



Wauwatosa, WI

Board of Public Works

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, July 16, 2025

8:30 AM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Clerk Braatz called the meeting to order at 8:35 am.

ROLL CALL

Excused 2 Member - Finance Director John Ruggini
Member - Building & Safety Manager Stefanie Escobedo
Remote 4 Member - City Clerk Steven Braatz
Member - Alderperson Melissa Dolan
Member - Development Director Mark Hammond
Member - City Attorney Jennifer Tate

Also present: Maggie Anderson, Sr. Civil Engineer; Mary Boettcher, Admin Support; Jessica Henderson, Civil Engineer; Chris Jain, Sr. Civil Engineer; Dave Simpson, DPW Director; Mike Steiner, Assistant City Engineer; Boris Veleusic, City Engineer; all appeared remotely and all representing the City of Wauwatosa.

APPROVAL OF MINUTES

1. Approval of minutes from the June 18, 2025 regular meeting [25-1096](#)
RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: Steven Braatz
Aye: 4 Braatz, Dolan, Hammond, and Tate
Excused: 2 Ruggini, and Escobedo

NEW BUSINESS

1. Consideration of request by Toni Schoen of The Sigma Group Inc. on behalf of LUMIN Schools for encroachment to install one soil boring and groundwater monitoring well within the N. 67th Street right-of-way adjacent to 6717 W. Center Street [25-1151](#)
Recommendation: Common Council
Jennifer Stilling, Senior Civil Engineer, presented. Toni Schoen, applicant, also present.
RESULT: RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
SECONDER: Jennifer Tate

- Aye:** 4 Braatz, Dolan, Hammond, and Tate
Excused: 2 Ruggini, and Escobedo
2. Request by Corrie Gratin for a Street Vendor License for the sale of prepackaged frozen meats in the Mayfair Mall parking lot, 2500 N. Mayfair Road, August 1st through 5th, 2025 [25-1187](#)
Jennifer Stilling, Senior Civil Engineer, presented.
RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: Jennifer Tate
Aye: 4 Braatz, Dolan, Hammond, and Tate
Excused: 2 Ruggini, and Escobedo
3. Request from J. Ross McIntyre for an encroachment to install a fence within existing City public utility easements at 7305 Wells Street [25-1204](#)
Recommendation: Common Council
Mike Steiner, Assistant City Engineer, presented. Applicant available for questions online, as well.
RESULT: RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
SECONDER: Melissa Dolan
Aye: 4 Braatz, Dolan, Hammond, and Tate
Excused: 2 Ruggini, and Escobedo
4. Consideration of award of Contract 25-09 / Projects 3025 & 7001, 2025 Sanitary Sewer Improvements on Diane Drive and Discovery Parkway to Globe Contractors Inc., in the amount of \$633,240.00 [25-1149](#)
Recommendation: Common Council
Chris Jain, Senior Civil Engineer, presented.
RESULT: RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
SECONDER: Jennifer Tate
Aye: 4 Braatz, Dolan, Hammond, and Tate
Excused: 2 Ruggini, and Escobedo
5. Consideration of award of Contract 25-21 / Project 2307, Swan Boulevard Bridge Deck Sealing to Fahrner Asphalt Sealers, LLC, in the amount of \$43,024.80 [25-1150](#)
Recommendation: Common Council
Jessica Henderson, Civil Engineer, presented.
RESULT: RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
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- SECONDER:** Melissa Dolan
- Aye:** 4 Braatz, Dolan, Hammond, and Tate
- Excused:** 2 Ruggini, and Escobedo
6. Consideration of request by Engineering Division for the execution of an Intergovernmental Cooperation Agreement (ICA) with the Milwaukee Metropolitan Sewerage District (MMSD) for the Menomonee River Levee System Accreditation projects [25-1182](#)
- Recommendation:* Common Council
- Maggie Anderson, Senior Civil Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL
- MOVER:** Mark Hammond
- SECONDER:** Melissa Dolan
- Aye:** 4 Braatz, Dolan, Hammond, and Tate
- Excused:** 2 Ruggini, and Escobedo
7. Monthly Pumpage Report May 2025 [25-0954](#)
- RESULT:** RECEIVED AND PLACED ON FILE
8. Wauwatosa Pumpage Report June 2025 [25-1175](#)
- RESULT:** RECEIVED AND PLACED ON FILE
9. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract for projects currently in progress [25-1097](#)
- RESULT:** APPROVED
- MOVER:** Mark Hammond
- SECONDER:** Melissa Dolan
- Aye:** 4 Braatz, Dolan, Hammond, and Tate
- Excused:** 2 Ruggini, and Escobedo

ADJOURNMENT

Meeting was adjourned at 9:21 am.