



Wauwatosa, WI

Board of Parks and Forestry Commissioners

Meeting Agenda

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, September 17, 2024

7:30 AM

Zoom Only:
<https://servetosa.zoom.us/j/89630023532>,
Meeting ID: 896 3002 3532

Regular Meeting

VIRTUAL MEETING INFORMATION

Members of the public may observe and participate in the meeting via Zoom only at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Approval of 05/21/2024 Meeting Minutes [24-1289](#)

MONTHLY REPORTS AND PARK UPDATES

This section includes monthly reports and updates on user groups, policies, and projects.

1. Monthly Report August 2024 [24-1302](#)
2. Update on Parks and Open Space Plan and Request that the Board Form a Working Group to Assist Staff with Review of the Document. [24-1245](#)
3. Update from Alex Kaleta on Veterans Memorial [24-1288](#)
4. Construction Status Update and Naming of the New Park at 116th & Gilbert [24-1247](#)

NEW BUSINESS

1. Discussion and information about pickleball in Hart Park [24-1290](#)
2. Discussion about potential EV Stations in Hart Park [24-1291](#)
3. Discussion about Red Ball at Hart Park [24-1246](#)

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the Department of Public Works office at (414) 471-8422 or send an email to tparks@wauwatosa.net, with as much advance notice as possible.



Wauwatosa, WI

7725 W. North Avenue
Wauwatosa, WI 53213

Staff Report

File #: 24-1289

Agenda Date: 9/17/2024

Agenda #: 1.

Approval of 05/21/2024 Meeting Minutes

Submitted by:

Justin Ramsey

Department:

Department of Public Works



Wauwatosa, WI

Board of Parks and Forestry Commissioners

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, May 21, 2024

7:30 AM

Zoom Only:
<https://servetosa.zoom.us/j/89630023532>,
Meeting ID: 896 3002 3532

Regular Meeting

CALL TO ORDER

The meeting was called to order at 7:30 AM

ROLL CALL

Remote 6 Commissioner, Chair Tom Ertel
Commissioner Steve Berg
Commissioner Kiara Caldwell
Commissioner Stephen Delassus
Commissioner Jurian Misawa Yee
Aldersperson Liaison Robin Brannin

APPROVAL OF MINUTES

1. Approval of Meeting Minutes 03/19/2024

[24-0798](#)

Attachments: [Minutes.pdf](#)

RESULT: APPROVED

MOVER: Jurian Misawa Yee

SECONDER: Steve Berg

Aye: 4 Ertel, Berg, Delassus, Misawa Yee, and Brannin

Absent: 1 Caldwell

MONTHLY REPORTS AND PARK UPDATES

This section includes monthly reports and updates on user groups, policies, and projects.

1. Monthly Report April 2024

[24-0795](#)

Attachments: [Monthly Report - April 2024.pdf](#)

Superintendent Krutsch presented the report to the board and fielded their questions.

RESULT: INFORMATIONAL ONLY

NEW BUSINESS

1. Muellner Building Walk through [24-0786](#)

The board discussed having the next meeting at the Mueller building and having a short tour after the meeting.

RESULT: INFORMATIONAL ONLY

2. Ribbon cutting for new Park on Gilbert Street [24-0785](#)

The board discussed some potential options for a ribbon cutting ceremony at the new City park on N 116th St and W Gilbert St.

RESULT: INFORMATIONAL ONLY

3. Naming rights review [24-0787](#)

The board discussed some potential options on how to select a name to be used for the new City park on N 116th St and W Gilbert St.

RESULT: INFORMATIONAL ONLY

ADJOURNMENT

The meeting was adjourned at 8:07 AM



Wauwatosa, WI

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Staff Report

File #: 24-1302

Agenda Date: 9/17/2024

Agenda #: 1.

Monthly Report August 2024

Submitted by:

Justin Ramsey

Department:

Department of Public Works

**Monthly Activities
August 2024**

Forestry

	YTD 24	YTD 23	End of Year 23
Tree Removals	339	359	395
Stump Removals	0	77	372
Maintenance Requests	1,504	1163	1262
Sectional Pruning	1201	1900	2534
Training Pruning	870	1792	2145
Planting	339	599	601

Other Activities:

Parks

	YTD 24	YTD 23	End of Year 23
Muellner Building			
No. of rentals	36	269	389
Revenue	\$ 6,240.00	\$ 98,382.25	\$ 140,621.00

	YTD 24	YTD 23	End of Year 23
Stadium			
No. of rentals	499	438	629
Revenue	\$ 112,734.45	\$ 137,583.65	\$ 194,308.65

Projected stadium revenue 2024	\$ 70,056.40
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Other Activities:



Wauwatosa, WI

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Staff Report

File #: 24-1245

Agenda Date: 9/17/2024

Agenda #: 2.

