



Wauwatosa, WI

Government Affairs Committee

Meeting Agenda - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, July 25, 2023

6:30 PM

Council Chambers and Zoom:
<https://servetosa.zoom.us/j/82923188685>,
Meeting ID: 829 2318 8685

Regular Meeting

HYBRID MEETING INFORMATION

Members of the public may observe and participate in the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

ROLL CALL

GOVERNMENT AFFAIRS COMMITTEE ITEMS

2. Discussion regarding polling site locations for 2024 elections [23-210](#)
1. Update regarding implementation of the April 5, 2022 referendum related to the change in council size, number of districts, and term limits for elected official [23-218](#)
3. Staff updates regarding current legislative items of interest to the City of Wauwatosa [23-222](#)

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to tclerk@wauwatosa.net, with as much advance notice as possible.



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

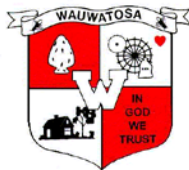
File #: 23-210

Agenda Date: 7/25/2023

Agenda #: 2.

Title

Discussion regarding polling site locations for 2024 elections



CLERK'S OFFICE MEMO

To: **Government Affairs Committee**

From: **Steven A. Braatz, Jr., City Clerk**
Zachary Kessler, Deputy City Clerk

Date: **July 25, 2023**

Subject: **Discussion regarding polling site locations for 2024 elections**

A. Update on potential polling sites

The Clerk's Office has identified and contacted several possible locations to be possible polling sites. Previous information was provided to the Committee at the May 30 and June 13, 2023 meetings. Here are further updates:

- Catholic Charities Milwaukee Area Office, 2021 N 60th St
 - Declined
- St. Pius X Catholic Church, 2506 N Wauwatosa Ave
 - Declined
- St. Bernard, 1500 N Wauwatosa Ave
 - Never heard back
- St. Johns Lutheran School, 7809 Harwood Ave
 - Never heard back
- Wauwatosa Ave. United Methodist Church, 1600 Underwood Ave.
 - Never heard back
- St. Matthews Lutheran Church, 1615 N Wauwatosa Ave
 - Is interested
 - Large parking lot with another overload parking lot, suitable space, handicap accessible, street parking available
 - Recommended for a portion of the Hart Park voters – Wards 4A, 4B and 6B
- Trinity Episcopal Church, 1717 Church St
 - Is interested
 - Large parking lot, suitable space, handicap accessible, street parking available
 - On a one-way street
 - Recommended for a portion of the Hart Park voters – Wards 5 and 6A

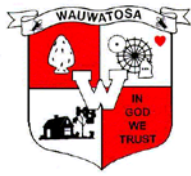


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- St. Camillus, 10101 W Wisconsin Ave
 - Is interested
 - Large parking lot, suitable space, handicap accessible
 - Parking lot is located behind the building
 - Recommended to replace Underwood Elementary School voters – Wards 7, 8, 9A and 9B
- Honey Creek Church, 8200 W Blue Mound Rd
 - Is interested
 - Large parking lot, suitable space, mostly handicap accessible
 - Parking lot is roughly 50 spaces. There is an adjoining business with plenty of parking. No street parking available. The main entrance doors do not have the automatic opener, but they are glass and can station poll workers to open the doors.
 - Recommended to replace Wilson Elementary School voters – Wards 10, 11, 12A (zero voters) and 12B
- Wauwatosa School District
 - They are interested in renewing the agreement. They are willing to close school on the April and November elections for 2024 (no school during the August primary)
 - This would leave the potential for remaining at Wilson, Underwood and McKinley Elementary Schools
 - Of the three, McKinley is the most needed. There are no other options in that area aside from Hoyt Park.
- Hoyt Park, 1800 Swan Blvd
 - Is interested
 - Large parking lot, suitable space but not for all wards, mostly handicap accessible
 - Parking lot is large but located fairly far from the main hall. There is an adjoining business with plenty of parking. They will charge \$400 per election for the use of the hall. The main entrance doors do not have the automatic opener and there is no glass. Would additionally need to install a doorbell of some kind.
- Wauwatosa Woman's Club, 1626 N Wauwatosa Ave
 - Is interested
 - Suitable space but is either upstairs or down some steps, mostly handicap accessible and does have an elevator
 - Parking lot is very small (13 parking spaces). No street parking available.

