



# Wauwatosa, WI

## Board of Public Works

### Meeting Agenda - Final

7725 W. North Avenue  
Wauwatosa, WI 53213

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**Monday, April 3, 2023**

**8:30 AM**

**Zoom Only:**  
<https://us02web.zoom.us/j/89415047159>,  
**Meeting ID: 894 1504 7159**

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#### **Regular Meeting**

#### **VIRTUAL MEETING INFORMATION**

Members of the public may observe and participate in the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **APPROVAL OF MINUTES**

1. Approval of minutes of the March 20, 2023 regular meeting [23-987](#)

#### **NEW BUSINESS**

1. Request by 414 Flowers, LLC for a Street Vendor License at 7000 W. State Street during the period April 30, 2023 to July 2, 2023, Monday - Friday, 11 AM - 7 PM, Saturday & Sunday 10 AM - 7:30 PM, George C. Holtz, applicant [23-988](#)
2. Request by Sign Effectz, Inc. for an encroachment into the City right-of-way at 6505 W. North Avenue for building signage [23-989](#)  
*Recommendation to Common Council*
3. Request for extended work hours for AT&T for the North Ave Reconstruction project (1107) [23-990](#)
4. Partial Payments [23-985](#)
5. Project Updates [23-986](#)

#### **ADJOURNMENT**

#### **NOTICE TO PERSONS WITH A DISABILITY**

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to [tclerk@wauwatosa.net](mailto:tclerk@wauwatosa.net), with as much advance notice as possible.

Fee: \$60.00 per year  
01-311-4320-000

License No. \_\_\_\_\_

CITY OF WAUWATOSA  
STREET VENDOR LICENSE APPLICATION  
BOARD OF PUBLIC WORKS APPROVAL REQUIRED

Date 03 /29 /2023

☒ I hereby apply for a Street Vendor License according to the provisions of Wauwatosa City Ordinance, Ch. 6.50

☐ I hereby apply for an Ice Cream Street Vendor License according to the provisions of Wauwatosa City Ordinance Ch.6.100

Name of Applicant (print) George C Holtz Date of Birth [REDACTED]

Address [REDACTED] City [REDACTED] State [REDACTED] Zip [REDACTED]

Home Phone 630-386-0058 Prior Address (within 2 years) \_\_\_\_\_

Trade / Business Name 414 Flowers LLC

Business Address PO BOX 1035, Milwaukee, WI. 53201 Business Phone 630-386-0058

Type of Merchandise Garden Plants Specific Location of Sale (see notes below) Oupost Foods,

Type of Vehicle or Structure (see notes below) 16x40 Greenhouse + 16x16 outdoor display area

Date(s) of Sale 04 /30 /22-07 /02 /22 Hours of Operation M /F - 11-7 Sa /Su 10-7:30 # of Employees 2

Premises where merchandise is stored 700 State Street, Wauwatosa WI

Have you been convicted of violating any law substantially related to street vending within the past 5 years? No

If so, where? \_\_\_\_\_ Charge \_\_\_\_\_

\_\_\_ Have you previously applied for this type of license in Wauwatosa? YES \_\_\_ When? 2021-2022 Granted? YES

Driver's License # [REDACTED] Issued by State of WI

I understand that my license is non-assignable and must be carried with me at all times. I hereby certify that all of the answers to the above questions are true and correct.

Signature of Applicant [REDACTED] If planning to use a parking lot, please attach a detailed diagram giving all pertinent dimensions.

Notes: Indicate total parking spaces and any parking spaces that would be displaced.

- B. Setbacks: No sales are permitted in front yard or side yard setbacks without approval of the Board of Zoning Appeals.
- C. Tents: If planning to use a tent, please contact the Wauwatosa Fire Inspection Bureau, 414-471-8457.
- D. Ice Cream Vending Vehicles: Ice cream vending vehicles are prohibited from stopping, standing, or parking to sell their products within fifteen feet, either in front or behind any other parked vehicle. The ice cream vehicle vendor must leave adequate sight distance at all times between his/her vehicle and any potentially view-blocking object (Sec. 6.100.020 of City Ordinance).
- E. Liability Insurance: The Board of Public Works may require the applicant to obtain and furnish evidence of liability insurance in an amount and form determined appropriate by the Board (Sec. 6.50.050 of City Ordinance).

Copy: Police Dept., Fire Dept.

Wauwatosa City Clerk's Office, 7725 W. North Avenue, Wauwatosa, WI 53213, 414-479-8917, fax 414-479-8989



## Outpost Natural Foods Wauwatosa Proposal

George Holtz  
630.386.0058  
George.Holtz@gmail.com

## Location Summary:

414 Flowers will lease Parking lot space at Wauwatosa location. Please see attached map, for detailed location and dimensions.

The location will have an enclosed greenhouse secured with security fencing. Our Greenhouse installations for 2023 will add the ability for climate control, weather protection and more secure operation.

The Wauwatosa location will employ a Benchmark Greenhouse 16'w x 36'l and have 16x8 exterior display area at the entry way with 1-2 plant display racks. No product or displays will be left outside during nonbusiness hours, the interior design will accommodate approximately 200 flower flats and over 100 hanging baskets.

## Product Information:

414 Flowers carry product from Michigan West Shore Nursery in Zeeland MI, and Heyden's Greenhouse in Glendale WI.

## Calendar & Hours of Operation:

Initial set up to take place beginning April 23, 2023, with sales to begin as soon as set up is complete no later than April 30, 2021 The extra days prior to opening for initial setup and to allow for necessary site inspections by various building departments as code requires.

Final day of sales will be July 2, 2023 with tear down and off location no later than end of day July 5, 2023.

414 Flowers will be open M-F from 11am-7pm; Sat-Sun 10am-7pm, hours may be adjusted according to weather and foot traffic.

Outpost Natural foods will be notified immediately of any proposed changes in hours or calendar of operation.

