



Wauwatosa, WI

Board of Parks and Forestry Commissioners

Meeting Agenda

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, March 17, 2026

7:30 AM

Committee Room #1 / Zoom:
<https://servetosa.zoom.us/j/89630023532>,
Meeting ID: 896 3002 3532

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Approval of November 18th 2025 Meeting Minutes [26-0546](#)

UNFINISHED BUSINESS

MONTHLY REPORTS AND PARK UPDATES

This section includes monthly reports and updates on user groups, policies, and projects.

1. Monthly Report Feb 2026 [26-0549](#)
2. Tosa Tonight Update [26-0544](#)
3. Skate Park Update [26-0545](#)

NEW BUSINESS

1. Approval of Parks and Open Space Plan 2025-2030 [26-0105](#)
2. Survey for Softball Diamond [26-0543](#)

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the Department of Public Works office at (414) 471-8422 or send an email to tparks@wauwatosa.net, with as much advance notice as possible.



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 26-0546

Agenda Date: 3/17/2026

Agenda #: 1.

Approval of November 18th 2025 Meeting Minutes



Wauwatosa, WI

Board of Parks and Forestry Commissioners

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, November 18, 2025

8:00 AM

Committee Room #1

CALL TO ORDER

The Meeting was called to order at 8:02 AM

ROLL CALL

Present 5 Commissioner, Chair Tom Ertel
 Commissioner Steve Berg
 Commissioner Kiara Caldwell
 Commissioner Steven Mares
 Commissioner Allysha Willman

Absent 2 Commissioner Juan Farmer
 Commissioner Jurian Misawa Yee

APPROVAL OF MINUTES

1. Approval of 9/16/25 & 10/24/25 Meeting Minutes [25-2175](#)

Attachments: [9-16-25 Minutes.pdf](#)
 [10-24-25 Minutes.pdf](#)

RESULT: APPROVED

MOVER: Kiara Caldwell

SECONDER: Allysha Willman

Aye: 5 Ertel, Berg, Caldwell, Mares, and Willman

Absent: 2 Farmer, and Misawa Yee

MONTHLY REPORTS AND PARK UPDATES

This section includes monthly reports and updates on user groups, policies, and projects.

1. Monthly Report Oct 2025 [25-2176](#)

Attachments: [Oct Monthly Report.pdf](#)

The Parks and Forestry Superintendent and the Public Works Director presented the attached report and fielded the boards questions.

RESULT: INFORMATIONAL ONLY

2. Update from Senior Center [25-2203](#)

Kosta Zervas presented an update to the board regarding the operations and events at the Wauwatosa Senior Center and also fielded the boards questions.

RESULT: INFORMATIONAL ONLY

NEW BUSINESS

5. Discussion Regarding Changing Meeting Start Time [25-2200](#)

Moved to change start time of meetings to 7:30AM

*A second motion was made to also change the meeting format to hybrid in person and zoom .
Comm. Berg moved to approve, Comm. Willman Seconded, All voted Aye.*

The second motion was passed.

RESULT: APPROVED AS AMENDED

MOVER: Kiara Caldwell

SECONDER: Tom Ertel

Aye: 5 Ertel, Berg, Caldwell, Mares, and Willman

Absent: 2 Farmer, and Misawa Yee

1. Approval of Parks and Open Space Plan 2025-2030 [25-2188](#)

Attachments: [POSP ParksBoard 2025](#)
[Wauwatosa POSP FINAL 10.9.25 LR](#)

The Parks and Landscape Manager, Parks and Forestry Superintendent, and the Director of Pubic Works presented the attachment to the board and fielded their questions. The board decided to hold this item to next meeting for revisions/corrections.

RESULT: HELD

2. Discussion Regarding Future of Softball Diamond Area [25-2198](#)

Lack of quorum, discussion only, no votes taken.

3. Discussion Regarding Heat Haven Contract [25-2205](#)

Lack of quorum, discussion only, no votes taken.

4. Pickleball Signage Recommendation [25-2206](#)

Attachments: [Signage.pdf](#)

Lack of quorum, discussion only, no votes taken.

ADJOURNMENT

Due to departure of Commissioners the meeting was adjourned at 9:23 AM for lack of quorum.

Comm. Caldwell was excused at 8:34 AM

Comm. Mares was excused at 9:23 AM



Wauwatosa, WI

7725 W. North Avenue
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Staff Report

File #: 26-0549

Agenda Date: 3/17/2026

Agenda #: 1.

