



Wauwatosa, WI

Government Affairs Committee

Meeting Agenda - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, May 28, 2024

6:30 PM

Council Chambers and Zoom:
<https://servetosa.zoom.us/j/82923188685>,
Meeting ID: 829 2318 8685

Regular Meeting

HYBRID MEETING INFORMATION

Members of the public may observe and participate in the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

ROLL CALL

GOVERNMENT AFFAIRS COMMITTEE ITEMS

1. Consideration of application for Fireworks User Permit by Kevin Heus, Wolverine Fireworks, for the property located at 11400 W. Center Street, Wauwatosa West High School football field, for a graduation ceremony on June 7, 2024 from 7:30 PM - 8:00 PM, and June 8, 2024 from 1:30 PM - 2:00 PM [24-0813](#)
2. Consideration of designation of the City's official newspaper for publications [24-0747](#)
3. Consideration of Class A/B/C alcohol license renewal applications for the 2024-2025 license period [24-0763](#)
4. Consideration of designation of the City Hall Lower Civic Center as an alternate location for requesting and voting an absentee ballot for the August 13, 2024 Partisan Primary and November 5, 2024 General Election [24-0764](#)
5. Consideration of change to Council and Council Committee meeting dates and times and amendments to related sections of the Wauwatosa Municipal Code [24-0784](#)
6. Consideration of request from the Bicycle & Pedestrian Facilities Committee for a letter of support to the City of Milwaukee for a 90-day trial to close the median opening south of N. 84th Street and Blue Mound Road [24-0827](#)

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to tclerk@wauwatosa.net, with as much advance notice as possible.



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 24-0813

Agenda Date: 5/28/2024

Agenda #: 1.

Consideration of application for Fireworks User Permit by Kevin Heus, Wolverine Fireworks, for the property located at 11400 W. Center Street, Wauwatosa West High School football field, for a graduation ceremony on June 7, 2024 from 7:30 PM - 8:00 PM, and June 8, 2024 from 1:30 PM - 2:00 PM

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Kevin Heus of Wolverine Fireworks has submitted an application for a Fireworks User Permit for a graduation ceremony on June 7, 2024 from 7:30 PM - 8:00 PM and June 8, 2024 from 1:30 PM - 2:00 PM at the Wauwatosa West High School football field located at 11400 W. Center Street.

B. Background

The applicant is requesting a Fireworks User Permit for a fireworks display after the Wauwatosa West High School graduation commencement ceremonies.

C. Department Reviews

Police Department: No issues

Fire Department: No issues

D. Requested Action

If acceptable, recommend the Common Council approve the application for a Fireworks User Permit by Kevin Heus, Wolverine Fireworks, for the property located at 11400 W. Center Street, Wauwatosa West High School football field, on June 7 2024 from 7:30 PM - 8:00 PM, and June 8, 2024 from 1:30 PM - 2:00 PM.

Fire2024-0062 (11400 CENTER ST Wauwatosa, WI 53222)

Description

Brief fireworks display after the commencement ceremony

Date Requested *

06/07/2024




Beginning Time



19:30

End Time

21:00





Heus, Kevin




Wauwatosa School Di...


ID-000008747

Applicant 







Business Phone



Email



Main address



Title



Wauwatosa High School Graduation

6/7/2024 at approx. 730-800pm

Product Used: 90-3" Salutes when the students toss grad hats in the air.

Wauwatosa High School Graduation

6/8/2024 at approx. 130-2pm

Product Used: 90-3" Salutes when the students toss grad hats in the air.



Wauwatosa West High School

Parking Area

Spectator Viewing Area

Shoot Site Location

210' fall out zone for 3" shells

© 2018 Google



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056	CONTACT NAME: Janet Nau PHONE (A/C. No. Ext): 425-455-5640 E-MAIL ADDRESS: jnau@tpgrp.com FAX (A/C. No): 425-455-6727														
INSURED Wolverine Fireworks Display, Inc. 205 West Seidlers Road Kawkawlin MI 48631	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Everest Indemnity Insurance Co</td><td>10851</td></tr><tr><td>INSURER B : Everest Denali Insurance Company</td><td>16044</td></tr><tr><td>INSURER C : Arch Specialty Insurance Company</td><td>21199</td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Everest Indemnity Insurance Co	10851	INSURER B : Everest Denali Insurance Company	16044	INSURER C : Arch Specialty Insurance Company	21199	INSURER D :		INSURER E :		INSURER F :	
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COVERAGES

CERTIFICATE NUMBER: 1760543481

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y		SI8GL02099241	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00274241	2/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UXP104806302	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Excess Liability - Occurrence			SI8EX01908241	2/1/2024	2/1/2025	Each Occurrence \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured per form ECG 20592 0509 attached:
Display Date: 6/7/2024, 6/8/2024
Display Location: Wauwatosa West HS Grounds-11400 W Center St, Wauwatosa WI 53222
Additional Insured(s): Wauwatosa West High School, City of Wauwatosa

CERTIFICATE HOLDER**CANCELLATION**

Wauwatosa West High School
11400 W. Center St.
Wauwatosa WI 53222

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s)</p> <p>ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

- A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In the performance of your ongoing operations; or
 2. In connection with your premises owned by or rented to you.
- B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.
- C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:
1. The Limits of Insurance required by the written agreement between the parties; or
 2. The Limits of Insurance provided by this Coverage Part.
- D.** With respect to the insurance afforded to an additional insured, the following additional exclusion applies:
- This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

Fire2024-0064 (11400 CENTER ST Wauwatosa, WI 53222)

Description

Brief fireworks display after the High School commencement ceremony

Date Requested *

06/08/2024




Beginning Time



11:30


End Time


13:30





Heus, Kevin
Wauwatosa School Di...
ID-000008747





Applicant 




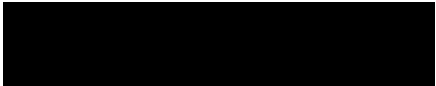



Business Phone




Email




Main address




Title



Wauwatosa High School Graduation

6/7/2024 at approx. 730-800pm

Product Used: 90-3" Salutes when the students toss grad hats in the air.

Wauwatosa High School Graduation

6/8/2024 at approx. 130-2pm

Product Used: 90-3" Salutes when the students toss grad hats in the air.



Wauwatosa West High School

Parking Area

Spectator Viewing Area

Shoot Site Location

210' fall out zone for 3" shells

© 2018 Google



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Additional Insured(s): Wauwatosa West High School, City of Wauwatosa

CERTIFICATE HOLDER**CANCELLATION**

Wauwatosa West High School
11400 W. Center St.
Wauwatosa WI 53222

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AUTHORIZED REPRESENTATIVE

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ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

SCHEDULE

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

B. The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.

C. The Limits of Insurance afforded to an additional insured shall be the lesser of the following:

1. The Limits of Insurance required by the written agreement between the parties; or
2. The Limits of Insurance provided by this Coverage Part.

D. With respect to the insurance afforded to an additional insured, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

From: [James MacGillis](#)
To: [Ying Xiong](#)
Cc: [tclerks](#); [Mary Weger](#)
Subject: RE: Firework Permit - PD review
Date: Monday, May 20, 2024 1:56:30 PM
Attachments: [image001.png](#)

Reviewed and approved.

