



# Wauwatosa, WI

## Board of Public Works

### Meeting Minutes

7725 W. North Avenue  
Wauwatosa, WI 53213

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Wednesday, March 12, 2025

8:30 AM

Zoom Only:  
<https://servetosa.zoom.us/j/89415047159>,  
Meeting ID: 894 1504 7159

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#### Regular Meeting

#### CALL TO ORDER

Chairperson Kesner called the meeting to order at 8:30 am.

#### ROLL CALL

**Remote 6**

- Member - City Clerk Steven Braatz
- Member - Alderperson Melissa Dolan
- Member - Development Director Mark Hammond
- Member - City Attorney, Chair Alan Kesner
- Member - Finance Director John Ruggini
- Member - Building & Safety Manager Stefanie Escobedo

*Also Present: Maggie Anderson, Sr Civil Engineer; Mary Boettcher, Admin Support Specialist; Art Pinon, Principle Planner; Elizabeth Saunderson, Multi Modal Engineer; Jeni Schroeder, Sr Civil Engineer; Dave Simpson, Director of Public Works; Mike Steiner, Assistant City Engineer; Jennifer Stilling, Sr Civil Engineer; Tammy Szudy, Planning and Zoning Manager; Boris Veleusic, City Engineer; all represent the City of Wauwatosa and all appear remotely.*

#### APPROVAL OF MINUTES

1. Approval of Minutes from the February 19, 2025 regular meeting [25-0339](#)  
**RESULT:** APPROVED  
**MOVER:** Steven Braatz  
**SECONDER:** Stefanie Escobedo  
**Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo

#### NEW BUSINESS

1. Request by Hope Sprague, Peony and Thistle for a Street Vendor License for the sale of flowers in the streets of City of Wauwatosa between April 2025 to November 2025 [25-0328](#)  
*Jen Stilling presented and the applicant spoke at length. The item was approved with the condition that a final list of addresses be provided to the City Clerk's office, Engineering will review locations if they are within a parking lot and the truck may not be parked within 100 ft of a brick and mortar business that sells flowers.*  
**RESULT:** APPROVED  
**MOVER:** John Ruggini  
**SECONDER:** Stefanie Escobedo

- Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo
2. Consideration of request from Guelig Waste Removal & Demolition LLC to complete work on Sundays for the demolition of the Incinerator Building at 11100 W. Walnut Road (Department of Public Works) [25-0378](#)
- Dave Simpson, Director of Public Works, presented. The item was approved for the hours of 10 am - 6 pm at the discretion of the Director of Public Works considering noise complaints received.*
- RESULT:** APPROVED  
**MOVER:** Mark Hammond  
**SECONDER:** Melissa Dolan
- Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo
3. Request by Sheri Schmit, Milwaukee Regional Medical Center (MRMC), for an exception to the bike parking regulations of Wauwatosa Municipal Code (WMC) 24.11.080 in the MRMC Campus located south of Watertown Plank Road, north of Wisconsin Avenue, and east of I-41 [24-1684](#)
- Art Pinon, Principle Planner, presented. Applicant also spoke.*
- RESULT:** APPROVED  
**MOVER:** John Ruggini  
**SECONDER:** Melissa Dolan
- Aye:** 5 Braatz, Dolan, Hammond, Ruggini, and Escobedo
- Excused:** 1 Kesner
4. Consideration of request by Multimodal Transportation Engineer for approval of an application from Lime to renew its operation of a dockless scooter program in Wauwatosa [25-0332](#)
- Liz Saunderson, Multimodal Engineer, presented. Calvin Elmore also spoke and explained the new features of the app.*
- RESULT:** APPROVED  
**MOVER:** Mark Hammond  
**SECONDER:** Stefanie Escobedo
- Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo
5. Consideration of request by Director of Public Works for approval of an underground distribution easement to WE Energies over a portion of City owned property located at 11501 W. Burleigh Road (Burleigh Water Tower Site) [25-0333](#)
- Recommendation to Common Council*
- Dave Simpson, Director of Public Works, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL  
**MOVER:** Melissa Dolan  
**SECONDER:** John Ruggini
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- Aye:** 5 Braatz, Dolan, Kesner, Ruggini, and Escobedo
- Excused:** 1 Hammond
6. Request by TosaGreen Summit to utilize portions of the City Hall and Public Works parking lots for recycling collections on September 13 and September 20, 2025 [25-0343](#)
- Jeff Roznowski, applicant, presented. The item was approved with the potential for need for special event insurance. The city will look into their options and pricing and requested a vehicle count and short write up describing the event from the applicant.*
- RESULT:** APPROVED
- MOVER:** Melissa Dolan
- SECONDER:** Stefanie Escobedo
- Aye:** 5 Braatz, Dolan, Kesner, Ruggini, and Escobedo
- Excused:** 1 Hammond
7. Consideration of placing the 2022, 2023 and 2024 Street Improvement Projects on the tax roll for construction projects that were completed during the 2024 Construction Season [25-0373](#)
- Recommendation:* Common Council
- Jeni Schroeder, Senior Civil Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL
- MOVER:** Melissa Dolan
- SECONDER:** Steven Braatz
- Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo
8. Consideration of award of Contract 25-08 / Project 1024, Center Street Improvements to MJ Construction, Inc. in the amount of \$1,414,080.00 [25-0372](#)
- Recommendation:* Common Council
- Jeni Schroeder, Senior Civil Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL
- MOVER:** Mark Hammond
- SECONDER:** Steven Braatz
- Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo
9. Request by the Engineering Division for approval of plans and specification for Contract 25-11 / Project 1025, 2025 Alley Reconstruction. Project limits are the alley from N 109th St to 111th St. between Harvard Ln and Bluemound Rd [25-0395](#)
- Jeni Schroeder, Senior Civil Engineer, presented.*
- RESULT:** APPROVED
- MOVER:** Mark Hammond
- SECONDER:** Stefanie Escobedo

- Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo
- 10.** 2024 MS4 Annual Stormwater Report [25-0267](#)
- Recommendation:* Common Council
- Mike Steiner, Assistant City Engineer, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL
- MOVER:** John Ruggini
- SECONDER:** Mark Hammond
- Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo
- 11.** Approval of Final Payment for Contract 23-60 Fire Station Bunk House Remodel [25-0342](#)
- Recommendation:* Common Council
- Dave Simpson, Director of Public Works, presented.*
- RESULT:** RECOMMENDED FOR APPROVAL
- MOVER:** Melissa Dolan
- SECONDER:** Mark Hammond
- Aye:** 6 Braatz, Dolan, Hammond, Kesner, Ruggini, and Escobedo
- 12.** Project Updates [25-0408](#)
- RESULT:** INFORMATIONAL ONLY

**ADJOURNMENT**

*Meeting was adjourned at 9:46 am.*