## Staffing:

Currently 1 staff member (Location Manager) will staffing the tent during operating hours and staffing levels will be adjusted as necessary to meet demand.

## Permitting & Licensing:

All state and local permits, insurance and license will be obtained and presented to Natural Foods prior to setup April 23<sup>th</sup>, 2023 and will be available and displayed on location.

## Insurance Requirements:

Outpost Natural Foods to advise required level of insurance.

## Ancillary Amenities:

Greenhouses will be equipped with video security camera, cellphone, fire extinguisher and exits will be clearly marked. Greenhouse phone number and employee contact information will be provided to Outpost Natural Foods prior to setup. If possible access to an exterior water source and or electricity will be requested but not required. Wauwatosa location will be secured with water tube anchor system.

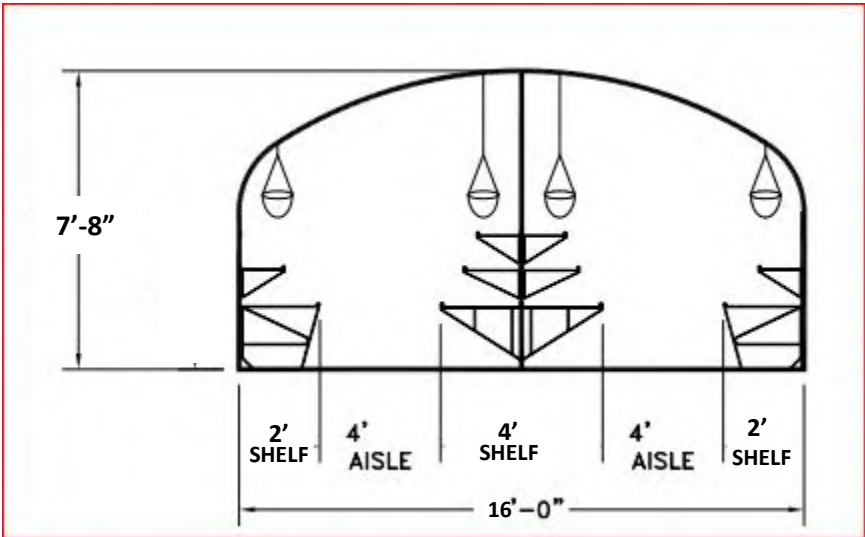
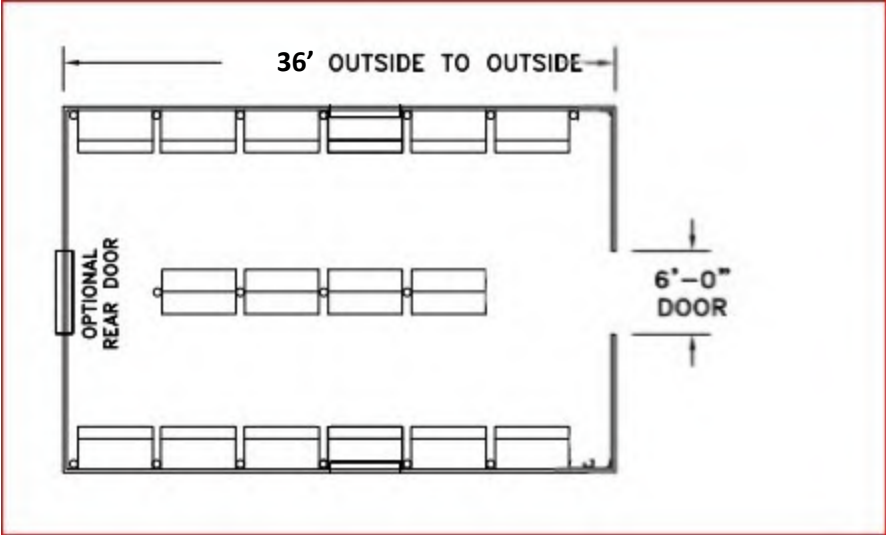
TOSA – FLOOR PLAN



TOSA – GREENHOUSE  
BenchMart- 16'x36'



WAUWATOSA INTERIOR FLOOR PLAN



## **GARDEN CENTER AGREEMENT**

This Garden Center Agreement (“Sublease”), is made as of March 1, 2021, by and between Outpost Natural Foods Cooperative, a Wisconsin stock cooperative (“Outpost”), and 414 Flowers, LLC, a Wisconsin limited liability company, and George Holtz, an individual (collectively, “Flowers”). The lease term shall be for 5 years. Either party can terminate the lease with 60 days written notice due by March 1 of subsequent years.

Outpost is the lessee of real property located at 2826 South Kinnickinnic Avenue, Milwaukee, Wisconsin, including all building and improvements (“Premises”), from DVC Holdings, LLC, (“Owner”), under a Lease Agreement dated December 13, 2004. Outpost is the owner of real property located at 7000 W State Street, Wauwatosa WI 53213. A drawing of the Premises subleased areas is attached hereto as Exhibit A. Outpost and Flowers want to enter into this Agreement for a portion of the Premises, and for a limited period.