Chief MacGillis

Chief James MacGillis

Wauwatosa Police Department
1700 N. 116th St.
Wauwatosa, WI 53226

Phone: 414.831.5511
Fax: 414.479.8447
Email: jmacgillis@wauwatosa.net

Our Vision- To foster a safe and secure community through collaboration, trust and exceptional police service

From: Mary Weger <mweger@wauwatosa.net>
Sent: Monday, May 20, 2024 9:51 AM
To: James MacGillis <jmacgillis@wauwatosa.net>
Subject: FW: Firework Permit - PD review

Chief – this is for Tosa West HS graduation on June 7, 2024 and June 8, 2024 that needs your review and approval. Ying is asking for your email Reply of “approved” as the sign off, as the permit is online.

From: Ying Xiong <yxiong@wauwatosa.net>
Sent: Monday, May 20, 2024 9:49 AM
To: Mary Weger <mweger@wauwatosa.net>
Cc: tclerks <tclerks@wauwatosa.net>
Subject: Firework Permit - PD review

Hi Mary,

I hope you are doing well. There are two Fireworks Permit for Tosa West HS graduation on June 7, 2024 and June 8, 2024 that needs Chief MacGillis review. Since this permit is online, I would just need a reply of “approved” to this email as his sign off.



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 24-0747

Agenda Date: 5/28/2024

Agenda #: 2.

Consideration of designation of the City's official newspaper for publications

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Designation of the City's official newspaper for publication.

B. Background/Options

Pursuant to Wis. Stat. 985.06, the City advertised for bids from eligible newspapers to become the official newspaper for the City. No bids were received.

The City has previously used the regional newspaper from Gannett Wisconsin LocaliQ that covers Wauwatosa, presently North NOW. The North NOW publication meets the requirements of Wis. Stat. 985.03. The North NOW is a weekly publication.

C. Fiscal Impact

No substantial effect to the budget. Publication rates are annually set by the Wisconsin Department of Administration for all newspaper publications.

D. Recommendation

Staff recommends designating the North NOW as the City's official newspaper for publications.



Staff Report

File #: 24-0763

Agenda Date: 5/28/2024

Agenda #: 3.

Consideration of Class A/B/C alcohol license renewal applications for the 2024-2025 license period

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Attached is the list of alcohol licensees that submitted applications thru May 22, 2024 and are ready for approval.

B. Qualifications

Criminal background checks were conducted on all agents listed on the applications. There were no violations that were substantially related to licensing activities and/or no habitual offenses. The Agents met all other qualifications.

C. Department Reviews

- Police Department: No issues.
- Fire Department: No issues.
- Health Department: No issues.

D. Notable Mentions

The following businesses have communicated to us that they have chosen not to renew:

- MOD Pizza - Class "B" Beer and "Class C" Wine
- Nordstrom Ruscello - Class "B" Beer and Reserve "Class B" Liquor

The following businesses are closed for business and it is not expected that they will renew:

- Firefly Restaurant & Lounge - Class "B" Beer and Regular "Class B" Liquor
- Hermanas - Class "B" Beer and Reserve "Class B" Liquor
- Red Lobster #0150 - Class "B" Beer and Regular "Class B" Liquor

The following businesses have new Agents:

- Aladdin Food Management Services, LLC, Aladdin Food Management Services, Jacinda Konczal -

Agent, 8701 Watertown Plank Road

- Mayfair Inc., Mayfair Liquor, Nikhilkumar Patel - Agent, 3122 N. Mayfair Road
- Meijer Stores Limited Partnership, Meijer Store #277, Joseph Marx - Agent, 11111 W. Burleigh Street
- Sonesta International Hotels Corp., Sonesta Milwaukee West, Mary Serrano - Agent, 10499 Innovation Drive
- Wisconsin CVS Pharmacy, L.L.C., CVS Pharmacy #8771, Corrie Michalowski - Agent, 7520 W. Blue Mound Rd.

There are 9 licensees that have yet to apply.

E. Requested Actions

If acceptable, recommend the Common Council grant the renewal Class A/B/C alcohol licenses pursuant to the attached list for the 2024-2025 license period.

NOTICE OF ALCOHOL BEVERAGE LICENSE APPLICATION

NOTICE IS HEREBY GIVEN that the following has applied for a license to sell intoxicating liquor and/or fermented malt beverages in the City of Wauwatosa for the license year ending June 30, 2025.

CLASS “B” BEER ONLY - RENEWAL

Airport Pizza Roc, Inc., Rocky Rococo Pan Style Pizza, Earl Rambo – Agent, 11319 W. Blue Mound Rd.
Lion’s Tail Brewing Co. LLC, Lion’s Tail Brewing Co., Alexander Wenzel – Agent, 8520 W. North Ave.

CLASS “B” BEER AND “CLASS B” LIQUOR - RENEWAL

6930 Bar LLC, Walter's on North, Jasmine O'Brien – Agent, 6930 W. North Ave.
Alioto's Restaurant, Inc., Alioto's Restaurant, Thomas Warren – Agent, 3041 N. Mayfair Rd.
American Multi-Cinema, Inc., AMC Theatres Mayfair 18, Matthew Stadler – Agent, 2500 N. Mayfair Rd.
AMF Bowling Centers, Inc, AMF Bowlero Lanes, Joey Reyes – Agent, 11737 W. Burleigh St.
Anna-Bart LTD, Ristorante, Bartolotta, Christian Damiano – Agent, 7616 W. State St.
Arbed Tosa 100, LLC, Mo's Irish Pub, James Vassallo – Agent, 10842 W. Blue Mound Rd.
Blue Mound Golf & Country Club, Blue Mound Golf & Country Club, Keith Gressle – Agent, 10122 W. North Ave.
Blue Ribbon Pub, LLC, Jackson's Blue Ribbon Pub, Nicole Roca – Agent, 11302 W. Blue Mound Rd.
Ca'Lucchenzo LLC, Ca'Lucchenzo, Sarah Baker – Agent, 6030 W. North Ave.
Club Tap LLC, Club Tap, Nicole Sommerfeld – Agent, 8828 W. North Ave.
Colonel Harts LLC, Colonel Harts, Patrick Modl – Agent, 7342 W. State St.
Craftspot LLC, Grey House Creative Market, Jennifer Schultz – Agent, 6228 W. State St.
Cranky Al's LLC, Cranky Al's, Susan Brkich – Agent, 6901 W. North Ave.
Decade Mayfair LLC, Jimmy's Island Grill & Iguana Bar, Charles Sullivan – Agent, 2303 N. Mayfair Rd.
Eats Enterprises, Inc, Hector's A Mexican Restaurant, Robert Messinger – Agent, 7118 W. State St.
Eddie Martini's Enterprises, Inc, Eddie Martini's, Christopher Murphy – Agent, 8612 Watertown Plank Rd.
Fiesta Garibaldi Mayfair LLC, Mex Ave, Melissa Escobar – Agent, 11200 W. Burleigh St.
Footbowl LLC, 1st and Bowl, Timothy Johnson – Agent, 2969 N. 114th St.
Golden Nest LLC, Golden Nest Pancake & Café, Sklaim Saliu – Agent, 11250 W. Burleigh St. #120
Harwood Place Inc, Harwood Place, Ryan Ptacek – Agent, 8220 Harwood Ave.
Hospitality Franchise Group LLC, Il Mito Enoteca, Maricela Feker – Agent, 6913 W. North Ave.
JOFMO LLC, Lucky Joes Alchemy & Eatery, Jarod Packard – Agent, 1427 Underwood Ave.
Jojo's Martini Lounge LLC, Jojo's Martini Lounge, John Robinson – Agent, 418 N. Mayfair Rd. Ste C
Jose's of Wauwatosa, Inc, Jose's Blue Sombrero, George Flees – Agent, 7615 W. State St.
Kalgidhar Corporation, India Garden, Charnjit Bolla – Agent, 2930 N. 117th St.
Kella Bella LLC, Arté Wine & Painting Studio, Kelly Cannizzaro – Agent, 1442 Underwood Ave.
Leff's Lucky Town, LLC, Leff's Lucky Town, Christopher Leffler – Agent, 7208 W. State St.
Lost Brave LLC, Draft & Vessel Tosa, Nathaniel Davauer – Agent, 7479 Harwood Ave.
Maggiano's Holding Corp, Maggiano's Little Italy, Lena Staves – Agent, 2500 N. Mayfair Rd.
Maggios Wood Fired Pizza LLC, Maggios Wood Fired Pizza, Jeremy Maggio – Agent, 7212 W. North Ave.
Moaltd, Inc, Balistreri's Italian/American Ristorante, Thomas Siever – Agent, 812 N. 68th St.
P.F. Chang's China Bistro, Inc. P.F. Chang's China Bistro, Kirsten Kessler – Agent, 2500 N. Mayfair Rd.
Perfecto Restaurant Group 2 Inc, Habanero's Mexican Kitchen, Angel-Gabriel Melendez – Agent, 869 N. Mayfair Rd.
Pizzeria Piccola LLC, Pizzeria Piccola, Christian Damiano – Agent, 7606 W. State St.
Ray's Growler Gallery, LLC, Ray's Growler Gallery, Anthony Marble – Agent, 8930 W. North Ave.
Red Lobster Hospitality LLC, Red Lobster #0150, Nicolasa Flores – Agent, 2801 N. Mayfair Rd.
Sodexo Management, Inc, Luther Manon, Bruce Johnson – Agent, 4545 N. 92nd St.
Sonesta International Hotels Corp, Sonesta Milwaukee West, Mary Serrano – Agent, 10499 Innovation Dr.