Monthly Report Feb 2026

Department:

Department of Parks and Forestry

**Monthly Activities
February 2026**

Forestry

	YTD 26	YTD 25	End of Year 25
Tree Removals	29	74	582
Stump Removals	0	0	523
Maintenance Requests	26	33	778
Sectional Pruning	819	1169	1863
Training Pruning	708	604	1703
Planting	1	0	338

Other Activities:

Parks

	YTD 26	YTD 25	End of Year 25
Muellner Building			
No. of rentals	8	6	37
Revenue	\$ 1,681.65	\$ 900.00	\$ 9,640.07

	YTD 26	YTD 25	End of Year 25
Stadium			
No. of rentals	0	0	313
Revenue	\$ -	\$ -	\$ 46,851.04

Budgeted stadium revenue 2026	\$ 72,000.00
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Other Activities:



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Staff Report

File #: 26-0544

Agenda Date: 3/17/2026

Agenda #: 2.

Tosa Tonight Update

Submitted by:

Katja Wood

The 2025 season was a remarkable and memorable season. Tosa Tonight celebrated its 25th anniversary of bringing the community together on Wednesday nights to listen to high-quality and diverse music! During the August 6th concert, we marked this milestone with a special on-stage celebration alongside our loyal audience, joined by representatives from the City, Police Department, Sponsors and members of the Tosa Tonight Board. On August 10th 2025, the Rotary Stage was affected by the flood as the park was completely flooded. Together with the City and Parks Department, Tosa Tonight was able to find an alternate location for the last concert on August 13th to close out our anniversary season. Special thanks to everyone who played a part in making this possible. We also extend our appreciation to the Parks Department for their support and assistance with storing of Tosa Tonight assets during the stage cleanup.



March 4, 2026

Report to the Wauwatosa Board of Parks and Forestry and the City Officials 2025

Tosa Tonight's mission is to create a stronger sense of community in Wauwatosa through the arts and an on-going, self-sustaining culturally enriching series of live concerts at the Rotary Performance stage. Tosa Tonight continues to be a passionate advocate for the arts by professionally operating and booking a diverse and wide-ranging set of entertainment acts. These enhance the quality of life for all attendees and the City of Wauwatosa. Tosa Tonight has been backed by a group of long-term, dedicated sponsors, including Froedtert and the Medical College of Wisconsin, Waterstone Bank, Leff's Lucky Town, Blackshoe Hospitality, Celtic MKE and many other local businesses and individuals.

History and Background

In 2025 Tosa Tonight celebrated its 25th year of offering free summer music concerts and entertainment to the residents of Wauwatosa and neighboring communities.

The initial beginning of these summer concerts actually dates back to 1997 with outdoor concerts at the Kneeland-Walker Historical Society grounds. This led to the creation of Tosa Tonight in 2020, starting with a small, four concert series. What basically started as a backyard concert has grown to a nine-concert series, which is a staple in the Wauwatosa community and recognized as one of the best, innovative summer music series in the Milwaukee area. Tosa Tonight's efforts focus on featuring a diverse set of talent and music with an effort to identify, support and promote local talent. As Tosa Tonight has grown in popularity, national and international acts have been added to round out the series.

Tosa Tonight's small group of dedicated volunteers, with their unique mix of knowledge and expertise, has made a noticeable contribution to strengthening and promoting community spirit. This group of

people set in motion the opportunity for the city and Wauwatosa businesses to rally behind an ambitious project to build an outdoor performance pavilion that utilizes the Hart Park flood mitigation area. After several years of planning, and fundraising led by the Wauwatosa Rotary Clubs, in cooperation with Tosa Tonight and City officials, the Rotary Performance Pavilion officially opened on June 24, 2009. With the substantial support of Waterstone Bank and the continued annual sponsorship of Froedtert and the Medical College of Wisconsin, who has served as Tosa Tonight's Signature Sponsor since 2003, they entered a new era in their mission to improve the musical and cultural traditions in Wauwatosa. In 2019, a mutual agreement was implemented between Tosa Tonight and the City of Wauwatosa confirming that the City would manage and receive proceeds from stage rentals for all non-Tosa Tonight dates.

2025 Season Recap

The 2025 season was a remarkable and memorable season. Tosa Tonight celebrated its **25th anniversary** of bringing the community together on Wednesday nights to listen to high-quality and diverse music! During the August 6th concert, we marked this milestone with a special on-stage celebration alongside our loyal audience, joined by representatives from the City, Police Department, Sponsors and members of the Tosa Tonight Board.

