



# Wauwatosa, WI

## Library Board of Trustees

### Meeting Agenda - Final

7635 W. North Avenue,  
Wauwatosa, WI 53213

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Wednesday, June 17, 2026

6:30 PM

Library Board Room and Zoom:  
<https://servetosa.zoom.us/j/85417254394>,  
Meeting ID: 854 1725 4394

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#### Regular Meeting

#### HYBRID MEETING INFORMATION

Members of the public may observe the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

#### CALL TO ORDER

#### ROLL CALL

#### APPROVAL OF MINUTES

Approval of the meeting minutes from May 20, 2026

[26-1158](#)

#### PUBLIC COMMENT

#### ADMINISTRATIVE REPORTS

Year-to-date financial reports

[26-1159](#)

Monthly operating vouchers ratification

[26-1160](#)

President's report

[26-1161](#)

Director's report

[26-1162](#)

Wauwatosa Public Library Foundation report

[26-1163](#)

#### NEW BUSINESS

Wauwatosa Public Library Foundation event request

[26-1164](#)

Library Agency Trust funding support request: SimplyPrint 3D Printer cloud management software

[26-1165](#)

2027 Budget preview

[26-1166](#)

Trustee Essentials 26: The public library system board - the broad viewpoint

[26-1167](#)

## **ADJOURNMENT**

### NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the Wauwatosa Library at (414) 471-8487 or send an email to [tosainfo@wauwatosalibrary.org](mailto:tosainfo@wauwatosalibrary.org), with as much advance notice as possible.



# Wauwatosa, WI

## Library Board of Trustees

### Meeting Minutes

7635 W. North Avenue,  
Wauwatosa, WI 53213

Wednesday, May 20, 2026

6:30 PM

Library Board Room and Zoom:  
<https://servetosa.zoom.us/j/85417254394>,  
Meeting ID: 854 1725 4394

#### Regular Meeting

#### CALL TO ORDER

*President Causier called the meeting to order at 6:30 pm*

#### ROLL CALL

*Also in attendance, Ernst Franzen, Common Council Liaison*

- Present 8**      Board President Kathy Causier
- Trustee Bill Andrae
- Trustee Brian Began
- Trustee Monica Deluhery
- Trustee CJ Dykstra
- Trustee Christine Lindstrom
- Trustee Mary Nelson
- Trustee - School District Representative Meegan Archambo
- Excused 1**      Trustee Lauren Roznowski Hayden

#### APPROVAL OF MINUTES

Approval of the meeting minutes from April 15, 2026 [26-0970](#)

**RESULT:**      APPROVED

**MOVER:**      Monica Deluhery

**SECONDER:** Meegan Archambo

**Aye 8**            Causier, Andrae, Began, Deluhery, Dykstra, Lindstrom, Nelson, and Archambo

**Excused 1**      Roznowski Hayden

#### PUBLIC COMMENT

#### ADMINISTRATIVE REPORTS

Presentation of conceptual design alternatives for the remodel, expansion, or reconstruction of Wauwatosa’s Library and City Hall [26-0963](#)

Year-to-date financial reports [26-0964](#)

Monthly operating vouchers ratification [26-0965](#)

<b>RESULT:</b>	APPROVED	
<b>MOVER:</b>	Mary Nelson	
<b>SECONDER:</b>	Brian Began	
<b>Aye 8</b>	Causier, Andrae, Began, Deluhery, Dykstra, Lindstrom, Nelson, and Archambo	
<b>Excused 1</b>	Roznowski Hayden	
President's report		<a href="#"><u>26-0966</u></a>
Director's report		<a href="#"><u>26-0967</u></a>
Wauwatosa Public Library Foundation report		<a href="#"><u>26-0968</u></a>

**NEW BUSINESS**

3D Printing policy		<a href="#"><u>26-0969</u></a>
<b>RESULT:</b>	APPROVED	
<b>MOVER:</b>	Christine Lindstrom	
<b>SECONDER:</b>	Monica Deluhery	
<b>Aye 8</b>	Causier, Andrae, Began, Deluhery, Dykstra, Lindstrom, Nelson, and Archambo	
<b>Excused 1</b>	Roznowski Hayden	

**CONSENT AGENDA**

*Items listed under the Consent Agenda were recommended for approval unanimously by the Library Board of Trustees and will be considered for approval by one motion. Any member of the Library Board of Trustees may request that an item be removed from the Consent Agenda for separate discussion or action*

A motion was made by Trustee Dykstra, seconded by Trustee Began, that this be approved. The motion carried by the following vote:

<b>RESULT:</b>	APPROVED	
<b>MOVER:</b>	CJ Dykstra	
<b>SECONDER:</b>	Brian Began	
<b>Aye 8</b>	Causier, Andrae, Began, Deluhery, Dykstra, Lindstrom, Nelson, and Archambo	
<b>Excused 1</b>	Roznowski Hayden	
Signage		<a href="#"><u>26-0973</u></a>
<b>RESULT:</b>	APPROVED	
Staff break room recliner		<a href="#"><u>26-0974</u></a>
<b>RESULT:</b>	APPROVED	
Open holds bookcases		<a href="#"><u>26-0975</u></a>
<b>RESULT:</b>	APPROVED	
New coin bill acceptors and credit card terminal		<a href="#"><u>26-0976</u></a>

<b>RESULT:</b> APPROVED	
Digitizing historic Wauwatosa newspapers	<a href="#"><u>26-0977</u></a>
<b>RESULT:</b> APPROVED	
Adjustable OPAC stands	<a href="#"><u>26-0978</u></a>
<b>RESULT:</b> APPROVED	
Book display cart	<a href="#"><u>26-0979</u></a>
<b>RESULT:</b> APPROVED	
Foundation Speaker Series	<a href="#"><u>26-0980</u></a>
<b>RESULT:</b> APPROVED	
Early learning play kitchen set	<a href="#"><u>26-0981</u></a>
<b>RESULT:</b> APPROVED	
Launchpad computers	<a href="#"><u>26-0982</u></a>
<b>RESULT:</b> APPROVED	
OPAC table	<a href="#"><u>26-0983</u></a>
<b>RESULT:</b> APPROVED	
Sensory space equipment	<a href="#"><u>26-0984</u></a>
<b>RESULT:</b> APPROVED	
Smart lock for mother's room	<a href="#"><u>26-0985</u></a>
<b>RESULT:</b> APPROVED	

**ADJOURNMENT**

*President Causier adjourned the meeting at 7:54 pm*

Fiscal Year	2026	June 11, 2026
Period	All	
Fund	35 - LIBRARY	
Segment 5	510 - LIBRARY	