1. **Agreement.** Outpost subleases to Flowers and Flowers subleases from Outpost, portions of the parking lots at each location which is shown on Exhibit A as the “Subleased Premises.” Flowers shall have the right to use a water spigot and power outlet and reasonable amounts of water and electricity from those locations. Flowers’ employees and customers shall have a right to use the restrooms in the Premises, but only for restroom purposes, and not to dispose of soil, plants or other material, and on terms of rules and regulations set forth by Outpost. Flowers shall remove all waste and materials from the Subleased Premises and shall not have the right to use the dumpsters or garbage disposal systems on the Premises.
2. **Term.** Flowers shall have the right to use the Subleased Premises starting on the 24<sup>th</sup> day of April, and with sales to begin as soon as set up is complete but no later than 9<sup>th</sup> day of May. The final day of sales shall be no later than July 4, and Flowers must remove all products, improvements, and other personal property no later than the end of the day on the 10<sup>th</sup> day of July. Flowers shall also have the right to use the Subleased Premises starting on the 15<sup>th</sup> day of November, and with sales to begin as soon as set up is complete but no later than the last Friday in November. The final day of sales shall be no later than December 24, and Flowers must remove all products, improvements, and other personal property no later than the end of the day on the 28<sup>th</sup> day of December.
3. **Operations.** Flowers will use the Subleased Premises only for the storage and sale of flowers, Christmas trees, wreaths, and other plants from Wisconsin growers. Flowers will be open for sales daily with hours falling between 9am and 8pm weather permitting, may expand or reduce hours with the consent of Outpost depending on foot traffic, and will clearly notify potential customers of any hours change with large format signage, and, with Outpost’s consent, may extend the hours until 9pm for one or two nights during the Term, to offer “Moonlight Madness” sales events. Flowers will staff the Subleased Premises, during all open hours, with at least 1 staffer. Flowers will be responsible for all employee costs for the operation. Outpost will have input into the type of plants and other products offered for sale if a conflict or customer concern arises. All sales by Flowers will be recorded through equipment owned by Flowers’. Flowers shall not have the right to use any utilities or internet service of Outposts, other than the water spigot and electric connection.
4. **Permits and Approvals.** Flowers shall have all responsibility to secure all permits and approvals required for its operation, and shall construct and operate any improvements it makes, in compliance with all applicable rules, laws and codes. Flowers shall provide copies of all permits and licenses to Outpost, prior to April 26, for spring operations and November 24 for winter operations, and will comply with all laws regarding displaying such licenses and permits.
5. **Improvements.** Outpost shall not be responsible to build any improvements for Flowers under this Sublease. Flowers shall install and construct an enclosure, shelving and other improvements, at Flowers’ own expense, for the sale, and shall build such Flowers’ Improvements in a good and workmanlike manner, in code compliance, with all permits required, and with no liens attaching to the Premises as a result of such work. Flowers shall not connect any improvements to the ground or building, without Outpost’s prior consent, in



order to confirm Flowers is not damaging the Premises and shall remove all improvements it brings to the Premises and repair any damage. No other alterations by Flowers are allowed.

6. **Contacts.** Flowers shall provide to Outpost, the names and cell phone numbers of all employees working on the Subleased Premises and the local manager, prior to set up on site. Any written notice to Flowers will be c/o George Holtz, PO Box 1035, Milwaukee WI 53201. Any written notice to Outpost will be to Ed Senger, Outpost Natural Foods, 3200 S. Third Street, Milwaukee, WI 53207.
7. **Deliveries.** Flowers may only accept deliveries between 7 and 11:30, in a delivery pattern determined by Outpost, in order not to conflict with deliveries of other products to the Premises or to unduly disrupt parking or traffic flow in the parking lots.
8. **Rent.** Flowers shall pay as rent for this Sublease, the following:
  - a. Base Rent in the amount of \$250 per month per location, with the first month's payment due on April 1 for spring sales and November 1 for winter sales, and each subsequent month's monthly base rent due to Outpost on the first of that month, to the party listed in paragraph 6 above; and
  - b. Percentage Rent in the amount of 5% of Flowers' gross monthly sales at the Subleased Premises for 2021 and 2022 season and 7% of Flowers's gross monthly sales at the Subleased Premises for subsequent seasons. On or before the 10<sup>th</sup> of each month after a month in which Flowers has had operations on the Subleased Premises, Flowers will provide to Outpost a record of all sales made from the Subleased Premises, in a form reasonably requested by Outpost, for purposes of verifying the amount of sales, and Flowers shall pay to Outpost on that same date, the percentage rent, and a final payment due no more than 30 days after each seasons end.
9. **Maintenance.** Flowers shall be responsible for all maintenance of its improvements on the Subleased Premises and Outpost shall have no responsibility for it. Flowers shall keep the Subleased Premises in a neat and orderly condition, throughout the term of this Sublease. Flowers shall provide whatever security Flowers needs for the Subleased Premises.
10. **Signs.** Flowers may install a banner sign on its Flowers' Improvements, described on Exhibit C, to advertise its business, and hereby gives Outpost the right to use Flowers' name and logo to advertise this business. Flowers shall not have the right to install any other signs without written permission from Outpost/
11. **Miscellaneous.** Flowers shall not use or allow the Subleased Premises to be used for any improper, immoral, unlawful or objectionable purpose or for any purpose which could injure the reputation of Outpost or the Premises or otherwise violate any recorded covenant or restriction affecting the Premises or violate the Primary Lease. Flowers shall not cause, maintain or permit any nuisance or commit or suffer the commission of any waste in, on or about the Premises. Flowers acknowledges and agrees that it has made its own independent investigation to confirm that the Flowers' use of the Subleased Premises for the permitted uses stated above will comply with all applicable covenants and restrictions and all applicable laws, rules, regulations and ordinances. Flowers shall not have the right to assign this Sublease or to further sublease any rights under this Sublease, or to allow Flowers' obligations under this Sublease to be carried out by any other entity. This Sublease is subject and subordinate to the Primary Lease. If Flowers does not vacate the Subleased Premises by the dates required herein, Flowers shall be liable for a penalty in the amount of \$1,000, in addition to all other amounts owing herein. Outpost shall have the right to enter the Subleased Premises at all times to inspect and confirm the terms of this Sublease are being complied with, to resolve any urgent situation, and to access the parts of the Premises adjacent to the Subleased Premises. This Sublease and its exhibits, which are incorporated herein, are the entire agreement between the parties. Any termination of the Primary Lease will terminate this Sublease. The parties signing below warrant they have the right to sign for those entities.