Update on Parks and Open Space Plan and Request that the Board Form a Working Group to Assist Staff with Review of the Document.

Submitted by:

Alex Krutsch and Sarah Grimalkin

Department:

Public Works - Parks and Forestry

Staff is currently collecting resident feedback on the City's parks and open spaces via an online survey and "Fund It" tool. The survey takes a more granular approach to collecting data about how residents use our park system, their perception of our parks, and what they would like to see from the park system in the future. The "fund it" tool is a fun way for residents to vote on types of amenities they would like to see added to our park system. For the purpose of the POSP update the "fund it" tool is organized into large buckets of amenities, such as "sports courts", that residents can vote on. This is intended to help guide the master planning of park spaces in the future. However, any specific development of open space, such as Hart Park East as an example, would have its own public input campaign in which residents would have the opportunity to provide more specific feedback on what amenities should be built. In addition to the online tools staff is planning in-person opportunities for the community to provide feedback via two open-house meetings. The first of these meetings is planned for October 17th at the Department of Public Works and the second is planned for December 5th in the Muellner Building at Hart Park. Once public input concludes in December staff will work with a consultant to summarize the data and draft the updated POSP. Staff is requesting that the Board form a working group to assist staff with review of the report as it is being drafted.



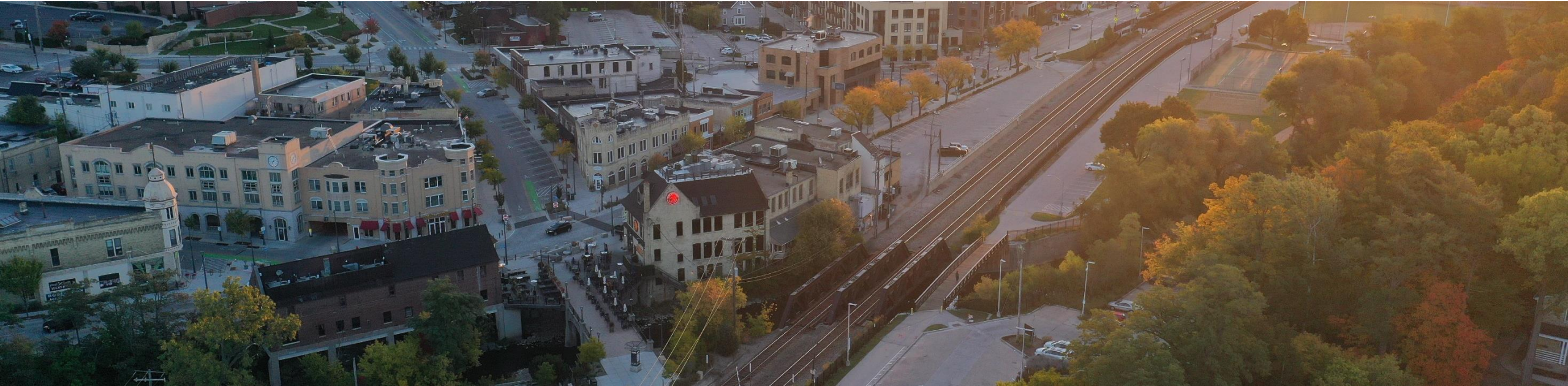
Park and Open Space Plan

2025-2030

Alex Krutsch – Parks and Forestry Superintendent
Sarah Grimalkin – Parks and Landscape Manager



PARK AND OPEN SPACE PLAN | What is it?



A common vision for park, recreation, and resource-protection initiatives

The Park and Open Space Plan (POSP) is a supplemental document to the Active Tosa Plan and provides opportunities for Wauwatosa Parks staff to gather feedback from partners, park users, the public, and other stakeholders. The POSP will help guide park development, in alignment with the community's needs, for the next 5 to 10 years. It must be updated every 5 years to maintain DNR Stewardship grant eligibility.