Row Labels	Original Budget	Revised Budget	All Actuals	Available Budget (ALL)	CY % of Budget Used (ALL)
<b>Expense</b>	<b>\$3,746,972.24</b>	<b>\$3,751,630.63</b>	<b>\$1,547,636.57</b>	<b>\$2,203,994.06</b>	<b>41.3%</b>
<b>50 - WAGES</b>	<b>\$1,819,951.99</b>	<b>\$1,819,951.99</b>	<b>\$737,001.17</b>	<b>\$1,082,950.82</b>	<b>40.5%</b>
5010 - REGULAR PAY	\$1,819,951.99	\$1,819,951.99	\$614,847.24	\$1,205,104.75	33.8%
5050 - OFF TIME	\$0.00	\$0.00	\$122,153.93	(\$122,153.93)	NA
5099 - SALARY & ATTRITION CONTRA	\$0.00	\$0.00	\$0.00	\$0.00	NA
<b>51 - OVERTIME</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$731.03</b>	<b>(\$731.03)</b>	<b>NA</b>
5110 - OVERTIME	\$0.00	\$0.00	\$731.03	(\$731.03)	NA
<b>52 - BENEFITS</b>	<b>\$605,265.43</b>	<b>\$605,265.43</b>	<b>\$209,514.27</b>	<b>\$395,751.16</b>	<b>34.6%</b>
5210 - FRINGE	\$348,852.00	\$348,852.00	\$106,673.19	\$242,178.81	30.6%
5220 - WORKERS COMP	\$19,039.06	\$19,039.06	\$7,845.18	\$11,193.88	41.2%
5230 - SOCIAL SECURITY	\$135,710.35	\$135,710.35	\$54,305.67	\$81,404.68	40.0%
5240 - WRS	\$101,664.02	\$101,664.02	\$40,690.23	\$60,973.79	40.0%
<b>60 - OPERATING</b>	<b>\$462,325.00</b>	<b>\$466,983.39</b>	<b>\$229,171.89</b>	<b>\$237,811.50</b>	<b>49.1%</b>
6002 - PROFESSIONAL DEVELOPMENT	\$10,000.00	\$10,000.00	\$1,550.03	\$8,449.97	15.5%
6003 - OFFICE SUPPLIES	\$12,000.00	\$12,000.00	\$4,159.34	\$7,840.66	34.7%
6004 - PRINTING AND DUPLICATION	\$11,500.00	\$11,500.00	\$11,689.11	(\$189.11)	101.6%
6005 - MEMBERSHIPS AND DUES	\$3,595.00	\$3,595.00	\$625.00	\$2,970.00	17.4%
6006 - BOOKS AND PERIODICALS	\$386,000.00	\$386,000.00	\$193,661.28	\$192,338.72	50.2%
6008 - OTHER SUPPLIES	\$14,280.00	\$14,280.00	\$7,116.67	\$7,163.33	49.8%
6013 - POSTAGE	\$1,000.00	\$1,000.00	\$55.52	\$944.48	5.6%
6018 - MARKETING AND PROMOTION	\$5,000.00	\$5,000.00	\$579.70	\$4,420.30	11.6%
6027 - PROGRAMMING	\$11,150.00	\$11,150.00	\$4,546.26	\$6,603.74	40.8%
6097 - PCARD REBATE	\$0.00	\$4,658.39	\$474.65	\$4,183.74	10.2%
6098 - INVEST IN PEOPLE - WORKFLOW ON	\$0.00	\$0.00	\$0.00	\$0.00	NA
6099 - OTHER EXPENSES	\$7,800.00	\$7,800.00	\$4,714.33	\$3,085.67	60.4%
<b>62 - SERVICES</b>	<b>\$64,808.69</b>	<b>\$64,808.69</b>	<b>\$52,196.98</b>	<b>\$12,611.71</b>	<b>80.5%</b>
6202 - GENERAL SERVICES	\$57,376.69	\$57,376.69	\$50,642.18	\$6,734.51	88.3%
6206 - EQUIPMENT REPAIRS	\$1,500.00	\$1,500.00	\$338.99	\$1,161.01	22.6%
6210 - AUDITING SERVICES	\$1,432.00	\$1,432.00	\$0.00	\$1,432.00	0.0%
6211 - CREDIT CARD PROCESSING	\$4,500.00	\$4,500.00	\$1,215.81	\$3,284.19	27.0%
<b>63 - UTILITIES</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$387.78</b>	<b>\$412.22</b>	<b>48.5%</b>
6306 - TELECOMMUNICATIONS	\$800.00	\$800.00	\$387.78	\$412.22	48.5%
<b>64 - FIXED CHARGES</b>	<b>\$10,003.75</b>	<b>\$10,003.75</b>	<b>\$4,987.99</b>	<b>\$5,015.76</b>	<b>49.9%</b>
6409 - SOFTWARE HOSTING	\$4,903.75	\$4,903.75	\$2,000.00	\$2,903.75	40.8%
6411 - SOFTWARE MAINT	\$5,100.00	\$5,100.00	\$2,987.99	\$2,112.01	58.6%
<b>65 - INTERNAL CHARGES</b>	<b>\$748,817.38</b>	<b>\$748,817.38</b>	<b>\$312,007.40</b>	<b>\$436,809.98</b>	<b>41.7%</b>
6503 - INFORMATION SYSTEMS	\$240,057.38	\$240,057.38	\$100,023.90	\$140,033.48	41.7%
6504 - MUNICIPAL COMPLEX RENT	\$508,760.00	\$508,760.00	\$211,983.50	\$296,776.50	41.7%
<b>66 - OTHER EXPENSES</b>	<b>\$35,000.00</b>	<b>\$35,000.00</b>	<b>\$1,638.06</b>	<b>\$33,361.94</b>	<b>4.7%</b>
6602 - BUDGET ONLY	\$35,000.00	\$35,000.00	\$0.00	\$35,000.00	0.0%
6699 - PCARD DEFAULT	\$0.00	\$0.00	\$1,638.06	(\$1,638.06)	NA
<b>Revenue</b>	<b>(\$3,746,972.24)</b>	<b>(\$3,751,630.63)</b>	<b>(\$396,038.49)</b>	<b>(\$3,355,592.14)</b>	<b>10.6%</b>
<b>45 - FINES AND PENALTIES</b>	<b>(\$8,000.00)</b>	<b>(\$8,000.00)</b>	<b>(\$3,629.11)</b>	<b>(\$4,370.89)</b>	<b>45.4%</b>
4510 - LATE FEE	(\$8,000.00)	(\$8,000.00)	(\$3,629.11)	(\$4,370.89)	45.4%
<b>46 - PUBLIC CHARGES</b>	<b>(\$26,500.00)</b>	<b>(\$26,500.00)</b>	<b>(\$17,278.66)</b>	<b>(\$9,221.34)</b>	<b>65.2%</b>
4628 - DAMAGE TO CITY PROPERTY	(\$8,500.00)	(\$8,500.00)	(\$5,477.55)	(\$3,022.45)	64.4%
4699 - OTHER PUBLIC CHARGES	(\$18,000.00)	(\$18,000.00)	(\$11,801.11)	(\$6,198.89)	65.6%
<b>47 - INTERGOVT CHRG</b>	<b>(\$361,472.00)</b>	<b>(\$361,472.00)</b>	<b>(\$362,226.00)</b>	<b>\$754.00</b>	<b>100.2%</b>
4708 - CHARGES TO OTHER LIBRARIES - M	(\$361,472.00)	(\$361,472.00)	(\$362,226.00)	\$754.00	100.2%
<b>48 - MISCELLANEOUS</b>	<b>(\$20,800.00)</b>	<b>(\$25,458.39)</b>	<b>(\$12,904.72)</b>	<b>(\$12,553.67)</b>	<b>50.7%</b>
4808 - SALE OF CITY PROPERTY - NONCAP	(\$18,000.00)	(\$18,000.00)	(\$7,347.98)	(\$10,652.02)	40.8%
4820 - P-CARD REBATE	\$0.00	(\$4,658.39)	(\$4,658.39)	\$0.00	100.0%

