



# Wauwatosa, WI

## Board of Parks and Forestry Commissioners

### Meeting Agenda

7725 W. North Avenue  
Wauwatosa, WI 53213

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Tuesday, September 16, 2025

8:00 AM

Committee Room #1

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#### CALL TO ORDER

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Approval of May 20 2025 Meeting Minutes [25-1541](#)

#### MONTHLY REPORTS AND PARK UPDATES

This section includes monthly reports and updates on user groups, policies, and projects.

1. Monthly Report August 2025 [25-1542](#)
2. Update on Veterans Memorial after flood [25-1524](#)
3. Update on Stadium after flood [25-1525](#)
4. Update on softball diamond after flood [25-1527](#)
5. Update on the Park and Open Space Plan [25-1532](#)

#### NEW BUSINESS

1. Construction of Restroom Building at Hart Park [25-1533](#)
2. Discussion with board about signage for added revenue [25-1523](#)
3. Five year plan for repairs to parks [25-1528](#)
4. Review of article in *Hospitality* about Firefly Grove Park [25-1531](#)

#### ADJOURNMENT

#### NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the Department of Public Works office at (414) 471-8422 or send an email to [tparks@wauwatosa.net](mailto:tparks@wauwatosa.net), with as much advance notice as possible.



# Wauwatosa, WI

7725 W. North Avenue  
Wauwatosa, WI 53213

## Staff Report

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**File #:** 25-1541

**Agenda Date:** 9/16/2025

**Agenda #:** 1.

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Approval of May 20 2025 Meeting Minutes



# Wauwatosa, WI

## Board of Parks and Forestry Commissioners

### Meeting Minutes

7725 W. North Avenue  
Wauwatosa, WI 53213

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Tuesday, May 20, 2025

8:00 AM

Committee Room #1

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#### CALL TO ORDER

The meeting was called to order at 8:00AM

#### ROLL CALL

This was approved.

**RESULT:** APPROVED  
**Present 6** Commissioner, Chair Tom Ertel  
Commissioner Steve Berg  
Commissioner Steven Mares  
Commissioner Jurian Misawa Yee  
Commissioner Allysha Willman  
Aldersperson Liaison Robin Brannin  
**Excused 1** Commissioner Juan Farmer  
**Absent 1** Commissioner Kiara Caldwell

#### APPROVAL OF MINUTES

1. Approval of March 18 2025 Meeting Minutes [25-0823](#)

**Attachments:** [3-18-25 Minutes.pdf](#)

**RESULT:** APPROVED

**MOVER:** Steve Berg

**SECONDER:** Jurian Misawa Yee

**Aye: 5** Ertel, Berg, Mares, Misawa Yee, Willman, and Brannin

**Excused: 1** Farmer

**Absent: 1** Caldwell

#### MONTHLY REPORTS AND PARK UPDATES

This section includes monthly reports and updates on user groups, policies, and projects.

1. Monthly Report April 2025 [25-0836](#)

**Attachments:** [April Monthly Report.pdf](#)

Parks & Forestry Superintendent Krutsch presented the monthly report to the board and addressed their questions.

**RESULT:** INFORMATIONAL ONLY

2. Update on Tosa Tonight Concert Series [25-0896](#)

Pete Holtz with Tosa Tonight presented an update on the Tosa Concert Series.

**RESULT:** INFORMATIONAL ONLY

**NEW BUSINESS**

1. Presentation by Milwaukee Metropolitan Sewerage District (MMSD) on the Hart Park Levee System Accreditation Projects [25-0825](#)

**Attachments:** [20250520\\_WauwatosaParksBoard\\_ForParksBoardPacket2PerPage.pdf](#)

Mark Mittag with the Milwaukee Metropolitan Sewerage District (MMSD) presented his memo and attachments to the board.

**RESULT:** INFORMATIONAL ONLY

2. Survey results for parks that ended 11/4/2024 [25-0882](#)

Park Supervisor Grimalkin and Parks and Forestry Superintendent Krutch updated the board on the 11/04/2024 survey results and the Park and Open Space Plan.