B. Requested Actions

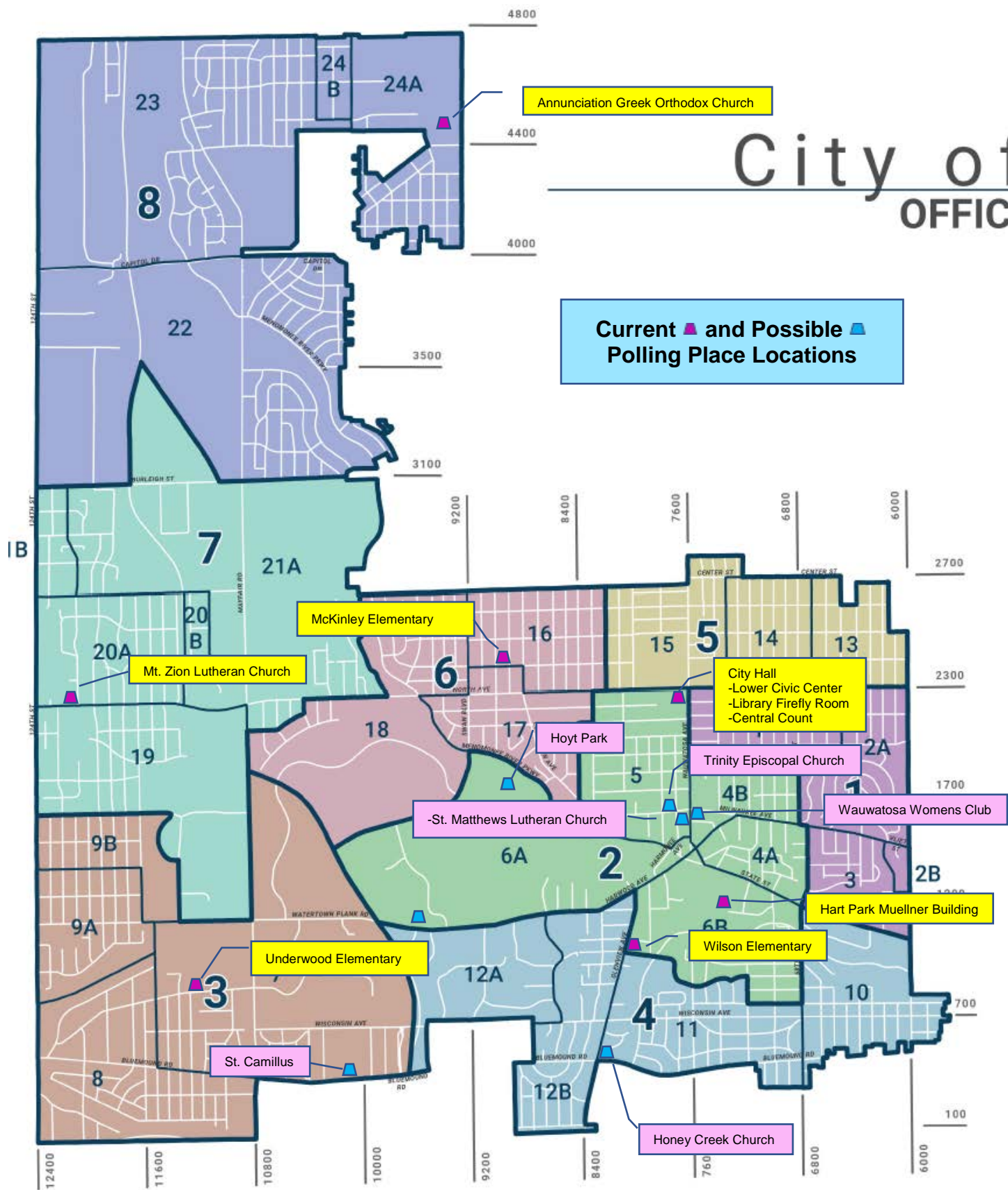
No action required at this time. We are looking for feedback and will return to the Committee at a future meeting. The School District will take the proposal to their Board in August or September.