# Library Invoices

Invoice Due Dates: 5/1/2026 thru 5/31/2026

Vendor Name	Vendor	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
AMAZON - 833							
		87283	5/16/2026	material athings*	35510103 - 6006	BOOKS AND PERIODICALS	\$25.99
		87284	5/16/2026	processing supplies & 9.58 Athings*	35510000 - 6008	OTHER SUPPLIES	\$67.99
					35510103 - 6006	BOOKS AND PERIODICALS	\$9.58
		87313	5/16/2026	Book jbk*s*	35510104 - 6006	BOOKS AND PERIODICALS	\$33.10
		87314	5/16/2026	Book jbk*s*	35510104 - 6006	BOOKS AND PERIODICALS	\$30.00
		87328	5/16/2026	material jvid*	35510104 - 6006	BOOKS AND PERIODICALS	\$504.35
		87333	5/16/2026	Book jbk*s*	35510104 - 6006	BOOKS AND PERIODICALS	\$12.97
		87340	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$13.98
		87342	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$11.99
		87343	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$16.50
		87354	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$9.50
		87363	5/16/2026	material jthings*	35510104 - 6006	BOOKS AND PERIODICALS	\$34.99
		87382	5/16/2026	material jvid*	35510104 - 6006	BOOKS AND PERIODICALS	-\$87.93
		87402	5/16/2026	material Athings*	35510103 - 6006	BOOKS AND PERIODICALS	\$181.96
		87404	5/16/2026	Book afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$68.87
		87405	5/16/2026	Book special*	35510103 - 6006	BOOKS AND PERIODICALS	\$32.98
		87416	5/16/2026	programming kids	35510104 - 6027	PROGRAMMING	-\$65.65
		87417	5/16/2026	programming kids	35510104 - 6027	PROGRAMMING	-\$54.30
		87418	5/16/2026	material jthings*	35510104 - 6006	BOOKS AND PERIODICALS	\$35.98
		87447	5/16/2026	material jvid*	35510104 - 6006	BOOKS AND PERIODICALS	\$31.99
		87454	5/16/2026	Book Abiog*	35510103 - 6006	BOOKS AND PERIODICALS	\$38.97
		87455	5/16/2026	other expenses	35510000 - 6097	PCARD REBATE	\$47.01
		87456	5/16/2026	other expenses	35510000 - 6097	PCARD REBATE	\$18.49
		87473	5/16/2026	Book Atech*	35510103 - 6006	BOOKS AND PERIODICALS	\$18.00
		87474	5/16/2026	material Athings*	35510103 - 6006	BOOKS AND PERIODICALS	\$441.46
		87475	5/16/2026	Book Apbro*	35510103 - 6006	BOOKS AND PERIODICALS	\$17.50
		87476	5/16/2026	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$4.98
		87494	5/16/2026	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$45.69
		87514	5/16/2026	Book jbk*s*	35510104 - 6006	BOOKS AND PERIODICALS	\$7.37
		87526	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$11.40
		87527	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$28.06
		87547	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$25.86
		87565	5/16/2026	Book Atech*	35510103 - 6006	BOOKS AND PERIODICALS	\$23.41
		87566	5/16/2026	Book special*	35510103 - 6006	BOOKS AND PERIODICALS	\$36.00
		87567	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$15.06
		87568	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$29.99
		87569	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$7.31

# Library Invoices

Invoice Due Dates: 5/1/2026 thru 5/31/2026

87579	5/16/2026	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$8.99
87580	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$16.49
87581	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$12.65
87582	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$88.84
87583	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$63.47
87598	5/16/2026	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$17.61
87603	5/16/2026	Book special*	35510103 - 6006	BOOKS AND PERIODICALS	\$16.50
87610	5/16/2026	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$7.77
87613	5/16/2026	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$17.89
87614	5/16/2026	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$34.40
87619	5/16/2026	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$9.99
87626	5/16/2026	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$19.39
87635	5/16/2026	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$17.82

**AMAZON 49 \$2,063.21**

AMERICAN LIBRARY ASSOCIATION - 13

87288	5/16/2026	professional development	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$57.85
87577	5/16/2026	professional membership	35510000 - 6005	MEMBERSHIPS AND DUES	\$195.00

**AMERICAN LIBRARY ASSOCIATION 2 \$252.85**

AQUATIC REALMZ - 1689

AR3970	5/16/2026	fish tank service	35510000 - 6202	GENERAL SERVICES	\$100.00
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**AQUATIC REALMZ 1 \$100.00**

BIBLIOTHECA LLC - 528

INV-US85662	5/16/2026	general services	35510000 - 6202	GENERAL SERVICES	\$206.00
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**BIBLIOTHECA LLC 1 \$206.00**

BLACKSTONE PUBLISHING - 380

2233344	5/16/2026	Book abkcd*	35510103 - 6006	BOOKS AND PERIODICALS	\$248.20
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**BLACKSTONE PUBLISHING 1 \$248.20**

BRODART COMPANY - 47

675825	5/16/2026	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$590.60
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**BRODART COMPANY 1 \$590.60**

CENGAGE LEARNING INC - 1010

999102703938	5/14/2026	material alp*	35510103 - 6006	BOOKS AND PERIODICALS	\$53.25
999102727239	5/21/2026	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS	\$105.00

**CENGAGE LEARNING INC 2 \$158.25**

CENTER POINT LARGE PRINT - 870

2242002	5/16/2026	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS	\$49.14
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**CENTER POINT LARGE PRINT 1 \$49.14**

DAILY REPORTER PUBLISHING COMPANY - 71

87289	5/16/2026	material aper*	35510103 - 6006	BOOKS AND PERIODICALS	\$279.00
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# Library Invoices

