

Received by

MAR 02 2023

City Clerk's Office

NOTICE OF CIRCUMSTANCES OF CLAIM

Name: Marika Holbus

Address:

Phone:

Email:

Incident/Accident Information

Date: Tuesday, 2/21/2023

Time: between 7 and 9:30 pm

Place: First Congregational Church  
1511 Church St., Wauwatosa  
WI

CIRCUMSTANCES OF CLAIM

In the space below briefly describe the circumstances of your claim. (Attach additional sheets, if necessary.) For auto damages, attach a copy of police report, if any, and a diagram of the accident scene indicating north, south, east or west corners if the accident occurred at an intersection. For bodily injury, indicate nature of injury, whether or not medical attention was given and the name of the treatment provider. Identify any witnesses to the incident/accident.

A Department <sup>of</sup> Public Works employee hit and damaged the driver's  
side mirror of my Kia Sedona. She immediately filed a police  
report. The mirror also left a scratch on the door.

Police report number: 23-4046

Signed: 

Date: 2/27/2023

CLAIM

NOTE: You are not required to make a claim at this time. As long as you have filed the above Notice of Circumstances of Claim you may file a claim with the City at any time consistent with the applicable statute of limitations. However, in order for the City to formally accept or deny your claim at this time, the following claim must be completed and signed.

The undersigned hereby makes a claim against the City arising out of the circumstances described above in the amount of \$ 1010.96.

To process this claim it is necessary to detail all damages being sought.

Signed: 

Date: 2/27/2023

Address:

CUSTOMER #: 47074  
HANA HOLBUS  
GEROME HOLBUS

32712

WORKORDER

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Kia Milwaukee

Lupient Kia of Milwaukee  
6030 North Green Bay Avenue  
Glendale, WI 53209  
Phone: (414) 351-3000

SERVICE ADVISOR: 50135 DACHELET, PAUL

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG
AURORA BLA	19	KIA SEDONA			27149/	HOLBUS
DEL DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT
30OCT19 DD		30OCT2029	17:00 27FEB23			CASH
R.O. OPENED	READY	OPTIONS: ENG:3.3_Liter_DOHC				
27FEB2023 13:34						

LINE	OP CODE	FRH	TECH...	TYPE	DESCRIPTIONS/INSTRUCTIONS
# A		0.00		C	CUSTOMER STATES THAT THE DRIVER'S SIDE EXTERIOR REAR VIEW MIRROR ASSEMBLY WAS BROKEN OFF THE VEHICLE. PART IS \$505.88, PAINT TO MATCH IS \$150.00, LABOR TO INSTALL IS \$262.50. PART AND PAINT MUST BE PREPAID TO ORDER. ALL PRICES ARE PLUS TAX AND DISPOSAL (TAX IS 5.5% DISPOSAL IS \$39.88).

**Authorization:** I hereby authorize the repair work to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on the streets, highways or elsewhere for the purpose of testing and/ or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.

All parts installed are new unless specified otherwise. All parts will be discarded unless otherwise instructed. \_\_\_\_\_ Save.

PRELIMINARY ESTIMATE \$ 1010.96

REVISED ESTIMATE (1)	DATE	TIME	BY
REVISED ESTIMATE (2)			
REVISED ESTIMATE (3)			

AUTHORIZED BY

X

CUSTOMER SIGNATURE