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C. Attachments

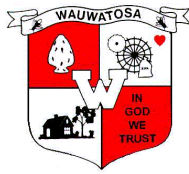
- 2024-25 Potential Polling Sites Map – rev 7-21-23
- 2024 Polling Site Estimated Voting Numbers



Current and Possible Polling Place Locations

RV - as of 7/11/23 11/8/22 AB 11/8/2022 AP 11/5/24 Est

Ward 1	1446	572	719	769	Wauwatosa City Hall - Lower Civic Center
Ward 2A	1374	570	647	692	
Ward 2B	102	33	51	55	
Ward 3	1272	422	683	731	
	4194	1597	2100	2247	
Ward 5	1488	614	674	721	Trinity Episcopal Church
Ward 6A	535	234	233	249	
	2023	848	907	970	
Ward 4A	803	280	414	443	St. Matthews Evangelical Lutheran Church
Ward 4B	570	227	243	260	
Ward 6B	873	346	403	431	
	2246	853	1060	1134	
Ward 7	1511	608	656	702	St. Camillus
Ward 8	1323	329	738	790	
Ward 9A	806	211	413	442	
Ward 9B	599	223	297	318	
	4239	1371	2104	2251	
Ward 10	1374	478	763	816	Honey Creek Church
Ward 11	1493	551	770	824	
Ward 12B	1377	507	733	784	
	4244	1536	2266	2425	
Ward 13	1367	522	676	723	Wauwatosa Library - Firefly Room
Ward 14	1480	550	728	779	
Ward 15	1318	453	637	682	
	4165	1525	2041	2184	
Ward 16	1591	595	835	893	McKinley/Hoyt Park?
Ward 17	1568	607	749	801	
Ward 18	1429	508	745	797	
	4588	1710	2329	2492	
Ward 19	1217	321	711	761	Mt. Zion Lutheran Church
Ward 20A	1160	295	690	738	
Ward 20B	113	22	73	78	
Ward 21A	866	232	497	532	
Ward 21B	223	56	135	144	
	3579	926	2106	2253	
Ward 22	1458	521	734	785	Annunciation Greek Orthodox Church
Ward 23	1365	397	758	811	
Ward 24A	1099	315	570	610	
Ward 24B	180	40	105	112	
	4102	1273	2167	2319	



CLERK'S OFFICE MEMO

To: **Government Affairs Committee**

From: **Steven A. Braatz, Jr., City Clerk**
Zachary Kessler, Deputy City Clerk

Date: **May 30, 2023**

Subject: **Discussion regarding polling site locations for 2024 elections**

A. Background/Rationale

Due to various factors, some changes need to or may need to occur with the location of polling sites throughout the City.

Current Polling Sites

- Annunciation Greek Orthodox Church Cultural Center – Wards 22, 23, 24A, 24B (all of D8)
- City Hall Lower Civic Center – Wards 1, 2A, 2B, 3 (all of D1)
- Hart Park Muellner Building – Wards 4A, 4B, 5, 6A, 6B (all of D2)
- McKinley Elementary – Wards 16, 17, 18 (all of D6)
- Mt. Zion Lutheran Church - Fellowship Hall – Wards 19, 20A, 20B, 21A, 21B (all of D7)
- Underwood Elementary – Wards 7, 8, 9A, 9B (all of D3)
- Wauwatosa Library - Firefly Room – Wards 13, 14, 15 (all of D5)
- Wilson Elementary – 10, 11, 12A, 12B (all of D4)