Invoice Due Dates: 5/1/2026 thru 5/31/2026

		DAILY REPORTER PUBLISHING COMPANY			1	\$279.00	
DEMCO - 76							
	87293	5/16/2026	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$342.81	
					<b>DEMCO</b>	<b>1</b>	<b>\$342.81</b>
EMMONS BUSINESS INTERIORS - 50							
	231007	5/11/2026	Book trucks	35510000 - 6099	OTHER EXPENSES	\$3,095.07	
					<b>EMMONS BUSINESS INTERIORS</b>	<b>1</b>	<b>\$3,095.07</b>
EMPLOYEES - 1316							
	52626	5/26/2026	travel expenses	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$4.50	
	51126	5/26/2026	travel expenses	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$9.06	
					<b>EMPLOYEES</b>	<b>2</b>	<b>\$13.56</b>
ENVISIONWARE - 976							
	INV-US-79955	5/16/2026	general services	35510000 - 6202	GENERAL SERVICES	\$15.00	
	INV-US-81396	5/16/2026	general services	35510000 - 6202	GENERAL SERVICES	\$525.00	
					<b>ENVISIONWARE</b>	<b>2</b>	<b>\$540.00</b>
FORWARD TS - 211							
	AR282039	5/11/2026	copier service	35510000 - 6202	GENERAL SERVICES	\$109.13	
					<b>FORWARD TS</b>	<b>1</b>	<b>\$109.13</b>
HOMEDEPOT.COM - 444							
	87478	5/16/2026	equipment repair	35510000 - 6206	EQUIPMENT REPAIRS	\$189.00	
					<b>HOMEDEPOT.COM</b>	<b>1</b>	<b>\$189.00</b>
INGRAM LIBRARY SERVICES LLC - 2432							
	95792167CM	5/16/2026	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	-\$2.74	
	95773313	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$135.92	
				35510104 - 6006	BOOKS AND PERIODICALS	\$201.10	
				38510000 - 6006	BOOKS AND PERIODICALS	\$11.39	
	95785976	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$51.25	
				35510104 - 6006	BOOKS AND PERIODICALS	\$21.21	
				38510000 - 6006	BOOKS AND PERIODICALS	\$112.64	
	95814885	5/16/2026	Books arpa, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$15.90	
				38510000 - 6006	BOOKS AND PERIODICALS	\$16.49	
	95799248	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$235.81	
				35510104 - 6006	BOOKS AND PERIODICALS	\$334.61	
				38510000 - 6006	BOOKS AND PERIODICALS	\$58.89	
	95832155	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$800.60	
				35510104 - 6006	BOOKS AND PERIODICALS	\$162.21	
				38510000 - 6006	BOOKS AND PERIODICALS	\$154.87	
	95989188	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$180.26	
				35510104 - 6006	BOOKS AND PERIODICALS	\$205.32	

# Library Invoices

Invoice Due Dates: 5/1/2026 thru 5/31/2026

			38510000 - 6006	BOOKS AND PERIODICALS	\$31.22
96026936	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$93.92
			35510104 - 6006	BOOKS AND PERIODICALS	\$118.44
			38510000 - 6006	BOOKS AND PERIODICALS	\$81.82
96057809	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$319.35
			35510104 - 6006	BOOKS AND PERIODICALS	\$241.78
			38510000 - 6006	BOOKS AND PERIODICALS	\$65.65
CM96111204	5/16/2026	Book refund Afic*	35510103 - 6006	BOOKS AND PERIODICALS	-\$24.72
96090773	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$199.09
			35510104 - 6006	BOOKS AND PERIODICALS	\$162.35
			38510000 - 6006	BOOKS AND PERIODICALS	\$32.45
96118182	5/16/2026	Books adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$516.09
			35510104 - 6006	BOOKS AND PERIODICALS	\$88.01
96118181	5/16/2026	Books arpa, kids	35510104 - 6006	BOOKS AND PERIODICALS	\$58.95
			38510000 - 6006	BOOKS AND PERIODICALS	\$11.40
96168354	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$75.84
			35510104 - 6006	BOOKS AND PERIODICALS	\$44.29
			38510000 - 6006	BOOKS AND PERIODICALS	\$263.56
96168355	5/16/2026	Books arpa, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$59.72
			38510000 - 6006	BOOKS AND PERIODICALS	\$67.66
96187012	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$1,191.85
			35510104 - 6006	BOOKS AND PERIODICALS	\$20.33
			38510000 - 6006	BOOKS AND PERIODICALS	\$250.18
96220767	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$595.90
			35510104 - 6006	BOOKS AND PERIODICALS	\$62.20
			38510000 - 6006	BOOKS AND PERIODICALS	\$106.19
96231075	5/16/2026	Books arpa, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$321.94
			38510000 - 6006	BOOKS AND PERIODICALS	\$86.93
96247962	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$511.69
			35510104 - 6006	BOOKS AND PERIODICALS	\$254.30
			38510000 - 6006	BOOKS AND PERIODICALS	\$229.45
96247961	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$167.32
			35510104 - 6006	BOOKS AND PERIODICALS	\$364.26
			38510000 - 6006	BOOKS AND PERIODICALS	\$63.08
96285454	5/16/2026	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$23.92
96300700	5/16/2026	Books arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$160.22
			35510104 - 6006	BOOKS AND PERIODICALS	\$29.66
			38510000 - 6006	BOOKS AND PERIODICALS	\$193.39

# Library Invoices

Invoice Due Dates: 5/1/2026 thru 5/31/2026

KANOPY INC - 1657						
503224	4/30/2026	material econtent*	35510103 - 6006	BOOKS AND PERIODICALS		\$908.65
<b>KANOPY INC</b>				<b>1</b>		<b>\$908.65</b>
MIDWEST TAPE - 333						
508852041	5/12/2026	material advd	35510103 - 6006	BOOKS AND PERIODICALS		\$187.42
508885570	5/19/2026	material advd	35510103 - 6006	BOOKS AND PERIODICALS		\$116.95
508885571	5/19/2026	material advd	35510103 - 6006	BOOKS AND PERIODICALS		\$26.99
508885573	5/19/2026	material advd	35510103 - 6006	BOOKS AND PERIODICALS		\$23.24
508917863	5/27/2026	material advd	35510103 - 6006	BOOKS AND PERIODICALS		\$388.39
508917865	5/27/2026	material advd	35510103 - 6006	BOOKS AND PERIODICALS		\$26.24
<b>MIDWEST TAPE</b>				<b>6</b>		<b>\$769.23</b>
ONE TIME VENDOR - 99999						
87344	5/16/2026	material Apasses*	35510103 - 6006	BOOKS AND PERIODICALS		\$75.00
275	5/16/2026	programming adult	35510103 - 6027	PROGRAMMING		\$175.00
87440	5/16/2026	other expenses	35510000 - 6097	PCARD REBATE		\$133.43
RT2013482	5/16/2026	materialeref*	35510103 - 6006	BOOKS AND PERIODICALS		\$600.00
<b>ONE TIME VENDOR</b>				<b>4</b>		<b>\$983.43</b>
PAYPAL - 1290						
87290	5/16/2026	materialeref*	35510103 - 6006	BOOKS AND PERIODICALS		\$1,250.00
<b>PAYPAL</b>				<b>1</b>		<b>\$1,250.00</b>
PLAYAWAY PRODUCTS LLC - 2424						
530720	5/16/2026	materialjthings*	35510104 - 6006	BOOKS AND PERIODICALS		\$365.94
<b>PLAYAWAY PRODUCTS LLC</b>				<b>1</b>		<b>\$365.94</b>
SOUND CHECK ENTERTAI - 2161						
071626Event	5/5/2026	programming kids	35510104 - 6027	PROGRAMMING		\$300.00
<b>SOUND CHECK ENTERTAI</b>				<b>1</b>		<b>\$300.00</b>
TARGET STORES 25 - 264						
87395	5/16/2026	other expenses	35510000 - 6097	PCARD REBATE		\$124.88
<b>TARGET STORES 25</b>				<b>1</b>		<b>\$124.88</b>
<b>Grand Total</b>				<b>104</b>		<b>\$22,774.36</b>

