



Wauwatosa, WI

Board of Public Works

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, April 22, 2026

9:00 AM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

Regular Meeting

CALL TO ORDER

Chairperson Ruggini called the meeting to order at 9:02 am.

ROLL CALL

Remote 6 Member - Building & Safety Manager Stefanie Escobedo
Member - Development Director Mark Hammond
Member - City Clerk Deyanira Nevarez
Member - Finance Director John Ruggini
Member - City Attorney Jennifer Tate
Melissa Dolan

Also present: Maggie Anderson, Senior Civil Engineer; Valeria Breimon-Flores, Civil Engineer; Mary Boettcher, Admin Support Specialist; Sarah Grimalkin, Parks & Landscape Manager; Jessica Henderson, Civil Engineer II; Mahmoud Jassar, Assistant Construction Manager; Chief Barb Kadrich, Fire Chief; Jeni Schroeder, Senior Civil Engineer; Mike Steiner, Assistant City Engineer; Jennifer Stilling, Senior Civil Engineer; all represented the City of Wauwatosa and appeared remotely.

APPROVAL OF MINUTES

1. Approval of Minutes from the March 23rd, 2026 Special Meeting [26-0530](#)
RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: Stefanie Escobedo
Aye: 6 Escobedo, Hammond, Nevarez, Ruggini, Tate, and Dolan
2. Approval of Minutes from the March 18th, 2026 Regular Meeting [26-0775](#)
RESULT: APPROVED
MOVER: Mark Hammond
SECONDER: Stefanie Escobedo
Aye: 6 Escobedo, Hammond, Nevarez, Ruggini, Tate, and Dolan

NEW BUSINESS

1. Emergency Repair and Replacement of Fire Alarm System at Fire Station 52 [26-0709](#)
Recommendation: Common Council

Fire Chief Barb Kadrich presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan

SECONDER: Jennifer Tate

Aye: 6 Escobedo, Hammond, Nevarez, Ruggini, Tate, and Dolan

2. Request by Andrew Mertz of Pinnacle Engineering for construction staging within the City right-of-way adjacent to 2825 N. Mayfair Road [26-0741](#)

Jennifer Stilling, Senior Civil Engineer, presented, Applicant Andrew Mertz was also present and spoke to the item. The motion was made including the follow statement: Motion includes giving City Engineering staff authority to approve any reasonable revisions and adjustments requested by WisDOT during their approval process.

RESULT: APPROVED

MOVER: Mark Hammond

SECONDER: Jennifer Tate

Aye: 6 Escobedo, Hammond, Nevarez, Ruggini, Tate, and Dolan

3. Request by Stephanie Medan of ISG for Interior Landscaping Code Exemptions for the proposed Scheels at 2400 N. Mayfair Road [26-0742](#)

Sarah Grimalkin, Parks and Landscape Manager, presented. Applicants Michael Rogers and Ryan Elke spoke and participated in much discussion around the item. Mark Hammond moved to approve as brought to the board, Melissa Dolan provided the 2nd. John Ruggini amended the motion to include: City staff and Scheels to work together in good faith during the coming weeks to come up with a vegetative option for some of the shaded areas on the east side of the proposal. Melissa Dolan provided the 2nd for this portion, as well.

RESULT: APPROVED

MOVER: John Ruggini

SECONDER: Melissa Dolan

Aye: 6 Escobedo, Hammond, Nevarez, Ruggini, Tate, and Dolan

4. Consideration of award of Contract 26-11 / Project 10262, 2026 Green Alley to All-Ways Contractors, Inc. [26-0745](#)

Recommendation: Common Council

Valerie Breimon-Flores, Civil Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Deyanira Nevarez

SECONDER: Jennifer Tate

Aye: 4 Escobedo, Hammond, Nevarez, and Tate

Excused: 1 Ruggini

Recused: 1 Dolan

5. Consideration of placing the 2024 & 2025 Street Improvement Project Special Assessments on the tax roll for construction projects that were completed during the 2025 Construction Season [26-0759](#)

Recommendation: Common Council

Jeni Schroeder, Senior Civil Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan

SECONDER: Deyanira Nevarez

Aye: 5 Escobedo, Hammond, Nevarez, Tate, and Dolan

Excused: 1 Ruggini

6. Approval to execute a Green Infrastructure Funding Agreement (G98024P38) with the Milwaukee Metropolitan Sewerage District (MMSD) for a wetland restoration project in Firefly Grove Park.

[26-0738](#)

Recommendation: Common Council

Maggie Anderson, Senior Civil Engineer, presented. She amended the recommendation to add: inclusion of a level 3 fund transfer to recognize the proceeds as revenue and transfer the revenue to an expense .

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan

SECONDER: Jennifer Tate

Aye: 5 Escobedo, Hammond, Nevarez, Tate, and Dolan

Excused: 1 Ruggini

7. Consideration of ratification of project partial payments for work completed pursuant to the terms of the contract

[26-0688](#)

RESULT: APPROVED

MOVER: Melissa Dolan

SECONDER: Stefanie Escobedo

Aye: 5 Escobedo, Hammond, Nevarez, Tate, and Dolan

Excused: 1 Ruggini

8. Project Updates

[26-0777](#)

Mahmoud Jassar, Assistant Construction Manager, provided updates.

RESULT: INFORMATIONAL ONLY

ADJOURNMENT

Mark Hammond adjourned the meeting at 10:13 am.