2024-2025 Elections

2024

- Spring Primary - Tuesday, February 20 (if needed) – *Potentially small election*
- Presidential Preference Primary and Spring Election - Tuesday, April 2 – *Large election*
- Partisan Primary - Tuesday, August 13 – *Large election*
- Presidential General - Tuesday, November 5 – *Large election*

2025

- Spring Primary - Tuesday, February 18 (if needed) – *Potentially small election*
- Spring Election - Tuesday, April 1 – *Potentially mid-sized election*

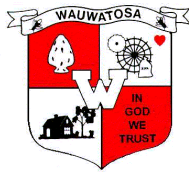
B. Key Issues for Consideration

Hart Park Muellner Building

The Muellner Building will be undergoing renovations throughout all of 2024, rendering it unusable for elections. Therefore, we must relocate Wards 4A, 4B, 5, 6A, and 6B.

Elementary Schools

The agreement with the Wauwatosa School District to hold elections at the McKinley, Underwood,



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and Wilson Elementary schools expired after the April 2023 election. The agreement permitted our use of their community rooms on days when school was in session, and the gyms when they were not in session, for elections. We used the gyms for both the August 2022 primary and the November 2022 general elections. As a result of miscommunication with school facilities personnel, we used the gyms for the February 2023 primary. However, this resulted in confusion and displeasure from the school principals. We used the community rooms for the February 2022 primary, April 2022 spring election, and April 2023 spring election.

While we appreciate the use of these facilities, it has become evident that the community rooms do not provide enough space to handle the three wards we currently have assigned to each elementary school. Spring elections can yield significant turnout (as we saw during the April 2023 spring election), which necessitates a larger space. However, the gyms do provide sufficient space for conducting elections of any size. It is worth noting that the School District made accommodations in closing school for the November 2022 election, which was greatly appreciated.

Other Issues

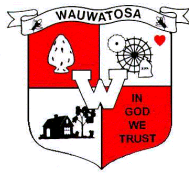
- **Library Firefly Room:** As displayed in the November 2022 election, this site is not large enough to handle the three wards it is currently assigned. We could potentially relocate one ward to ease the burden on voters, staff, and equipment.
- **Polling site capacity and availability:** There are few sites within Wauwatosa that offer adequate space, availability, parking, and handicap accessibility.
- **Need for emergency backup locations:** The City now has election contingency plans (ECP) for each current polling site. The ECPs call for emergency backup locations in the event a current polling place becomes unusable. If they do not serve as a new polling site, some of the following suggestions could serve as emergency backup locations.

Potential polling sites

The Clerk's Office has identified and contacted several possible locations:

- St. Camillus (10101 W Wisconsin Ave)
- Wauwatosa Woman's Club (1626 N Wauwatosa Ave)
- Hoyt Park (1800 Swan Blvd)
 - \$400 usage fee per election
- Our Redeemer Lutheran Church (10025 W North Ave)
- St. Jude the Apostle Parish (734 Glenview Ave)
- Catholic Charities Milwaukee Area Office (2021 N 60th St)
- Trinity Episcopal Church (1717 Church St)
- Christ King Catholic Parish (2604 N Swan Blvd)
- Wisconsin Lutheran College (8800 W Blue Mound Road)
- Wauwatosa Public Works Building (11100 W Walnut Road)
- Milwaukee County Parks Office (9480 W Watertown Plank Road)
- UWM Innovation Center (1225 Discovery Pkwy)
- Wauwatosa School District Facilities

Attached to this memo is a map illustrating the locations of current polling sites (yellow) and the potential polling sites (pink).



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Deadline and Notification of Voters

The statutory deadline for the Common Council to establish polling sites before the February 2024 spring primary is January 21, 2024. This means our internal deadline is the January 16, 2024 Common Council meeting. It is unknown if a spring primary will be needed at this time.

