



# Wauwatosa, WI

## Board of Public Works

### Meeting Minutes

7725 W. North Avenue  
Wauwatosa, WI 53213

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Tuesday, January 16, 2024

8:30 AM

Zoom Only:  
<https://servetosa.zoom.us/j/89415047159>,  
Meeting ID: 894 1504 7159

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#### Regular Meeting

#### CALL TO ORDER

Chairman Alan Kesner called the meeting to order at 8:30 am.

#### ROLL CALL

**Remote 6**      Member - City Attorney, Chair Alan Kesner  
Member - City Clerk Steven Braatz  
Member - Alderperson John Dubinski  
Member - Building & Safety Manager Stefanie Escobedo  
Member - Development Director Paulette Enders  
Member - Finance Director John Ruggini

*Also present: Mary Boettcher, Office Assistant; Megan McLane, Civil Engineer; Dave Simpson, Public Works Director; Jennifer Stilling, Senior Civil Engineer; Bill Wehrley, City Engineer, all with the City of Wauwatosa.*

#### APPROVAL OF MINUTES

1. Approval of Minutes from the December 18, 2023 regular meeting [24-0001](#)  
**RESULT:**      APPROVED  
**MOVER:**      Steven Braatz  
**SECONDER:**   John Dubinski  
**Aye:** 6      Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini

#### NEW BUSINESS

1. Request by Nick Carnahan of Galbraith Carnahan Architects on behalf of DAPK LLC for an interior landscaping code variance at 6330 W. North Avenue [24-0009](#)  
  
*Senior Civil Engineer Jennifer Stilling presented this item. Nick Carnahan, architect with Galbraith Carnahan Architects, also spoke.*  
  
**RESULT:**      APPROVED  
**MOVER:**      Paulette Enders  
**SECONDER:**   Stefanie Escobedo  
**Aye:** 6      Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini

2. Request by Nick Carnahan of Galbraith Carnahan Architects on behalf of DAPK LLC for an encroachment at 6330 W. North Avenue [24-0010](#)
- Recommendation:* Common Council
- Senior Civil Engineer Jennifer Stilling presented this item.*
- RESULT:** APPROVED  
**MOVER:** John Ruggini  
**SECONDER:** Steven Braatz
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
3. Request for the acceptance of a Non-Motorized Multi-Use Pedestrian Trail Easement Agreement at 3029 N. 112th Street [23-1375](#)
- Recommendation:* Common Council
- Senior Civil Engineer Jennifer Stilling presented this item.*
- RESULT:** APPROVED  
**MOVER:** Steven Braatz  
**SECONDER:** Paulette Enders
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
4. Request for approval of plans and specifications for Contract 24-60, Project 8036, Muellner Building Renovation [24-0035](#)
- Public Works Director Dave Simpson presented this item.*
- RESULT:** APPROVED  
**MOVER:** John Ruggini  
**SECONDER:** John Dubinski
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
5. Consideration of request by Director of Public Works for the acceptance of a permanent water main easement for the installation of a water main at 931-937 N. 123rd Street [24-0038](#)
- Recommendation:* Common Council
- Public Works Director Dave Simpson presented this item.*
- RESULT:** APPROVED  
**MOVER:** Paulette Enders  
**SECONDER:** Stefanie Escobedo
- Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini
6. Monthly Pumpage Report November 2023 [23-1358](#)
- RESULT:** RECEIVED AND PLACED ON FILE

7. Acceptance of donation of remaining portion of Schoonmaker Reef National Historic Landmark to the City of Wauwatosa from Wangard Partners, LLC via quitclaim deed [24-0064](#)

*Recommendation:* Common Council

*City Attorney Alan Kesner and Public Works Director Dave Simpson presented this item.*

**RESULT:** APPROVED

**MOVER:** Paulette Enders

**SECONDER:** Steven Braatz

**Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini

8. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract [24-0002](#)

**RESULT:** APPROVED

**MOVER:** John Ruggini

**SECONDER:** Steven Braatz

**Aye:** 6 Kesner, Braatz, Dubinski, Escobedo, Enders, and Ruggini

9. Project Updates [24-0003](#)

*City Engineer Bill Wehrley presented this item.*

**RESULT:** INFORMATIONAL ONLY

### **ADJOURNMENT**

*Chairman Alan Kesner adjourned the meeting at 8:30 am.*