Park and Open Space Plan | Elements of the Planning Process



**Inventory/Analysis
of Existing Lands &
Facilities**



Public Feedback

Pop-up Events
Open Houses
Public Survey/Fund It Tool
Stakeholder Meetings



Active Tosa Plan

Recommendations
Goals



**Recreation Needs
Analysis**

Current demand
Upcoming trends



Recreation Trends

Passive vs. Active
Changing popularity
Local, state, national



Park Use Metrics

Demographic trends
Current patrons- who, when,
how many, how often?



**Acquisition Needs
Analysis**

Does existing parkland
sufficiently and equitably
serve all our residents?

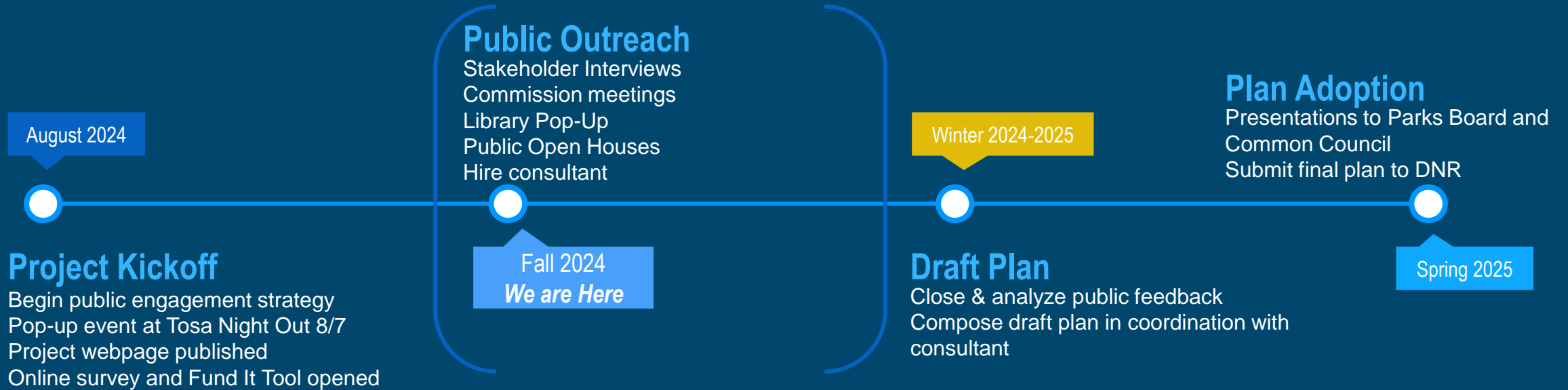


**State Comprehensive
Outdoor Recreation
Plan (SCORP)**

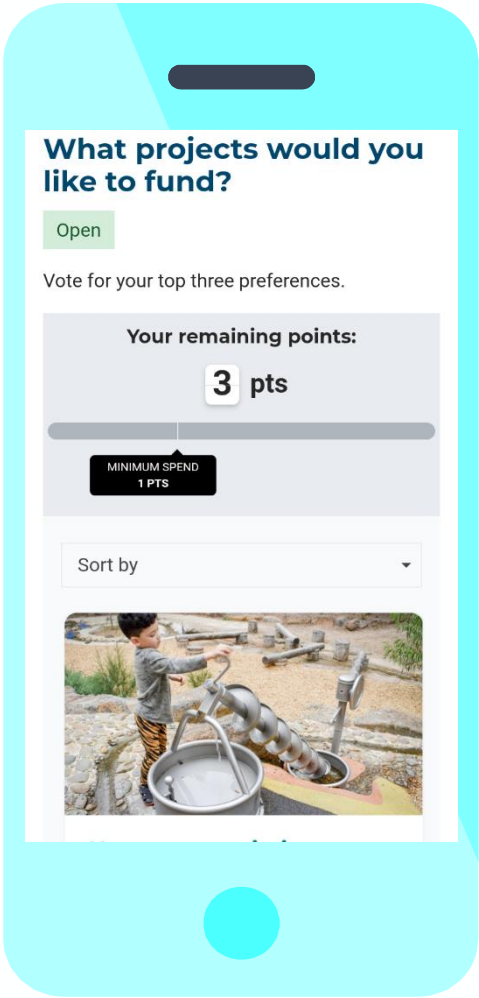


**Staff
Recommendations**

PARK AND OPEN SPACE PLAN | Planning Timeline



PARK AND OPEN SPACE PLAN | Share your feedback



One POSP, Many Ways to Engage

Staff have developed a comprehensive public engagement strategy for the Parks and Open Space Plan (POSP) to ensure community voices are at the heart of planning and decision-making. By actively seeking input from residents, stakeholders, and local organizations, the parks team aims to create a POSP that reflects the community’s needs, values, and vision for the future of public spaces.