**12. Insurance and Indemnity.** Flowers shall, at Flowers's sole expense, during the entire Term of this Sublease keep in full force and effect a policy of comprehensive commercial general liability insurance against any loss, liability or damage on, about or relating to all or any portion of the Subleased Premises, and the business operated by Flowers in the Subleased Premises, with a combined single limit for bodily injury or property damage not less than \$1,000,000.00. Such insurance coverage shall name Flowers, Outpost and Owner as insureds. Flowers shall provide copies of all such insurance policies to Outpost prior to the beginning of each season. Flowers agrees to indemnify and save Outpost and Owner harmless against and from any and all claims, damages, losses, liabilities and expenses (including reasonable attorneys' fees), arising out of Flowers's occupancy of the Subleased Premises or from the conduct or management of the business conducted by Flowers in the Subleased Premises or Premises, or from any breach or default on the part of the Flowers in the performance of any covenant or agreement to be performed pursuant to the terms of this Sublease, or from any act of negligence of Flowers, its agents, contractors, servants, employees, subleases, concessionaires or licensees in or about the Subleased Premises or Premises. In case any action or proceeding is brought against Outpost or Owner by reason of any such claim, Flowers, upon notice from Outpost or Owner, shall defend such action or proceeding which is brought by reason of any such claim. Flowers, upon notice from Outpost or Owner, covenants to defend such action or proceeding by attorneys reasonably satisfactory to Outpost or Owner. Outpost shall have no liability to Flowers for any of his operations, improvements or personal property, and Flowers hereby indemnifies Outpost against all costs, expenses and liability, incurred in connection with Flowers' operations on the Premises. Flowers shall also be responsible for all acts of negligence of Flowers, its agents, employees, customers or invitees, and if required by the particular nature of Flowers's use of the Subleased Premises, all repairs and replacements otherwise the responsibility of Outpost or Owner under the Primary Lease or this Sublease.

**13. Default.** If Flowers is in default under any provision of this Sublease, Outpost shall have all rights under law and in equity, to enforce those provisions and for all damages, costs and expenses, including costs of attorney's fees to enforce this Sublease, including the right to immediately terminate Flowers' right of possession of the Subleased Premises.

**14. Security Deposit.** Flowers shall pay the amount of \$500 total to Outpost as a security deposit to insure the payment of and compliance of all terms of this Sublease, effective April 1 for spring/summer sales and on November 1 for winter sales and each subsequent year. Outpost may take money from such security deposit, upon notice to Flowers, to cure any such default.

**15. Guarantee.** George Holtz, of Flowers, agrees to personally guarantee payment of all amounts due under this Sublease and assumes all liabilities associated with Flowers's fulfillment of the terms and obligations required under the Sublease, including damages related to any breach or default.

**OUTPOST:**

OUTPOST NATURAL FOODS COOPERATIVE

By:

\_\_\_\_\_ Ed Senger, Director of Store Operations

**FLOWERS:**

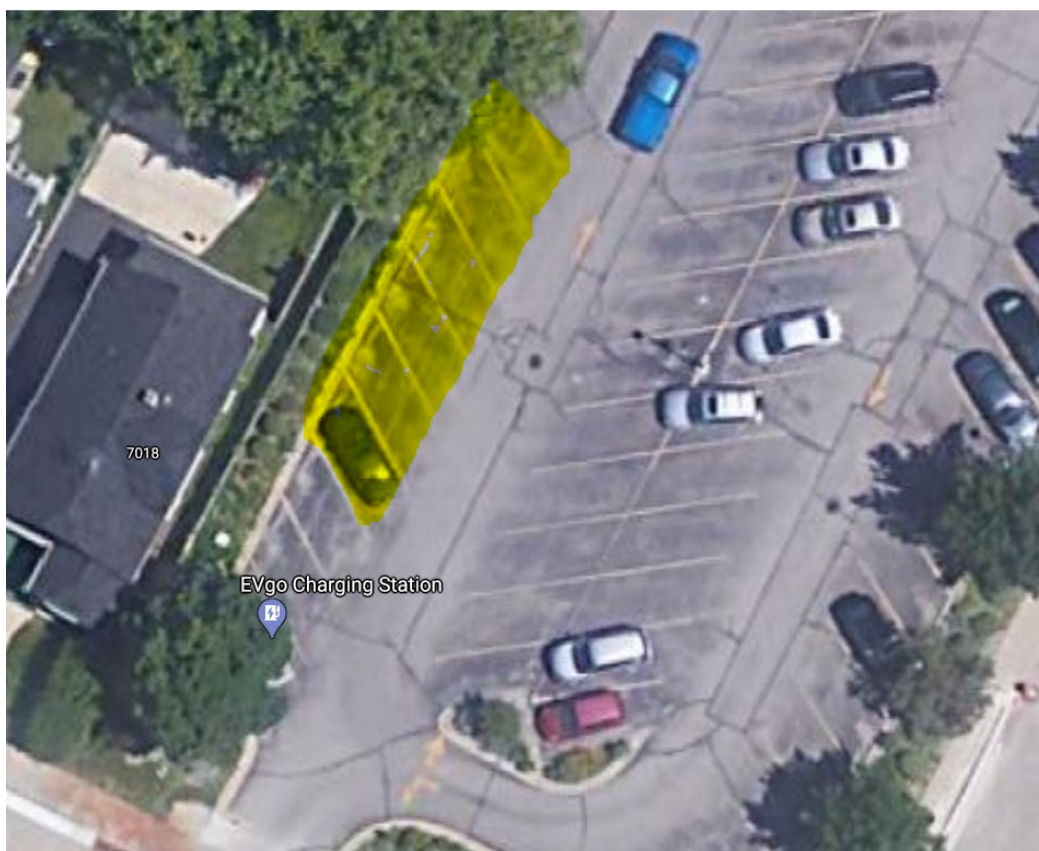
414 FLOWERS LLC

By: George Holtz 3/18/201 George Holtz, Owner & Proprietor

**Exhibit A** Subleased Premises- 2826 S Kinnickinnic Ave



7000 W State Street



## Exhibit C

### Signage

3' x 8' Logo banner, 3' x 8' changing Seasonal Sale banner & 2' x 3' category signs





# Wauwatosa, WI

7725 W. North Avenue  
Wauwatosa, WI 53213

## Staff Report

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**File #:** 23-989

**Agenda Date:** 4/3/2023

**Agenda #:** 2.

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Request by Sign Effectz, Inc. for an encroachment into the City right-of-way at 6505 W. North Avenue for building signage

**Submitted by:**

Michael Steiner

**Department:**

Engineering Division

**A. Issue**

Approve an encroachment agreement to allow signage to be placed in the right-of-way.

