



Wauwatosa, WI

Library Board of Trustees

Meeting Agenda - Final

7635 W. North Avenue,
Wauwatosa, WI 53213

Wednesday, September 17, 2025

6:30 PM

Library Board Room and Zoom:
<https://servetosa.zoom.us/j/85417254394>,
Meeting ID: 854 1725 4394

Regular Meeting

HYBRID MEETING INFORMATION

Members of the public may observe the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Approval of the meeting minutes from July 16, 2025 [25-1565](#)

PUBLIC COMMENT

ADMINISTRATIVE REPORTS

1. Year-to-date financial reports [25-1566](#)
2. Monthly operating vouchers ratification [25-1567](#)
3. President's report [25-1568](#)
4. Director's report [25-1569](#)
5. Wauwatosa Public Library Foundation report [25-1570](#)

NEW BUSINESS

1. Library Board committee meeting schedules [25-1573](#)
2. 2026 Library budget request [25-1571](#)

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the Wauwatosa Library at (414) 471-8487 or send an email to tosainfo@wauwatosalibrary.org, with as much advance notice as possible.



Wauwatosa, WI

Library Board of Trustees

Meeting Minutes

7635 W. North Avenue,
Wauwatosa, WI 53213

Wednesday, July 16, 2025

6:30 PM

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<https://servetosa.zoom.us/j/85417254394>,
Meeting ID: 854 1725 4394

Regular Meeting

CALL TO ORDER

ROLL CALL

Also present, Ernst Franzen, Common Council Liaison.

Present 5	Trustee Bill Andrae Trustee Monica Deluhery Trustee CJ Dykstra Trustee Christine Lindstrom Trustee Mary Nelson
Excused 4	Board President Lauren Roznowski Hayden Trustee Brian Began Trustee Kathy Causier Trustee - School District Representative Meegan Archambo

APPROVAL OF MINUTES

1. Approval of meeting minutes from June 18, 2025 [25-1193](#)
RESULT: APPROVED
MOVER: Mary Nelson
SECONDER: CJ Dykstra
Aye 5 Andrae, Deluhery, Dykstra, Lindstrom, and Nelson
Excused 4 Roznowski Hayden, Began, Causier, and Archambo

PUBLIC COMMENT

ADMINISTRATIVE REPORTS

1. Year-to-date financial reports [25-1194](#)
2. Monthly operating vouchers ratification [25-1195](#)
RESULT: APPROVED
MOVER: Mary Nelson
SECONDER: Christine Lindstrom
Aye 5 Andrae, Deluhery, Dykstra, Lindstrom, and Nelson

- Excused** 4 Roznowski Hayden, Began, Causier, and Archambo
3. President's report [25-1196](#)
4. Director's report [25-1197](#)
5. Wauwatosa Public Library Foundation report [25-1198](#)

NEW BUSINESS

1. Election of officers [25-1199](#)
- RESULT:** APPROVED
MOVER: Christine Lindstrom
SECONDER: CJ Dykstra
- Aye** 5 Andrae, Deluhery, Dykstra, Lindstrom, and Nelson
- Excused** 4 Roznowski Hayden, Began, Causier, and Archambo
2. Welcome card pilot program [25-1200](#)
- RESULT:** APPROVED
MOVER: Monica Deluhery
SECONDER: Mary Nelson
- Aye** 5 Andrae, Deluhery, Dykstra, Lindstrom, and Nelson
- Excused** 4 Roznowski Hayden, Began, Causier, and Archambo
3. 2026 Library operating budget request [25-1201](#)
- RESULT:** APPROVED
MOVER: Mary Nelson
SECONDER: Christine Lindstrom
- Aye** 5 Andrae, Deluhery, Dykstra, Lindstrom, and Nelson
- Excused** 4 Roznowski Hayden, Began, Causier, and Archambo
4. Trustee Essentials 20: Library board and building accessibility [25-1202](#)

ADJOURNMENT

Acting President Andrae adjourned the meeting at 7:25 pm.

