



To: Library Board

Fr: Shellie Anderson, Adult Library Supervisor

Robert Trunley, Assistant Director

April 16, 2025

Re: Wauwatosa Public Library Foundation support request: study pods

Purpose/Need

Library staff request to ask the Wauwatosa Public Library Foundation for funds to purchase two portable study pods to provide additional study space in the Adult Library

Background

The Adult Library currently has six study rooms, including two 4-person rooms, and two Pillar study pods. The six Adult Library study rooms and two Pillar study pods are insufficient to meet demand for these types of study spaces. For reference, the conceptual plans for a library remodel include at least 12 Adult Library study rooms.

Library staff is proposing to add two more portable single person study pods in the northwest corner of the Adult Library near the quiet area study carrels. The pods would be installed close to the wall, and be connected to electrical power. The pods will have a fan for internal circulation, interior lights, and charging ports.

The additional two study pods would be valuable during the remodel project, when several study rooms may be unavailable at any given time during construction. When a library remodel project is completed, the pods could continue to be utilized in the municipal complex.

The Pillar one-person pods have proven extremely popular with the public. Patrons like the soundproof design, lights, connections, and ventilation. The pods will be on casters, which will enable them to be easily moved during any remodeling projects. The pods would be purchased through EBI, the City's approved office furniture vendor. The quote for two single-person pods is approximately \$16,000. In addition, we are requesting an additional \$850 for two chairs and potential electrical wiring work.

Adding two pods would allow the library to offer ten private study spaces in the Adult Library.

Project Costs

Chairs and electrical work:	\$850.00
Two study pods:	\$16,000.00
Project total:	\$16,850

Recommendation

A motion for the Library Board to approve submitting the proposal to the Wauwatosa Public Library Foundation Board for consideration.