



To: Library Board

Fr: Peter Loeffel, Director

June 17, 2026

Re: Request from the Wauwatosa Public Library Foundation to provide alcoholic beverages during a private Foundation event on July 22 in the Firefly Room

Purpose/Need

To grant permission for the Wauwatosa Public Library Foundation (WPLF) to provide alcoholic beverages at a private event they are holding in the library's Firefly Room on July 22.

Background

The WPLF is planning to hold an invitation-only donor happy hour from 4:00 PM to 6:00 PM on Wednesday, July 22 in the library's Firefly Room. As a non-profit organization specifically chartered to support the Wauwatosa Public Library, the WPLF is able to use the Library's meeting rooms for purposes beyond the scope of other organizations. This includes holding private events, holding events that occur outside of regular library hours, and, with Library Board approval, providing alcoholic beverages (wine and beer).

The WPLF has previously held similar events with beer and wine in the Firefly Room, and the City Attorney's Office has previously confirmed that the Library Board has the ability to grant this permission to the WPLF. Event-specific approval is only needed from the City Attorney's Office if the event is substantially different from the previously approved WPLF events.

Project Costs

None; the event is organized and funded by the WPLF.

Recommendation

To approve a motion allowing the WPLF to provide alcoholic beverages at their July 22 event in the Firefly Room.