Fiscal Year	2025
Period	All
Fund	35 - LIBRARY
Segment 5	510 - LIBRARY

September 15, 2025

Row Labels	Original Budget	Revised Budget	Actual	Available Budget	CY % of Budget Used
Expense	\$3,504,271.61	\$3,511,579.36	\$2,126,536.37	\$1,385,042.99	61%
50 - WAGES	\$1,720,067.29	\$1,720,067.29	\$1,109,469.20	\$610,598.09	65%
5010 - REGULAR PAY	\$1,726,885.41	\$1,726,885.41	\$937,284.53	\$789,600.88	54%
5050 - OFF TIME	\$0.00	\$0.00	\$172,184.67	(\$172,184.67)	
5099 - SALARY & ATTRITION CONTRA	(\$6,818.12)	(\$6,818.12)	\$0.00	(\$6,818.12)	0%
51 - OVERTIME	\$0.00	\$0.00	\$557.90	(\$557.90)	
5110 - OVERTIME	\$0.00	\$0.00	\$557.90	(\$557.90)	
52 - BENEFITS	\$589,032.10	\$589,032.10	\$308,314.28	\$280,717.82	52%
5210 - FRINGE	\$349,916.10	\$349,916.10	\$155,150.88	\$194,765.22	44%
5220 - WORKERS COMP	\$11,973.00	\$11,973.00	\$7,797.50	\$4,175.50	65%
5230 - SOCIAL SECURITY	\$130,534.00	\$130,534.00	\$82,457.99	\$48,076.01	63%
5240 - WRS	\$96,609.00	\$96,609.00	\$62,907.91	\$33,701.09	65%
60 - OPERATING	\$456,282.00	\$463,589.75	\$259,353.21	\$204,236.54	56%
6002 - PROFESSIONAL DEVELOPMENT	\$10,500.00	\$10,500.00	\$2,274.36	\$8,225.64	22%
6003 - OFFICE SUPPLIES	\$12,000.00	\$12,000.00	\$6,804.29	\$5,195.71	57%
6004 - PRINTING AND DUPLICATION	\$10,710.00	\$10,710.00	\$5,490.52	\$5,219.48	51%
6005 - MEMBERSHIPS AND DUES	\$3,382.00	\$3,382.00	\$821.02	\$2,560.98	24%
6006 - BOOKS AND PERIODICALS	\$386,000.00	\$386,000.00	\$223,374.45	\$162,625.55	58%
6008 - OTHER SUPPLIES	\$14,280.00	\$14,280.00	\$7,416.82	\$6,863.18	52%
6013 - POSTAGE	\$1,000.00	\$1,000.00	\$397.03	\$602.97	40%
6018 - MARKETING AND PROMOTION	\$3,570.00	\$3,570.00	\$3,890.84	(\$320.84)	109%
6027 - PROGRAMMING	\$7,140.00	\$7,140.00	\$4,438.16	\$2,701.84	62%
6099 - OTHER EXPENSES	\$7,700.00	\$15,007.75	\$4,445.72	\$10,562.03	30%
62 - SERVICES	\$47,272.22	\$47,272.22	\$42,105.92	\$5,166.30	89%
6202 - GENERAL SERVICES	\$41,781.50	\$41,781.50	\$38,608.93	\$3,172.57	92%
6206 - EQUIPMENT REPAIRS	\$1,500.00	\$1,500.00	\$425.32	\$1,074.68	28%
6210 - AUDITING SERVICES	\$1,390.72	\$1,390.72	\$1,269.36	\$121.36	91%
6211 - CREDIT CARD PROCESSING	\$2,600.00	\$2,600.00	\$1,802.31	\$797.69	69%
63 - UTILITIES	\$800.00	\$800.00	\$653.98	\$146.02	82%
6306 - TELECOMMUNICATIONS	\$800.00	\$800.00	\$653.98	\$146.02	82%
64 - FIXED CHARGES	\$8,330.00	\$8,330.00	\$7,963.95	\$366.05	96%
6409 - SOFTWARE HOSTING	\$4,575.00	\$4,575.00	\$4,375.69	\$199.31	96%
6411 - SOFTWARE MAINT	\$3,755.00	\$3,755.00	\$3,588.26	\$166.74	96%
65 - INTERNAL CHARGES	\$682,488.00	\$682,488.00	\$398,117.93	\$284,370.07	58%
6503 - INFORMATION SYSTEMS	\$198,611.00	\$198,611.00	\$115,856.23	\$82,754.77	58%
6504 - MUNICIPAL COMPLEX RENT	\$483,877.00	\$483,877.00	\$282,261.70	\$201,615.30	58%
70 - CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	
7001 - FIXED ASSET	\$0.00	\$0.00	\$0.00	\$0.00	
Revenue	(\$3,504,271.61)	(\$3,508,579.42)	(\$372,130.00)	(\$3,136,449.42)	11%
43 - INTERGOVT REVENUES	\$0.00	\$0.00	(\$357.00)	\$357.00	
4399 - OTHER LOCAL GRANTS	\$0.00	\$0.00	(\$357.00)	\$357.00	
45 - FINES AND PENALTIES	(\$7,000.00)	(\$7,000.00)	(\$5,900.36)	(\$1,099.64)	84%
4510 - LATE FEE	(\$7,000.00)	(\$7,000.00)	(\$5,900.36)	(\$1,099.64)	84%
46 - PUBLIC CHARGES	(\$24,500.00)	(\$24,500.00)	(\$19,253.40)	(\$5,246.60)	79%
4628 - DAMAGE TO CITY PROPERTY	(\$8,500.00)	(\$8,500.00)	(\$5,621.18)	(\$2,878.82)	66%
4699 - OTHER PUBLIC CHARGES	(\$16,000.00)	(\$16,000.00)	(\$13,632.22)	(\$2,367.78)	85%
47 - INTERGOVT CHRG	(\$324,383.00)	(\$324,383.00)	(\$324,803.00)	\$420.00	100%
4708 - CHARGES TO OTHER LIBRARIES - M	(\$324,383.00)	(\$324,383.00)	(\$324,803.00)	\$420.00	100%
48 - MISCELLANEOUS	(\$19,800.00)	(\$24,107.81)	(\$21,816.24)	(\$2,291.57)	90%
4808 - SALE OF CITY PROPERTY - NONCAP	(\$17,000.00)	(\$17,000.00)	(\$15,487.06)	(\$1,512.94)	91%
4820 - P-CARD REBATE	\$0.00	(\$4,307.81)	(\$4,307.81)	\$0.00	100%
4832 - FOOD BEVERAGE AND MRCHNDS SALE	(\$2,800.00)	(\$2,800.00)	(\$2,021.37)	(\$778.63)	72%
49 - OTHER SOURCES	(\$3,128,588.61)	(\$3,128,588.61)	\$0.00	(\$3,128,588.61)	0%
4960 - TRANSFER FROM GENERAL FUND	(\$3,128,588.61)	(\$3,128,588.61)	\$0.00	(\$3,128,588.61)	0%

