



CITY OF WAUWATOSA
MEMO

To: **Financial Affairs Committee**

From: **Jim Case, Fire Chief**

Date: **September 10, 2024**

Subject: **Request approval to order 2025 fire fleet purchases in advance of approval of the 2025 capital budget**

A. Issue

To avoid long vendor delivery delays, vehicle manufacturer shortages, and additional price increases due to ongoing supply chain issues, we are asking for pre-approval to begin ordering the 2025 fire fleet vehicles.

B. Background/Options

Every year the Fire Department purchases various vehicles to replace the aging fleet and utilizes capital budget funds. We purchase these vehicles using the State bid process, numerous Sourcewell contracts, and sole-source purchases from our local vendors when needed. This approach allows the City to ensure competitive pricing for all purchases made.

We are requesting approval to order three 2025 replacement vehicles in 2024 in alignment with the current city fleet processes. These three vehicles will be replacing the three 2015 Ford Explorers currently driven by the inspectors.

C. Strategic Plan (Area of Focus)

Priority 3: Infrastructure

D. Fiscal Impact

These are all replacement vehicles, funds have already been set aside and will be reflected in the 2025 capital budget. The total cost for all of the replacement vehicles will be approximately \$145,000.00 and payment will not be due until the vehicles are received in 2025.

E. Recommendation

Authorization to order three Fire Department staff vehicles that are planned to be replaced in 2025 within the capital budget of \$145,000.00