



# Wauwatosa, WI

## Financial Affairs Committee

### Meeting Agenda - Final

7725 W. North Avenue  
Wauwatosa, WI 53213

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Tuesday, June 17, 2025

7:30 PM

Committee Room #1 and Zoom:  
<https://servetosa.zoom.us/j/81144274572>,  
Meeting ID: 811 4427 4572

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#### Regular Meeting

#### HYBRID MEETING INFORMATION

Members of the public may observe and participate in the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

#### CALL TO ORDER

#### ROLL CALL

#### FINANCIAL AFFAIRS COMMITTEE ITEMS

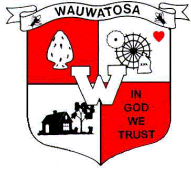
1. Consideration of request by the Health Department to modify the 2025 Consolidated Fee Schedule related to pool license fees [25-0921](#)
2. Consideration of request by Fleet Superintendent for approval to order a right hand drive Jeep Wrangler in advance of approval of the 2026 budget [25-0969](#)
3. Update and possible action regarding ongoing property tax litigation activities in which the City is involved - Froedtert Health vs. City of Wauwatosa, (various case numbers), Milwaukee County Circuit Court (Tax years 2020-2023) [25-1029](#)

*The Committee may convene into closed session regarding this item pursuant to Wis. Stat. §19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may reconvene into open session to consider the balance of the agenda.*

#### ADJOURNMENT

#### NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to [tclerk@wauwatosa.net](mailto:tclerk@wauwatosa.net), with as much advance notice as possible.



**CITY OF WAUWATOSA  
MEMO**

**To: Financial Affairs Committee**

**From: Laura Stephens, Health Officer**

**Date: June 3, 2025**

**Subject: Request to modify the 2025 Consolidated Fee Schedule related to pool license fees**

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**A. Issue**

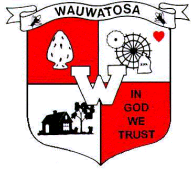
Wisconsin Administrative Code Chapter ATCP 76: Safety, Maintenance, And Operation of Public Pools and Water Attractions was recently updated to change the complexity levels and fees for licensing pools. We are requesting a modification to the 2025 Consolidated Fee Schedule to align with these changes.

**B. Background/Options**

The Wauwatosa Health Department Environmental Health Division recently had an audit with the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP), who oversees our establishment licensing and inspection program. During the audit, they notified us to update our pool facility licensing complexity levels and fees to align with the changes to ATCP 76. We had planned to make these changes during the 2026 budget process, but DATCP encouraged us to make these changes for the new license year (July 2025-June 2026). Based on this, we are proposing the following changes.

**Current Licensing Fee Schedule:**

<b>Title</b>	<b>Description</b>	<b>Current 2025 Fees</b>
Per Waterslide or pool slide in excess of 2 per basin	Permit Fee-Annual	\$175.00
	Pre-Inspection Fee (once - first time applicants only)	\$175.00
Swimming Pool (per pool)	Permit Fee-Annual	\$175.00
	Pre-Inspection Fee (once - first time applicants only)	\$175.00
Water Attraction (Per attraction)	Permit Fee-Annual	\$200.00
	Pre-Inspection Fee (once - first time applicants only)	\$200.00
Water Attraction with up to 2 pool slides/waterslides per basin	Permit Fee-Annual	\$275.00
	Pre-Inspection Fee (once - first time applicants only)	\$275.00



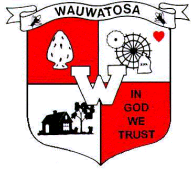
**CITY OF WAUWATOSA  
MEMO**

**Proposed 2025 Licensing Fee Schedule:**

<b>Title</b>	<b>Description</b>	<b>Proposed 2025 Fees</b>
Pools - Simple	Permit Fee-Annual	\$208
	Pre-Inspection Fee (once - first time applicants only)	\$208
Pools - Simple w/Features	Permit Fee-Annual	\$345
	Pre-Inspection Fee (once - first time applicants only)	\$345
Pools - Moderate	Permit Fee-Annual	\$312
	Pre-Inspection Fee (once - first time applicants only)	\$312
Pools - Moderate w/Features	Permit Fee-Annual	\$450
	Pre-Inspection Fee (once - first time applicants only)	\$450
Pools - Complex	Permit Fee-Annual	\$390
	Pre-Inspection Fee (once - first time applicants only)	\$390
Pools - Complex w/Features	Permit Fee-Annual	\$527
	Pre-Inspection Fee (once - first time applicants only)	\$527