**Director's Report**  
**June 2026**

1. Circulation update (from Circulation Supervisor Alanna Maddox):  
Juvenile content checking month has commenced and now we are gearing up for a super busy summer with more families coming in to the library to attend the many exciting programs we have to offer. More program attendees mean more materials to process. Luckily, we are fully staffed and ready for the challenge!
2. Young Adult update (from Adult Librarian Katie Jentges):  
Tween/Teen Summer Fun kicked off with an after-hours Nerf war on Saturday, June 6. When the Library closed at 1 PM, 40 tweens and teens took to the stacks sending Nerf darts flying. Bryen Wenzel from Milwaukee Area Nerf Outings (M.A.N.O.) brings everything we could need to host a Nerf war, including more than 40 Nerf guns, darts, and safety goggles. He does an incredible job reigning in teens, keeping the event moving, and getting teens to clean up at the end. Bryen is a library advocate and does events at MCFLS and Bridges libraries free of charge.



3. Adult Library update (from Adult Library Supervisor Shellie Anderson):

The adult librarians are always assessing the collection: buying new, replacement, and popular materials, as well as weeding worn, outdated, and unpopular items. In light of the new building project, we have been weeding more heavily to fit the new space goals. It will be easier to make more thoughtful decisions now than waiting until later.

Programs: Our annual custard tasting competition is coming on June 30<sup>th</sup>. We purchase custard from four different restaurants, and people tell us their favorite one in a blind taste test. In the past we have tested vanilla and chocolate. This year we are testing the "Flavor of the Day". This has been a very popular program. Come and join the fun if you have a chance!

Displays: flowers, trees and Pride Month.

4. Children's Library update (from Children's Library Supervisor Abby Bussen):

**In-person Programs:** 41; Attendees: 1,786

**Passive Programs:** 5; Participants: 454

May was a flurry of activity with ten in-library and in-classroom school visits to our Wauwatosa School District and Wauwatosa parochial school partners. As always, we are happy to work with the schools to bring in each grade level twice a year and hope in the future to add more children's library staff members to make scheduling these visits easier.

Since adopting the 3D Printer Policy, the children's library staff has been working in earnest to prepare for our first 3D printer trainings and the debut of the kids' 3D printer menu. We have identified a 3D printer cloud management system, SimplyPrint, that works with our Bambu Labs A1 printers, a Raspberry Pi 4 I built (am I an IT person now???), and an old laptop with a second Wi-Fi dongle (thanks to actual IT for providing the old laptop!). This system allows our 30 iPads to connect wirelessly to the 3D printers through SimplyPrint via the password-protected Raspberry Pi, but prevents the general public from connecting to and sending 3D prints to the printers. This was a high priority for us as we didn't want to have the printers widely accessible, but needed them accessible to more than one device. It took research, patience, and a lot of time, but all of the children's librarians are trained on the 3D printers & maneuvering through SimplyPrint. We'll be ready to deploy our kids' training program on June 22!

With summer reading events beginning on June 15, we have a lot to look forward to. A very special event this month is the Baseball for Breakfast Author Event & Bernie Brewer Meet and Greet on June 27 at 11am. Author Judy Campbell-Smith will be joining us to read her book about our Milwaukee Brewers. We'll enjoy a baseball craft and then spend some time hanging out with the one and only Bernie Brewer! We'd love to see our Library Board Trustees at this program, so sign up on our website before space runs out!

5. Building update (from Assistant Director Robert Trunley):

After-school monitors: One of our monitors has committed to returning for the 2026-27 school year. The other one has agreed to continue only as a substitute. Recruitment for a second after-school monitor is underway and the position should be posted before the end of June.

Panic buttons: The library is working with police, IT, and facilities staff to plan for the installation of panic buttons at the three public service desks in the library: circulation, children's, and adult information. These panic buttons can be used discretely by staff to contact police dispatch. When alerted, dispatch will automatically send officers directly into the building. Based on research with other libraries, we expect to use a panic button only once or twice a year. The library is applying for a CVMIC Risk Reduction grant to pay the \$1700 estimated for purchase and installation. Risk is reduced because officers arrive quicker, and dangerous situations are de-escalated because staff can use the panic button quickly and discretely.

6. Municipal complex update:

The city is continuing some engagement efforts for the municipal complex renovation project at community events. Two of them were held this past week:

- Friday, May 29 at Firefly Grove Park
- Tuesday, June 2 during the Health Department's Senior Planet program

The city has three more engagement efforts planned:

- Monday, June 15: Pop-up table in the Civic Center during a family library program
- Thursday, June 18: Discussion during a teen program at the library
- Saturday, July 11: Table at the Wauwatosa Farmer's Market

The city is also doing a city-wide mailing in mid-June to solicit feedback.

7. Registration for this year's [Trustee Training Week](#), August 10 - 13, is now open. This year's line-up includes:

- [Wisconsin Library Law](#) with Kris Turner on Monday, August 10
- [What You Need to Know about AI and Libraries](#) with Crystal Trice on Tuesday, August 11
- [Board Documents 101](#) with Laura Meade on Wednesday, August 12
- [All Playing in the Same Orchestra](#): Collaborating for Community Success with Kami Lynch and Teresa Schmidt on Thursday, August 13

Register for each one-hour webinar individually. Webinars take place from noon - 1 pm each day and will be recorded if you're not able to attend live.