The Cheesecake Factory Restaurants, Inc., The Cheesecake Factory, Andrew Fosticz – Agent, 2350 N. Mayfair Rd.

The Village Cheese Shop LLC, The Village Cheese Shop, Sabina Magyar – Agent, 1430 Underwood Ave.

CLASS “B” BEER AND RESERVE “CLASS B” LIQUOR - RENEWAL

67 North LLC, Growlers East Tosa, Jason Growel – Agent, 6715 W. North Ave.

AHTRST Concessions LLC, SpringHill Suites Wauwatosa, Adam DeLude – Agent, 10411 W. Watertown Plank Rd.

BelAir Cantina Tosa, Inc, BelAir Cantina Tosa, Kristyn Eitel – Agent, 6817 W. North Ave.

Brett's Brats LLC, Highland Café, Sandra Murphy – Agent, 1413 N. 60th St

Camp Bar Inc, Camp Bar, Paul Hackbarth – Agent, 6600 W. North Ave.

Cello's Pizzeria LLC, BB's Pizza Bar, Mario Balistreri – Agent, 7237 W North Ave.

Crafty Cow Tosa LLC, Crafty Cow, Simone Gaspar – Agent, 6519 W. North Ave.

Dave & Busters of Wisconsin Inc., Dave & Buster's, Linda Halopka-Ivery – Agent, 2201-2215 N. Mayfair Rd.

DRI 7 Tosa Village LLC, Café Hollander, Eric Wagner – Agent, 7677 W. State St.

Ferch's Crafthouse LLC, Ferch's Crafthouse Grille, Rebecca Henningsen – Agent, 418 N. Mayfair Rd.

Friends of Hoyt Park & Pool, Friends of Hoyt Park & Pool, Kathleen Slawski – Agent, 1800 N. Swan Blvd.

Ginza PZW Corp., Ginza Sushi, Fang Ping Xiao – Agent, 2727A N. Mayfair Rd.

Good City Brewing LLC, Good City Brewing, David Dupee – Agent, 11200 W. Burleigh St.

Heritage Inn of Sacramento, Homewood Suites Wauwatosa, John Porior – Agent, 11320 W. Burleigh St.

Le Reve Patisserie & Café LLC, Le Reve Patisserie & Café, Andrew Schneider – Agent, 7610 Harwood Ave.

Lowlands 6, LLC, Buckatabon Tavern & Supperclub, Eric Wagner – Agent, 7701 Harwood Ave.

Mayfair Hotel Holdings, LLC, Renaissance Milwaukee West Hotel, Chadd Scott – Agent, 2300 N. Mayfair Rd.

Mega Marts, LLC, Metro Market #885, David Kien – Agent, 6950 W. State St.

PM Food Service LLC, North Avenue Grill, Michael Topolovich – Agent, 7225 W. North Ave.

PM1 MGR LLC, Pizza Man Wauwatosa, Michael Behrens – Agent, 11500 W. Burleigh St.

San Camillo, Inc, San Camillo, Lisa Harsch – Agent, 10200 W. Blue Mound Rd.

Satori Operating LLC, Thai-Namite Tosa, Nongluk Buranabunyut – Agent, 8725 W. North Ave.

The Ruby Tap, LLC, The Ruby Tap, Brooke Boomer – Agent, 1341 Wauwatosa Ave.

Tosa Hotel LLC, Residence Inn by Marriott, Anthony Beer – Agent, 1300 Discovery Pkwy.

Whole Foods Market Group Inc, Whole Foods Market, Michael Strohl – Agent, 11100 W. Burleigh St.

CLASS “B” BEER AND “CLASS B” LIQUOR PREMIER ECONOMIC DEVELOPMENT - RENEWAL

Crafty Crab Wauwatosa Inc., Crafty Crab, Lin Hong – Agent, 11340 W. Burleigh St.

CLASS “B” BEER AND “CLASS B” OVER-THE-QUOTA EXEMPT - RENEWAL

Texas de Brazil (Milwaukee) Corporation, Texas de Brazil, Roberto Bastida – Agent, 2550 N. Mayfair Rd.

CLASS “B” BEER AND “CLASS C” WINE - RENEWAL

Aladdin Food Management Services, LLC, Aladdin Food Management Services, Jacinda Konczal – Agent, 8701 Watertown Plank Rd.

Cosmos Café LLC, Cosmos Café, Theofilos Tselentis – Agent, 7203 W. North Ave.

Joys Ice Cream, LLC, Joys Ice Cream Social, Elizabeth Joy – Agent, 8334 W. North Ave.

Little Village Play Café LLC, Little Village Play Café, Abigail Gilman – Agent, 6505 W. North Ave.

Munshé Foods LLC, Midtown Grill, Pamela Shearer – Agent, 8913 W. North Ave.

Rice N Roll Inc, Kin By Rice N Roll, Pramoth Lertsinsongserm – Agent, 7484 W. State St.

Scatback LLC, Pipsqueak Wine, Jonathan Blechman – Agent, 6410 W. North Ave.

Vendetta Coffee Bar LLC, Vendetta Coffee Bar, William Haley – Agent, 7613 W. State St.

