



# Wauwatosa, WI

## Board of Health

### Meeting Minutes

7725 W. North Avenue  
Wauwatosa, WI 53213

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Tuesday, November 18, 2025

8:00 AM

Wauwatosa Health Department  
Conference Room and Zoom:  
<https://servetosa.zoom.us/j/89971095637>,  
Meeting ID: 899 7109 5637

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#### Hybrid Meeting

#### HYBRID MEETING

#### CALL TO ORDER

#### ROLL CALL

*Present non-voting member:*

*Carmen Pangilinan, Public Health Strategist*

*Meg Spredemann, Public Health Manager*

*Emily Tianen, Nursing Manager*

#### **Present 6**

Member, Chair Christine Shaw

Member Jennifer Cicero

Member Katherine Riebe

Member Kevin Robertson

Aldersperson Liaison Aletha Champine

Ex-Officio - Public Health Officer Laura Stephens

#### APPROVAL OF MINUTES

1. Approval of August 19, 2025 minutes [25-2207](#)

This was approved.

**MOVER:** Christine Shaw

**SECONDER:** Jennifer Cicero

#### WAWATOSA HEALTH DEPARTMENT REPORTS

1. Administration [25-2208](#)

*Public Health Specialist update - Kristen Hecht resigned from the Public Health Specialist position. We are hiring for this role.*

*Common Council update - The Common Council structure will change in the Spring. It will be going from 8 districts to 12 districts. There will be one aldersperson per district. The new term limit allows individuals to serve no more than two consecutive four-year terms.*

*Budget update - The budget goes to Common Council tonight and there were no major changes. We have some increased licensing fees. The ARPA grant runs out and it has some larger changes in 2027. There are no federal funding cuts and our grants remain the same.*

*The Tosa Living Magazine features the Wauwatosa Health Department on the cover for January 2026.*

**2. Public Health Nursing [25-2209](#)**

*Some highlights from the Public Health Nursing division include the following items:  
Emily is looking at the communicable disease policy and making changes and updates.*

*The Stepping On falls prevention program continues.*

*Mary Beth presented the period pantry project at the recent WPHA conference.*

*The Flu Clinic season took place in October. WHD gave flu shots to City employees, Fire Department, Police Department, and Public Works.*

*The Mass Clinic attendance for the flu was small. We gave flu shots to 25 individuals and it went well.*

*We had 13 rabies exposures, 6 elevated child lead levels, 17 car seat checks, 75 CD investigations, and 9 immunization appointments.*

*One staff member is working on a TB case and it is time intensive.*

**3. Environmental Health and Preparedness [25-2210](#)**

*The EH team has 13 rabies exposures, 1 dangerous dog/vicious dog declaration, one new human health hazard, and 11 home visits. We had 24 nuisance complaints; wildlife or rodent. We had 22 new establishments and 14 new short term rentals. Idyll Coffee and Biggby Coffee are now open. 73 routine inspections were completed and are on track; WHD was 100% complete with inspections before the holiday break. We are still working on long term flood recovery mode and we identified resources to serve those with unmet needs. Meg completed the after action report and noted areas for improvement.*

*PHEP update - Meg attended the tabletop exercise, featuring a radiological incident/bioterrorism exercise. Tosa is appealing the FEMA decision for funding.*

**4. Community Health [25-2227](#)**

*July was a month for collaboration. The Vision Zero Action Team met. This team included Police, Fire, Health, and Public Works. Their goal is to prevent fatal car accidents, with a focus on education.*

*Men's Shed grant update - overdose and suicide death data were analyzed. Older men are at a higher risk for suicide. Men can benefit from a place to gather for social connection. We received a grant for 2 years, approximately 20k in funds, starting in 2026. Chris Shaw asked how this is different from the Senior Center? Per Carmen, we are hoping to reach different individuals in the community. We are hoping to reach those that are not connected, using a more strategic approach. We could post information on the Men's Shed at the barbers, pharmacies, and doctor's offices.*

*Carmen is meeting with ARDC tomorrow. We hosted a Living Well with Chronic Conditions workshop. Youth mental health social work groups update - Social workers met one on one with students.*

*The Community Health Assessment is coming up. It will have a different look and we will hold in-person listening sessions. We would like to have Board of Health input, feedback, and ideas. We will have some one on one interviews also. Let Carmen know if you are interested in participating, or would like to suggest a participant. (Open invitation) Chris Shaw thanked Carmen for the invitation and mentioned that she is interested.*

*Some of the community health statistics include the following items:*

*623 - harm reduction vending items distributed*

*344 - Residents served for the Senior Planet and Tech Time programs*

*9 - Community events*

*450 - Outreach encounters*

*36 - Social work referrals for Kendall Wolter, our adult public health social worker*

*Chris Shaw asked what programs are popular? Per Carmen, many items are popular including Narcan, handwarmers, tick kits, safe sex items, first aid kits, etc.*

**NEW BUSINESS**

1. Annual Board of Health survey [25-2211](#)  
*Laura sent out an annual Board of Health survey at the end of the year. The survey asks about content, engagement, and encourages feedback.*
2. Quarterly email update [25-2212](#)  
*A quarterly email update was sent out to the Board of Health members. Laura asked if the Board liked the newsletter content and format? The Board agreed it was helpful.*
3. Strategic Planning [25-2214](#)  
*The new Strategic Plan is coming out in the 1st Quarter of 2026. Currently, we have no consultant at this time. We have a good foundation and we are updating the goals and activities. We will have a focus group and a listening session and will seek feedback from the Board of Health members. Chris Shaw prefers the listening session format. Laura will reach out in January.*
4. WI Association of Local Health Department and Boards (WALHDAB) [25-2215](#)  
overview  
*WI Association of Local Health Department and Boards (WALHDAB) Overview - The Wauwatosa Health Department is an organizational member of WALHDAB. Laura attends the WALHDAB meetings. WALHDAB encompasses regional topics and issues common to a particular area. Online, there are various sections and committees. They also offer conferences and webinars. There are many opportunities for advocacy, and there's a State legislative grid, action alerts, and a career center listing available jobs.*
5. 2026 meeting schedule [25-2217](#)  
*Laura asked if the Board of Health like the current quarterly meetings schedule? Per the BOH team, this schedule currently works well. Note: Chris Shaw is unavailable on 2/17, due to the elections.*
6. Advocacy opportunities [25-2219](#)  
*We have advocacy opportunities as follows:  
Bill 410 - diapers and feminine hygiene products have a tax.  
Bill 211 - tobacco use in bars, votes today.  
THC & Hemp - regulations. Code changes for Hemp/THC.  
Katherine Riebe asked about a template for the legislative bills. Laura said that we can provide this information. The Board could advocate. Carmen has an idea for the 410 bill. Some templates are available through WALHDAB and WPHA. Laura will email these out.  
Katherine Riebe mentioned food waste, collaboration with restaurants for sustainability and re-purposing. Chris Shaw mentioned that there are a lot of regulations for food safety. Laura mentioned that the EH team could provide guidance.  
Kevin Robertson asked about which STI clinics are still open? Emily and Laura mentioned that Planned Parenthood, BESTD on the East side is expanding to 3 providers, Froedtert Clinic, and Holton Street Clinic. All of the clinics have limited hours. Third Coast Clinic closed.*

**NEXT MEETING DATE: February 17, 2025 at 8:00 am.**

### **ADJOURNMENT**

*The meeting adjourned at 8:38 AM.*

This was approved.

**RESULT:** APPROVED  
**MOVER:** Christine Shaw  
**SECONDER:** Kevin Robertson