



Wauwatosa, WI

Board of Health

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, August 19, 2025

8:00 AM

Wauwatosa Health Department
Conference Room and Zoom:
<https://servetosa.zoom.us/j/89971095637>,
Meeting ID: 899 7109 5637

Hybrid Meeting

CALL TO ORDER

The meeting was called to order at 8:00 am by Chris Shaw.

ROLL CALL

Non-voting members in attendance:

*Meg Spredemann, Public Health Manager
Carmen Pangilinan, Public Health Strategist
Emily Tianen, Nursing Manager*

Present 5 Member, Chair Christine Shaw
Member Jennifer Cicero
Member Katherine Riebe
Member Kevin Robertson
Ex-Officio - Public Health Officer Laura Stephens

Excused 1 Alderperson Liaison Aletha Champine

APPROVAL OF MINUTES

1. Approval of May 20, 2025 Minutes [25-1302](#)

Update - Aletha Champine wasn't physically present to second the May minutes. (She was virtual) Change noted.

Chris Shaw motioned to approve the May minutes and they were seconded and approved.

MOVER: Christine Shaw

SECONDER: Katherine Riebe

WAWATOSA HEALTH DEPARTMENT REPORTS

1. Administration [25-1303](#)

Laura Stephens presented a powerpoint to the Board of Health.

Staffing updates - Jennifer Tate is the new City Attorney. The City is recruiting for a City Clerk.

Federal funding cuts - No major cuts. The immunization grant is the same for 2025 and 2026. (Other reductions may take place next year)

Preparedness was cut 28% for staff time, and could be fully funded later. We are waiting on the CDC's response.

The Health Department is spending down the 150k Public Health Infrastructure grant. Council has

*approved the spend down.
Laura will continue tracking changes.*

2026 Budget update - The staffing for the Health Department will remain the same. We may increase licensing and inspection fees.

Quarterly email updates - Laura will email out quarterly updates to the Board of Health in between meetings. If you'd like to see any particular topics, please let Laura know.

2. Public Health Nursing

[25-1304](#)

The Electronic Health Records (EHR) system is now live. It is an excellent tool, with some minor issues. (WIR challenges) The system is very user friendly.

The Stepping On program was well attended. Another session starts in two weeks. It is an evidence based program and is proven to reduce falls.

RN letters were reviewed - A full review was performed for the communicable disease letters, with a focus on better language, more of a partnership approach to treatment and providing disease information in an easy to understand format. Emily will send the letters to Chris Shaw and Dr. Kevin Robertson to review, utilizing their expertise.

STI Engage conference in June in Phoenix, AZ - The Health Department used the CD grant for funding. The conference focused on using a new technique when reaching out to the public. In June, the nurses renewed their CPR certification, which is due every two years. There were 5 rabies exposures, 8 immunization appointments, 17 carseat checks, 56 CD investigations, and 5 children with elevated blood lead levels.

3. Environmental Health and Preparedness

[25-1305](#)

All of the license renewals were paid. This is the second year of short term rental licensing renewals. We have 58 short term rentals in Wauwatosa. All of the short term rentals will be inspected by the end of next week. Ashlyn's last day is August 29. We had 9 rabies exposures, 1 dangerous dog declaration, 22 nuisance complaints, 1 human health hazard, and 24 new license establishments. We had 109 inspections completed and we are at 100% completion this year.

Katherine Riebe asked What is a dangerous dog? Meg explained the process and ordinance for a dangerous dog declaration.

4. Community Health

[25-1306](#)

The Community Health Division is working on the event season outreach. The Community Health grant updates are as follows:

Bader Philanthropies for a Men's Shed - Hannah and Carmen are working on this. The Men's Shed would provide socialization and social connection. From the Fatality Review team, we found that older men are less connected. We will have a site visit and find out if we are awarded the grant. If awarded, it would start in 2026.

Youth Social Connection - helps students socialize in schools. This program is very helpful for Wauwatosa students and needs funding in 2026.

Neighborhood Connection Initiative - Tosa Connects event on 8/11. How connected to neighbors feel? Are there spaces where they can connect? 107 residents attended and we received valuable feedback. We also did a surveys tool and received 173 surveys.

The Back to School event on 8/14 at City Hall in the Lower Civic Center was well attended.

Vending machine - 688 items were requested (safe sex items, Narcan, bug repellent, hygiene kits, etc.)

Senior Planet served 241 participants and Tech Time served 33 participants.

An Overdose Awareness event will take place at Root Park on Saturday.

Kendall had 38 referrals for un-housed individuals and human health hazards

NEW BUSINESS**1. Measles preparedness [25-1307](#)**

Measles planning - Emily Tianen worked on planning in the event of a measles outbreak. Ex. a measles inpatient case

We have a cheat sheet from the State for a suspect measles case. The protocol involves isolating individuals and sending samples to the State Lab. The cheat sheet includes hours of operation, phone number, how to report a case after hours to the State Lab of Hygiene, key information, and CD investigation information for providers.

2. Flood updates [25-1309](#)

Flood response - Meg is working on this currently, with a focus on our role and timelines. A virtual call on Sunday morning will discuss sheltering, our role, and involving the County and the Red Cross. Meg reached out to the school district regarding sheltering. Milwaukee shelters are setup and Marshall High School sheltering is ongoing. They are active sites. Damage reports are directed to call 211, which provides crisis clean-up and resources. (Red Cross, Salvation Army, clean up kits, mold tips) Wauwatosa Health Department staff assisted with damage reports. The data goes to FEMA for providing additional assistance for the City. The Emergency Ops Center is the City/State/County operations; Meg worked two shifts. We are in the clean up and recovery phase. Chris Shaw thanked staff for their hard work.

3. Advocacy opportunities [25-1308](#)

An action alert was sent out last Friday. Individuals can reach out regarding health priorities. Chris Shaw would like a formal letter if possible.

NEXT MEETING DATE: Tuesday, November 18, 2025 at 8:00 AM.

ADJOURNMENT

Motion to close by Chris Shaw. Jen Cicero and Kevin seconded. The meeting was adjourned at 8:35 am.