



Wauwatosa, WI

Board of Public Works

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, November 13, 2024

8:30 AM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Chairperson Kesner called the meeting to order at 8:32 am.

ROLL CALL

Excused 2 Member - City Clerk Steven Braatz
Member - Building & Safety Manager Stefanie Escobedo

Remote 4 Member - Alderperson Melissa Dolan
Member - Development Director Mark Hammond
Member - City Attorney, Chair Alan Kesner
Member - Finance Director John Ruggini

Also present: Mary Boettcher, Administrative Support Specialist; Beth Gleesing, Tourism Specialist; Andy Krause, Code Enforcement Officer; Jennifer Schroeder, Senior Civil Engineer; Dave Simpson, Director of Public Works; Jennifer Stilling, Senior Civil Engineer; Bill Wehrley, City Engineer; all attended remotely and represent the City of Wauwatosa.

APPROVAL OF MINUTES

1. Approval of Minutes from the October 30th, 2024 Special Meeting [24-1533](#)
RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: John Ruggini
Aye: 4 Dolan, Hammond, Kesner, and Ruggini
Excused: 2 Braatz, and Escobedo

NEW BUSINESS

1. Request by Lyndee Trease of TESSERE for two parking lot exemptions [24-1524](#)
for the proposed Crash Champions redevelopment at 6242 W. State Street

Jennifer Stilling, Senior Civil Engineer, presented. Applicant, Jake Callahan, also spoke. Approved with the understanding that there will be a 3 ft set back, holding the drive aisle distance as proposed and adjusting the stalls to 16 ft.
RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: John Ruggini

specifications for Contract 25-19, Sidewalk Repair Program

Jennifer Schroeder, Senior Civil Engineer, presented.

RESULT: APPROVED

MOVER: Mark Hammond

SECONDER: Melissa Dolan

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

7. Consideration of declaring the City's intent to perform street and alley improvements during the 2025 construction season and to assess neighboring property owners. [24-1537](#)

Recommendation: Council

Jennifer Schroeder, Senior Civil Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan

SECONDER: John Ruggini

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

8. Request to set a public hearing date of December 17th, 2024 for proposed assessments for 2025 street and alley improvements. [24-1538](#)

Recommendation: Council

Jennifer Schroeder, Senior Civil Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Mark Hammond

SECONDER: John Ruggini

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

9. Approval of plans & specifications for Contract 24-61, Project 6216, Wauwatosa DPW Incinerator Building Demolition [24-1532](#)

Dave Simpson, Director of Public Works, presented.

RESULT: APPROVED

MOVER: Melissa Dolan

SECONDER: Mark Hammond

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

10. Request from Holiday Market Associates to install multiple twenty foot tall poles within the Hart's Mill parking lot and dedicate them to the [24-1531](#)

City

Dave Simpson, Director of Public Works, presented. It was decided the applicant, Andrew Kranick, will pull a Street Occupancy permit to install one pole prior to the 2024 event, with the intent to continue discussions for more pole installations prior to the 2025 event.

RESULT: RECEIVED AND PLACED ON FILE

- 11.** Monthly Pumpage Report September 2024 [24-1504](#)

RESULT: RECEIVED AND PLACED ON FILE

- 12.** Project Updates [24-1535](#)

RESULT: INFORMATIONAL ONLY

ADJOURNMENT

Meeting was adjourned at 9:24 am.