Fiscal Year	2025	September 15, 2025
Period	All	
Fund	15 - AGENCY	
Segment 5	947 - LIBRARY TRUST	

Row Labels	Original Budget	Revised Budget	Actual	Available Budget	CY % of Budget Used
Expense	\$0.00	\$351,638.65	\$70,597.02	\$279,058.96	21%
60 - OPERATING	\$0.00	\$351,638.65	\$70,597.02	\$279,058.96	21%
6099 - OTHER EXPENSES	\$0.00	\$351,638.65	\$70,597.02	\$279,058.96	21%
66 - OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	
6602 - BUDGET ONLY	\$0.00	\$0.00	\$0.00	\$0.00	
6604 - DONATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	
70 - CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	
7001 - FIXED ASSET	\$0.00	\$0.00	\$0.00	\$0.00	
90 - TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	
9012 - TRANSFER TO CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	
9035 - TRANSFER TO LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	
Revenue	\$0.00	\$0.00	(\$42,133.84)	\$42,133.84	
43 - INTERGOVT REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	
4399 - OTHER LOCAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	
48 - MISCELLANEOUS	\$0.00	\$0.00	(\$42,133.84)	\$42,133.84	
4802 - INTEREST INCOME - INVESTMENTS	\$0.00	\$0.00	(\$5,890.94)	\$5,890.94	
4812 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	(\$1,675.79)	\$1,675.79	
4832 - FOOD BEVERAGE AND MRCHNDS SALE	\$0.00	\$0.00	\$0.00	\$0.00	
4899 - OTHER MISCELLANEOUS REVENUES	\$0.00	\$0.00	(\$34,567.11)	\$34,567.11	
49 - OTHER SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	
4976 - TRANSFER FROM LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	
Grand Total	\$0.00	\$351,638.65	\$28,463.18	\$321,192.80	9%

