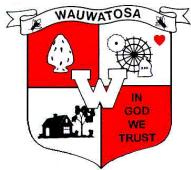


CITY OF WAUWATOSA  
MEMO



To: **Financial Affairs Committee**

From: **Alex Krutsch, Parks and Forestry Superintendent**

Date: **March 28, 2023**

Subject: **Memo from the Parks and Forestry Superintendent requesting a waiver of the request for proposal process and approval of a contract with JWIndustries for the installation of enclosed storage units under the West side spectator seating at Hart Park Stadium.**

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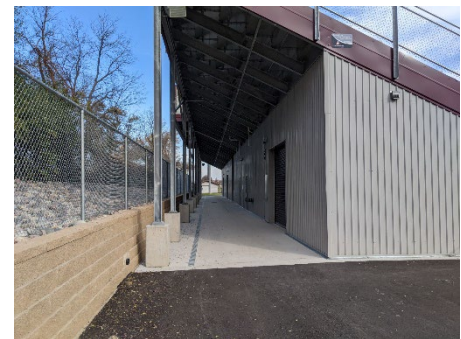
**A. Issue**

The Common Council has allocated \$175,000 of Capital Improvement Program (CIP) funds to be utilized for the installation of enclosed storage units underneath the spectator seating at Hart Park Stadium (CIP Project #8049). City staff is requesting approval of a contract not to exceed \$175,000 with JWIndustries (JWI) at this time (see attached quote).

**B. Background/Options**

The current spectator seating structures and press box at Hart Park Stadium were engineered and constructed by JWI in 2009. JWI was selected in 2009 because they are an industry leader in athletic facilities design and construction. JWI's construction methods for stadium bleachers allows for weathertight storage facilities under the spectator seating, utilizing what would otherwise be dead space. The need for additional storage at Hart Park Stadium was recognized in 2009 and JWI's solution was one of the reasons the firm was selected for the project. However, mainly due to funding considerations, the storage units were not built as part of the initial construction phase. Instead, the stadium was designed and constructed so that the storage enclosures could be a future addition.

The popularity and usage of Hart Park Stadium has grown since 2009 to include local area high schools, universities, semi-professional sports teams, and numerous local club leagues. Uses of the facility are as varied as the user groups and include lacrosse, field hockey, ultimate Frisbee, track and field, soccer, and football. Facilitating this diversity of athletic uses requires large amounts of equipment. Some of that equipment is supplied by Hart Park and some by user groups. The current lack of appropriate storage leaves equipment exposed to the elements and to vandalism. It also creates an unorganized facility in which there have been times ownership of equipment is unknown to parks staff, the public at large, and our user groups.



*Figure 1 Menomonee Falls Enclosure*

Because of their past experience with this facility and with similar projects such as the stadium at Tosa West High School, City staff is recommending entering into a construction contract with JWI

not to exceed \$175,000 and waiving of the request for proposal process. The proposed base price of \$168,100 is for the installation of 6 storage areas under the West side spectator seating area totaling 3,709 sq. feet of usable storage space. Each individual storage unit would be less than 1,000 sq. feet, per building code, and would include an over-head door for access. The proposal from JWI also includes the option to add a service door to each of the storage units at a cost of \$1,400 per door. Staff intends to work with community stakeholders to evaluate which units, if any, would benefit from the addition of a service door.



*Figure 2 Wauwatosa West Inside Enclosure*



*Figure 3 Sauk Prairie Enclosure*

### **C. Strategic Plan (Area of Focus)**

Priority 3: Infrastructure & Priority 5: Quality of Life

### **D. Fiscal Impact**

Contract with JWI not to exceed \$175,000 to be paid through allocated CIP funds for CIP Project #8049, for installation of storage units under the West side spectator seating area at Hart Park Stadium.

### **E. Recommendation**

Approval to waive the request for proposal process and approval of a contract with JWIndustries for the procurement and installation of six storage units under the West side spectator seating area at Hart Park Stadium as outlined in the attached proposal from JWIndustries in an amount not to exceed \$175,000.