On August 10th 2025, the Rotary Stage was affected by the flood as the park was completely flooded. Together with the City and Parks Department, Tosa Tonight was able to find an alternate location for the last concert on August 13th to close out our anniversary season. Special thanks to everyone who played a part in making this possible. We also extend our appreciation to the Parks Department for their support and assistance with storing of Tosa Tonight assets during the stage cleanup.

2025 Board of Directors

- Jenny Hauser – Executive Director
- Katja Wood – President
- Thea Vorass – Vice President
- Tom Leu - Treasurer
- Pam Simon - Secretary
- Mike Collins – Board Member
- Jim DelBalso – Board Member
- Forrest Doolen – Board Member
- Joe Duffey – Board Member
- Pete Holtz – Board Member
- Brian Leahy – Board Member
- Jon Neikirk – Board Member
- Zac Shipley – Board Member
- Peter Skavanis – Board Member
- Hillary Wilke – Board Member

2026 Tosa Tonight Schedule

In 2026, Tosa Tonight will continue its summer concert series with a wide-ranging and diverse set of entertainment, representing multiple genres to attract more than 20,000 guests annually. As in prior years, we will continue with the nine-concert schedule and a 10th date earmarked as a potential rain date.

2026 Concert Dates:

- June 17
- June 24
- July 1
- July 8
- July 15
- July 22
- July 29
- August 5 (Tosa Night Out)
- August 12 (Irish Fest Night)
- August 19 (Rain Date)

Marketing

Following last year's Tosa Tonight website (tosatonight.com) upgrade in preparation for the 2025 anniversary season – designed to better serve our community, sponsors and performers - we will continue to leverage our enhanced online presence through the following marketing strategies:

- Posting on social media channels with both organic and paid intent.
- Distributing series posters and yard signs to businesses and sponsors for display.
- Leveraging press for earned media in local publications like Tosa Connection, Shepherd Express and/or On Milwaukee Magazine.
- Develop stronger partnerships with Discover Wauwatosa and VISIT Milwaukee.

Tosa Tonight appreciates the continued support of the City, the businesses and residents of Wauwatosa. The Concert Series and the Rotary Stage are truly great assets and are a recognized jewel in the Village of Wauwatosa. We look forward to providing our Wauwatosa Community with continued safe and family-friendly entertainment in the summer of 2026.

Respectively Submitted:

Katja Wood - President



Wauwatosa, WI

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Staff Report

File #: 26-0545

Agenda Date: 3/17/2026

Agenda #: 3.

Skate Park Update

Submitted by:
Judy Doyle

There is lots of exciting stuff going on!

We will be having our Light It Up fundraiser at the Muellner Building, planned for June 20. We expect to have all the money we need for our part of the light funding by sometime in August. It will be a combination of proceeds from the fundraiser and some funds that Mike and I will throw in. We are so grateful to have the city partner with us once again and to have this final phase of the skatepark done this year!

Judy



Wauwatosa, WI

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Staff Report

File #: 26-0105

Agenda Date: 3/17/2026

Agenda #: 1.

Approval of Parks and Open Space Plan 2025-2030

Submitted by:

Sarah Grimalkin

Department:

Public Works

The Park and Open Space Plan (POSP) is a supplemental document to the Active Tosa Plan and provided opportunities for Wauwatosa Parks staff to gather feedback from partners, park users, the public, and other stakeholders. Acting as a common vision for park, recreation, and resource-protection initiatives, the POSP will help to guide park development, in alignment with the community's needs, for the next 5 to 10 years.

With this Plan, Wauwatosa is well positioned to continue pursuing our park's values: enhancing our beloved park system, addressing changing recreational needs, and continuing to build a healthier, a more connected, and a more resilient community.

Park staff have addressed revisions and corrections received from Commissioners since the prior meeting on 11/18/2025. Accordingly, staff recommend approval of the Park and Open Space Plan 2025-2030.