**RESULT:** INFORMATIONAL ONLY

3. Baseball area rest rooms [25-0883](#)

Public Works Director Simpson updated the board on the baseball area restroom project.

**RESULT:** INFORMATIONAL ONLY

4. Veterans plans for beginning construction [25-0884](#)

Public Works Director Simpson answered the boards questions regarding the Veterans Memorial project.

**RESULT:** INFORMATIONAL ONLY

5. Park and Muellner rentals [25-0885](#)

Public Works Director Simpson and Parks & Forestry Superintendent Krutsch answered the boards questions about Muellner Building rentals.

**RESULT:** INFORMATIONAL ONLY

6. July 4th planning dates [25-0886](#)

Public Works Director Simpson answered the boards questions about the July 4th planning dates.

**RESULT:** INFORMATIONAL ONLY

7. 68th & 63 street Update [25-0887](#)

This item was addressed by Mark Mittag with his presentation in item 1. on this agenda.

**RESULT:** INFORMATIONAL ONLY

8. Arbor Day review [25-0888](#)

This item was withdrawn by Comm. Ertel.

**RESULT:** WITHDRAWN

9. Firefly Grove Park [25-0889](#)

The board discussed with city staff the ribbon cutting ceremony and the park completion date.

**RESULT:** INFORMATIONAL ONLY

10. Parks and Forestry Awards [25-0890](#)

Comm. Ertel congratulated the Forestry Department for the award they were presented by the Wisconsin Urban Forestry Council and the Department of Natural Resources.

**RESULT:** INFORMATIONAL ONLY

11. Consideration of cancellation of July's Board meeting [25-0864](#)

The board plans to cancel the July Board of Parks and Forestry Commissioners Meeting unless a pressing issue arises requiring the meeting to take place.

**RESULT:** INFORMATIONAL ONLY

**ADJOURNMENT**

The meeting was adjourned at 9:22 AM

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## Staff Report

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**File #:** 25-1542

**Agenda Date:** 9/16/2025

**Agenda #:** 1.

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Monthly Report August 2025



# Wauwatosa, WI

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## Staff Report

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**File #:** 25-1524

**Agenda Date:** 9/16/2025

**Agenda #:** 2.

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Update on Veterans Memorial after flood

**Submitted by:**

Thomas Ertel

- Is the area flood safe



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## Staff Report

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**File #:** 25-1525

**Agenda Date:** 9/16/2025

**Agenda #:** 3.

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Update on Stadium after flood

**Submitted by:**

Thomas Ertel

- Upgrade surface for floods , heavy rains, and in ground distribution.





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## Staff Report

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**File #:** 25-1527

**Agenda Date:** 9/16/2025

**Agenda #:** 4.

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Update on softball diamond after flood

**Submitted by:**

Thomas Ertel

- Time to review best usages of the area (Rock Climbing, Pickleball, Diamond position)



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## Staff Report

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**File #:** 25-1532

**Agenda Date:** 9/16/2025

**Agenda #:** 5.

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Update on the Park and Open Space Plan

**Submitted by:**

Parks & Landscape Manager Sarah Grimalkin

**Department:**

Parks and Forestry Department



## Staff Report

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**File #:** 25-1533

**Agenda Date:** 9/16/2025

**Agenda #:** 1.

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Construction of Restroom Building at Hart Park

**Submitted by:**

Alex Krutsch - Parks and Forestry Superintendent

**Department:**

Public Works

The City is planning a restroom building to serve the Western side of Hart Park. The proposed building is a single-story prefabricated structure consisting of two single occupancy restrooms and a small utility chase. Amenities in this area of the park include the softball field, volleyball courts, and tennis/pickleball courts. The Oak Leaf trail also passes through the West end of Hart Park.

Historically, there has been a restroom to serve this area of the park but it was removed in 2020 due to its location in the floodway of the Menomonee River. Since its removal portable toilets have served the area and the parks department receives regular inquiries as to when the permanent restroom building will be replaced.