Public Meetings

Several public and stakeholder meetings



Online

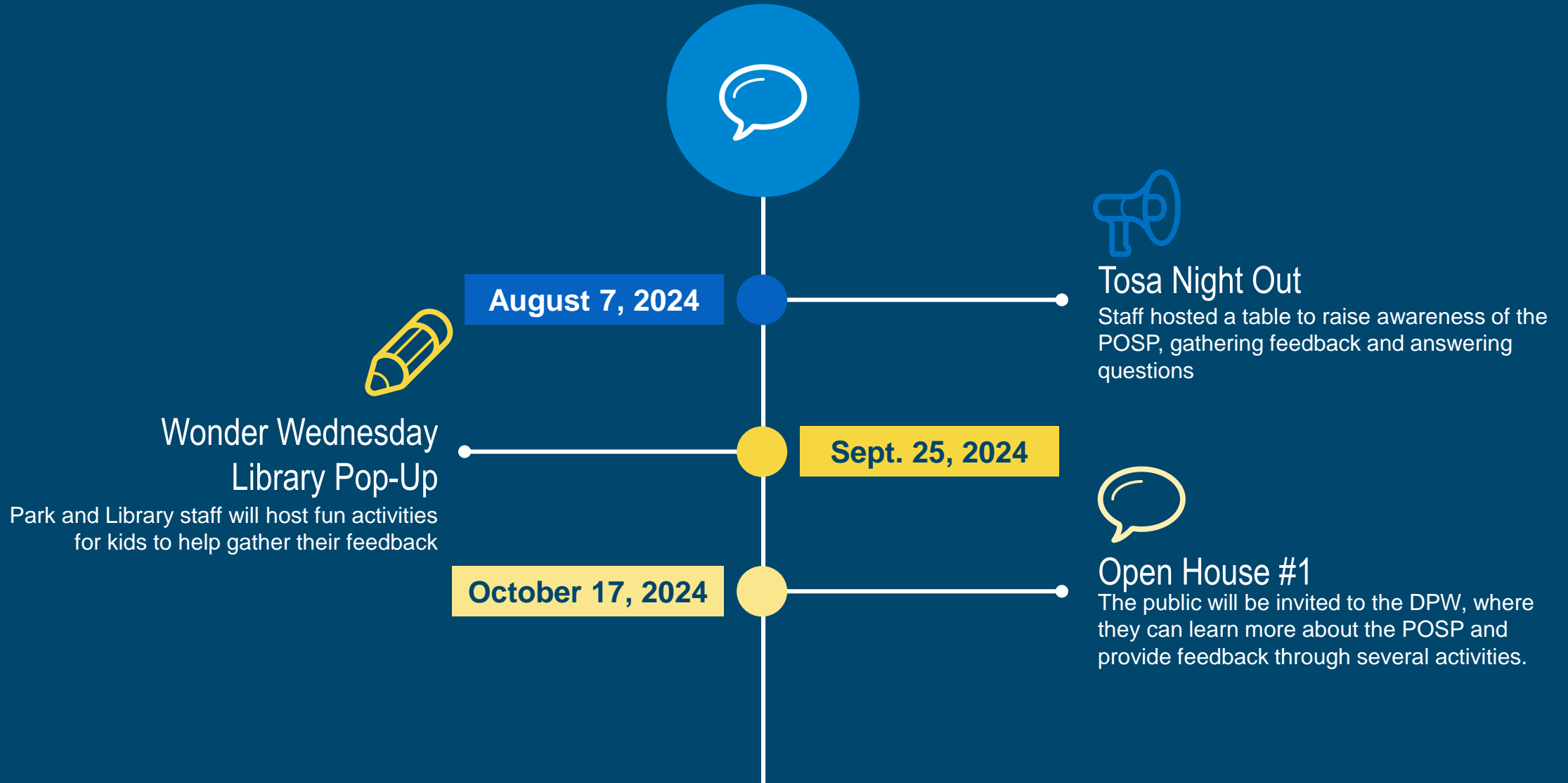
Project webpage with updates, Survey, and “Fund It” Tool



Email

sgrimalkin@Wauwatosa.net

PARK AND OPEN SPACE PLAN | Public Outreach Schedule



October 21, 2024



Senior Commission

Park staff will give a short presentation and gather feedback.