**B. Background/Options**

The applicant is proposing to install a projecting Blade sign over the public sidewalk. The sign will be 30" over the property line and 8' above grade.

**C. Staff Comments**

Division Comments:

Public Works: No Issues

Engineering: Lights should be installed at least 10 feet above the sidewalk, and the lowest point of the lamp cannot be less than 8 feet above the sidewalk. Lights must be tipped in toward the building to prevent glare to drivers.

**D. Recommendation**

Approve the request based on the conditions above and execution of a Hold Harmless Agreement

*Recommendation to Common Council*





The Little Village Play Cafe Flag Sign Proposed Location



The Little Village Play Cafe, Flag Sign-3, FS3  
Install Only, Supplied by Other

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THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NEC AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

The Little Village Play Cafe

Fab & Install: Exterior Dimensional Letters,  
Projecting Flag Sign

Project Address:  
The Little Village Play Cafe  
6505 W. North Ave. Wauwatosa  
WI 53213 Wauwatosa, WI 53213

Description:	Date:	By:
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02		
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Concept Notes:

**PERMIT**

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OPPORTUNITY NO.	PACKAGE NO.	REV NO.
03/08/23	XX" = 1'-0"	
DATE:	SCALE:	
JPG	ZRK	XXX
DRAWN BY:	ACCT MGR:	CHECK BY:
B	C-3	FS3
SIZE:	SHEET NO:	CONCEPT ID:
XXXXX		
ESTIMATE NO.		



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THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NEC AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

The Little Village Play Cafe

Fab & Install: Exterior Dimensional Letters, Projecting Flag Sign, Window Vinyls

Project Address:  
The Little Village Play Cafe  
6505 W. North Ave. Wauwatosa  
WI 53213 Wauwatosa, WI 53213

Description:	Date:	By:
01		
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Concept Notes:

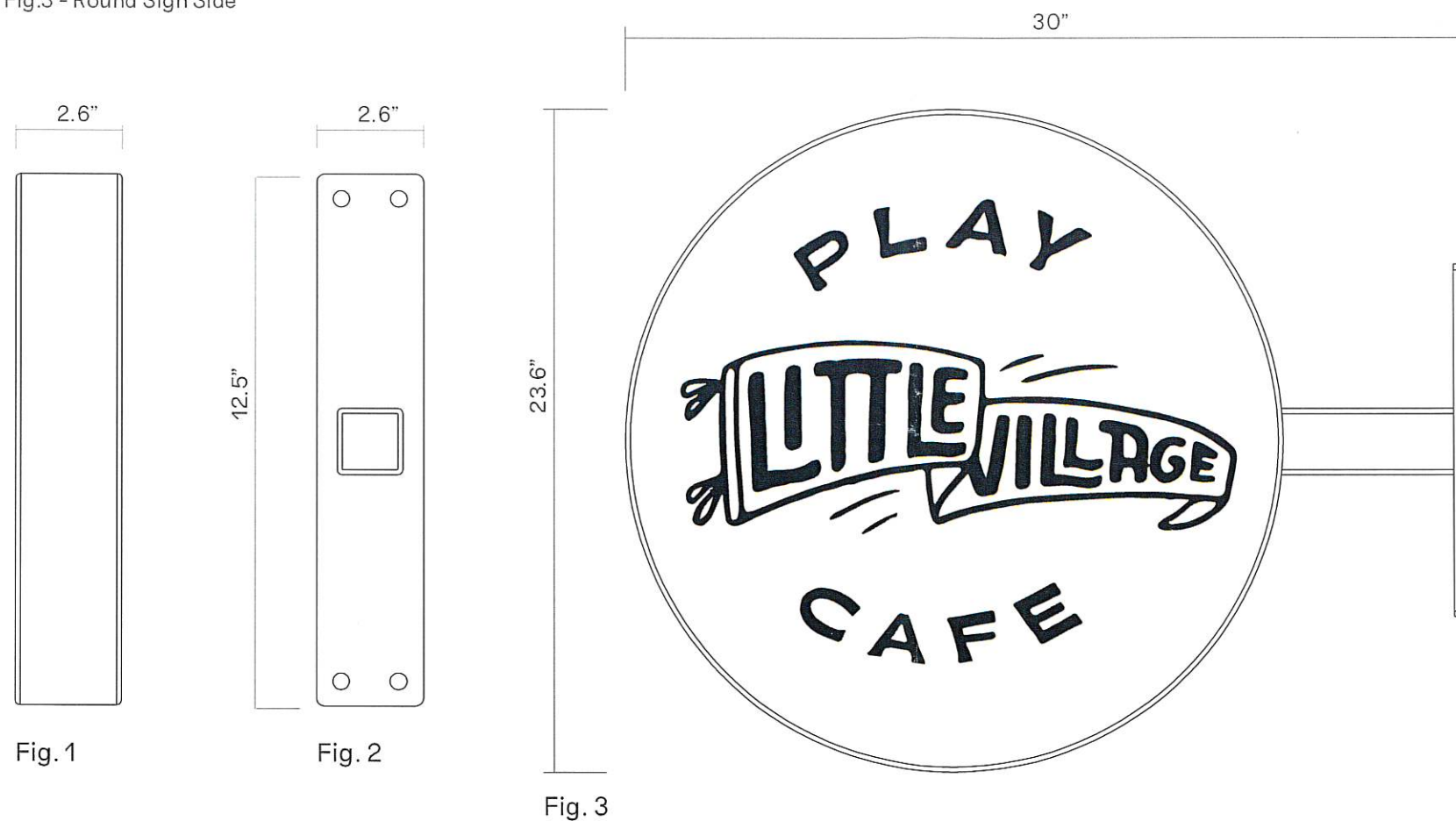
35044177	1	X
OPPORTUNITY NO.	PACKAGE NO.	REV NO.
03/08/23	2.0" = 1'-0"	
DATE:	SCALE:	
JPG	ZRK	XXX
DRAWN BY:	ACCT MGR:	CHECK BY:
B	C-5	FS3
SIZE:	SHEET NO:	CONCEPT ID:
XXXXXX		
ESTIMATE NO.		