“CLASS C” WINE ONLY – RENEWAL

AV Nail Spa Mayfair, LLC, Anthony Vince Nail Spa, Chi Nguyen – Agent, 11250 W. Burleigh Street

CLASS “A” BEER AND “CLASS A” LIQUOR - RENEWAL

Aldi Inc. (Wisconsin), Aldi #11, Paul Lee – Agent, 12120 W. Burleigh St.
ASG Wine Merchants Inc., Liquor Guys, Harneet Kaur – Agent, 11500 W. North Ave.
Badesha Corporation, Tosa Liquor, Manjinder Singh – Agent, 6607 W. North Ave.
Kwik Trip Inc, Kwik Trip Spirits 523, Katie Draeger – Agent, 11712 W. North Ave.
Mayfair Inc., Mayfair Liquor, Nikhilkumar Patel – Agent, 3122 N. Mayfair Road
Mega Marts, LLC, Pick ‘N Save #416, Tianna Samp – Agent, 1717 N. Mayfair Rd.
Meijer Stores Limited Partnership, Meijer Store #277, Joseph Marx – Agent, 11111 W. Burleigh St.
Metcalf Foods-Tosa Inc, Metcalfe Markets, Kevin Metcalfe – Agent, 6700 W. State St.
Naisha Spirits LLC, Breeze Thru Wine & Spirits, Tusher Davidasrao Kolhe – Agent, 11104 W. Bluemound Road
North Avenue Beer and Liquor LLC, Buy Rite Liquor, Parkash Kaur – Agent, 6002 W. North Ave.
Outpost Natural Foods Cooperative, Outpost Natural Foods, Edward Senger – Agent, 7000 W. State St.
Ray’s Wauwatosa, Inc., Ray’s Wine & Spirits, Anthony Marble – Agent, 8930 W. North Ave.
Sendik’s – Wauwatosa LLC, Sendik’s Food Markets, Theodore Balistreri – Agent, 8616 W. North Ave.
Target Corporation, Target Store T-2586, Horace Gant— Agent, 3900 N. 124th St.
Ultimate Confections Inc., Ultimate Confections, Patrick Murphy – Agent, 800 N. 68th St.
Wisconsin CVS Pharmacy, L.L.C., CVS Pharmacy #8771, Corrie Michalowski – Agent, 7520 W. Blue Mound Rd.

CLASS “A” BEER ONLY - RENEWAL

Hayward Pharmacy Inc, Swan Serv-U Pharmacy, Randall Dawes – Agent, 9130 W. North Ave.

“CLASS A” LIQUOR ONLY – RENEWAL

Fortune Wisconsin, LLC, Empire Fish, Quinn Eakes – Agent, 11200 W. Watertown Plank Road

Steven A. Braatz, Jr.
City Clerk

To be published: May 29, 2024



Staff Report

File #: 24-0764

Agenda Date: 5/28/2024

Agenda #: 4.

Consideration of designation of the City Hall Lower Civic Center as an alternate location for requesting and voting an absentee ballot for the August 13, 2024 Partisan Primary and November 5, 2024 General Election

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Consideration of designation of an alternate location for requesting and voting an absentee ballot for the August 13, 2024 Partisan Primary and November 5, 2024 General Election

B. Background/Options

Wis Stat. 6.855 requires the governing body to designate “a site other than the office of the municipal clerk... as the location from which electors of the municipality may request and vote absentee ballots and to which voted absentee ballots shall be returned by electors for any election.” It further requires this designation to be in effect through the election, meaning this alternate location must be used for both primary and general election.

The City Clerk’s Office intends to use the City Hall Lower Civic Center for In-Person Absentee Voting (IPAV), to accommodate the potential crowds of voters during the upcoming elections. The City Attorney has deemed that the Lower Civic Center is considered an alternate location. Thus, this approval is needed in order to use the Lower Civic Center.

The statutory deadline for the Common Council to approve this designation is June 12, 2024.

C. Fiscal Impact

This move will not have any different fiscal impact than if we remained upstairs near the Clerk’s Office. However, we will need to station a City Clerk’s Office employee in the Lower Civic Center at all times of IPAV operation.

D. Recommendation

If acceptable, recommend that the Common Council designate the City Hall Lower Civic Center as an alternate location for requesting and voting an absentee ballot for the August 13, 2024 Partisan Primary and November 5, 2024 General Election



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

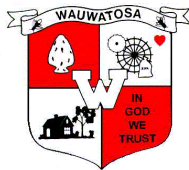
Staff Report

File #: 24-0784

Agenda Date: 5/28/2024

Agenda #: 5.

Consideration of change to Council and Council Committee meeting dates and times and amendments to related sections of the Wauwatosa Municipal Code



ADMINISTRATION DEPARTMENT MEMO

To: Government Affairs Committee

From: City Administrator Jim Archambo and City Clerk Steve Braatz

Meeting Date: 28 May 2024

Subject: Discussion of the Common Council Calendar and Consistency of Processes

A. Issues

Staff have observed at least three intersecting opportunities for efficiency and transparency in the functioning of the Common Council meeting cycles. First, the Common Council meetings, are generally short to a point of begging the question as to whether two are necessary each month. Second, our processes, particularly as it relates to zoning issues (informed in part by state law) engender confusion even accusations in the public; as those processes are not consistent; one item to another. Third, there are many, probably most, issues where a 'second reading' before the full council, including for ordinances, rarely benefits or is determinative of the ultimate conclusion. Differently stated, on this third point, in that the Council can always 'hold-over' or redirect an issue of greater interest, why unnecessarily delay those that do not. Based on these three issues, we ask that the committee consider modification to several ordinances, locally prescribed only, in order to improve upon these issues.

Included in this legislative file is a proposed modification to the Common Council Calendar for the end of 2024; beginning after the August break through the end of the year. We have also included a mock up of what this would look like over the course of the whole of 2025. The calendar while simple to display with one Council meeting per month, assists much in communicating the process modifications suggested.

B. Background/Options

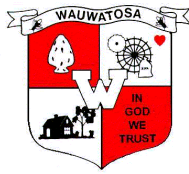
Common Council meetings are reserved for deliberation of the members of the elected body by and among themselves of those items recommended by its' committees. The committees (standing and statutory) are generally the intake body of both public comment and staff reports. This becomes unclear when, for instance many Public Hearings are in front of the Plan Commission yet a select few in front of the Common Council.

Following is a Summary of Current versus proposed Changes:

1. Board of Public Works

A. Current

Under the current structure, Board of Public Works meets at 8:30 AM the Monday before Common Council. If there are items that need Common Council approval, the



ADMINISTRATION DEPARTMENT MEMO

legislative files are finalized that afternoon, and a Common Council packet is updated with the legislative file information.

B. Proposed

Under the proposal, Board of Public Works would meet at 8:30 AM the Monday before the 2nd Tuesday. This proposal allows more time for staff to prepare legislative files for placement onto the Common Council meeting. This also allows ample time for review of the legislative files by the Alderperson and the public, as it will be finalized the Friday before the Common Council meeting along with all other Council items.

2. Plan Commission

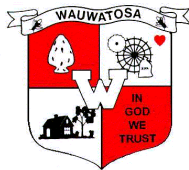
A. Current

Under the current structure, the Plan Commission meets at 6:00 PM on the Monday before the second Tuesday of each month.

Public hearings for Conditional Use Permits (CUP) are held at Plan Commission. The City's official newspaper publishes on Wednesdays. With Class II public notices, the last insertion must be at least 7 days prior to the public hearing, meaning the last insertion, under the current structure, is published in the paper 12 days in advance of the meeting.

Public hearings for rezonings and Zoning Code text amendments are scheduled by Plan Commission and held at Common Council. Under the current structure, public hearings are typically around 5-6 weeks after Plan Commission review. First notification to the public is when it appears on the Plan Commission agenda. These items are also reviewed by Community Affairs Committee. The ordinances are introduced at Council the same night as the public hearing, sent to Committee for review, and back to Council for approval. Final approval occurs 7-8 weeks after Plan Commission review.

