



Wauwatosa, WI

Board of Public Works

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Monday, February 19, 2024

8:30 AM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Chairperson Alan Kesner called the meeting to order at 8:30 am.

ROLL CALL

Excused 2 Member - Development Director Paulette Enders
Member - Finance Director John Ruggini
Remote 6 Member - City Attorney, Chair Alan Kesner
Member - City Clerk Steven Braatz
Member - Alderperson John Dubinski
Member - Building & Safety Manager Stefanie Escobedo
Alternate Member Beth Mbow
Alternate Member Peter Loeffel

Also present: Mary Boettcher, Office Assistant; Laurel Schleimer, Purchasing Manager; Jennifer Schroeder, Senior Civil Engineer; Dave Simpson, Director of Public Works; Mike Steiner, Assistant City Engineer; all with the City of Wauwatosa.

APPROVAL OF MINUTES

1. Approval of Minutes from the February 5, 2024 Regular Meeting [24-0197](#)
RESULT: APPROVED
MOVER: Stefanie Escobedo
SECONDER: Steven Braatz
Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel
Excused: 2 Enders, and Ruggini

NEW BUSINESS

1. Consideration of approval of prequalified vendors to perform minor and/or emergency repairs for plumbing, electrical, HVAC and elevator maintenance, not to exceed \$25,000 [24-0186](#)
Recommendation: Common Council
Laurel Schleimer, Purchasing Manager, presented.
RESULT: RECOMMENDED FOR APPROVAL
MOVER: Beth Mbow

- SECONDER:** Steven Braatz
Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel
Excused: 2 Enders, and Ruggini
2. Request for award of Contract 24-60, Muellner Building Renovation [24-0231](#)
Recommendation: Common Council
David Simpson, Director of Public Works, presented.
RESULT: RECOMMENDED FOR APPROVAL
MOVER: Steven Braatz
SECONDER: John Dubinski
Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel
Excused: 2 Enders, and Ruggini
3. Consideration of approval of plans and specifications for Contract 24-11, 2024 Alley Reconstruction [23-1060](#)
Jennifer Schroeder, Senior Civil Engineer, presented.
RESULT: APPROVED
MOVER: Stefanie Escobedo
SECONDER: Beth Mbow
Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel
Excused: 2 Enders, and Ruggini
4. Consideration of approval of plans and specifications for Contract 24-55, Project 5109, Burleigh Water Tower Rehabilitation [24-0214](#)
David Simpson, Director of Public Works, presented.
RESULT: APPROVED
MOVER: Beth Mbow
SECONDER: Peter Loeffel
Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel
Excused: 2 Enders, and Ruggini
5. Consideration of approval of plans and specifications for Contract 24-02, Project 8045, 116th Street Park [24-0239](#)
David Simpson, Director of Public Works, presented.
RESULT: APPROVED
MOVER: Beth Mbow
SECONDER: Steven Braatz
Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel
Excused: 2 Enders, and Ruggini
6. Consideration of approval of final payment for Contract 21-08 / Project [24-0222](#)
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1021 - N. 68th St. Reconstruction (Milwaukee Ave to W State St)

Recommendation: Common Council

Mike Steiner, Assistant City Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Stefanie Escobedo

SECONDER: John Dubinski

Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel

Excused: 2 Enders, and Ruggini

7. Consideration of approval of final payment for Contract 23-24 / Project 1623 - 2023 Pavement Repair and Spot Improvements

[24-0252](#)

Recommendation: Common Council

Mike Steiner, Assistant City Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Steven Braatz

SECONDER: Stefanie Escobedo

Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel

Excused: 2 Enders, and Ruggini

8. Recommendation to Common Council to accept and place on file the 2023 Annual Report of the Board of Public Works

[24-0212](#)

Recommendation: Common Council

RESULT: RECOMMENDED TO PLACE ON FILE

MOVER: Steven Braatz

SECONDER: John Dubinski

Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel

Excused: 2 Enders, and Ruggini

9. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract

[24-0196](#)

RESULT: APPROVED

MOVER: Beth Mbow

SECONDER: Stefanie Escobedo

Aye: 6 Kesner, Braatz, Dubinski, Escobedo, Mbow, and Loeffel

Excused: 2 Enders, and Ruggini

10. Monthly Pumpage Report January 2024

[24-0203](#)

RESULT: RECEIVED AND PLACED ON FILE

11. Project Updates

[24-0213](#)

Mike Steiner, Assistant City Engineer, presented.

RESULT: INFORMATIONAL ONLY

ADJOURNMENT

Meeting was adjourned at 8:54 am.