As we have done in the past, we intend to notify all affected households with postcards and social media posts. Affected voters will also have the ability to see their new polling site information via the MyVote.wi.gov website.

C. Fiscal Impact

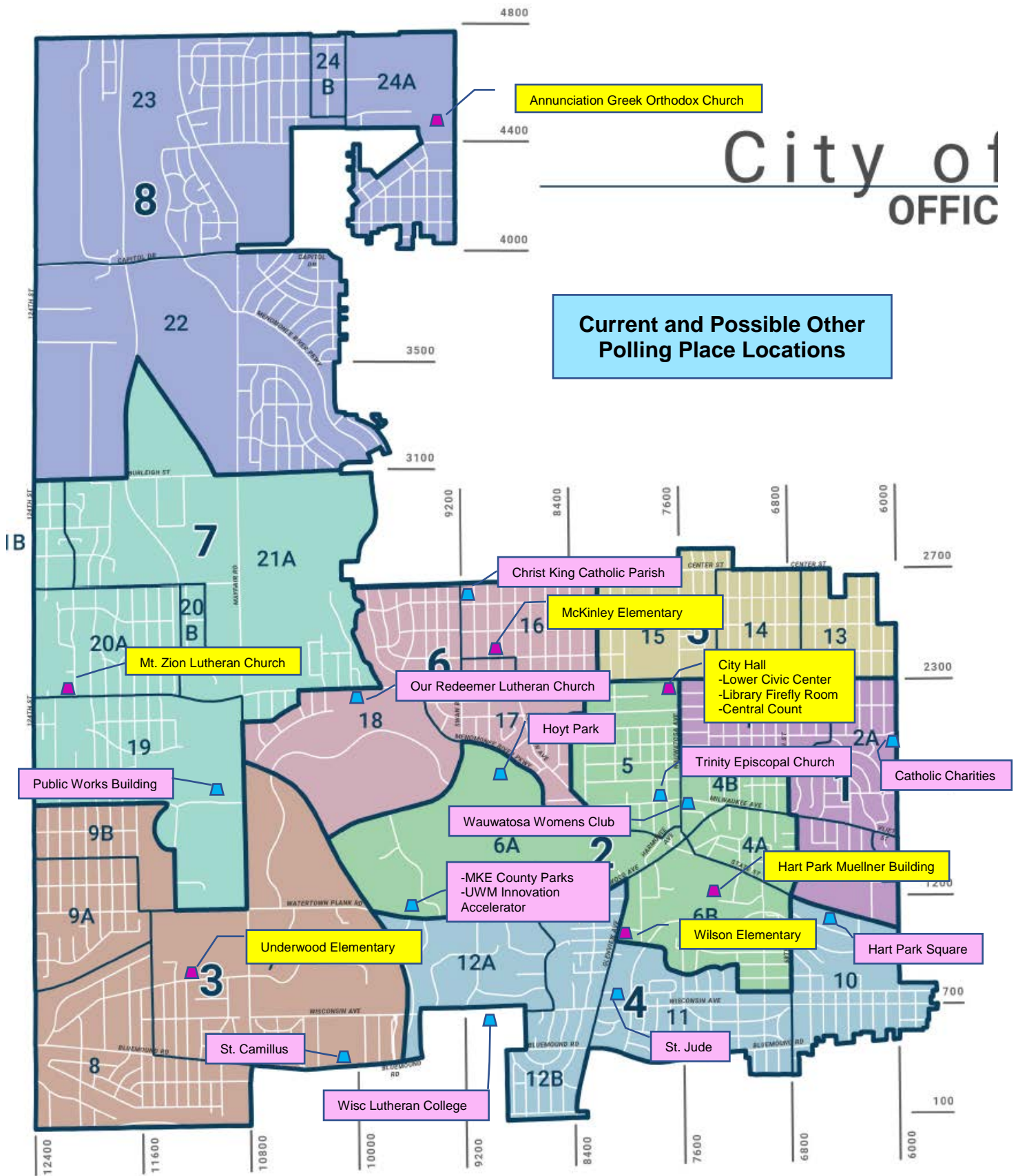
The expansion of polling sites will require additional equipment, supplies, and personnel. It will also require postage for mailing notification postcards to all affected households. As such, we need to determine the number of additional polling sites that will be used in 2024 and 2025 elections, as well as which wards will be assigned to which polling site, to generate an accurate fiscal estimate.