Public hearings for Planned Unit Developments (PUD) are scheduled by Plan Commission and held at Common Council. Under the current structure, public hearings are typically around 5-6 weeks after Plan Commission review. First notification to the public is when it appears on the Plan Commission agenda. These are also reviewed by Community Affairs Committee. The public hearing is held, the



ADMINISTRATION DEPARTMENT MEMO

matter is sent to Committee for review, and back to Council for approval. Final approval occurs 7-8 weeks after Plan Commission review.

In summary under the current proposal, approvals for rezonings, Zoning Code text amendments, and Planned Unit Developments (PUD) typically take 7-8 weeks for approvals after first appearing at the Plan Commission and appear on four separate meeting agendas. The process is as follows:

- 1) Plan Commission review
- 2) Public Notice
- 3) Common Council public hearing
- 4) Committee review
- 5) Common Council approval

B. Proposed

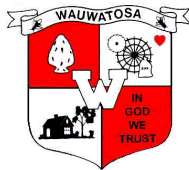
Under this proposal, Plan Commission would move to 6:00 PM the first Thursday of each month. The last insertion for any public hearing notice would be published in the paper 8 days in advance of the meeting. Public hearings for rezonings, Zoning Code text amendments, and Planned Unit Developments (PUD) would be shifted to Plan Commission. Ordinances and resolutions for these matters would continue to be reviewed by Community Affairs Committee for recommendation to Common Council. The proposed process would take 2.5-3.5 weeks for approvals and appear on three separate and orderly meeting agendas. The process would be as follows:

- 1) Public Notice
- 2) Plan Commission public hearing and review
- 3) Committee review
- 4) Common Council approval

3. Council Committees

A. Current

Under the current structure, Government Affairs Committee (GAC) and Transportation Affairs Committee (TAC) meet concurrently at 6:30 PM on the first and third Tuesday of each month. Community Affairs Committee (CAC) and Financial Affairs Committee (FAC) meet concurrently at 7:30 PM on the first and third Tuesday of each month. During elections, we often move Committee nights to



ADMINISTRATION DEPARTMENT MEMO

Wednesdays, which can interfere with the Municipal Court schedule, or cancel meetings altogether.

B. Proposed

Under this proposal, CAC and FAC would meet concurrently at 6:30 PM on the first Tuesday of each month and 7:30 PM on the third Tuesday of each month. GAC and TAC would meet concurrently at 6:30 PM on the third Tuesday of each month. This allows for ample discussion for large items that tend to appear before CAC and FAC. This also creates an “off week” in between Committee nights, which can be used to switch Committee nights around holidays and elections. Furthermore, the “off weeks” also allow for additional FAC meetings during the budget review each fall. Finally, this proposal keeps meetings on a Tuesday schedule with no further need to move meetings to Wednesdays during elections, which will help with the Municipal Court schedule.

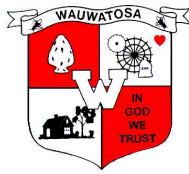
4. Common Council/Committee of the Whole

A. Current

Under the current structure, Common Council meets at 7:30 PM on the first and third Tuesday of each month. This creates 20-22 meetings per year, factoring in the August recess. Committee of the Whole (COW) meetings occur at 6:30 PM, on an as needed basis. When there are no COW meetings, Common Council still meets at 7:30 PM. Typical Council (sans public hearings) meetings last a half hour or less. COW is restricted to one hour, but there have been numerous times where COW meetings went longer, delaying Council meetings. During elections, we often move Council nights to Wednesdays, which can interfere with the Municipal Court schedule, or cancel meetings altogether.

B. Proposed

Under this proposal, Common Council meetings will be at 6:30 PM on the fourth Tuesday of each month. COW meetings, when needed, will occur after the Common Council meeting. This allows an earlier start time for Council meetings, as well as more flexible time for COW meetings. This creates 11 meetings per year, factoring in the August recess, for perhaps still one-hour duration. Finally, this proposal keeps meetings on a Tuesday schedule with no further need to move meetings to Wednesdays during elections, which will help with the Municipal Court schedule.



ADMINISTRATION DEPARTMENT MEMO

C. Strategic Plan (Area of Focus)

This proposal aligns with several aspects of the Vision, Mission, and Organizational Values of the strategic plan including, but not limited to, Service excellence and Transparency. In the nature of what is proposed numerous other strategic plan priorities are aided in facilitation.

D. Fiscal Impact

It is difficult to estimate a directed cost-benefit of this proposal beyond, relatively small, cost savings or reallocations of direct staff involvement at what are currently more hours and evenings of meetings. The fiscal impact is not the principal goal of this proposal. It is to operate in a more transparent and efficient manner to the benefit of the public.

E. Recommendation

1. Modify the code of ordinances at 2.02.070 and 2.02.120 to allow meeting dates and times of the Common Council and Standing Committees of the Common Council to be set by resolution adopting the "Common Council Calendar".
2. Modify the code of ordinances at 2.02.100 to allow ordinances and other actions of the Common Council to be adopted at a first reading in front of the full council. They will still be required to come through a committee or some other body before coming to the council itself, but would not be required to go through a second full cycle. The body always has the ability to 'hold-over' those items it deems appropriate for additional consideration and to refer such item to an appropriate committee.
3. Modify the code at sec. 2.02.050 and add sec. 2.02.055 to create a "consent agenda". This will be used in place of the current practice of "moving items x through y with a single vote". Non-controversial items will be listed on the consent agenda in advance of the meeting, and any member can ask for a separate vote on any item, before or during the council meeting, as is the current practice.
4. Modify Sec. 2.24.030 of the code to allow all plan commission items to go directly to council, instead of automatically going to the Community Affairs Committee. This will make these items consistent in timing and process.
5. Modify provisions in Chapter 24 of the code to allow public hearings for zoning map amendments, text amendments, and Planned Unit Development Plans, to be held at the Plan Commission instead of before the full council. This will be consistent with current practice for Conditional Use approvals, and reduce the number of times members of the public need to attend meetings to express their views on items during the approval process.

Council and Committee meeting dates and times as set by the council itself:

2.02.070 Meetings—Time and place.

Except as otherwise provided in this code, the common council shall meet not less than once per month in the City Hall at such dates and times as declared by the common council. In the event the council deems it necessary, it may designate another place of meeting of the council in lieu of the City Hall. Following a regular city election, the first meeting of the new council shall be on the third Tuesday of April. Immediately prior to such meeting the council shall elect its president, plan commission member and representative to the Board of Public Works in accordance with provisions of Section 2.02.150.

Redline version compared to current code:

Except as otherwise provided in this code~~Section 2.02.160, below~~, the common council shall meet not less than once per month in the City Hall ~~on the first and third Tuesday of each month at seven thirty p.m., except during the month of August when one common council meeting shall be held on the first Tuesday of the month, and at such other dates and times as may be declared by the common council. In the event that a regular meeting of the council falls on a legal holiday or the evening prior thereto, the council may designate another date of meeting in lieu thereof.~~ In the event the council deems it necessary, it may designate another place of meeting of the council in lieu of the City Hall. Following a regular city election, the first meeting of the new council shall be on the third Tuesday of April. Immediately prior to such meeting the council shall elect its president, ~~and~~ plan commission member and representative to the Board of Public Works in accordance with provisions of Section 2.02.150.

2.02.120 Standing committees—Meeting time and place.

Except as otherwise provided in this code, the standing committees of the common council shall meet in the City Hall at such dates and times as declared by the common council. In the event that the common council deems it necessary, it may designate another place for committee meetings in lieu of City Hall.

