

Wauwatosa, WI Board of Public Works

Meeting Minutes

Wednesday, November 13, 2024

8:30 AM

Zoom Only:

https://servetosa.zoom.us/j/89415047159,

Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Chairperson Kesner called the meeting to order at 8:32 am.

ROLL CALL

Excused 2 Member - City Clerk Steven Braatz

Member - Building & Safety Manager Stefanie Escobedo

Remote 4 Member - Alderperson Melissa Dolan

Member - Development Director Mark Hammond Member - City Attorney, Chair Alan Kesner Member - Finance Director John Ruggini

Also present: Mary Boettcher, Administrative Support Specialist; Beth Gleesing, Tourism Specialist; Andy Krause, Code Enforcement Officer; Jennifer Schroeder, Senior Civil Engineer; Dave Simpson, Director of Public Works; Jennifer Stilling, Senior Civil Engineer; Bill Wehrley, City Engineer; all attended remotely and represent the City of Wauwatosa.

APPROVAL OF MINUTES

1. Approval of Minutes from the October 30th, 2024 Special Meeting

24-1533

RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: John Ruggini

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

NEW BUSINESS

1. Request by Lyndee Trease of TESSERE for two parking lot exemptions for the proposed Crash Champions redevelopment at 6242 W. State Street

24-1524

Jennifer Stilling, Senior Civil Engineer, presented. Applicant, Jake Callahan, also spoke. Approved with the understanding that there will be a 3 ft set back, holding the drive aisle distance as proposed and adjusting the stalls to 16 ft.

RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: John Ruggini

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Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

Consideration of a fence variance request by Lu Phoenix JCR
 Wauwatosa Industrial Investors LLC at 11800 Burleigh Street

Andy Krause presented, but having technical difficulties.

RESULT: APPROVED MOVER: John Ruggini SECONDER: Melissa Dolan

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

3. Consideration of awarding the contracts for the purchase of stone, sand and gravel for the 2025 construction and repair Season (January 1-December 31, 2025)

John Ruggini, Finance Director, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan SECONDER: Mark Hammond

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

4. Request from the Tourism Commission to hang a banner on the fence along State St near 72nd St for the lighted holiday walk in Hart Park

Beth Gleesing, Tourism Specialist, presented.

RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: Melissa Dolan

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

5. Request for approval of the attached 2025 paving assessment resolution. 24-1520

Recommendation: Council

Jennifer Schroeder, Senior Civil Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Mark Hammond SECONDER: John Ruggini

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

6. Request by the Engineering Division for approval of plans and 24-1521

specifications for Contract 25-19, Sidewalk Repair Program

Jennifer Schroeder, Senior Civil Engineer, presented.

RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: Melissa Dolan

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

7. Consideration of declaring the City's intent to perform street and alley improvements during the 2025 construction season and to assess neighboring property owners.

Recommendation: Council

Jennifer Schroeder, Senior Civil Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan SECONDER: John Ruggini

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

8. Request to set a public hearing date of December 17th, 2024 for proposed assessments for 2025 street and alley improvements.

Recommendation: Council

Jennifer Schroeder, Senior Civil Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Mark Hammond SECONDER: John Ruggini

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

9. Approval of plans & specifications for Contract 24-61, Project 6216, Wauwatosa DPW Incinerator Building Demolition

Dave Simpson, Director of Public Works, presented.

RESULT: APPROVED
MOVER: Melissa Dolan
SECONDER: Mark Hammond

Aye: 4 Dolan, Hammond, Kesner, and Ruggini

Excused: 2 Braatz, and Escobedo

10. Request from Holiday Market Associates to install multiple twenty foot tall poles within the Hart's Mill parking lot and dedicate them to the

City

Dave Simpson, Director of Public Works, presented. It was decided the applicant, Andrew Kranick, will pull a Street Occupancy permit to install one pole prior to the 2024 event, with the intent to continue discussions for more pole installations prior to the 2025 event.

RESULT: RECEIVED AND PLACED ON FILE

11. Monthly Pumpage Report September 2024 24-1504

RESULT: RECEIVED AND PLACED ON FILE

12. Project Updates <u>24-1535</u>

RESULT: INFORMATIONAL ONLY

ADJOURNMENT

Meeting was adjourned at 9:24 am.