



Wauwatosa, WI

Board of Public Works

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, September 24, 2025

8:30 AM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Chairperson Ruggini called the meeting to order at 8:33 am.

ROLL CALL

Excused 2 Member - Building & Safety Manager Stefanie Escobedo
Member - City Attorney Jennifer Tate
Remote 4 Member - City Clerk Zachary Kessler
Member - Alderperson Melissa Dolan
Member - Development Director Mark Hammond
Member - Finance Director John Ruggini

Also present: Mary Boettcher, Administrative Support Specialist; Nick Deming, Construction Manager; Sarah Grimalkin, Parks and Landscape Manager; Michael May, Traffic Engineer; Jennifer Schroeder, Senior Civil Engineer; Dave Simpson, Director of Public Works; Mike Steiner, Assistant City Engineer; Jennifer Stilling, Senior Civil Engineer; Boris Veleusic, City Engineer; all appeared remotely and representing the City of Wauwatosa.

APPROVAL OF MINUTES

1. Approval of Minutes from the July 16, 2025 Regular Meeting [25-1466](#)
RESULT: APPROVED
MOVER: Melissa Dolan
SECONDER: Mark Hammond
Aye: 4 Kessler, Dolan, Hammond, and Ruggini
Excused: 2 Escobedo, and Tate

NEW BUSINESS

1. Request by Sarah Hillenbrand of Mandel Group for construction staging [25-1543](#)
in the public right-of-way adjacent to 7470 Blanchard Street
Jennifer Stilling, Senior Civil Engineer presented. Applicant also present and answered questions.
RESULT: APPROVED
MOVER: Zachary Kessler
SECONDER: Melissa Dolan
Aye: 4 Kessler, Dolan, Hammond, and Ruggini

- Excused:** 2 Escobedo, and Tate
2. Request by Chris Doerner on behalf of 7105 W. North Avenue for interior and perimeter landscaping exemptions [25-1591](#)
- Jennifer Stilling, Senior Civil Engineer, presented. Applicant present, as well.*
- RESULT:** APPROVED
MOVER: Melissa Dolan
SECONDER: Zachary Kessler
- Aye:** 4 Kessler, Dolan, Hammond, and Ruggini
- Excused:** 2 Escobedo, and Tate
3. Approve an agreement with the Wisconsin Department of Transportation (WisDOT) for the City of Wauwatosa to receive traffic mitigation funding for signal enhancements [25-1610](#)
- Recommendation:* Common Council
- Boris Veleusic, City Engineer, presented the item.*
- RESULT:** RECOMMENDED FOR APPROVAL
MOVER: Melissa Dolan
SECONDER: Zachary Kessler
- Aye:** 4 Kessler, Dolan, Hammond, and Ruggini
- Excused:** 2 Escobedo, and Tate
4. Consideration of approval of Change Order #02 for Contract 25-19, 2025 Sidewalk Repair Program [25-1612](#)
- Recommendation:* Council
- Jennifer Schroeder, Senior Civil Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
SECONDER: Melissa Dolan
- Aye:** 4 Kessler, Dolan, Hammond, and Ruggini
- Excused:** 2 Escobedo, and Tate
5. July 2025 Monthly Pumpage Report [25-1316](#)
- RESULT:** RECEIVED AND PLACED ON FILE
6. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract [25-1467](#)
- RESULT:** APPROVED
MOVER: Melissa Dolan
SECONDER: Zachary Kessler
- Aye:** 4 Kessler, Dolan, Hammond, and Ruggini
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- Excused:** 2 Escobedo, and Tate
7. Project Updates
- Nick Deming, Construction Manager, presented.*
- RESULT:** INFORMATIONAL ONLY

[25-1655](#)

ADJOURNMENT

Meeting was adjourned at 9:01 am.