Library Invoices

Invoice Due Dates: 7/1/2025 thru 8/31/2025

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
4IMPRINT - 701							
		29876514	8/16/2025	community outreach merch	35510000 - 6099	OTHER EXPENSES	\$502.32
		29911143	8/16/2025	Library canvas bags	35510000 - 6099	OTHER EXPENSES	\$1,485.08
				4IMPRINT	2		\$1,987.40
ACE HARDWARE - 498							
		75698	8/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$9.98
		75767	8/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	-\$5.28
				ACE HARDWARE	2		\$4.70
AMAZON - 833							
		74289	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$14.94
		74328	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$8.85
		74338	7/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$15.18
		74341	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$69.16
		74348	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$11.48
		74362	7/16/2025	programming supplies kids	35510104 - 6027	PROGRAMMING	\$29.84
		74370	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$11.14
		74371	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$40.49
		74372	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$13.45
		74373	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$28.67
		74374	7/16/2025	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS	\$13.40
		74375	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$39.10
		74376	7/16/2025	43.77 office supplies 26.80 Afic*	35510000 - 6003	OFFICE SUPPLIES	\$43.77
					35510103 - 6006	BOOKS AND PERIODICALS	\$26.80
		74377	7/16/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$19.99
		74378	7/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$251.27
		74392	7/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$25.51
		74394	7/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$223.58
		74395	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$16.99
		74404	7/16/2025	programming supplies	35510104 - 6027	PROGRAMMING	\$25.40
		74412	7/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$123.99
		74473	7/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$172.56
		74486	7/16/2025	Book Lucky day*	35510103 - 6006	BOOKS AND PERIODICALS	\$34.85
		74487	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$42.99
		74503	7/16/2025	office supplies refund	35510000 - 6003	OFFICE SUPPLIES	-\$26.05
		74513	7/16/2025	Book Ascifi*	35510103 - 6006	BOOKS AND PERIODICALS	\$11.98
		74514	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$17.67
		74576	7/16/2025	Book Aperf*	35510103 - 6006	BOOKS AND PERIODICALS	\$14.80
		74589	7/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$10.99
		74590	7/16/2025	Book jarpa*	38510000 - 6006	BOOKS AND PERIODICALS	\$25.27
		74597	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$32.97
		74598	7/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$31.47
		74601	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$77.04