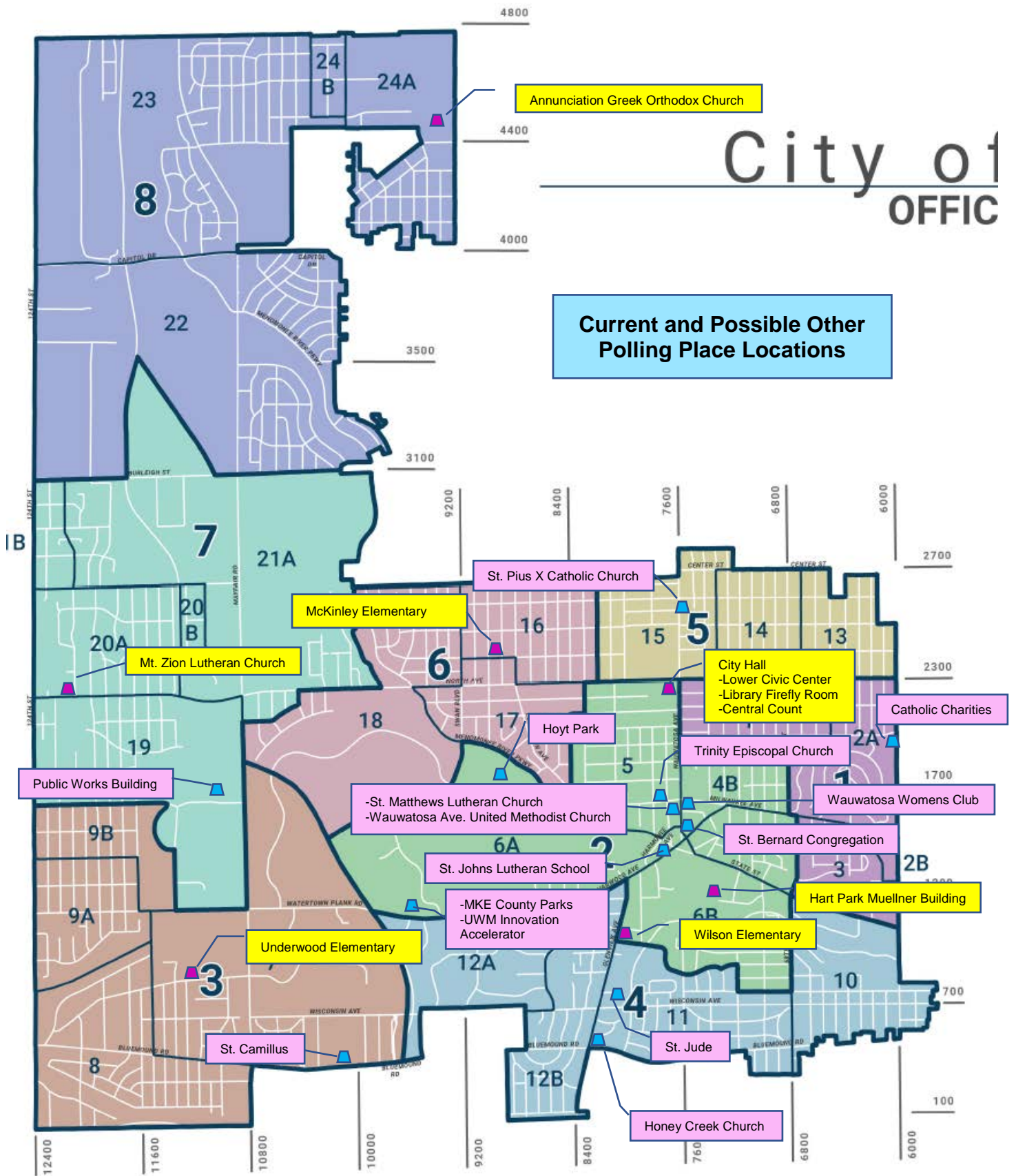
D. Requested Actions

No action required at this time. We are looking for feedback and will return to the Committee at a future meeting.

E. Attachments

- 2024-25 Potential Polling Sites Map







Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 23-218

Agenda Date: 7/25/2023

Agenda #: 1.

Title

Update regarding implementation of the April 5, 2022 referendum related to the change in council size, number of districts, and term limits for elected official

Ordinance O-22-45

ORDINANCE AMENDING CHARTER ORDINANCE SECTION 20.07 OF THE CITY OF WAUWATOSA, PORTIONS OF CHAPTER 1.04 AND SECTION 2.02.020 OF THE WAUWATOSA MUNICIPAL CODE OF ORDINANCES, AND CREATING CHARTER ORDINANCE SECTION 20.09 OF THE WAUWATOSA MUNICIPAL CODE OF ORDINANCES, TO REDUCE THE NUMBER OF ALDERPERSONS PER DISTRICT FROM TWO (2) PER ALDERMANIC DISTRICT TO ONE (1) PER DISTRICT, DEFINE TWELVE (12) ALDERMANIC DISTRICTS, AND CREATE TERM LIMITS FOR ALDERPERSONS, INCLUDING TRANSITIONAL PROVISIONS

The Common Council of the City of Wauwatosa does hereby ordain as follows:

Part I. Section 20.07 of the Charter Ordinances of the City of Wauwatosa shall be amended by creating a new subsection, following the current unnumbered paragraph, numbered 20.07 A. which shall read in its entirety as follows:

A. All aldermanic positions which are to be regularly elected at the general election of April, 2024, shall be elected for a term of two (2) years.

Part II. Section 20.07 of the Charter Ordinances of the City of Wauwatosa shall be amended by creating a new subsection 20.07 B. which shall read in its entirety as follows:

B. Effective with the positions elected at the general election of April, 2026, the citizens of Wauwatosa shall be represented at the Common Council by one (1) alderperson per aldermanic district in twelve (12) aldermanic districts. Each aldermanic district shall be composed of two wards as more specifically defined in the Wauwatosa Municipal Code of Ordinances.

Part III. Section 20.07 of the Charter Ordinances of the City of Wauwatosa shall be amended by creating a new subsection 20.07 C. which shall read in its entirety as follows:

C. At the general election of April, 2026, one aldermanic position for each aldermanic district shall be elected. Aldermanic positions in the first (1st), third (3rd), fifth (5th), seventh (7th), ninth (9th) and eleventh (11th) districts which are elected at the general election of April, 2026, shall be elected at that election only for a term of two (2) years, and shall revert to four year terms for subsequent elections beginning with the general election of April, 2028. The other aldermanic positions elected at the April, 2026, election shall be elected for four-year terms.

Part IV. Section 20.09 of the Charter Ordinances of the City of Wauwatosa is hereby created to read in its entirety as follows:

Section 20.09 - Term Limits Imposed

Beginning with the general election in April, 2026, and notwithstanding any other provision of law to the contrary, no person shall be eligible to be nominated, elected or to serve in the office of Alderperson if that person shall previously have held such office for two or more full consecutive four-year terms, unless one full term or more has elapsed since that person last held such office. For the purposes of this section, a term shall be deemed full if a person has served at least half of the time allotted for the term. Service prior to the passage of this section shall not count in determining length of service.

