



Wauwatosa, WI

Board of Building and Fire Code Appeals

Meeting Minutes - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Friday, May 9, 2025

9:00 AM

Zoom Only:
[https://servetosa.zoom.us/j/3475608588?](https://servetosa.zoom.us/j/3475608588?omn=88177411506)
omn=88177411506, Meeting ID: 347 560
8588

VIRTUAL MEETING INFORMATION

Members of the public may observe and participate in the meeting via Zoom only at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

A manifest injustice exists and that granting a variance will be in keeping with the spirit of the code. That the variance will not create special detriment to the overall character of the neighborhood nor adversely affect property values.

That the hardship or practical difficulty was not created by the property owner but exists due to: Previous owner completed the work without permits, geometry of house.

Based upon these findings I move that the variance be granted with stipulations, shall not be used for sleeping or designated as a bedroom. The space must include an egress window compliant with code, hardwired carbon monoxide and smoke detectors, a 7-pound ABC fire extinguisher, and fall protection added to the stairwell.

This was approved.

RESULT: APPROVED

MOVER: Mark Hammond

SECONDER: Joseph Galbraith

Present 4 Member - Development Director Mark Hammond
Member - Architect Joseph Galbraith
Member - Resident Eileen Hanks
Member - Electrician Steve Jung

Excused 2 Member - Contractor, Chair Robert Ornst Jr.
Member - Fire Professional Pat Nook

NEW BUSINESS

Amy Sherman, owner of the property at 8915 W Hawthorne Avenue, is requesting a variance to allow 66 inches of headroom in two portions of a basement stairwell, where a minimum of 72 inches is required. Per Chapter VII, Section 30.55(7)(a)1, existing basement stairs must maintain a minimum headroom of 72 inches along the entire flight and

[25-0687](#)

at the landings on both ends.

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to tclerk@wauwatosa.net, with as much advance notice as possible.