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
		74651	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$15.82
		74657	7/16/2025	programming supplies kids	35510104 - 6027	PROGRAMMING	\$157.59
		74660	7/16/2025	Book 17.43 Atrav 24.63 Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$42.06
		74661	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$9.16
		74663	7/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$18.79
		74675	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$11.38
		74676	7/16/2025	material Advd*	35510103 - 6006	BOOKS AND PERIODICALS	\$59.39
		74688	7/16/2025	programming supplies kids	35510104 - 6027	PROGRAMMING	\$29.47
		74693	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$51.47
		74717	7/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$19.99
		74718	7/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$14.00
		75659	8/16/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$31.10
		75660	8/16/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$3.10
		75677	8/16/2025	Programming supplies	35510104 - 6027	PROGRAMMING	\$345.01
		75678	8/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$111.55
		75683	8/16/2025	Book Avis*	35510103 - 6006	BOOKS AND PERIODICALS	\$46.23
		75687	8/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$9.93
		75688	8/16/2025	Office supplies	35510000 - 6003	OFFICE SUPPLIES	\$36.57
		75697	8/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$221.23
		75704	8/16/2025	programming supplies YA	35510103 - 6027	PROGRAMMING	\$9.10
		75730	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$12.18
		75739	8/16/2025	Book jthings*	35510104 - 6006	BOOKS AND PERIODICALS	\$22.98
		75740	8/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$31.45
		75743	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$10.54
		75752	8/16/2025	programming supplies YA	35510103 - 6027	PROGRAMMING	\$7.65
		75765	8/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$72.26
		75770	8/16/2025	Book special*	35510103 - 6006	BOOKS AND PERIODICALS	\$25.57
		75771	8/16/2025	Book special*	35510103 - 6006	BOOKS AND PERIODICALS	\$15.86
		75777	8/16/2025	Office supplies	35510000 - 6003	OFFICE SUPPLIES	\$64.86
		75799	8/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$15.96
		75800	8/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$103.35
		75801	8/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$34.61
		75819	8/16/2025	Book jthings*	35510104 - 6006	BOOKS AND PERIODICALS	\$44.53
		75824	8/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$12.46
		75849	8/16/2025	Book Arpacul*	38510000 - 6006	BOOKS AND PERIODICALS	\$11.99
		75875	8/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$30.58
		75893	8/16/2025	Book Asoc*	35510103 - 6006	BOOKS AND PERIODICALS	\$19.80
		75894	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$11.83
		75901	8/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$46.05
		75913	8/16/2025	material jthings*	35510104 - 6006	BOOKS AND PERIODICALS	\$24.99
		75916	8/16/2025	programming supplies kids	35510104 - 6027	PROGRAMMING	\$36.99
		75917	8/16/2025	programming supplies kids	35510104 - 6027	PROGRAMMING	\$122.07
		75934	8/16/2025	programming supplies kids	35510104 - 6027	PROGRAMMING	\$15.88
		75936	8/16/2025	programming supplies kids	35510104 - 6027	PROGRAMMING	\$50.48
		75967	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$7.19

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
		75968	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$32.39
		75969	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$18.99
		75970	8/16/2025	Book Special*	35510103 - 6006	BOOKS AND PERIODICALS	\$15.95
		75971	8/16/2025	Book special*	35510103 - 6006	BOOKS AND PERIODICALS	\$32.74
		75972	8/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$39.57
		75973	8/16/2025	Office supplies	35510000 - 6003	OFFICE SUPPLIES	\$39.97
		75974	8/16/2025	Book special*	35510103 - 6006	BOOKS AND PERIODICALS	\$303.99
		75975	8/16/2025	material Athings*	35510103 - 6006	BOOKS AND PERIODICALS	\$49.95
		75976	8/16/2025	material Athings*	35510103 - 6006	BOOKS AND PERIODICALS	\$20.67
		75982	8/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$9.50
		75991	8/16/2025	programming kids & office supplies	35510000 - 6003	OFFICE SUPPLIES	\$43.22
					35510104 - 6027	PROGRAMMING	\$27.25
		75995	8/16/2025	programming supplies YA	35510103 - 6027	PROGRAMMING	\$17.71
		75996	8/16/2025	programming supplies YA	35510103 - 6027	PROGRAMMING	\$3.58
		76022	8/16/2025	material A things*	35510103 - 6006	BOOKS AND PERIODICALS	\$129.79
		76023	8/16/2025	material A things*	35510103 - 6006	BOOKS AND PERIODICALS	\$5.21
		76067	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$15.21
		76068	8/16/2025	Book Atrav*	35510103 - 6006	BOOKS AND PERIODICALS	\$44.75
		76069	8/16/2025	Book Agrmv*	35510103 - 6006	BOOKS AND PERIODICALS	\$30.25
		76070	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$10.04
		76071	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$11.40
		76072	8/16/2025	Book Special*	35510103 - 6006	BOOKS AND PERIODICALS	\$45.56
		76073	8/16/2025	Book 15.95 special 36.31 Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$52.26
		76074	8/16/2025	Book special*	35510103 - 6006	BOOKS AND PERIODICALS	\$22.78
		76085	8/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$25.01
		76092	8/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$11.60
		76093	8/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$62.68
					AMAZON	103	\$4,716.61
AMERICAN LIBRARY ASSOCIATION - 13							
		74363	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$110.69
		12779665	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$35.10
		12779666	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$58.78
		74416	7/16/2025	office supplies duplicate charge asking for refund	35510000 - 6003	OFFICE SUPPLIES	\$58.78
		74624	7/16/2025	duplicate charge refund	35510000 - 6003	OFFICE SUPPLIES	-\$58.78
		75932	8/16/2025	professional development	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$289.00
					AMERICAN LIBRARY ASSOCIATION	6	\$493.57
AQUATIC REALMZ - 1689							
		AR2409	7/16/2025	Fish tank service	35510000 - 6202	GENERAL SERVICES	\$105.27
		AR2471	7/16/2025	fish tank service	35510000 - 6202	GENERAL SERVICES	\$242.98
		AR2568	8/16/2025	Fish tank service	35510000 - 6202	GENERAL SERVICES	\$100.18
					AQUATIC REALMZ	3	\$448.43
BAKER & TAYLOR BOOKS - 31							
		2039105807	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$255.55
		2039103094	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$16.20
		2039112724	7/16/2025	Book Arpa adult	38510000 - 6006	BOOKS AND PERIODICALS	\$16.20

