



Wauwatosa, WI

Youth Commission

Meeting Minutes - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, November 12, 2025

6:15 PM

Lower Civic Center

Regular Meeting

CALL TO ORDER

Co-Chair Reardon called the meeting to order at 6:21 P.M.

ROLL CALL

Present 12	Commissioner - Adult Kay Lorenzen
	Commissioner - Adult Kristin Hagen
	Commissioner - Adult Linda Groth
	Commissioner - Adult Michelle Fetherston
	Commissioner - Student Charles Gittins
	Commissioner - Student Guy Johnson
	Commissioner - Student Matthew Jaworski
	Commissioner - Student Brendan Reardon
	Commissioner - Student Liam Riley
	Commissioner - Student Dashiell Johnson
	Ex-Officio - Recreation Dept. Liaison Ted Martin
	Ex-Officio - School Board Liaison Amber Tanty
Excused 4	Commissioner, Chair Lance Isaacs
	Commissioner - Student Abhiveer Kalirawana
	Commissioner - Student Maddie Ullsperger
	Ex-Officio - Alderperson Andrew Meindl
Absent 4	Commissioner - Student Nikolai Buss
	Commissioner - Student Benjamin Ruzicka
	Commissioner - Student Olivia Wilke
	Commissioner - Student Joshua Wilder

NEW BUSINESS

GUEST SPEAKER/DISCUSSION

1. Guest Speaker/Discussion - Jennifer Tate, City of Wauwatosa Attorney

[25-2133](#)

Jennifer Tate, City of Wauwatosa Attorney came to inform our members on Open Meeting Laws. Mrs. Tate covered what is and isn't considered to be "Open Records" regarding what type of correspondence needs to be maintained on file in case files are requested in the future.

"Open Meetings" are open to anyone to attend. Only members may vote. Meetings need to be posted stating where, when, time, agenda, and how the meetings are accessible such as, in-person, zoom /virtual, or both. Meetings need to have a quorum to conduct business. If there are enough members present at a social gathering or event, to have a quorum, and any discussion takes place relating to commission

business, it breaks the open meeting laws.

Discussion/presentation ended at 6:45 PM.

RESULT: INFORMATIONAL ONLY

CORRESPONDENCE

None

This was informational only.

RESULT: INFORMATIONAL ONLY

REPORTS

1. Treasurer's Report

25-2134

Beginning Balance 1-01-2025.....\$1,000.00

Expenses:

Volunteer Award Ceremony/Reception/Yr. End Recognition.....\$ 282.02

(5 Plaques @ \$40.00 ea and beverages/cake)

Survey Participants Drawing (5 - Gift Cards @ \$20.00 ea.....\$ 100.00

APPSE Donation to Tosa East\$ 100.00

APPSE Donation to Tosa West\$ 100.00

Total Expenses.....\$ 582.02

Remaining Balance - October 8, 2025.....\$ 417.98

Tosa West Playbill Ad.....\$ 150.00

Trunk or Treat Candy/Decorations.....\$ 136.99

Trunk or Treat Additional Candy\$ 119.94

Total Expenses.....\$ 406.93

Remaining Balance - November 12, 2025.....\$ 11.05

RESULT: INFORMATIONAL ONLY

2. Common Council

25-2135

No Report.

RESULT: INFORMATIONAL ONLY

3. Police Department

25-2136

No Report. Kristin Hagen, reported the position remains vacant and we're waiting for a representative to be determined.

RESULT: INFORMATIONAL ONLY

4. Recreation Department

25-2137

Ted Martin, the Director of the Recreation Department, said they had 40 Senior citizen volunteers approved for the new STEP program the Recreation Department created to help in the schools where they will help students with reading skills. The volunteers will start out helping in the school library with various tasks and evolve into working with students individually by reading to them and being read to. There are 4 volunteers per elementary school at this point.

The Recreation Department is working in creating an ability based wheelchair basketball team to begin next year. Anyone will be able to play.

The Recreation Department is updating their current Mission statement to be aligned with their current programming.

On December 3rd a postcard will be mailed to all homes advertising their classes for next spring. They will be going back to mailing paper brochures to all homes instead of electronic only advertising of upcoming class schedules.

RESULT: INFORMATIONAL ONLY

5. School Board/District Representative [25-2138](#)

Amber Tanty, Dean of Students at Whitman Middle School, has been appointed the School Board/District Representative for the Youth Commission. Amber would like to know what we are looking for help with. Members suggested being given the opportunity to give input on any major changes being considered by the School District such as the new cell phone policy or other events or topics where opinions/input are being sought. We would also like help getting our upcoming events, surveys, or Volunteer Award Nominations advertised to the age appropriate students in the district. All of which she said she could assist us in accomplishing.

RESULT: INFORMATIONAL ONLY

COMMITTEE REPORTS

1. Awards Committee [25-2139](#)

Ms. Hagen noted Lance Isaacs has agreed to chair this committee. Applications for nominees need to be submitted to the area schools with students 8th grade and above in late November or early December. There was no update presented tonight.