Open House #2

The public will be invited to the DPW, where they can learn more about the POSP and provide feedback through several activities.


December 5, 2024


To Be Scheduled

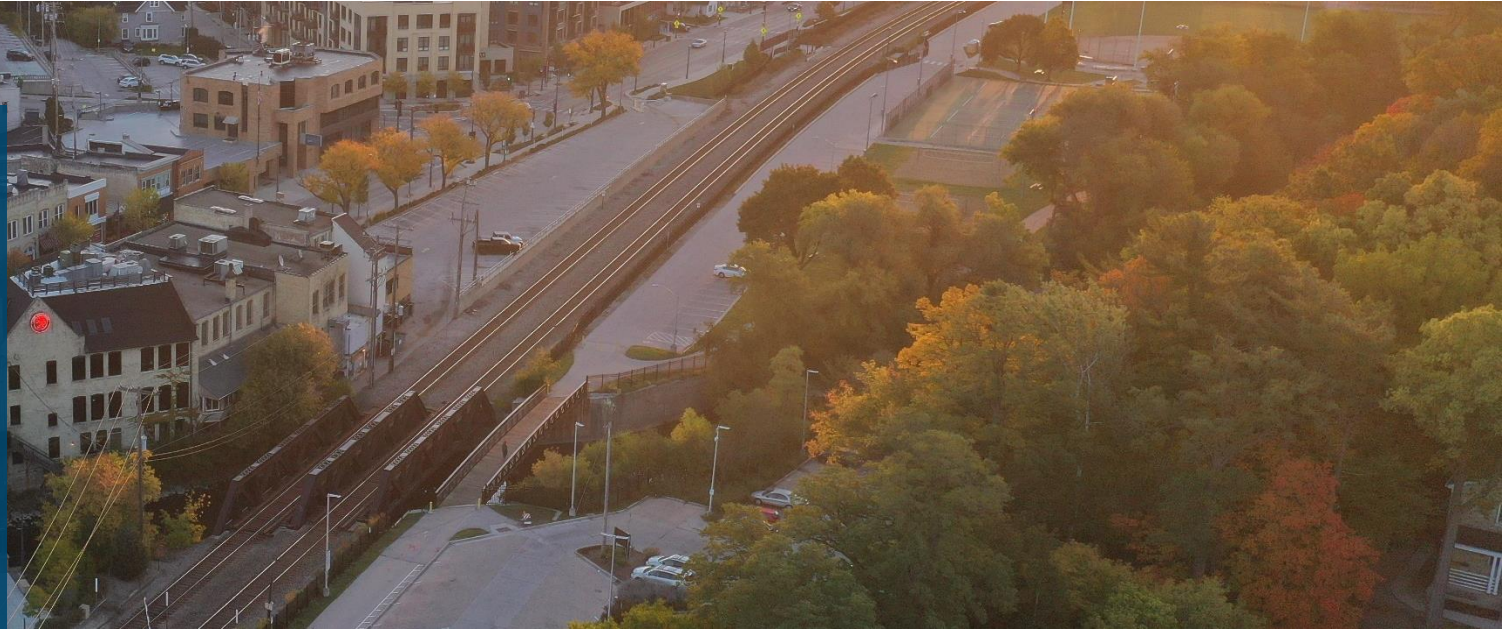
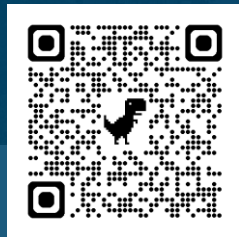
Youth Commission, Wauwatosa Rec

Get in Touch

Thank you all for attending today's presentation and for your ongoing support. We truly appreciate your commitment to making our community a better place, and we look forward to continuing this important work with you. Please reach out with questions or feedback.

 sgrimalkin @wauwatosa.net

 [https://engage.wauwatosa.net/
park-and-open-space-plan](https://engage.wauwatosa.net/park-and-open-space-plan)





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Staff Report

File #: 24-1288

Agenda Date: 9/17/2024

Agenda #: 3.