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		2039106768	7/16/2025	Books adult and kids	35510103 - 6006	BOOKS AND PERIODICALS	\$445.19
					35510104 - 6006	BOOKS AND PERIODICALS	\$10.25
		2039106771	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$303.73
		2039104768	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$905.33
		2039104388	7/16/2025	Book Arpa kids	38510000 - 6006	BOOKS AND PERIODICALS	\$23.46
		2039111771	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$220.97
		2039110749	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$1,018.78
		2039115926	7/16/2025	Books Arpa adult	38510000 - 6006	BOOKS AND PERIODICALS	\$917.65
		2039116001	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$442.29
		2039138498	7/16/2025	Book donation	15947000 - 6099	OTHER EXPENSES	\$66.11
		2039133802	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$415.07
		H72609750	7/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$20.81
		2039142256	7/16/2025	Book donation	15947000 - 6099	OTHER EXPENSES	\$22.80
		2039129649	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$448.43
		2039124064	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$65.88
		2039123046	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$359.52
		2039126130	7/16/2025	Book Atrav*	35510103 - 6006	BOOKS AND PERIODICALS	\$89.32
		2039120620	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$663.68
		2039123223	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$412.50
		2039118986	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$754.95
		2039120579	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$441.26
		2039118920	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$1,179.51
		2039134422	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$471.05
		2039130449	7/16/2025	Books kids Arpa	38510000 - 6006	BOOKS AND PERIODICALS	\$17.26
		2039134713	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$514.44
		2039139759	7/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$15.66
		2039138977	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$370.24
		2039138797	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$483.84
		2039140714	7/16/2025	Books adult Arpa	38510000 - 6006	BOOKS AND PERIODICALS	\$411.52
		2039140763	7/16/2025	Book 22.19 Asoc 148.14 Atrav*	35510103 - 6006	BOOKS AND PERIODICALS	\$170.33
		H72723230 10970	7/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$138.97
		2039145788	7/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$334.57
					35510104 - 6006	BOOKS AND PERIODICALS	\$29.67
		2039139584	7/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$340.49
		2039146194	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$303.94
		2039152606	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$291.03
		2039152586	7/16/2025	Books Atrav*	35510103 - 6006	BOOKS AND PERIODICALS	\$87.54
		2039148375	7/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$266.38
		2039151115	7/16/2025	Books Arpa kids	38510000 - 6006	BOOKS AND PERIODICALS	\$208.33
		H72736550	7/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$37.03
		2039153581	7/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$441.97
					35510104 - 6006	BOOKS AND PERIODICALS	\$10.25
		2039171632	7/16/2025	Book donation	15947000 - 6099	OTHER EXPENSES	\$10.25
		2039163661	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$531.90
		2039166344	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$535.78