RESULT: INFORMATIONAL ONLY

2. Birthday Mailings [25-2140](#)

Kay Lorenzen reported the first 3 months of mailings have been mailed which includes September, October and November birthdays of students turning 18 years old.

RESULT: INFORMATIONAL ONLY

3. Membership Committee [25-2141](#)

Ms. Hagen noted we have two new members, Ms. Tanty and Nikolai Buss, a Freshman at Wauwatosa East High School

RESULT: INFORMATIONAL ONLY

4. Publicity [25-2142](#)

Ms. Lorenzen reported purchasing the half page ad space in the Tosa West Theatre Program for their fall play. The request to pay for the ad space has been submitted to the Treasurer's Office.

RESULT: INFORMATIONAL ONLY

5. Career/Life Program [25-2143](#)

Michelle Fetherston made arrangements for the subcommittee to meet at McKinley Elementary school to discuss the classes the Youth Commission would like to offer to high school age students through the sponsorship of the Recreation Department. Charles Gittins, Matthew Jaworski and Abhiveer Kalirawana are Youth members of this subcommittee who met with Adult members, Michelle Fetherston and Ted Martin. It was decided to send a survey out to the high schools asking students to narrow down which topics they want to learn more about such as: financial literacy, resume building/creating, interview techniques, etc. Charlie will distribute the survey at Marquette University High School, Matthew will distribute it at Tosa West High School, Ted will distribute it through the Recreation Department communications and Amber will distribute it District wide.

RESULT: INFORMATIONAL ONLY

6. Community Events

[25-2144](#)

Ms. Hagen noted Mr. Isaacs agreed to serve as the Chairperson for this committee. No report or update given tonight.

RESULT: INFORMATIONAL ONLY

UNFINISHED BUSINESS

1. Story Book Walk project with Friends of County Grounds Park

[25-2145](#)

Guy Johnson organized the collecting of the storybook sign boards in the County Grounds Park with Mrs. Christina Piel, Head of the Storybook Walk Project. The event took place on October 25th, 2025, at 3:30 PM. Brendan Reardon and Charlie Gittins volunteered as well as Ms. Lorenzen.

Mr. Johnson reported Mrs. Peil would like to have our members choose the next 4 or 5 books for next year's storybook walk displays at our January meeting and prior to our February meeting assemble the sign boards. Mrs. Piel said the total cost of creating these next set of sign boards will be \$320.00. Discussion was tabled for tonight in order to have further understanding of other funding sources Mrs. Piel might have to help with the cost as our budget is limited. Guy will contact Mrs. Piel for answers and present them at our December meeting.

RESULT: INFORMATIONAL ONLY

2. Trunk or Treat

[25-2146](#)

Matthew Jaworski and Abhiveer Kalirawana were the Co-Chairs for the Youth Commission's vehicle trunk. They were thanked for their great trunk decorations by Ms. Lorenzen. Matthew noted they have the majority of the decorations left over for next year to save on future costs. It was also noted 8 large bags of candy (minimum 2 lbs. each bag with approximately 70 pcs. /mini bars or more) should be bought next year. With giving only one piece of candy per child, the candy went very quickly and more had to be purchased (and dropped off) during the event.

The Youth Commission was asked to help with the Tosa Cares Food Pantry food collection at the Trunk or Treat. Abhiveer and his sister helped at the pantry with setting tables up for the distribution early that morning at the church. Then Kay Lorenzen helped sort the food donated during the Trunk or Treat event at the Fisher building. Philip Bain Jr., Director of Tosa Cares Food Collection, expressed gratitude to the Youth Commission for our help. They had a wonderful amount of donated food as well as monetary donations at the event that morning.

RESULT: INFORMATIONAL ONLY

3. Social Media/Communications follow-up from Communications Specialist [25-2147](#)

Ms. Hagen is looking for anyone who would like to create graphics for media articles and flyers to submit to the City for their newsletter on the City website. If interested, please contact her.

RESULT: INFORMATIONAL ONLY

4. Career/Life Program [25-2148](#)

See report above.

RESULT: INFORMATIONAL ONLY

5. Community Events [25-2149](#)

See report above.

RESULT: INFORMATIONAL ONLY

NEW BUSINESS

1. Appointments of First and Second Adult Vice Chairs [25-2150](#)

Ms. Hagen said the Executive Board members would like to appoint Linda Groth to fill the vacant First Vice position and Michele Fetherston to fill the vacant position of Second Vice Adult Chair. Kristin stated she had contacted both Linda and Michele and both agreed to accept the respective Officer appointment.

RESULT: INFORMATIONAL ONLY

ANNOUNCEMENTS

Kay Lorenzen brought Youth Commission T-Shirts for new members and members in need of a larger size. T-shirts are complimentary for members. T-shirts were distributed at the end of the meeting.

DATE OF NEXT MEETING - December 10, 2025

ADJOURNMENT

Meeting adjourned at 7:49 P.M.