**2025 Revenue Estimates (based on new fees):**

<b>Complexity Category</b>	<b>Number of Pools</b>	<b>Proposed 2025 License Fee</b>	<b>Reimbursement fee to DATCP (12%)</b>	<b>Revenue after reimbursement</b>
Pools - Simple	13	<b>\$208.00</b>	\$24.96	\$2,379.52
Pools - Simple w/Features	0	<b>\$345.00</b>	\$41.40	\$0.00
Pools - Moderate	9	<b>\$312.00</b>	\$37.44	\$2,471.04
Pools - Moderate w/Features	4	<b>\$450.00</b>	\$54.00	\$1,584.00
Pools - Complex	0	<b>\$390.00</b>	\$46.80	\$0.00
Pools - Complex w/Features	2	<b>\$527.00</b>	\$63.24	\$927.52
<b>Total</b>	<b>28</b>	<b>-</b>	<b>-</b>	<b>\$7,362.08</b>



## CITY OF WAUWATOSA MEMO

The proposed complexity levels and fees align with DATCP's fee schedule for 2025. As a part of our agent agreement, we reimbursement DATCP 12% of our licensing revenue. Total projected revenue after reimbursement to DATCP for 2025-2026 pool facility licensing is \$7,362.08. In 2024, the Health Department's revenue from pool licensing after reimbursement was \$6,414.00

### **C. Strategic Plan (Area of Focus)**

Priority 5: Quality of Life

Goal 2: Align public health resources in the City with those across the region and state.

### **D. Fiscal Impact**

Changes to the pool complexity levels and fees will result in increased revenue through the licensing of these facilities.

### **E. Recommendation**

Health Department staff recommends modifying the 2025 Consolidate Fee Schedule with the proposed fee changes.



## Staff Report

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**File #:** 25-0969

**Agenda Date:** 6/17/2025

**Agenda #:** 2.

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Consideration of request by Fleet Superintendent for approval to order a right hand drive Jeep Wrangler in advance of approval of the 2026 budget

**Submitted by:**

Mike Hahn, Fleet Superintendent

**Department**

Public Works

**A. Issue**

Due to the lack of manufactures producing right-hand drive vehicles I am recommending pre-approval of the 2026 Fleet vehicle and equipment budget to order a 2025 Jeep Wrangler righthand drive (RHD) vehicle that is only available for a limited time in 2025. This vehicle will be purchased through our State Bid contract.

**B. Background/Options**

Each year the Fleet Maintenance Division of the Department of Public Works uses fleet equipment reserve funds to purchase city fleet vehicles and equipment. I worked directly with our Police department this spring to research current and future parking checker vehicle options. There are no viable RHD vehicles available that meet our safety and maximum top speed standards.

Very recently I was able to verify that Jeep recently opened a very limited order window for 2025 RHD Jeep Wranglers through our State bid municipal contract so I am asking for approval to make this purchase now in order to take advantage of that small window of opportunity. If we are unable to make an order during this time there is no way of knowing if or when we will have another opportunity.

**C. Strategic Plan (Area of Focus)**

Public Safety, Infrastructure, and Quality of Life

**D. Fiscal Impact**

As with all fully depreciated vehicles, funds have already been set-aside in the fleet equipment replacement fund and will be reflected in the 2026 budget. The total cost to replace RHD Jeep is \$47,898.00 dollars with payment not due until the vehicle is delivered.

**E. Recommendation**

Authorization to order this Fleet Division procured vehicle in advance of approval of the 2026 budget using the Fleet Division's equipment funds, due to limited and unknown future availability.





# Wauwatosa, WI

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## Staff Report

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**File #:** 25-1029

**Agenda Date:** 6/17/2025

**Agenda #:** 3.

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Update and possible action regarding ongoing property tax litigation activities in which the City is involved - *Froedtert Health vs. City of Wauwatosa*, (various case numbers), Milwaukee County Circuit Court (Tax years 2020-2023)

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