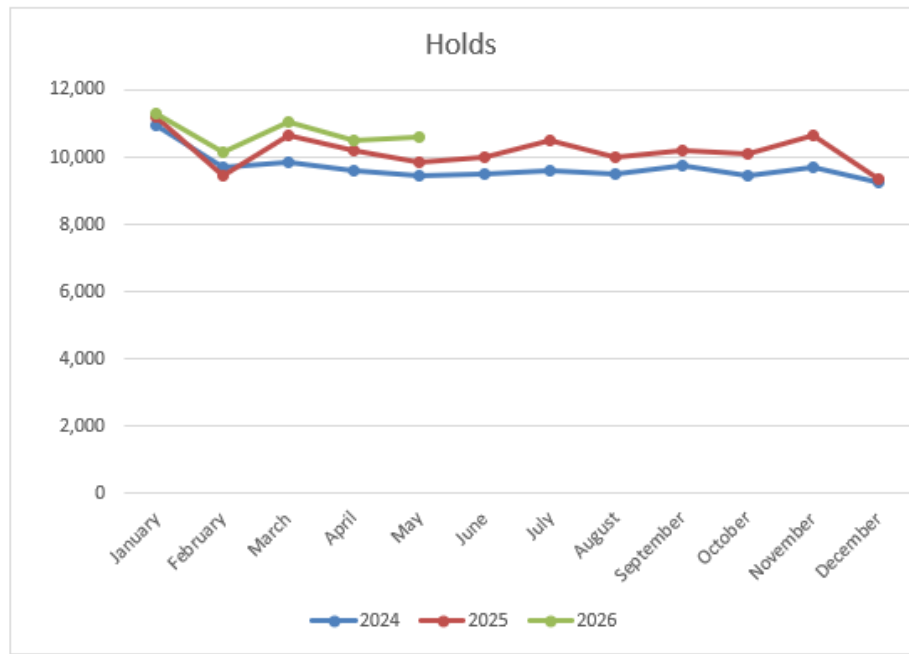
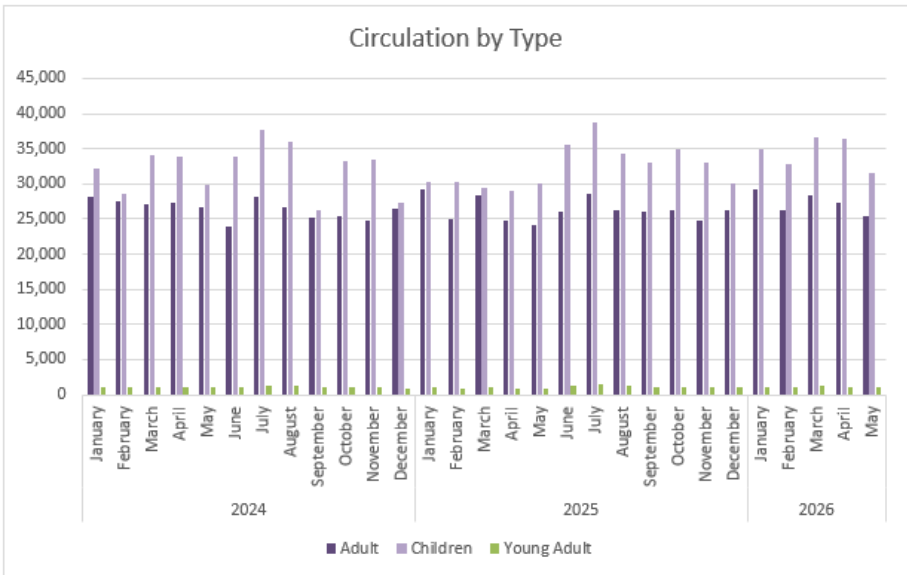
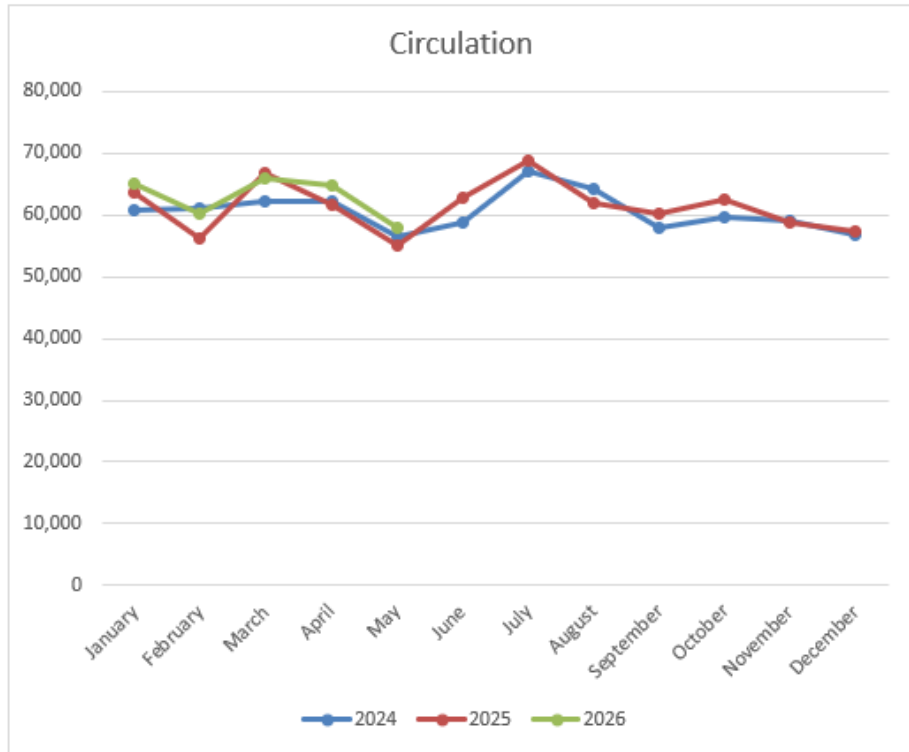
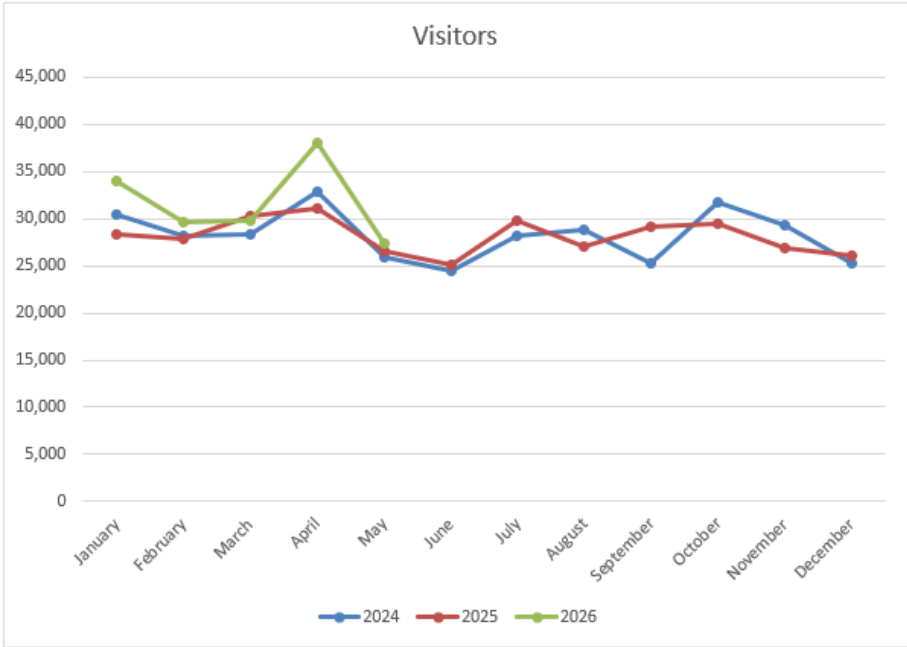
Trustee Training was made possible thanks to the [Wisconsin Department of Instruction \(DPI\) Bureau of Libraries](#), with funding support from the [Institute of Museum and Library Services](#). All 15 public library systems in Wisconsin [support Trustee Training Week](#).

