



Wauwatosa, WI

Government Affairs Committee

Meeting Agenda - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, January 9, 2024

6:30 PM

Zoom Only:
<https://servetosa.zoom.us/j/82923188685>,
Meeting ID: 829 2318 8685

Regular Meeting

VIRTUAL MEETING INFORMATION

Members of the public may observe and participate in the meeting via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

ROLL CALL

GOVERNMENT AFFAIRS COMMITTEE ITEMS

1. Application for appointment of successor Agent, Quinn Eakes, for Fortune Wisconsin, LLC, d/b/a Empire Fish, 11200 W Watertown Plank Rd [23-1383](#)
2. Consideration of application for a new Class "B" Beer and "Class C" Wine license by Neighborhood Theater Group, LLC d/b/a Rosebud Cinema, 6823 W North Avenue, Jane Schilz - Agent, for the period ending June 30, 2024 [23-1316](#)
3. Application for a new theater license (entertainment license) for Neighborhood Theater Group, LLC d/b/a Rosebud Cinema, 6823 W North Avenue, for the period ending June 30, 2024 [23-1317](#)
4. Consideration of amendment to 2024 Common Council Meeting calendar to move the Wednesday, February 21, 2024 Common Council meeting to Tuesday, February 20, 2024 [23-1382](#)
5. Staff updates regarding current legislative items of interest to the City of Wauwatosa [23-1252](#)

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to tclerk@wauwatosa.net, with as much advance notice as possible.



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 23-1383

Agenda Date: 1/9/2024

Agenda #: 1.

Application for appointment of successor Agent, Quinn Eakes, for Fortune Wisconsin, LLC, d/b/a Empire Fish, 11200 W Watertown Plank Rd

Submitted by:

Steven Braatz

Department:

City Clerk

A. Issue

Fortune Wisconsin, LLC, has appointed a new agent for the Class "A" Liquor License for Empire Fish, 11200 W Watertown Plank Rd.

B. Qualifications

A criminal background check was conducted. There were no violations that were substantially related to licensing activities and/or no habitual offenses. The Agent met all other qualifications.

C. Requested Action

If acceptable, recommend the Common Council approve the application for appointment of successor Agent, Quinn Eakes, for Fortune Wisconsin, LLC, d/b/a Empire Fish, 11200 W Watertown Plank Rd.

Form
AT-200**Appointment of Successor Agent – Retail Licenses**

Submit this form to your licensing authority with a \$10 processing fee.

If there is a change in agent, each club, corporation, or limited liability company that holds a retail license to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent and have the appointment approved by the licensing authority pursuant to sec. 125.04(6), Wis. Stats. The following questions must be answered by the agent, and the appointment must be signed by an officer of the corporation/organization or one member of the limited liability company (only one signature is required).

Section 1: Licensee Information and Acknowledgement

Licensee Name

Fortune Wisconsin, LLC DBA Empire Fish

Reason for Cancellation of Appointed Agent

Appointed agent is no longer with the company

The undersigned appoints Quinn Eakes

agent in accordance with sec. 125.04(6), Wis. Stats.

as

Signature of President / Member

Date

Section 2: Agent Information and Acknowledgement

Agent Name

Quinn Eakes

Mailing Address

City or Post Office

State

Zip Code

Agent Questions

Yes

No

1. Are you of legal drinking age? ☒ Yes ☐ No
2. Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? ☐ Yes ☒ No
3. Have you ever been convicted of a federal law violation? ☐ Yes ☒ No
4. Have you ever been convicted of a state law violation? ☐ Yes ☒ No
5. Have you ever been convicted of a local ordinance violation? ☐ Yes ☒ No
6. Have you completed the required responsible beverage server training course per sec. 125.04(5)(a)5, Wis. Stats.? ☒ Yes ☐ No

UNDER PENALTY OF LAW, I declare that my answers above are true and correct to the best of my knowledge and belief.

I hereby accept appointment as agent for Quinn Eakes

and assume full responsibility of the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Signature of Agent

1/3/2023

Date

Section 3: Licensing Authority Approval

Municipality Name

Signature of Official

Date

Title of Official

Alcohol Beverage License Application
Supplemental Questionnaire

Date

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor)	Fortune Wisconsin, LLC
2. Trade Name or DBA	DBA Empire Fish
3. Entity Type (check one)	<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization

Part B: Individual Information

1. Name (Last, First, M.I.)			
Eakes, Quinn, T			
2. Relationship to Registered Entity (Title)	3. Email	4. Phone	
Store Manager			
5. Home Address			
6. City	7. State	8. Zip Code	9. Date of Birth
10. Drivers License/State ID Number		11. Drivers License/State ID State of Issuance	

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.	
Previous Address 1	
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)
Previous Address 2	
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)

Part D: Employment History

List in chronological order your last two employers within the last 5 years.	
Employer's Name	
Fortune Fish and Gourmet	
Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)
1929 E 24th St, Minneapolis, MN 55404	08/2021 - 11/2023
Employer's Name	
Fortune Fish and Gourmet	
Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)
1929 E 24th St, Minneapolis, MN 55404	04/2018 - 02/2020

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☒ Yes ☐ No

Minnesota and Michigan

2. How long have you continuously lived in Wisconsin prior to the date of application?

Years

Months

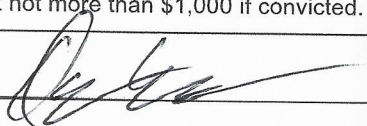
2

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

01/03/20

Form AT-103 Instructions

Alcohol Beverage License Application/Supplemental Questionnaire

Who must complete Form AT-103?