Part V. Section 2.02.020 of the Wauwatosa Municipal Code of Ordinances is hereby amended to read in its entirety as follows:

2.02.020 Standing committees.

A. The standing committees of the common council shall be appointed by the mayor as follows:

1. Financial affairs;
2. Community affairs;
3. Transportation affairs;
4. Government affairs.

B. Each of the standing committees shall have primary responsibility for the topics described below. Items not fitting precisely within the following descriptions may be assigned to the most appropriate of the committees. Items involving multiple topics which could fall into more than one committee may be heard by any committee which is appropriate. Any committee hearing an item may refer such item to another of the standing committees if it is deemed appropriate or necessary to obtain a complete and thorough consideration of the topic.

1. Financial Affairs Committee. The committee shall have primary responsibility for matters of city expenditures and fiscal planning, including the annual budget, bills and claims, bond issuance, TIF funding, emergency spending, legal settlement expenditure approval, and contract negotiations.

2. Community Affairs Committee. The committee shall have primary responsibility for matters related to development, safety and quality of life issues, as well as the marketing of the city.

3. Government Affairs Committee. The committee shall have primary responsibility for matters of licensing, employee relations, communication (other than marketing), government affairs, governance, strategic planning, legislative affairs, and council administration.

4. Transportation Affairs Committee. The committee shall have primary responsibility for matters of transportation planning, including street and traffic planning, public transportation, pedestrian and bicycle planning and safety, parking restrictions, and communications to other governments and agencies on such topics.

C. When making appointments to the standing committees, the mayor shall appoint six members to each committee.

1. In no event shall a member be appointed to both the financial affairs and community affairs committees at the same time.

2. In no event shall a member be appointed to both the government affairs and transportation affairs committees at the same time.

3. No more than three members of the financial affairs committee may be appointed to either the government affairs or transportation affairs committees. No more than three members of the community affairs committee may be appointed to either the government affairs or transportation affairs committees.

D. Legislative representatives of the council shall be appointed from the membership of the common council to provide liaison representation to boards and commissions as may be required. Each board or commission to which an aldermanic liaison is appointed shall be assigned to one of the standing committees for the purpose of efficient oversight and communication. The standing committees shall be responsible for annually reviewing and considering the ongoing work and activities of its assigned board(s) or commission(s).

E. Each alderperson shall serve on two of the standing committees of the common council.

F. No alderperson shall be appointed as chair to more than one of the four standing committees of the common council.

G. Each member of the common council shall be an ex officio member of the standing committees to which that member is not formally appointed.

Part VI. NON-CODIFIED PROVISION: At such time as the number of members of the Common Council is reduced to twelve (12), the City of Wauwatosa budget shall be adjusted such that salary savings from the four (4) eliminated positions is allocated uniformly as salary among the remaining twelve (12) members of the Common Council.

Part VII. If the April 2022, referendum results in approval of the charter ordinance amendment, the City Clerk is directed to publish this charter ordinance as a class 1 notice under Chapter 985, Wisconsin Statutes and file a certified copy of this charter ordinance with the Wisconsin Secretary of State, as required by Section 66.0101(3), Wisconsin Statutes.

Part VIII. As to those portions of this ordinance amending provisions contained within Chapter 20 - Charter Ordinance, and subject to the provisions of Section 66.0101, Wisconsin Statutes, such charter ordinance amendments shall become effective following passage at referendum and subsequent publication.

Part IX. As to those portions of this ordinance amending provisions in section 2.02.020 of the Wauwatosa Municipal Code of Ordinances, such provisions shall only take effect on April 21, 2026, or at such other time as the size of the Wauwatosa Common Council is reduced in number from sixteen to twelve members. If the Common Council membership is not adjusted to twelve members, this ordinance shall not become effective at any time.

Passed and Dated April 11, 2022

City Clerk

Approved _____

Mayor



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 23-222

Agenda Date: 7/25/2023

Agenda #: 3.

Title

Staff updates regarding current legislative items of interest to the City of Wauwatosa