



I. GENERAL INFORMATION

1. Name of Library Wauwatosa Public Library		2. Public Library System Milwaukee County Federated Library System			
3b. Head Librarian First Name Peter	3c. Head Librarian Last Name Loeffel	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 09/30/2029	
6a. Street Address 7635 W. North Ave.	6b. Mailing Address or PO Box 7635 W. North Ave.	7. City / Village / Town Wauwatosa	8a. ZIP 53213	8b. ZIP4 1778	9. County Milwaukee
10. Library Phone Number 4144718484	11. Fax Number	12. Library E-mail Address of Director ploeffel@wauwatosalibrary.org			
13. Library Website URL wauwatosalibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 49,268	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	63	0	0
19b. Number of winter weeks	39	0	0
19c. Summer hours open per week	56	0	0
19d. Number of summer weeks	13	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,185	0	0

II. LIBRARY COLLECTIONS							
				a. Number Owned / Leased	b. Number Added		
1. Books in Print				160,930	18,976		
2. Physical Subscriptions				170			
3. Physical Audio Materials				11,644	372		
4. Physical Video Materials				13,540	939		
5. Other Physical Materials				3,802			
6. Total Physical Items in Collection				189,916			
				Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State	
7. E-books				Yes	Yes	No	
8. E-serials				No	Yes	No	
9. E-audio				No	Yes	No	
10. E-video				Yes	Yes	No	
11. Research Databases				Yes	Yes	Yes	
12. Online Learning Platforms				Yes	Yes	Yes	
III. LIBRARY SERVICES							
1. Physical Circulation Transactions			2. Interlibrary Loans				
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>			
740,512	405,999	14,454	61,583	136,450			
			Method for Counting ILL Transactions Categorized ILL Transactions				
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>			
Integrated Library Systems (ILS)			61,096	136,076			
WISCAT			396	176			
Other (includes OCLC, manual tracking or other methods)			91	198			
3. Electronic Content Circulation Transactions							
a. E-books	b. E-serials	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials		
57,948	23,474	75,641	11,037	11,655	168,100		
4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions		7. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
18,501	225	18,726	No	Survey Week(s)	74,087	Actual Count	337,554
8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count		
42	34	Actual Count	18,807	Actual Count	30,115		

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	304	124	52	115	7
Total Attendance	12,708	4,404	1,574	4,218	1,863

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded	
Number of Programs	561	41	0	0	
Total Attendance	22,333	2,434	0		
Total Program Views				0	

Describe the library's in-person programs:

Which platforms does the library use to host the library's live, virtual programs:

Describe the library's live, virtual programs:

Which platforms does the library use to host the library's pre-recorded programs:

Describe the library's pre-recorded programs:

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	City	Email Address
PRESIDENT			
1. Kathy	Causier	Wauwatosa	Kathy2477@gmail.com
2. William	Andrae	Wauwatosa	w.h.andrae@gmail.com
3. Meegan	Archambo	Wauwatosa	archamme@wauwatosa.k12.wi.us
4. Brian	Began	Wauwatosa	brianbegan@gmail.com
5. Monica	Deluhery	Wauwatosa	monica.deluhery@gmail.com
6. C.J.	Dykstra	Wauwatosa	cdykstra004@gmail.com
7. Christine	Lindstrom	Wauwatosa	christine.lindstrom5@gmail.com
8. Mary	Nelson	Wauwatosa	msuel@sbcglobal.net
9. Lauren	Roznowski Hayden	Wauwatosa	lauren.roznowski@gmail.com
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			

No. of Library Board Members *Include vacancies in this count* 9

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			279,478
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	276,449	397	276,846
3. Circulation to Nonresidents Living in Another County in the Library System	0	0	0
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	2,632	0	2,632
5. Circulation to All Other Wisconsin Residents		6. Circulation to Persons from Out of the State	
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a.		f.	
b.		g.	
c.		h.	
d.		i.	
e.		j.	

XII. TECHNOLOGY (Not included in 2025 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>			
	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	21	48	10
Total Self-Directed Activity Participation	781	8,778	189
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	1	0	80
Total Self-Directed Activity Participation	450	0	10,198
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Abby	Bussen	abussen@wauwatosalibrary.org	
3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Shellie	Anderson	sanderson@wauwatosalibrary.org	

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee Print or type Kathy Causier	Date Signed
Library Director / Head Librarian Signature 	Library Director / Head Librarian Print or type Peter Loeffel	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Milwaukee

The Wauwatosa Public Library Board of Trustees hereby states that in 2025 the waukee County Federated Library System
Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
 - did not provide effective leadership and did not adequately meet the needs of the library.
- Indicate with an X one of the above statements*

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

DRAFT

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Kathy Causier	

COMMENTS

SECTION_III

3a., E-book Circulation

57,875 prefilled by MCFLS

73 Comics Plus--2026-01-28

3d., E-video Circulation

852 prefilled by MCFLS

10,185 Kanopy--2026-02-09

3e., Circulation of Children's Electronic Materials

11,131 prefilled by MCFLS

519 Kanopy Kids plays

5 Comics Plus Kids--2026-01-28

Total Children's Synchronous Programs Ages 6 to 11

The number for 2025 happens to be the same as it was in 2024.--2026-02-07

General Interest Synchronous Program Attendance

This is correct.--2026-02-07

SECTION_X

Benefits Eligible?

This position category includes both full-time and part-time positions. Benefits are available for full-time staff.--2026-02-05

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