All persons involved in the applicant business who are partners of a partnership, officers, directors, managing members, sole proprietors, or agents. These persons must be identified in the schedule for appointment of agent (Form AT-104), original license application (Form AT-106), retail license transfer (Form AT-108) the renewal license application (Form AT-115), or the appointment of successor agent (Form AT-200).

Where do I submit Form AT-103?

Submit this form with Form AT-104, AT-106, AT-108, AT-115, or AT-200 to the clerk of the municipality in which the applicant business is located.

Specific Instructions

Date

- Date the form in the top left corner.

Part A: Premises/Business Information

- Enter the legal business name in box 1. If sole proprietor, enter the individual's first and last name.
- Enter the trade name or "doing business as" name in box 2, if different than the name in box 1.
- Check one entity type in box 3 to indicate how the business is legally organized.

Note: This business information must match the information on the license application (Form AT-106 or AT-115).

Part B: Individual Information

- Provide all requested personal information.
- For box 2: Enter your title or describe your relationship to the business. Examples: President, Treasurer, Director, Chief Financial Officer, Member, Partner, Agent, etc.

Part C: Address History

- List your two most recent addresses within the past five years.

Part D: Employment History

- List your two most recent employers/business ventures within the past five years.

Part E: Criminal History

- Question 1: Disclose any civil or criminal violations of law in any jurisdiction (federal, state, or local ordinance), and include detailed descriptions of any violations of law involving alcohol beverages (OWI, disorderly conduct, etc.).
- Question 2: Disclose any pending charges against you in any jurisdiction and include detailed descriptions of any charges involving alcohol beverages.

Note: Subject to the Wisconsin Fair Employment Law (Ch. 111, Wis. Stats.), persons with convictions or pending charges may, if those offenses are sufficiently relevant, be prohibited from holding a retail alcohol beverage license under sec. [125.04\(5\)\(a\)\(1\)](#) Wis. Stats. See the Department of Revenue's [Permit Predetermination Common Questions](#) for offenses that may prevent someone from holding a license.

Part F: Questions

- Question 4: Wisconsin law generally prohibits businesses and individuals from having an interest in more than one tier of the alcohol beverage industry (production, wholesale, and retail). Disclose whether you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery).
- Examples of prohibited interest restrictions are described in Administrative Code ([Tax 8.87](#), Wis. Adm. Code).



Staff Report

File #: 23-1316

Agenda Date: 1/9/2024

Agenda #: 2.

Consideration of application for a new Class “B” Beer and “Class C” Wine license by Neighborhood Theater Group, LLC d/b/a Rosebud Cinema, 6823 W North Avenue, Jane Schilz - Agent, for the period ending June 30, 2024

Submitted by:

Steven Braatz, City Clerk

Department:

City Clerk

A. Issue

Neighborhood Theater Group, LLC d/b/a Rosebud Cinema has submitted an application for a new retail Class “B” Beer and “Class C” Wine license for their establishment at 6823 W. North Avenue.

B. Background/Options

Neighborhood Theater Group, LLC previously held a retail alcohol license thru the 2022-2023 licensing year but did not renew for the 2023-2024 licensing year. They are now looking to reopen their business and are looking to obtain the appropriate retail alcohol license. A background check was conducted on the Agent, Jane Schilz, on December 14, 2023 and no violations substantially related to licensing activities were found. The Agent met all other qualifications.

C. Department Reviews

Police: No issues.

Fire: No issues.

Health: No issues. They have been working with the Health Dept to obtain a food license.

Finance: No issues.

Building/Development: Rosebud has an existing building occupancy permit. However, if the owner or use change, Rosebud will need to apply for new occupancy, as well as inspection from Building, Fire, and Health. As it relates to zoning, nothing additional is needed unless the use changes from what was approved in their original Conditional Use permit.

D. Recommendation

If acceptable, recommend the Common Council grant a new Class “B” Beer and “Class C” Wine license to Neighborhood Theater Group, LLC d/b/a Rosebud Cinema, 6823 W North Avenue, Jane Schilz - Agent, for the

licensing period ending June 30, 2024.

Form
AT-106

Original Alcohol Beverage License Application

FOR CLERKS ONLY	
Municipality	City of Wauwatosa
License Period	2023-2024

License(s) Requested

- ☒ Class "A" Beer \$ _____ ☐ "Class A" Liquor \$ _____
- ☒ Class "B" Beer \$ _____ ☐ "Class B" Liquor \$ _____
- ☒ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ _____
- ☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$
Publication Fee	\$
Background Check	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship) Neighborhood Theater Group, LLC		
2. Trade Name or DBA Rosebud Cinema		
3. Premises Address 6823 W. North Avenue		
4. County Milwaukee	5. Municipality Wauwatosa	6. Aldermanic District
7. Mailing Address (if different from premises address)		
8. FEIN 46-0835821	9. Wisconsin Seller's Permit Number 456000030099403	
10. Premises Phone (414) 763-7975	11. Premises Email Jane@ntg-wi.com	
12. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization		
13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary. Movie theater, concession counters, office and basement storage.		