DIMENSIONS 23.6" DIA.

Fig. 1 - Round Sign End

Fig. 2 - Round Sign Wall Bracket

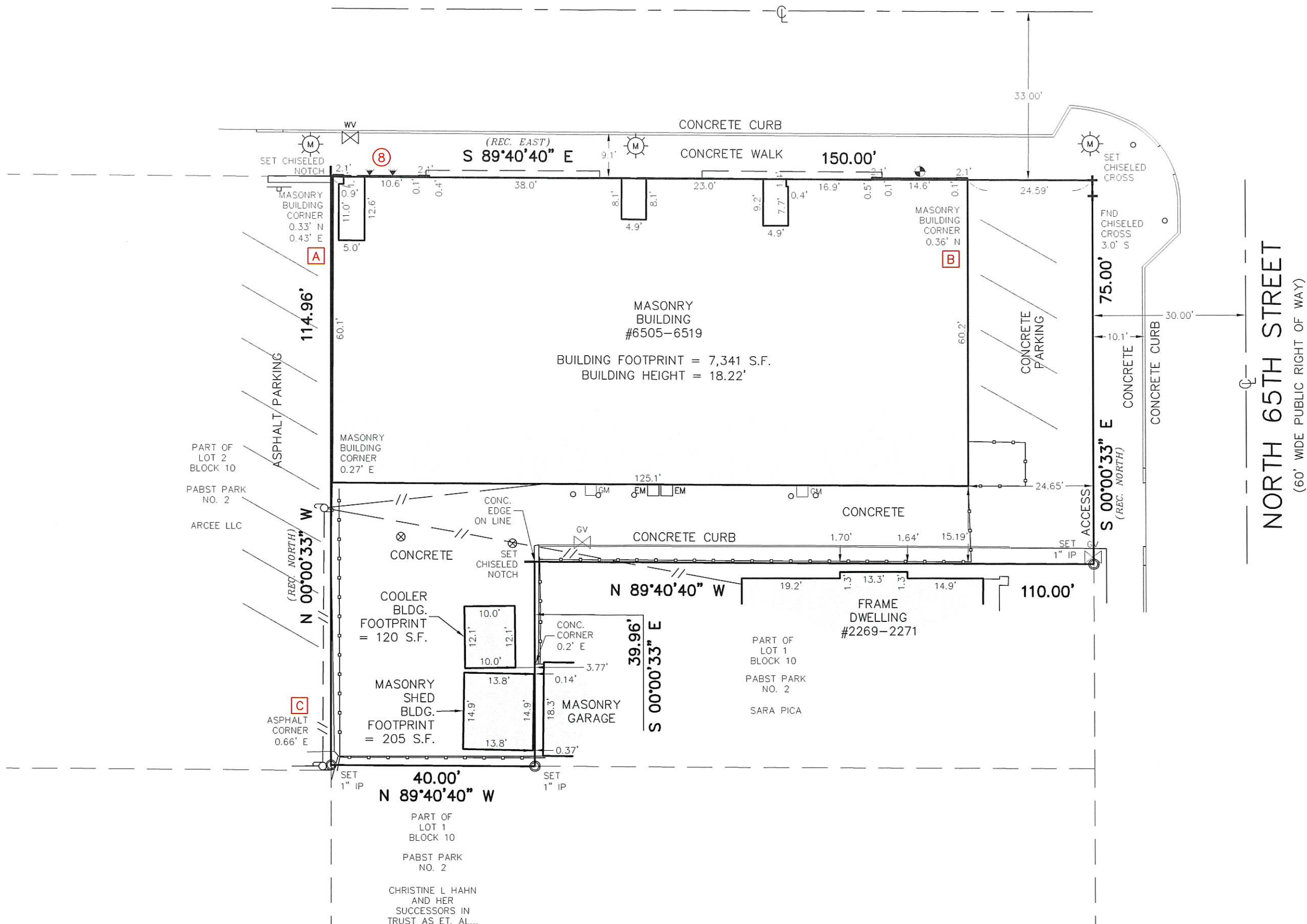
Fig.3 - Round Sign Side



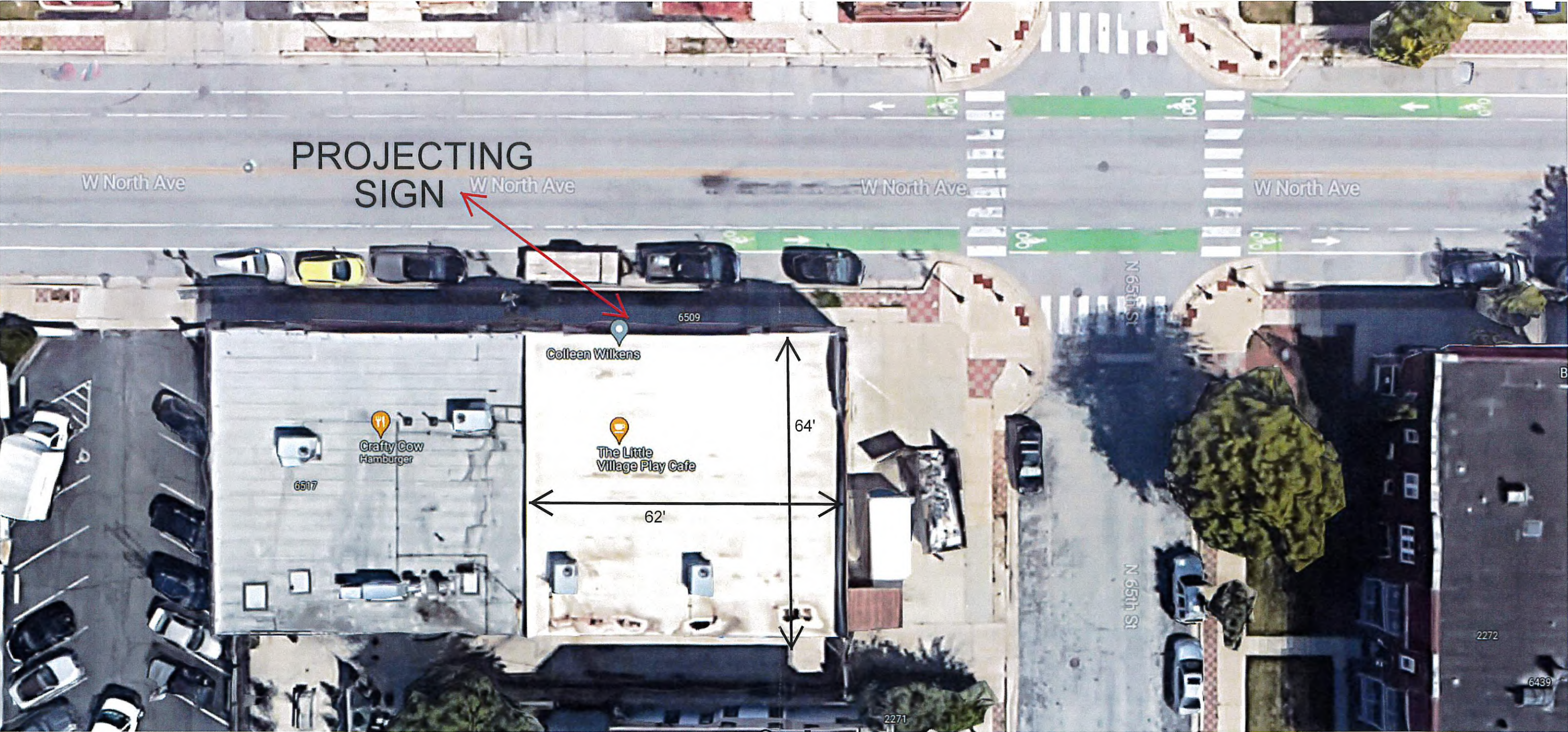
SURVEY REQ'D TO VERIFY FINAL SIZES

The Little Village Play Cafe, Flag Sign-3, FS3  
Install Only, Supplied by Other

WEST NORTH AVENUE  
(66' WIDE PUBLIC RIGHT OF WAY)











# Wauwatosa, WI

7725 W. North Avenue  
Wauwatosa, WI 53213

## Staff Report

**File #:** 23-990

**Agenda Date:** 4/3/2023

**Agenda #:** 3.

Request for extended work hours for AT&T for the North Ave Reconstruction project (1107)

**Submitted by:**

Nicholas Deming

**Department:**

Engineering Division

AT&T is requesting overnight work hours related to work being performed to relocate facilities prior to the North Avenue Reconstruction project (1107) between Mayfair Road and Met-to-wee Lane. This work involves the relocation of facilities to clear them from conflict with work proposed under project 1107. This work is time critical.

Overnight hours between 9:30pm and 5:00am are being requested in order to facilitate splicing of the new fiber facilities. This work will complete the movement of traffic on the fiber network from the existing facilities to the new facilities. The following locations are being requested in order to complete the transition to the new fiber:

Outside of the North Ave Project Work Zone

N 76<sup>TH</sup> St & W North Av

N 95<sup>th</sup> St & W North Av

Inside of the North Ave Project Work Zone

N Met-To-Wee Ln & W North Av

N 100 St & W North Av

N 102<sup>nd</sup> St & W North Av

Alley R 10125 W North Av

N 104<sup>th</sup> St & W North Av

N 105th St & W North Av

Lane east of Mayfair Rd & W North Av

Equipment required to complete this work will include:

Trucks, Splicing Trailers, Traffic Control, Lighting and possible use of a generator.