Redline version compared to current code:

Except as otherwise provided in this code~~Section 2.02.160, below~~, the standing committees of the common council shall meet in the City Hall ~~on the second and last Tuesday of each month, not earlier than six p.m., except during the month of August when no committee meetings shall be held, except for the financial affairs committee which may meet as necessary during the budgetary process, except for a committee meeting immediately prior to a meeting of the common council, and except as otherwise at such dates and times as~~ declared by the common council. ~~In the event that regular committee meetings fall on a legal holiday or the evening prior thereto, the common council may designate another date for the committee meetings.~~ In the event that the common council deems it necessary, it may designate another place for committee meetings in lieu of City Hall. ~~In the event that anticipated committee calendars appear to present an extended number of items on an agenda, such that regularly scheduled early committee meetings would likely extend into later meeting times on a single evening, the meeting times may be moved between early and late committees to accommodate longer meeting times, as necessary and appropriate.~~

Consent agenda at Common Council meetings:

2.02.050 Order of business.

- A. The order of business hereinafter set forth shall, in all cases, be adhered to; but the same may be temporarily suspended by unanimous consent.
- B. The order of business shall be as follows:
 - 1. The roll of members shall be first called and the absentees noted;
 - 2. Two-thirds of the members shall constitute a quorum;
 - 3. The meeting being organized, the minutes of the proceedings of the last meeting shall be read (if necessary, amended) and approved;
 - 4. Unfinished business appearing on the record;
 - 5. Applications and communications;
 - 6. Consent Agenda
 - 7. Reports of standing committees;
 - 8. Reports of special committees;
 - 9. Resolutions and ordinances;
 - 10. Miscellaneous business;
 - 11. Standing committee agendas.

2.02.055 Consent Agenda.

Items that are considered routine and/or non-controversial may be placed on the consent agenda for adoption. When a consent agenda is used, all items listed upon the consent agenda shall be approved, adopted, enacted or otherwise favorably resolved by a single motion, seconded and adopted by a majority vote of all members of the council. Items on the consent agenda may be individually commented upon or discussed, but must be removed from the consent agenda if a separate vote is requested by any member of the council. A request to remove an item from the consent agenda may occur during the meeting, or in advance of the meeting by written communication to the City Clerk and City Administrator.

Redline version compared to current code:

2.02.050 Order of business.

- A. The order of business hereinafter set forth shall, in all cases, be adhered to; but the same may be temporarily suspended by unanimous consent.
- B. The order of business shall be as follows:
 - 1. The roll of members shall be first called and the absentees noted;
 - 2. Two-thirds of the members shall constitute a quorum;
 - 3. The meeting being organized, the minutes of the proceedings of the last meeting shall be read (if necessary, amended) and approved;
 - 4. Unfinished business appearing on the record;

5. Applications and communications;

6. Consent Agenda

~~67.~~ Reports of standing committees;

~~78.~~ Reports of special committees;

~~89.~~ Resolutions and ordinances;

~~910.~~ Miscellaneous business;

~~1011.~~ Standing committee agendas.

2.02.055 Consent Agenda.

Items that are considered routine and/or non-controversial may be placed on the consent agenda for adoption. When a consent agenda is used, all items listed upon the consent agenda shall be approved, adopted, enacted or otherwise favorably resolved by a single motion, seconded and adopted by a majority vote of all members of the council. Items on the consent agenda may be individually commented upon or discussed, but must be removed from the consent agenda if a separate vote is requested by any member of the council. A request to remove an item from the consent agenda may occur during the meeting, or in advance of the meeting by written communication to the City Clerk and City Administrator.

Ordinances passed upon only one reading at council:

2.02.100 Action upon ordinances and reports.

Action on any ordinance or the report of any committee which is before the council for the first time shall be deferred until the next regular meeting of the council upon request of four members of the council.

Redline version compared to current code:

2.02.100 Action upon ordinances and reports.

~~No ordinance shall be finally acted upon at the same meeting at which such ordinance is introduced.~~

Action on any ordinance or the report of any committee which is before the council for the first time shall be deferred until the next regular meeting of the council upon request of four members of the council.

Zoning matters directly from Plan Commission to Common Council:

2.24.030 Items under consideration.

A. Items considered by the plan commission shall be referred directly to the full common council for approval.

B. Following a referral from plan commission to the common council pursuant to subsection A., above, and prior to any action by the common council, any five alderpersons may require that an item be referred to the committee on community affairs by submitting a written request to the common council president with a copy provided to the city clerk.

Redline version compared to current code:

2.24.030 Items under consideration.

A. ~~The following i~~Items considered by the plan commission shall be referred directly to the full common council for approval: ~~conditional use permits; introduction of zoning ordinances; certified survey maps and subdivision plats; matters not otherwise specified within these subsections.~~

B. ~~The following items considered by the plan commission shall be referred to the committee on community affairs for further action: adoption of zoning ordinance changes following public hearings; planned unit developments; development agreements; designation of historic buildings and sites; other items referred by the city attorney pertaining to zoning and development matters.~~

~~C. —~~Following a referral from plan commission to the common council pursuant to subsection A., above, and prior to any action by the common council, any five alderpersons may require that an item be referred to the committee on community affairs by submitting a written request to the common council president with a copy provided to the city clerk.

~~D. — The plan commission may schedule public hearings before the common council without the requirement of further action by the common council.~~

Zoning text amendment public hearings at plan commission:

NOTE: Amendments necessary to table in Sec. 24.16.010 -move brackets indicating location of public hearing

24.16.020 Zoning Ordinance Text Amendments.

- A. Authority to Initiate. Amendments to the text of this zoning ordinance may be initiated by the common council or the plan commission.
- B. Notice of Hearing. Class 2 notice of the required public hearing on a zoning ordinance text amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
- C. Plan Commission Recommendation. Proposed zoning ordinance text amendments must be referred to the plan commission. Following their review of the proposed text amendment, the plan commission must hold the required public hearing. Following the public hearing the plan commission shall act by simple majority vote of those members present and voting to recommend that the proposed text amendment be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.
- D. Public Hearing and Decision.
 - 1. Following the close of the public hearing, the plan commission may recommend to the common council that the council act to approve, approve with modifications or deny the proposed text amendment. If the plan commission's recommendation has not been forwarded to the common council within 60 days of referral of the proposed text amendment to the plan commission, the common council may take action without receipt of the recommendation.
 - 2. Final action on a zoning ordinance text amendment by the common council requires a simple majority vote of those members present and voting.
- E. Review Criteria and Standards. Zoning ordinance text amendments are legislative decisions of the common council based on their consideration of the public, health, safety and general welfare.

Redline version compared to current code:

24.16.020 Zoning Ordinance Text Amendments.

- A. Authority to Initiate. Amendments to the text of this zoning ordinance may be initiated by the common council or the plan commission.
- B. Notice of Hearing. Class 2 notice of the ~~common council's~~ required public hearing on a zoning ordinance text amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
- C. Plan Commission Recommendation. Proposed zoning ordinance text amendments must be referred to the plan commission. Following their review of the proposed text amendment, the plan commission must hold the required public hearing. Following the public hearing the plan commission shall act by simple majority vote of those members present and voting to recommend that the proposed text amendment be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.

D. ~~Common Council~~Public Hearing and Decision.

1. ~~Upon receipt of recommendations from the plan commission, the common council must hold a public hearing on the proposed text amendment.~~ Following the close of the public hearing, the ~~common council~~plan commission may recommend to the common council that the council act to approve, approve with modifications or deny the proposed text amendment. If the plan commission's recommendation has not been forwarded to the common council within 60 days of referral of the proposed text amendment to the plan commission, the common council may ~~hold the required hearing and~~ take action without receipt of the recommendation.

2. Final action on a zoning ordinance text amendment by the common council requires a simple majority vote of those members present and voting.

