



Wauwatosa, WI

Board of Public Works

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, November 12, 2025

8:30 AM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Chairperson Ruggini called the meeting to order at 8:01 am.

ROLL CALL

Remote 6 Member - City Clerk Zachary Kessler
Member - Alderperson Melissa Dolan
Member - Development Director Mark Hammond
Member - Finance Director John Ruggini
Member - Building & Safety Manager Stefanie Escobedo
Member - City Attorney Jennifer Tate

Also present: Mary Boettcher, Admin Support Staff; Jessica Henderson, Civil Engineer; Mike Steiner, Assistant City Engineer; Jennifer Stilling, Senior Civil Engineer; Boris Veleusic, City Engineer; all appeared remotely and represented the City of Wauwatosa.

APPROVAL OF MINUTES

1. Approval of Minutes from the October 22, 2025 Regular Meeting [25-1221](#)
RESULT: APPROVED
MOVER: Zachary Kessler
SECONDER: Stefanie Escobedo
Aye: 4 Kessler, Ruggini, Escobedo, and Tate
Absent: 2 Dolan, and Hammond

NEW BUSINESS

1. Request by Donald Michna of Catalyst Construction for a three day full road closure in the 7400 block of Harwood Avenue [25-2043](#)
Jennifer Stilling, Senior Civil Engineer, presented. Applicant Donald Michna was also present to answer questions.
Item brought much discussion and the motion was made to hold until the contractor had a meeting with the Village BID on Thursday 11/13/25 to discuss the road closure plans.
RESULT: HELD
MOVER: John Ruggini
SECONDER: Jennifer Tate

- Aye:** 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate
2. Approval of plans and specifications for Contract 26-19, Sidewalk Repair Program, in an area largely bounded by North Ave. to the south, 88th St. to the west, Center St. to the north and Lefebvre Ave. to the east. [25-2124](#)
- Mike Steiner, Assistant City Engineer, presented.*
- RESULT:** APPROVED
MOVER: Mark Hammond
SECONDER: Melissa Dolan
- Aye:** 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate
3. Consideration of awarding the contracts for the purchase of stone, sand and gravel for the 2026 construction and repair Season (January 1-December 31, 2026) [25-2110](#)
- Recommendation:* Common Council
John Ruggini, Finance Director, presented.
- RESULT:** RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
SECONDER: Jennifer Tate
- Aye:** 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate
4. Approval of Final Payment for Project 1024 / Contract 24-08 2024 Utility Improvements [25-2115](#)
- Recommendation:* Common Council
Boris Veleusic, City Engineer, presented.
- RESULT:** RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
SECONDER: Stefanie Escobedo
- Aye:** 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate
5. Approval of Final Payment for Contract 25-21 / Project 2307, Swan Boulevard Bridge Deck Sealing [25-2119](#)
- Recommendation:* Common Council
Jessica Henderson, Civil Engineer, presented.
- RESULT:** RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
SECONDER: Jennifer Tate
- Aye:** 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate
6. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract [25-2116](#)
- RESULT:** APPROVED

MOVER: Melissa Dolan

SECONDER: Mark Hammond

Aye: 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate

7. Project Updates

[25-2117](#)

Mike Steiner, Assistant City Engineer, presented.

RESULT: INFORMATIONAL ONLY

ADJOURNMENT

Meeting was adjourned at 9:08 am.