The generator, if needed, would be the most noise producing item necessary with the work itself if needed to power an arrow board for traffic control or to pump water out of a MH to facilitate the work.

Work duration is expected to be 2-3 nights of work prior to May 19<sup>th</sup>, 2023. If work is necessary after that date due coordination with the project, an extension of the night work will be necessary.

Due to the time sensitive nature of this work and potential financial impact to the City as a result of delays, staff is

requesting authorization to approve the night work for this work if portions or all of the work needs to be completed after May 19<sup>th</sup>, 2023 as a result of project coordination. Staff approval will include all requirements set-forth by the Board of Public Works as approved under this item. AT&T will need to notify residents a minimum of 3-5 days in advance of the work taking place. Staff will relay the information provided by AT&T to the Board members and alderpersons of impact via email with proposed dates should any night work to complete this work be necessary after May 19<sup>th</sup>, 2023.

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N 76<sup>TH</sup> St & W North Av  
N 95<sup>th</sup> St & W North Av

Inside of the North Ave Project Work Zone

N Met-To-Wee In & W North Av  
N 100 St & W North Av  
N 102<sup>nd</sup> St & W North Av  
Alley R 10125 W North Av  
N 104<sup>th</sup> St & W North Av  
N 105th St & W North Av  
Lane east of Mayfair Rd & W North Av

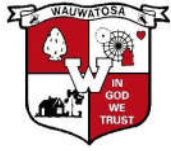
Equipment required to complete this work will include:

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# Board of Public Works Application

City of Wauwatosa  
7725 West North Avenue  
Wauwatosa, WI 53213  
414-479-8907  
[www.wauwatosa.net](http://www.wauwatosa.net)

## Property Information

Project Address: North Avenue - Mayfair to Met-to-Wee, at 95th St. and at 76th St.

