



Wauwatosa, WI

Board of Public Works

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, October 22, 2025

8:30 AM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Chairperson Ruggini called the meeting to order at 8:32 am.

ROLL CALL

Remote 6 Member - City Clerk Zachary Kessler
Member - Alderperson Melissa Dolan
Member - Development Director Mark Hammond
Member - Finance Director John Ruggini
Member - Building & Safety Manager Stefanie Escobedo
Member - City Attorney Jennifer Tate

Also present: Maggie Anderson, Sr. Civil Engineer; Mary Boettcher, Admin Support Specialist; Nick Deming, Construction Manager; Adam Florin, Water Superintendent; Jessica Henderson, Civil Engineer; Mike Steiner, Assistant City Engineer; Jennifer Stilling, Sr. Civil Engineer; Boris Veleusic, City Engineer; all appeared remotely and represent the City of Wauwatosa.

APPROVAL OF MINUTES

1. Approval of Minutes from September 24th, 2025 Regular Meeting [25-1737](#)
RESULT: APPROVED
MOVER: Melissa Dolan
SECONDER: Zachary Kessler
Aye: 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate

NEW BUSINESS

1. Request by Terry Meyer of The Sigma Group on behalf of Midwest GI Specialists LLC for an encroachment within a public utility easement at 1033 N. Mayfair Road [25-1838](#)
Recommendation: Common Council
Jennifer Stilling, Senior Civil Engineer, presented.
RESULT: RECOMMENDED FOR APPROVAL
MOVER: Mark Hammond
SECONDER: Stefanie Escobedo
Aye: 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate

2. Request by Aspen Homes, Inc. for an extended Street Occupancy Permit duration for Storage in the Right of Way for a new home construction at 8024 W. Chestnut Street. [25-1870](#)

Mike Steiner, Assist. City Engineer, presented.

RESULT: APPROVED

MOVER: Mark Hammond

SECONDER: Melissa Dolan

Aye: 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate

3. Request by MMSD for Nighttime Work Hours, 7:00 P.M. to 7:00A.M, on Honey Creek - Bluemound Road to Honey Creek Parkway [25-1971](#)

Maggie Anderson, Sr. Civil Engineer, presented. Jerome Flogel from MMSD spoke in further detail about the project, limits, safety and generator.

RESULT: APPROVED

MOVER: Melissa Dolan

SECONDER: Jennifer Tate

Aye: 6 Kessler, Dolan, Hammond, Ruggini, Escobedo, and Tate

4. Request by the Engineering Services Division to vacate an existing Storm Sewer Easement within the parcel owned by Pilgrim Evangelical Lutheran Church at 6717 W. Center Street. [25-1869](#)

Recommendation: Common Council

Mike Steiner, Assist. City Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Mark Hammond

SECONDER: Stefanie Escobedo

Aye: 5 Dolan, Hammond, Ruggini, Escobedo, and Tate

Excused: 1 Kessler

5. Consideration of approval of final payment for Project 5118 / Contract 25-50 Alice Street Water Reservoir Rehabilitation [25-1902](#)

Recommendation: Common Council

Adam Florin, Water Superintendent, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Mark Hammond

SECONDER: Jennifer Tate

Aye: 5 Dolan, Hammond, Ruggini, Escobedo, and Tate

Excused: 1 Kessler

6. Monthly Pumpage Report September 2025 [25-1813](#)

RESULT: RECEIVED AND PLACED ON FILE

7. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract

[25-1736](#)

RESULT: APPROVED

MOVER: Mark Hammond

SECONDER: Stefanie Escobedo

Aye: 5 Dolan, Hammond, Ruggini, Escobedo, and Tate

Excused: 1 Kessler

8. Project Updates

[25-1957](#)

Nick Deming, Construction Manager, presented.

RESULT: INFORMATIONAL ONLY

ADJOURNMENT

The meeting was adjourned at 9:14 am.