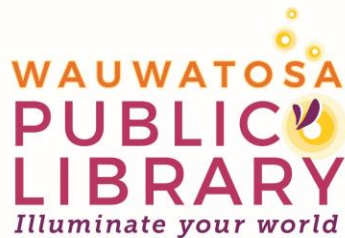
8. June staff anniversaries:

- 15 years Robert Trunley, Assistant Director
- 9 years Peter Loeffel, Director
- 4 years Sarah Swanson, Technical Services Aide
- 4 years Claire Bruckbauer, Shelver

9. Upcoming meetings:

- Library Board: Wednesday, July 15 at 6:30 PM
- Library Board: Wednesday, September 16 at 6:30 PM





**To: Library Board**

**Fr: Peter Loeffel, Director**

**June 17, 2026**

**Re: Request from the Wauwatosa Public Library Foundation to provide alcoholic beverages during a private Foundation event on July 22 in the Firefly Room**

**Purpose/Need**

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To grant permission for the Wauwatosa Public Library Foundation (WPLF) to provide alcoholic beverages at a private event they are holding in the library's Firefly Room on July 22.

**Background**

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The WPLF is planning to hold an invitation-only donor happy hour from 4:00 PM to 6:00 PM on Wednesday, July 22 in the library's Firefly Room. As a non-profit organization specifically chartered to support the Wauwatosa Public Library, the WPLF is able to use the Library's meeting rooms for purposes beyond the scope of other organizations. This includes holding private events, holding events that occur outside of regular library hours, and, with Library Board approval, providing alcoholic beverages (wine and beer).

The WPLF has previously held similar events with beer and wine in the Firefly Room, and the City Attorney's Office has previously confirmed that the Library Board has the ability to grant this permission to the WPLF. Event-specific approval is only needed from the City Attorney's Office if the event is substantially different from the previously approved WPLF events.

**Project Costs**

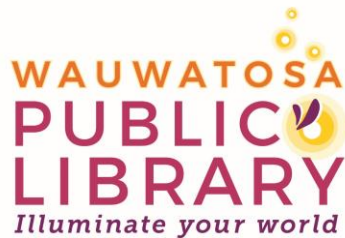
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None; the event is organized and funded by the WPLF.

**Recommendation**

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To approve a motion allowing the WPLF to provide alcoholic beverages at their July 22 event in the Firefly Room.



**To: Library Board**

**Fr: Abby Bussen, Children's Library Supervisor**

**June 17, 2026**

**Re: Library Agency Trust Funding Support Request: SimplyPrint 3D Printer Cloud Management Software**

**Purpose/Need**

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Funding for 2026 to support the integration of the 3D printers with the iPads.

**Background**

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When we selected iPads for our programming technology, we did so because of their functionality with both the robotics pieces we had selected (the Dash robots, the Finch robots, and the LEGO robotics kits) and the user-friendly Bambu Labs A1 3D printers. Compared to Chromebooks or standard laptops, iPads worked with every piece we wanted to bring into our programming. At the time, I identified Picaslice as a free 3D print slicer that worked with the iPads and our printers, just with some ads you had to endure unless you subscribed. I figured, let's just endure ads – it's ok if we have to wait during ads, right? Waiting is a great skill to build! The other benefit of this method was it allowed us to keep the 3D printers OFF the public WIFI, a necessity if we don't want the public to be able to find and push prints randomly to those printers without our permission. I, a librarian who is definitely not an IT person, was so proud of myself! What could go wrong??

It turns out... something went wrong. When we had completed our iPad setup and installed our first 3D printer, I discovered Picaslice is now entirely subscription based. My initial good idea to keep our printers off the WIFI network by using the iPads to slice and move .gcode directly to microSD cards that kids could then place immediately into the 3D printers, select their prints, and completely bypass any need for networking the printers was suddenly dead in the water unless I wanted to spend \$32.99 per iPad (we have 31 of them! \$1,022.69 not including tax!) annually.

So I turned to the internet in search of solutions. I scoured Reddit library and educator forums looking for makerspace coordinator advice, I researched like "Research" is my middle name," and I found that while there are a lot of 3D printer management solutions that 3D print farms use, many of those 3D printer management solutions don't work for libraries or education. A lot of them work great if you have a closed network... but we have an open public network, something I would have to devise a solution to. A lot of them are cheap if you have one user... but we have at least five librarians who will be teaching classes to at least 30 kids, hopefully more teens and adults as we understand our capacity. Others just didn't have an option that worked with iPads.

After researching, I identified SimplyPrint, a cloud management software that specializes in education and libraries. I met with them and they showed me how their backend functionality would allow us to more easily enact the print limitations we had set up in our 3D printer policy, track use and maintenance

of our 3D printers, and remotely monitor use of our 3D printers. Their website also included information for educators on how to use a Raspberry Pi to create a WIFI hotspot exclusively for our 3D printers. Paired with an old laptop (shared generously with us by the City's IT department) that connects simultaneously to the public WIFI network *and* the Raspberry Pi's 3D printer network, we were able to establish a seamless solution for our iPads, now loaded with the SimplyPrint app ready to slice their 3D CAD designs, to send prints to the printer queue. Librarians are able to start the queue, which then keeps going with our support. I, a librarian who is *maybe an IT person??*, am really thrilled with how this system works. I reviewed this with Assistant Director Robert Trunley, and he agrees that this is the best option.

We are requesting 2026 funding from the Library Agency Trust for SimplyPrint and will build the ongoing cost for it into our 2027 operating budget.

**Project Costs**

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	Individual cost	Items Needed	Cost
SimplyPrint	\$720	1	\$720
<b>Project total:</b>	<b>\$720</b>		

**Recommendation**

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A motion for the Library Board to approve the request for funding SimplyPrint.

# The Public Library System Board—the Broad Viewpoint

# 26

This *Trustee Essential* is primarily addressed to library system trustees.

As a library system trustee, you occupy a unique position in Wisconsin's pattern of library services. You can benefit from virtually all the other *Trustee Essentials* and the *Trustee Tools* (see in particular [Trustee Essential #1: The Trustee Job Description](#)), yet you must deal with relationships, authorities, and specific responsibilities that deserve separate treatment. Perhaps most important of all, when you represent the library system, you need to consider not only your community or your county, but the entire region served by your library system and the many libraries and users of that region.

## Background

Before the development of public library systems in Wisconsin, many state residents had no legal access to any public library. In addition, many other state residents only had access to substandard library service. The goal of library systems has been to provide all Wisconsin residents with access to the high-quality library service needed to meet personal, work, educational, and community goals.

To address the limitations of relying solely on local support and local coordination of library service, the Wisconsin legislature passed legislation in 1971 enabling the creation of regional public library systems. The actual creation and development of public library systems in Wisconsin was a voluntary and gradual process. No county or public library is required to be a member of a library system; yet, as of this writing, all of Wisconsin's 72 counties and 381 public libraries are library system members.

The basic dynamic of library system membership is simple, yet the results can be powerful: a public library agrees to certain membership requirements, including the agreement to serve all system residents equitably; in return, the library system provides a wide range of primarily state-funded services that enhance local library service. Ideally, through this relationship, all residents of the state gain improved library service, as well as the ability to use whichever library or libraries best serve their needs. Municipal libraries participate in library systems because their communities' residents benefit from this arrangement.