E. Review Criteria and Standards. Zoning ordinance text amendments are legislative decisions of the common council based on their consideration of the public, health, safety and general welfare.

Zoning map amendment public hearings at plan commission:

24.16.030 Zoning Map Amendments (Rezoning).

- A. Authority to Initiate. Amendments to the official zoning map may be initiated by the common council, the plan commission or by petition of an eligible applicant or an eligible applicant's authorized agent (See Section 24.16.010C.1).
- B. Application Filing. Zoning map amendment applications must be filed with the zoning administrator.
- C. Notice of Hearing.
1. Notice of the plan commission's meeting must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.
 2. Class 2 notice of the required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
 3. Notice must be mailed to all of the following at least 7 days before the required public hearing:
 - a. the subject property owner;
 - b. all owners and occupants (when data available) of property within 300 feet of the subject property; and
 - c. the clerk of any municipality with corporate limits that abut the subject property.
 4. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.
- D. Plan Commission Recommendation. Proposed zoning map amendments must be referred to the plan commission. Following review of the proposed zoning map amendment, the plan commission must hold the required public hearing. Following the public hearing the plan commission shall act by simple majority vote of those members present and voting to recommend that the proposed zoning map amendment be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.
- E. Public Hearing and Decision.
1. Following the close of the public hearing, the plan commission may recommend that the common council approve, approve with modifications (e.g., reducing the land area involved in the rezoning or recommending another less intensive zoning classification) or deny the proposed zoning map amendment. If plan commission recommendation has not been forwarded to the common council within 60 days of referral of the proposed zoning map amendment to the plan commission, the common council may take action without receipt of the recommendation.

2. Final action on a zoning map amendment by the common council requires a simple majority vote of those members present and voting.

F. Review Criteria and Standards. Zoning map amendments are legislative decisions of the common council based on their consideration of the public health, safety and general welfare.

G. Successive Applications. Upon disapproval of a zoning map amendment by the common council, no zoning map amendment petition requesting the same or more intensive zoning on the same or similar property may be filed for or accepted for processing by the city for 6 months from the date of final action by the common council.

Redline version compared to current code:

24.16.030 Zoning Map Amendments (Rezoning).

A. Authority to Initiate. Amendments to the official zoning map may be initiated by the common council, the plan commission or by petition of an eligible applicant or an eligible applicant's authorized agent (See Section 24.16.010C.1).

B. Application Filing. Zoning map amendment applications must be filed with the zoning administrator.

C. Notice of Hearing.

1. Notice of the plan commission's meeting must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.

2. Class 2 notice of the ~~common council's~~ required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.

3. Notice must be mailed to all of the following at least 7 days before the ~~common council's~~ required public hearing:

a. the subject property owner;

b. all owners and occupants (when data available) of property within 300 feet of the subject property; and

c. the clerk of any municipality with corporate limits that abut the subject property.

4. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.

D. Plan Commission Recommendation. Proposed zoning map amendments must be referred to the plan commission. Following review of the proposed zoning map amendment, the plan commission must hold the required public hearing. Following the public hearing the plan commission shall act by simple majority vote of those members present and voting to recommend that the proposed zoning map amendment be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.

E. ~~Common Council~~Public Hearing and Decision.

1. ~~Upon receipt of recommendations from the plan commission, the common council must hold a public hearing on the proposed zoning map amendment.~~ Following the close of the public hearing, the ~~plan commission may recommend that the~~ common council ~~may act to~~ approve, approve with modifications (e.g., reducing the land area involved in the rezoning or recommending another less intensive zoning classification) or deny the proposed zoning map amendment. If plan commission recommendation has not been forwarded to the common council within 60 days of referral of the proposed zoning map amendment to the plan commission, the common council may ~~hold the required hearing and~~ take action without receipt of the recommendation.

2. Final action on a zoning map amendment by the common council requires a simple majority vote of those members present and voting, ~~except when a valid protest petition is filed with the city clerk before the date of the meeting that the common council takes final action on the amendment, approval of the zoning map amendment requires at least a 60% majority vote of those common council members present and voting.~~

F. ~~Protest Petitions. A valid protest petition must be signed and acknowledged by the owners of:~~

- ~~1. — more than 50% of the land area included in the proposed zoning map amendment;~~
- ~~2. — more than 50% of the land area immediately adjacent and extending 100 feet from the subject property; or~~
- ~~3. — more than 50% of the land directly opposite from the subject property and extending 100 feet from the street frontage of the opposite land.~~

~~G. —~~ Review Criteria and Standards. Zoning map amendments are legislative decisions of the common council based on their consideration of the public health, safety and general welfare.

~~H.G.~~ Successive Applications. Upon disapproval of a zoning map amendment by the common council, no zoning map amendment petition requesting the same or more intensive zoning on the same or similar property may be filed for or accepted for processing by the city for 6 months from the date of final action by the common council.

Planned Unit Development zoning map amendment public hearings at plan commission:

24.16.050 Planned Unit Developments.

C. Preliminary Development Plans. At the option of the applicant, the preliminary development plan may serve also as the preliminary subdivision plat if such intention is declared before the plan commission's public hearing and if the plans include all information required for preliminary plats and preliminary development plans.

1. Preapplication Meetings. Before submitting a PUD application, the applicant must schedule a meeting with the zoning administrator to discuss the proposed plan and the required process. The zoning administrator is responsible for coordinating the involvement of other relevant city departments in the preapplication meeting. The applicant must also hold a neighborhood meeting, with invitations mailed to all property owners within 200 feet of the subject property, alderpersons of the district, and the zoning administrator.
2. Application Contents. An application for a preliminary development plan must contain all items of information specified in the pre-application meeting including proof of holding a neighborhood meeting prior to application submission.
3. Application Filing. Complete applications for preliminary development plan approval must be filed with the zoning administrator at the same time that the /PUD zoning map amendment application is filed. Preliminary development plan applications may be filed only by the common council, the plan commission or by petition of an eligible applicant or an eligible applicant's authorized agent (See Section 24.16.010C.1).
4. Notice of Hearing.
 - a. Notice of the plan commission's public hearing must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.
 - b. Class 2 notice of the plan commission's required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
 - c. Notice must be mailed to all of the following at least 7 days before the plan commission's required public hearing:
 1. the subject property owner;
 2. all owners and occupants (when data available) of property within 300 feet of the subject property; and
 3. the clerk of any municipality with corporate limits that abut the subject property.
 - d. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.

5. PUD preliminary development plans must be referred to the plan commission with the /PUD zoning map amendment, if such map amendment is required. Following review of the proposed zoning map amendment and/or preliminary development plan, the plan commission must act by simple majority vote of those members present and voting to recommend that the proposed zoning map amendment and/or preliminary development plan be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.

6. Common Council Hearing and Decision.

a. Upon receipt of recommendations from the plan commission, following the public hearing on the proposed preliminary development plan and/or /PUD zoning map amendment, as required, the common council may act to approve, approve with modifications (e.g., reducing the land area involved in the rezoning or recommending another less intensive zoning classification) or deny the proposed preliminary development plan and/or /PUD zoning map amendment, as required. If plan commission recommendation has not been forwarded to the common council within 60 days of referral of the proposed preliminary development plan and/or /PUD zoning map amendment to the plan commission, the common council may take action without receipt of the recommendation.

b. Final action on a /PUD zoning map amendment by the common council requires a simple majority vote of those members present and voting, except when a valid protest petition is filed with the city clerk before the date of the meeting that the common council takes final action on the amendment, approval of the zoning map amendment requires at least a 60% majority vote of those common council members present and voting.