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration Wisconsin		2. Date of Registration
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name of Parent Company		FEIN of Parent Company
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name Schilz	Agent's First Name Jane	Phone [REDACTED]

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

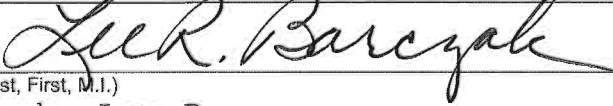
Last Name	First Name	Title	Phone
Barczak	Lee	Member	[REDACTED]

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 		Date
Name (Last, First, M.I.) Barczak, Lee R.		
Title Managing Member	Email [REDACTED]	Phone [REDACTED]

Part F: For Clerk Use Only

Date application was filed with clerk	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Form
AT-103Alcohol Beverage License Application
Supplemental Questionnaire

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor)

Neighborhood Theater Group LLC

2. Trade Name or DBA

Rosebud Cinema

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☒ Limited Liability Company☐ Corporation☐ Nonprofit Organization**Part B: Individual Information**

1. Name (Last, First, M.I.)

Barczak, Lee R

2. Relationship to Registered Entity (Title)

Managing Member

3. Email

4. Phone

5. Home Address

6. City

7. State

8. Zip Code

9. Date of Birth

10. Drivers License/State ID Number

11. Drivers License/State ID State of Issuance

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1

Same as above

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Previous Address 2

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Part D: Employment History

List in chronological order your last two employers within the last 5 years.

Employer's Name

Morgan Kenwood LTD

Employer's Address

5130 W Loomis Rd Greendale, WI 53129

Dates Employed (MM/YYYY - MM/YYYY)

08/15/1987

Employer's Name

Employer's Address

Dates Employed (MM/YYYY - MM/YYYY)

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
------------------------	------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

Law/Ordinance Violated	Trial Date
------------------------	------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☐ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☐ Yes ☒ No

2. How long have you continuously lived in Wisconsin prior to the date of application?	Years 72	Months 11
--	-------------	--------------

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date
--	------

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of Wauwatosa County of Milwaukee
☐ City

The undersigned duly authorized officer/member/manager of Neighborhood Theater Group LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Rosebud Cinema
(Trade Name)

located at 6823 W North Avenue, Wautatosa, WI 53213

appoints Jane M Schilz


to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?


☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Neighborhood Theater Group LLC DBA Avalon Theater

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 31 years

Place of residence last year same as above

For: Neighborhood Theater Group LLC

By: 
(Name of Corporation / Organization / Limited Liability Company)
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Jane M Schilz, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.


 (Date) Agent's age 
Date of birth 

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 23-1317

Agenda Date: 1/9/2024

Agenda #: 3.

Application for a new theater license (entertainment license) for Neighborhood Theater Group, LLC d/b/a Rosebud Cinema, 6823 W North Avenue, for the period ending June 30, 2024

Submitted by:

Steven Braatz, City Clerk

Department:

City Clerk

A. Background/Options

Neighborhood Theater Group, LLC at 6823 W North Avenue has applied for an entertainment license.

B. Key Issues for Consideration

Neighborhood Theater Group, LLC held this license thru the 2022-2023 licensing period however did not renew for the 2023-2024 licensing period. They are now looking to reopen their business and have submitted their application for the theater license (entertainment license). Theater licenses are required to have approval by the Common council.

C. Recommendation

If acceptable, recommend the Common Council grant a new theater license to Neighborhood Theater Group, LLC d/b/a Rosebud Cinema, 6823 W North Avenue, for the licensing period ending June 30, 2024.



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 23-1382

Agenda Date: 1/9/2024

Agenda #: 4.

Consideration of amendment to 2024 Common Council Meeting calendar to move the Wednesday, February 21, 2024 Common Council meeting to Tuesday, February 20, 2024

Submitted by:

Steven Braatz

Department:

City Clerk

A. Background/Rationale

The 2024 Common Council Meeting Calendar was approved by the Common Council November 7, 2023. In anticipation of a Spring Primary on February 20, 2024, the approved calendar including moving the Common Council meeting to Wednesday, February 21 to accommodate the operations of the primary.

B. Key Issues for Consideration

There will not be a Spring Primary in the City of Wauwatosa on February 20, 2024. Thus, the Common Council meeting may proceed on the normal night of Tuesday, February 20, 2024.

C. Fiscal Impact

N/A

D. Requested Action

If acceptable, recommend the Common Council the approve an amendment to the 2024 Common Council meeting calendar to move the Wednesday, February 21, 2024 Common Council meeting to Tuesday, February 20, 2024.

E. Attachments

- Current 2024 Common Council Meeting Calendar