To comply with federal and local regulations the new building must be sited entirely out of the floodway and have a finished floor elevation of at least two feet above flood elevation. There are only two areas in Hart Park, West of 72<sup>nd</sup> Street, which satisfy this criteria. The first, which is the proposed site of the building, is located just south of Hart Park Lane between the upper tennis/pickleball courts and the softball field. This area was selected because it is relatively central to the amenities being served and is only just North from the original restroom removed in 2020. The second area is also just South of Hart Park Lane at the Western boundary of Hart Park. This area is considered less desirable as it is farthest away from the areas of service. Both of the possible building sites are within 100 feet of the nearest property line, which is shared with the Canadian Pacific Railway Company and will require a set-back variance to be granted by the Board of Zoning Appeals. The proposed building site is approximately 62' from the property line shared with CP. The next nearest private property is located on the North side of State Street approximately 200' from the proposed building site.

In addition to the floodplain regulations, Hart Park West of 72<sup>nd</sup> Street is also designated as a locally historic district. Since the proposed building site is within the historic district, approval of the building's form and exterior finishes will be required from the Historic Preservation Committee. Other structures within the historic district include the Muellner Building and the Parks Administration Building. The exterior finishes of the proposed restroom building have been selected to match the two existing buildings. This includes a lannon stone cladding, dark brown exterior trim and doors, and a dark brown steel roof similar to the one recently installed on the Muellner.





RENDERING OF PROPOSED RESTROOM BUILDING



EXAMPLE OF STONE VENEER (HALQUIST 'FOREST')