Update from Alex Kaleta on Veterans Memorial

Submitted by:
Alex Kaleta



Wauwatosa Veterans Memorial Original Estimate: \$212,257.00

New Wauwatosa Veterans Memorial Estimate:

Excavation - original \$30,000 (with in kind donation) \$5,000.00

Concrete – Sq. footage and product (good estimate) \$64,620.00

Flags & Flag Poles (1/2 paid already) \$10,000.00

Landscaping – (good estimate) \$18,000.00

Low Voltage Electricity – (good estimate) \$14,000.00

Pavers – (quoted) \$26,000.00

Bricks – (estimate) \$5,000.00

Benches – (quoted) \$14,000.00

Total Debt \$156,620.00.

End of August Income - 80,920.00

\$75,720.00

Go Fund Me Income -3,285.00

Total Debt \$72,435.00



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Staff Report

File #: 24-1247

Agenda Date: 9/17/2024

Agenda #: 4.

Construction Status Update and Naming of the New Park at 116th & Gilbert

Submitted by:

Alex Krutsch

Department:

Public Works - Parks and Forestry

Construction of the new park continues with September shaping up to be a busy month. As of this writing mass grading is complete, playground equipment is being installed, and concrete is being poured. Landscape is also underway with topsoil import and hardscape installation.

At this time staff is requesting that the Park Board recommend a name for the new park. Staff will take the Board's recommendation to the Common Council for final consideration. The City's tourism department worked with a marketing consultant to develop a list of three recommended names for the park. Presented for the Board's consideration are the following: Firefly Grove, Wauwatosa Woods, and Westwood Park.

The City's tourism department believes that Firefly Grove and Wauwatosa Woods are the strongest of the 3 names, particularly from a communications and marketing perspective.



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Staff Report

File #: 24-1290

Agenda Date: 9/17/2024

Agenda #: 1.

Discussion and information about pickleball in Hart Park

Submitted by:

Thomas Ertel

Department:

Board of Parks and Forestry Commissioners

- Local communities
- Tosa Rec additions
- Increase growth
- Wauwatosa LOS 9 LEVEL OF SERVICE Last in 2015
- ROI Return on investment
- Grants
- Survey (futsal)?

COMMUNITY	POPULATION	PICKLEBALL COURTS		GRANTS
NEW BERLIN	39000	28		
MEQUON THIENSVILLE	24000	23		
CEDARBURG	12000	11		
BROOKFIELD	39000	25		
SHOREWOOD	13000	4 INDOOR		
PORT WASHINGTON	11000	5		
WHITEFISH BAY	14000	4		
WEST ALLIS	60000	8COURTS/LINED		
MENOMONEE FALLS	37000	8 OUTDOOR/4 LINED		
SHEBOYGAN	49000	18 PLANED INCLUDE TENNIS	Block	270000
VOLLRATH PK	SHEBOYGAN	5 CTS		
DELAND	SHEBOYGAN	2 CTS		
WAUKESHA	70000	53 COURTS 7LOC		
WEST BEND	14000			
WAUWATOSA	49000	4 LINED TENNIS CTS		
Tosa REC	LONGFELLOW	3 LINED TENNIS /PICKLE		
\$94 session	competitive	social		
Tosa rec indoor	2 loc 4 cts	2 nights a week		
Tosa rec indoor		Sat		
average for PKB	38.1 yr old 2023	41.1 2022		
	PKB 4.8 mil players 2022			
	8.9 mil players 2024 connect sports			
Level of Service LOS	49000 Pop			
ROI				
4 courts @ \$10hr	100 day	Season 150 day		
40 HR per day				
\$160 Day	\$16000 per season	\$24000 per season		
A 6 court outdoor facility	could have an annual revenue			
of as high as \$46000				

EV stations	6 stations roi
Install Level 2	\$30,000
Operation cost	\$3.00 per session
permits	\$2500+
maintance yr	\$500
Total investment	\$32,000
REVENUE	\$26000 per YR
SEVERAL GRANTS AVAILABLE	



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Staff Report

File #: 24-1291

Agenda Date: 9/17/2024

Agenda #: 2.

Discussion about potential EV Stations in Hart Park

Submitted by:

Thomas Ertel

Department:

Board of Parks and Forestry Commissioners

- 6 stations
- Cost to install
- Return on ROI



Wauwatosa, WI

7725 W. North Avenue
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Staff Report

File #: 24-1246

Agenda Date: 9/17/2024

Agenda #: 3.

Discussion about Red Ball at Hart Park

Submitted by:

Thomas Ertel

Department:

Board of Parks and Forestry Commissioners

- Youth Programs to keep up with Pickleball FUTURE courts