In return for agreeing to the membership requirements, membership in a system brings benefits to libraries and their patrons because state aid:

- expands and improves the interlibrary loan network
- provides specialized staff assistance and continuing education opportunities to local library staff and trustees

### In This Trustee Essential

- Background on the creation of public library systems
- System services and accountability
- Responsibilities of the library system board

- facilitates delivery services and communications
- guarantees mutual borrowing privileges
- expands the use of new technologies
- supports various other cooperative services and projects

The creation of public library systems fostered the establishment of a strong network of resource sharing and mutually beneficial interdependence. Wisconsin's seventeen public library systems developed in distinct ways in response to the needs of their member libraries and area residents. The systems have continued to evolve as changes in society, resources, and technology create new demands and opportunities.

## System Services and Accountability

In Section [43.24\(2\)](#) the statutes clearly state the services a public library system must provide. (For a list of these services, see [Trustee Essential #17: Membership in the Library System](#).) However, considerable flexibility is allowed in setting priorities so that each system can meet the needs of its particular geographic area and member libraries. As a system trustee, you are called on to use your insight and judgment to the fullest in establishing your system's priorities.

The fact that systems receive significant funding directly from the state sets them apart from other public library institutions. It means that system boards are accountable to the Division for Libraries and Technology and must focus on the mandates of service itemized in Wisconsin Statutes Section 43.24(2). In addition to its participation in a statewide sharing network, the system's accountability to the state for funding means that system boards must maintain a broader view of the development and provision of services.

Many of you will also be serving on the boards of member libraries or on county governing boards. (See also [Trustee Essential #17: Membership in the Library System](#).) Each of you has a responsibility to represent your constituency by bringing questions or concerns to the attention of the system board. At the same time, when that board deliberates and acts, it does so on behalf of the entire service area; and that service area is part of the larger statewide network. Thus, to be effective as a system trustee, you must strive for fairness and consider system-wide goals and the interests of all residents served by the system.

## Responsibilities of the Public Library System Board

A public library system board of trustees has the same legal powers as a municipal library board with respect to system-wide functions and services that a municipal library board has with respect to local functions and services. Therefore, most of the other *Trustee Essentials* dealing with library board responsibilities also apply to system library boards.

Each public library system board of trustees must hire a thoroughly qualified system director to carry out the system's often-complex responsibilities. The director should possess a detailed knowledge of the profession and of the state's

overall library program so that information, options, and explanations can be clearly presented for board deliberation. Library system directors must hold Grade I Certification from the Division for Libraries and Technology. (See also [Trustee Essential #5: Hiring a Library Director](#) and [Trustee Essential #19: Library Director Certification](#).)

Library system boards have significant responsibilities for fiscal policy-making, fiscal planning, and fiscal oversight. In single-county public library systems (with the statutory exception of the Milwaukee County Federated Library System) the county's officers maintain custody of most funds and pay system bills. All other library systems, however, must develop and maintain their own policies and procedures for handling fiscal matters. Each operates its own business office, paying bills and wages, keeping personnel records, complying with state and federal tax regulations, and maintaining full records of income and disbursements. Library systems are required to have annual audits of their financial activities. All system employees involved in handling funds should be bonded appropriately. (See also [Trustee Essential #8: Developing the Library Budget](#), [Trustee Essential #9: Managing the Library's Money](#), and [Trustee Essential #11: Planning for the Library's Future](#).)

Under Wisconsin law, public library system employees are eligible to participate in state retirement and insurance programs. If the system does not choose those options, it must provide its own coverage.

Public library systems must comply with Wisconsin and federal laws dealing with equal opportunity and nondiscrimination. In addition, the system must develop its own job descriptions, wage scales, vacation and sick leave policies, and other personnel policies. (See [Trustee Essential #7: The Library Board and Library Personnel](#) and [Trustee Essential #10: Developing Essential Library Policies](#).)

## Relationships to Member Libraries and Member Counties

Like your counterparts at other service levels, you are policy-makers. As a system trustee, however, you cannot make policies for any system member libraries. You should avoid any unnecessary interference with the autonomy of member libraries. (See also [Trustee Essential #10: Developing Essential Library Policies](#).)

On the other hand, public library systems do have the power to expel, or reduce aid or service to, any member municipality or county that does not meet the system membership requirements (see [Trustee Essential #17: Membership in the Library System](#)).

For purposes of governmental cooperation, a public library system is defined as a "municipality" (Wisconsin Statutes Section [66.0301\(1\)\(a\)](#)) and therefore is able to enter into contracts with other "municipalities" (cities, towns, villages, counties, other library systems). Contracts entered into by public library systems include those for access and services with all member libraries, counties, adjacent and other systems, and the system's resource library. These contracts form a large part of the operational structure of each system. You should be aware of the content, purpose, and effect of each contract entered into by the board.

You and the other system trustees, together with the system director, should be willing to meet with boards of member libraries whenever invited to explore topics of mutual concern, to explain system objectives and procedures, and to build strong bridges of communication. (See also [Trustee Essential #17: Membership in the Library System.](#))

Public library systems are expected to take a leadership role in studying and implementing new capabilities and technologies which can help all members extend and enhance services to their customers. You need to develop your skills as a visionary and an evaluator in order to be open to opportunities for improvements in regional services. You will also need to help your board determine what priority will be placed on library enterprises of a regional nature which might require system investment. This is an area of responsibility where the broader viewpoint of the library system trustee is crucial.

## **Additional Responsibilities**

Effective public library system trustees should be willing to assume a leadership role in legislative lobbying or advocacy at the state and federal level. Like other library trustees, you should recognize that the political process, at all levels, is the means by which scarce financial resources are distributed. Those who make the best case for their funding needs are heeded. “Lobbying” need not carry a negative connotation; informative communications (written and/or in person) to local, state, and federal representatives will keep them aware of citizen concern for access to high-quality library service. These elected representatives are, in the final analysis, just that: representatives. For them to represent the public, they will need to hear about public desires, needs, and values. (See also [Trustee Essential #13: Library Advocacy.](#))

Public library systems are firmly in place as examples of effective resource sharing among public libraries. The systems are also vehicles for exploring means of cooperation among other types of libraries. You will need to become familiar with the other types of library organizations in your region.

These types can be defined as follows:

- *Academic libraries* are an integral part of a college, university, or other academic institution for postsecondary education. They are organized and administered to meet the learning and research needs of students, faculty, and affiliated staff of the institution.
- *School libraries/media centers* support the curricular needs of a single elementary or secondary school. Their collections and related equipment serve students, teachers, and affiliated staff.
- *Special libraries* can be found in business firms, professional associations, government agencies, research laboratories, and other organized groups and are established to serve a specialized clientele.

The degree to which formal agreements and contracts have been developed between a public library system and any or all of the other types of libraries within the system’s service area varies greatly. You should recognize that investigations

and decisions about this form of cooperation are part of your responsibility as a system trustee.

## Sources of Additional Information

- Your library system staff (See [Trustee Tool B: Library System Map and Contact Information](#).)
- Division for Libraries and Technology staff (See [Trustee Tool C: Division for Libraries and Technology Contact Information](#).)

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