## Applicant or Agent Information

Name Jay Bulanek  
Company AT&T  
Address 435 S 95th ST  
City Milwaukee State WI Zip 53214  
Phone 414-491-2855  
Email jb5175@att.com

## Property Owner Information

Name Within City of Wauwatosa ROW  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

## **APPLICATION TYPE**

All fees are \$100 unless noted.

- |                                                 |                                                             |                                                         |
|-------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Encroachment           | <input type="checkbox"/> Property Maintenance Appeal        | <input type="checkbox"/> Site Plan Appeal               |
| <input type="checkbox"/> Air Condenser Location | <input type="checkbox"/> Landscape Appeal                   | <input type="checkbox"/> Commercial Fence Appeal        |
| <input type="checkbox"/> Well abandonment       | <input type="checkbox"/> Neighborhood Association Signs     | <input type="checkbox"/> ROW Construction Staging       |
| <input type="checkbox"/> City Co-Location       | <input checked="" type="checkbox"/> Extension of Work Hours | <input type="checkbox"/> Parking Exception <b>\$150</b> |
| <input type="checkbox"/> Swimming Pool Location | <input type="checkbox"/> Other                              |                                                         |

*Make checks payable to: City of Wauwatosa*

***This application must be completed and filed with the Development Office and is required for Board of Public Works review.***

**Proposed Request-** Specify reason for petition and what particular hardships are involved. Examples: insufficient lot area, insufficient front, side or rear setback, placement of equipment would decrease efficiency, etc.

Please see attached.

Applicant or Agent Signature: Nick Deming - Construction Manager, on behalf of Jay Bulanek, AT&T Date: 3/30/2023

<b>FOR CITY USE ONLY:</b> Accepted by _____ Date _____ Zoning District _____ Aldermanic District _____ MT# _____	<b>Fee</b> Amount Paid _____ Receipt # _____ Date paid _____ Updated December 2021	<b>Meeting Dates</b> BPW _____ Council _____ Other _____
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**BOARD OF PUBLIC WORKS APPLICATION DEADLINES**

<b><u>APPLICATION DEADLINE</u></b>	<b><u>BOARD OF PUBLIC WORKS @ 8:30 AM</u></b>
January 5, 2023.....	January 17, 2023 (Tuesday)
January 26, 2023.....	February 6, 2023
February 9, 2023 .....	February 20, 2023
February 23, 2023.....	March 6, 2023
March 9, 2023 .....	March 20, 2023
March 23, 2023 .....	April 3, 2023
April 6, 2023 .....	April 17, 2023
April 20, 2023 .....	May 1, 2023
May 4, 2023 .....	May 15, 2023
May 25, 2023 .....	June 5, 2023
June 8, 2023 .....	June 20, 2023 (Tuesday)
June 22, 2023 .....	July 3, 2023
July 6, 2023 .....	July 17, 2023
July 20, 2023 .....	July 31, 2023
August 24, 2023 .....	September 5, 2023 (Tuesday)
September 7, 2023 .....	September 18, 2023
September 21, 2023 .....	October 2, 2023
October 5, 2023 .....	October 16, 2023
October 26, 2023 .....	November 6, 2023
November 9, 2023 .....	November 20, 2023
November 22, 2023.....	December 4, 2023
December 7, 2023 .....	December 18, 2023
December 21, 2023.....	January 2, 2024 (Tuesday)
January 4, 2023.....	January 16, 2024 (Tuesday)

\*See handout for complete approval process



# Wauwatosa, WI

7725 W. North Avenue  
Wauwatosa, WI 53213

## Staff Report

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**File #:** 23-985

**Agenda Date:** 4/3/2023

**Agenda #:** 4.

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### Partial Payments

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed pursuant to the terms of the contract noted.



# Wauwatosa, WI

7725 W. North Avenue  
Wauwatosa, WI 53213

## Staff Report

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**File #:** 23-986

**Agenda Date:** 4/3/2023

**Agenda #:** 5.

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### Project Updates

**Submitted by:**

Nicholas Deming

**Department:**

Engineering Division

### 21-47/48 Zoo Interchange North Leg (WisDOT Project)

- Work and lane closures continue at the freeway overpasses at North Avenue and Mayfair Road.
- Overnight work is expected to take place in the next few weeks to facilitate girder installation. Other work is being coordinated with the overnight closures during girder installation.

### 22-05 - 103<sup>rd</sup> St. Storm Sewer Relay

- Contractor is working on installing water service laterals and relaying sanitary sewer laterals in conflict with the proposed storm sewer. They anticipate wrapping most of this work up late the week of 3/27.
- The week of 4/3, the contractor is planning to start prepping to install storm sewer starting nearest North Avenue. The first portion (~275') is within the easement between properties and is expected to continue over the next several weeks.

### 22-08 - N 68<sup>th</sup> St.

- Electrical work is on-going. The contractor is intending to have the signals active in the next couple of weeks.
- Once the signal work is completed, the contractor intends to start working on installing the decorative street lighting in the area of 68<sup>th</sup> & Wells.

### 22-60 - DPW Garage Floor Drain Reconstruction

- The resinous flooring in the wash bay is scheduled for installation in April, 2023 when wash out of various vehicles can take place outside until the resinous floor is complete.

### Project 1107 - North Avenue Reconstruction

- The contract has been executed with Vinton Construction.
- An information meeting and preconstruction meeting are tentatively being scheduled for the week of April 10<sup>th</sup>.
- Work is expected to start in the next few weeks.



**23-19 - 2023 Sidewalk Program**

Remarking of sidewalk prior to letters to residents going out is on-going.

A preconstruction meeting was held on 3/20. Work is expected to start on the program in mid-late April.