EXAMPLE OF DECORATIVE CONCRETE BORDER



EXAMPLE OF NATIVE VEGETATED MAT

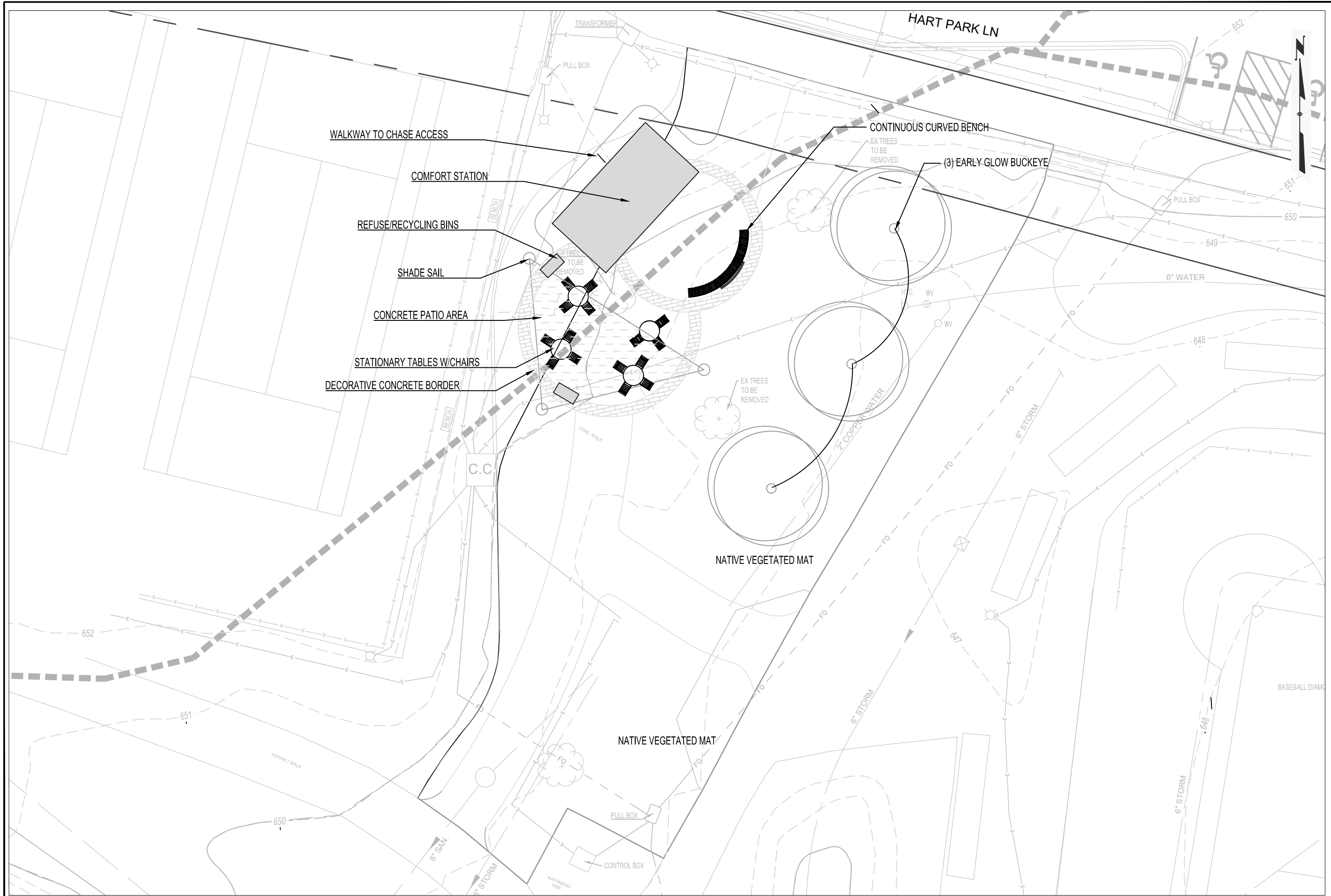


AESCULUS GLABRA 'JN SELECT'  
EARLY GLOW BUCKEYE

CONTRACT:		CITY OF WAUWATOSA ENGINEERING SERVICES DIVISION	DESCRIPTION		
FILE NO:	SG			DATE	
DRAWN BY:	NTS				
CHECKED BY:					
SCALE:					
HART PARK COMFORT STATION		MATERIALS BOARD			
C1.2					







WALKWAY TO CHASE ACCESS

COMFORT STATION

REFUSE/RECYCLING BINS

SHADE SAIL

CONCRETE PATIO AREA

STATIONARY TABLES W/CHAIRS

DECORATIVE CONCRETE BORDER

CONTINUOUS CURVED BENCH

EX TREES TO BE REMOVED

(3) EARLY GLOW BUCKEYE

EX TREES TO BE REMOVED

NATIVE VEGETATED MAT

NATIVE VEGETATED MAT

CITY OF WAUWATOSA		ENGINEERING SERVICES DIVISION
CONTRACT:	C1.0	
FILE NO:	SG	
DRAWN BY:	NTS	
CHECKED BY:		
SCALE:		
HART PARK COMFORT STATION	DRAFT PLAN	
DATE	DESCRIPTION	



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## Staff Report

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**File #:** 25-1523

**Agenda Date:** 9/16/2025

**Agenda #:** 2.

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Discussion with board about signage for added revenue

**Submitted by:**

Thomas Ertel

- Discuss creating a subcommittee - Park Revenue & Signage
- Signage, naming rights, i.e. Pickleball courts, Press box
- Sign for Pickleball & Equipment (Paddles, how to play)



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## Staff Report

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**File #:** 25-1528

**Agenda Date:** 9/16/2025

**Agenda #:** 3.

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Five year plan for repairs to parks

**Submitted by:**

Thomas Ertel

- e.g., Resurfacing Tennis courts

For reference: City of Wauwatosa 2023-2027 Capital Improvements Program: <https://www.wauwatosa.net/home/showpublisheddocument/4865/638104263018030000>





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## Staff Report

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**File #:** 25-1531

**Agenda Date:** 9/16/2025

**Agenda #:** 4.

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Review of article in *Hospitality* about Firefly Grove Park

**Submitted by:**

Thomas Ertel

- Article addresses generated numbers of visitors and income for the city from Firefly Groove Park