Wauwatosa, WI

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Staff Report

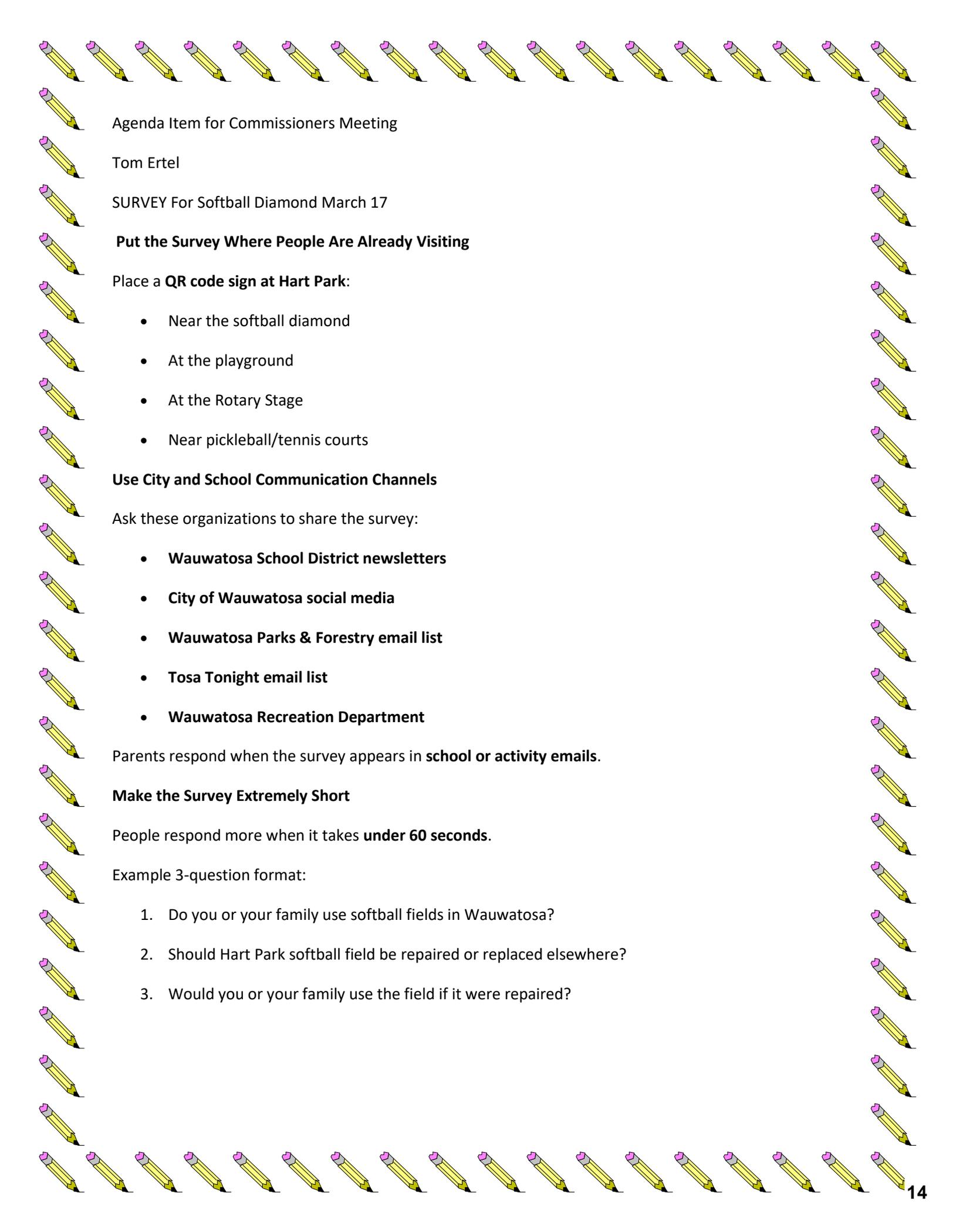
File #: 26-0543

Agenda Date: 3/17/2026

Agenda #: 2.

Survey for Softball Diamond

Submitted by:
Tom Ertel



Agenda Item for Commissioners Meeting

Tom Ertel

SURVEY For Softball Diamond March 17

Put the Survey Where People Are Already Visiting

Place a **QR code sign at Hart Park:**

- Near the softball diamond
- At the playground
- At the Rotary Stage
- Near pickleball/tennis courts

Use City and School Communication Channels

Ask these organizations to share the survey:

- **Wauwatosa School District newsletters**
- **City of Wauwatosa social media**
- **Wauwatosa Parks & Forestry email list**
- **Tosa Tonight email list**
- **Wauwatosa Recreation Department**

Parents respond when the survey appears in **school or activity emails.**

Make the Survey Extremely Short

People respond more when it takes **under 60 seconds.**

Example 3-question format:

1. Do you or your family use softball fields in Wauwatosa?
2. Should Hart Park softball field be repaired or replaced elsewhere?
3. Would you or your family use the field if it were repaired?