROVED  
**MOVER:** John Ruggini  
**SECONDER:** Melissa Dolan
- Aye:** 5 Braatz, Dolan, Kesner, Ruggini, and Escobedo
- Excused:** 1 Hammond
5. Project Updates [24-1280](#)
- Nick Deming, Construction Manager, presented.*
- RESULT:** INFORMATIONAL ONLY

**ADJOURNMENT**

*The meeting was adjourned at 8:51 am.*