

FUND	Department	Amount Recommended	Reason	Comments/Contact Person
10	EXAMPLE: Finance		Not all employees desks and chairs have been updated	
10	HR	\$10,500.00	Funds for employee development and CERTUS staffing study at Police	
10	HR	\$0.00	Funds to be used to implement Carlson Dettmann compensation study	Funds encumbered - no need for carryover
10	Fire	\$10,640.00	To help pay for paramedic school.	
10	Fire	\$15,000.00	Possible replacement of new HVAC unit at Station 53. We are in the process of evaluating whether to repair or replace the unit. So far we have quotes around \$15,000.	
10	Fire	\$6,720.00	Should be revolving account - Emergency Management	
10	Roadway Maintenance	\$250.00	6 additional iPads purchased for DPW in December 2023, which require \$250/year for service fees. 1 new iPad allocated for snow removal.	
10	Traffic Control	\$7,500.00	Purchase of signage materials to replace street signs on Watertown Plank Road to conform with City signage standards (pricing per Quote by TAPCO)	
10	Traffic Control	\$1,400.00	Purchase of signage materials to replace street signs on Watertown Plank Road to conform with City signage standards (pricing per Quote by TAPCO)	
10	Electrical	\$5,300.00	Purchase of 30 Leotek LED Roadway Luminaire lamps (pricing per Quote by Visual Impact).	
10	Solid Waste	\$2,800.00	Purchase of 96 Gallon carts (\$56.25/ea). Quote provided by Toter. Shipping estimate additional \$1,800.	
10	Solid Waste	\$250.00	6 additional iPads purchased for DPW in December 2023, which require \$250/year for service fees. 1 new iPad allocated for additional refuse collection support.	
10	Solid Waste	\$2,500.00	Purchase of 96 Gallon carts (\$56.25/ea). Quote provided by Toter. Shipping estimate additional \$1,800.	
10	Solid Waste	\$2,200.00	JSA Environmental has proposed plan modifications to the current landfill operation monitoring that will reduce the groundwater sampling frequency for the future. The cost for these moditifacation is \$2,200, which includes additional site visits and meetings.	
10	Forestry	\$24,000.00	Carry over balance of small cell revenue not utilized in 2023. Funds to be used in 2024 towards completion of Root Commons improvements.	
10	Forestry	\$10,200.00	Small Cell revenue automatically carried over	
10	Engineering	\$2,000.00	Mass mailings regarding sewer laterals not sent out due to staffing and workload	
10	Engineering	\$10,500.00	Mass mailings regarding sewer laterals not sent out due to staffing and workload	
10	Engineering	\$2,000.00	Memberships lapsed, we will have several new FTE's in 2024	
10	Engineering	\$200.00	Safety equipment for new hires	
10	Engineering	\$8,000.00	Mass mailings regarding sewer laterals not sent out due to staffing and workload	
10	Engineering	\$10,000.00	Purchase remaining office furniture for Eng office move and for new FTEs in 2024	
10	Engineering	\$25,000.00	Contingency funding for non-capital consultant assistance	
10	Engineering	\$48,000.00	Document management to possibly IT	Transfer to IT

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10	Engineering	\$40,000.00	Additional consulting services due to vacancies	
10	Undistribted Payroll	\$71,710.00	0.5% of eligible wages for performance pay	
10	Undistribted Payroll	\$5,490.00	0.5% of eligible wages for performance pay - FICA	
10	Undistribted Payroll	\$7,170.00	0.5% of eligible wages for performance pay - WRS	
10	Police	\$5,000.00	Multiple 2023 courses were postponed until 2024 due to staffing issues and vendor cancellations.	
10	Police	\$2,300.00	JE to allocate these funds was not completed until January 2024.	
10	Police	\$3,000.00	Narcans received through a grant in 2023 so budgeted funds were not utilized, but supply will expire in 2024.	
10	Police	\$2,500.00	A new DOT process for parking ticket suspensions was implemented in late 2023, but procedures began January 2024. There is a backlog due to the process changes.	
10	Police	\$600.00	Drug hood disposal was started, but not completed in 2023.	
10	Police	\$7,300.00	JE to allocate these funds was not completed until January 2024.	
10	Police Reserves	\$2,630.00	Issue with Baycom key fob order postponed the receipt until 2024.	
10	ASSESSOR	\$5,000.00	We have an upcoming City Wide revaluation and it's important for assessment staff to prepare and developing their knowledge base	
10	ASSESSOR	\$4,300.00	We continue to have a need to hire an intern to convert hardcopy sketches to digital format in our assessment software. It is a statu	
10	ASSESSOR	\$1,440.00	We continue to have a need to hire an intern to convert hardcopy sketches to digital format in our assessment software. It is a statu	
10	Elections	\$35,000.00	Regular wages to be carried over for election	
10	Elections	\$33,000.00	Poll worker wages to be carried over for election	
10	Finance	\$6,300.00	2024 Teambuilding Activities - off site event and DISC communication assessment	
12	Fire	\$0.00	RTF Ballistics Equipment. We are hoping to calabrate with the Police Department to purchase some equipment to upfit the new Bearcat with Fire Department RTF equipment.	capital carryovers
12	Fire	\$0.00	St 51 Conference Room Water Damage Repairs. Repairs have been made but room is still leaking. We are currently working with a contractors to figure out what further repairs are needed to stop leaking	capital carryovers
14	Fire	\$0.00	Should be revolving account - EMT ACT 102 account	non-lapsing
14	Fire	\$0.00	Should be revolving account - Tower FTC Maintenance	non-lapsing
14	Fire	\$0.00	Should be revolving account - Donations	non-lapsing
21	Fleet	\$14,535.00	Vehicle build not completed for 2023 budget using PO 22200132 recommend carrying funds over into 2024 for any change orders,equipment supply chain increases or added surcharges.	

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24	Information Systems	-\$48,000.00	Transfer from GF for document management	
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31	CDA	\$18,000.00	to cover CDA forgivable loans that were approved in 2023 but were not encumbered in 2023.	
34	Parks	\$2,450.00	Purchase of new and updated way-finding signage for Hart Park (pricing per Quote by Innovative Signs)	
50	Water	\$76,440.00	Carry over budget for lead lateral replacements	
51	Sanitary Sewer	\$250.00	6 additional iPads purchased for DPW in December 2023, which require \$250/year for service fees. 1 new iPad allocated for back-ups.	
51	Sanitary Sewer	\$180,000.00	Sanitary sewer televising for Schoonmaker Creek watershed in East Tosa.	
51	Sanitary Sewer	\$50,000.00	Sewer evaluations not completed due to staff workload	
52	Storm Sewer	\$26,000.00	Green infrastructure reimbursement received from MMSD for planting and maintenance of area on 100th ST.	
52	Storm Sewer	\$26,000.00	Green infrastructure reimbursement received from MMSD for planting and maintenance of area on 100th ST.	Need to defer 2023 revenue
52	Storm Sewer	\$750.00	6 additional iPads purchased for DPW in December 2023, which require \$250/year for service fees. 3 new iPads allocated for leaf collection.	
52	Storm Sewer	\$130,000.00	Storm sewer televising for Schoonmaker Creek watershed in East Tosa.	
52		\$25,000.00	Storm Sewer bacteria identification equipment and consulting	