7. Review Criteria. Zoning map amendments are legislative decisions of the common council based on their consideration of the public, health, safety and general welfare.

Redline version compared to current code:

24.16.050 Planned Unit Developments.

C. Preliminary Development Plans. At the option of the applicant, the preliminary development plan may serve also as the preliminary subdivision plat if such intention is declared before the plan commission's public hearing and if the plans include all information required for preliminary plats and preliminary development plans.

1. Preapplication Meetings. Before submitting a PUD application, the applicant must schedule a meeting with the zoning administrator to discuss the proposed plan and the required process. The zoning administrator is responsible for coordinating the involvement of other relevant city departments in the preapplication meeting. The applicant must also hold a neighborhood meeting, with invitations mailed to all property owners within 200 feet of the subject property, alderpersons of the district, and the zoning administrator.

2. Application Contents. An application for a preliminary development plan must contain all items of information specified in the pre-application meeting including proof of holding a neighborhood meeting prior to application submission.
3. Application Filing. Complete applications for preliminary development plan approval must be filed with the zoning administrator at the same time that the /PUD zoning map amendment application is filed. Preliminary development plan applications may be filed only by the common council, the plan commission or by petition of an eligible applicant or an eligible applicant's authorized agent (See Section 24.16.010C.1).
4. Notice of Hearing.
 - a. Notice of the plan commission's ~~meeting~~ public hearing must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.
 - b. Class 2 notice of the ~~common council's~~ plan commission's required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.
 - c. Notice must be mailed to all of the following at least 7 days before the ~~common council's~~ plan commission's required public hearing:
 1. the subject property owner;
 2. all owners and occupants (when data available) of property within 300 feet of the subject property; and
 3. the clerk of any municipality with corporate limits that abut the subject property.
 - d. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.
5. PUD preliminary development plans must be referred to the plan commission with the /PUD zoning map amendment, if such map amendment is required. Following review of the proposed zoning map amendment and/or preliminary development plan, the plan commission must act by simple majority vote of those members present and voting to recommend that the proposed zoning map amendment and/or preliminary development plan be approved, approved with modifications, or denied. The plan commission's recommendation must be transmitted to the common council.
6. Common Council Hearing and Decision.
 - a. Upon receipt of recommendations from the plan commission, ~~the common council must hold a following the~~ public hearing on the proposed preliminary development plan and/or /PUD zoning map amendment, as required. ~~At the meeting subsequent to the close of the public hearing,~~ the common council may act to approve, approve with modifications (e.g., reducing the land area involved in the rezoning or recommending another less intensive zoning classification) or deny the proposed

preliminary development plan and/or /PUD zoning map amendment, as required. If plan commission recommendation has not been forwarded to the common council within 60 days of referral of the proposed preliminary development plan and/or /PUD zoning map amendment to the plan commission, the common council may ~~hold the required hearing and~~ take action without receipt of the recommendation.

b. Final action on a /PUD zoning map amendment by the common council requires a simple majority vote of those members present and voting, except when a valid protest petition is filed with the city clerk before the date of the meeting that the common council takes final action on the amendment, approval of the zoning map amendment requires at least a 60% majority vote of those common council members present and voting.

7. Review Criteria. Zoning map amendments are legislative decisions of the common council based on their consideration of the public, health, safety and general welfare.

D. Final Development Plans.

NOTE: THE FOLLOWING SUBSECTION IS DELETED BECAUSE IT DESCRIBES PROCEDURES FOR A PUBLIC HEARING IN A SECTION WHERE NO PUBLIC HEARING HAS PREVIOUSLY BEEN OR IS CURRENTLY REQUIRED

~~6. Notice of Hearing.~~

~~a. Notice of the required hearing must be mailed to all owners and occupants (when data available) of property within 300 feet of the subject property at least 7 days before the hearing.~~

~~b. Class 2 notice of the common council's required public hearing on a zoning map amendment must be published in accordance with chapter 985 of the Wisconsin Statutes.~~

~~c. Notice must be mailed to all of the following at least 7 days before the common council's required public hearing:~~

~~1. the subject property owner;~~

~~2. all owners and occupants (when data available) of property within 300 feet of the subject property; and~~

~~3. the clerk of any municipality with corporate limits that abut the subject property.~~

~~d. The applicant must post signage in a format provided by the city in a prominent location on the development site for the duration of the approval process.~~

[NOTE: NO CHANGES PROPOSED TO COMMON COUNCIL HEARING REQUIREMENTS FOR HISTORIC DISTRICT DESIGNATIONS]



City of Wauwatosa

Common Council Calendar

2024

January						
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Common Council Meetings

7:30 PM

Standing Committee Meetings

Government Affairs Committee – 6:30 PM
Transportation Affairs Committee – 6:30 PM
Community Affairs Committee – 7:30 PM
Financial Affairs Committee – 7:30 PM

*Times are subject to Change

Holidays – City Offices Closed

Election Days



City of Wauwatosa – Proposed Common Council Calendar

2024

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Common Council Meetings - 6:30 PM

Standing Committee Meetings

Community Affairs Committee – 6:30 PM
Financial Affairs Committee – 6:30 PM

*Times are subject to Change

Standing Committee Meetings

Government Affairs Committee – 6:30 PM
Transportation Affairs Committee – 6:30 PM
Community Affairs Committee – 7:30 PM
Financial Affairs Committee – 7:30 PM

*Times are subject to Change

Holidays – City Offices Closed

Election Days

Board of Public Works – 8:30 AM

Plan Commission – 6:00 PM

Special Financial Affairs Committee – 6:30 PM



City of Wauwatosa – Proposed

Common Council Calendar

2025

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Common Council Meetings - 6:30 PM

Standing Committee Meetings

Community Affairs Committee – 6:30 PM
Financial Affairs Committee – 6:30 PM

*Times are subject to Change

Standing Committee Meetings

Government Affairs Committee – 6:30 PM
Transportation Affairs Committee – 6:30 PM
Community Affairs Committee – 7:30 PM
Financial Affairs Committee – 7:30 PM

*Times are subject to Change

Holidays – City Offices Closed

Election Days

Board of Public Works – 8:30 AM

Plan Commission – 6:00 PM

Special Financial Affairs Committee – 6:30 PM



BICYCLE & PEDESTRIAN FACILITIES COMMITTEE MEMO

To: **Common Council**

From: Bicycle & Pedestrian Facilities Committee

Date: 5/3/2024

Subject: 90-day trial to close the median opening south of N 84th St and Blue Mound Road

A. Background/Rationale

The median opening is currently open to both pedestrian and vehicular users, which creates unnecessary conflicts.

Vehicles are most often using the median opening to perform a u-turn to drop off passengers to the Wisconsin Lutheran High School. Pedestrians use the opening for the marked mid-block crosswalk, with a bus stop on the west side and the school on the east side.

The opening previously was closed to vehicular traffic at the request of the school, but the barriers were removed at some point.

The opening is entirely within the City of Milwaukee, however the west side of the street is within the City of Wauwatosa. It is anticipated that the City of Milwaukee will have final say and/or install the closure, however the Committee feels that official motion will show Wauwatosa support of the closure.

B. Key Issues for Consideration

In order to provide the maximum safety benefit, the Committee recommends that the trial occurs when students will be present. Given the approval timeline, it is/was not possible to implement the trial during the 2023-24 school year.

C. Requested Action

Recommendation to the Transportation Affairs Committee for a 90-day trial to close the median opening south of N 84th St and Blue Mound Road and make it available only to pedestrians at the start of the 2024-25 school year.