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
		H72823730	8/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$239.86
		H72800500	8/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$202.37
		2039157786	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$823.44
		2039160757	8/16/2025	Books Arpa adult	38510000 - 6006	BOOKS AND PERIODICALS	\$539.99
		2039158886	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$245.06
		2039176174	8/16/2025	Books Arpa adult	38510000 - 6006	BOOKS AND PERIODICALS	\$438.23
		2039178395	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$454.68
		2039170134	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$335.04
		2039171639	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$583.33
		H72848870	8/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$37.25
		2039182108	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$351.69
		2039174290	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$184.41
		2039169818	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$607.19
		2039183721	8/16/2025	Books Arpa kids	38510000 - 6006	BOOKS AND PERIODICALS	\$100.24
		2039186138 &	8/16/2025	Books Atrav*	35510103 - 6006	BOOKS AND PERIODICALS	\$100.18
		2039185868	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$160.66
		2039185893	8/16/2025	Books Arpa adult	38510000 - 6006	BOOKS AND PERIODICALS	\$131.68
		2039184441	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$643.55
		2039186526	8/16/2025	Book Afic*	35510103 - 6006	BOOKS AND PERIODICALS	\$16.20
		H72905980	8/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$52.06
		H72910990	8/16/2025	Material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$53.01
		2039189009	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$533.63
		2039201130	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$206.78
		2039199078	8/16/2025	Books Arpa kids	38510000 - 6006	BOOKS AND PERIODICALS	\$34.48
		H73062630	8/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$73.24
		2039193789	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$478.88
		H72917190	8/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$38.98
		2039195601	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$273.01
		H72935360	8/16/2025	material adult	35510103 - 6006	BOOKS AND PERIODICALS	\$30.14
		2039193200	8/16/2025	Books kids	35510104 - 6006	BOOKS AND PERIODICALS	\$190.27
		BAKER & TAYLOR BOOKS				75	\$23,697.41
BIBLIOTHECA LLC - 528							
		INV-US81621	8/16/2025	service contract	35510000 - 6202	GENERAL SERVICES	\$2,532.57
		BIBLIOTHECA LLC				1	\$2,532.57
BLACKSTONE PUBLISHING - 380							
		74367	7/16/2025	duplicate charge - refund requested	35510103 - 6006	BOOKS AND PERIODICALS	\$370.60
		2200960	7/16/2025	Book Abkcd*	35510103 - 6006	BOOKS AND PERIODICALS	\$370.60
		2201461	7/16/2025	material Abkcd*	35510103 - 6006	BOOKS AND PERIODICALS	\$42.00
		74485	7/16/2025	Material Abkcd*	35510103 - 6006	BOOKS AND PERIODICALS	\$45.00
		74534	7/16/2025	refund for duplicate charge material Abkcd*	35510103 - 6006	BOOKS AND PERIODICALS	-\$370.60
		74577	7/16/2025	material Abkcd*	35510103 - 6006	BOOKS AND PERIODICALS	\$275.19
		76040	8/16/2025	material abkcd*	35510103 - 6006	BOOKS AND PERIODICALS	\$45.00
		BLACKSTONE PUBLISHING				7	\$777.79
BOOK PAGE - 946							
		75994	8/16/2025	material Aper*	35510103 - 6006	BOOKS AND PERIODICALS	\$756.00
10							

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
BRODART COMPANY - 47					BOOK PAGE	1	\$756.00
	659195	7/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES		\$500.49
	661049	8/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES		\$300.99
BRODART COMPANY						2	\$801.48
CENGAGE LEARNING INC - 1010							
	999100620535	6/24/2025	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS		\$131.95
	999100707183	7/15/2025	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS		\$77.97
	999100741998	7/28/2025	book Alp*	35510103 - 6006	BOOKS AND PERIODICALS		\$131.20
	76075	8/16/2025	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS		\$43.72
	999100783271	8/8/2025	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS		\$43.72
	999100788273	8/11/2025	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS		\$25.49
CENGAGE LEARNING INC						6	\$454.05
CENTER POINT LARGE PRINT - 870							
	2179466	7/16/2025	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS		\$98.28
	2182444	8/16/2025	Book Alp*	35510103 - 6006	BOOKS AND PERIODICALS		\$49.14
CENTER POINT LARGE PRINT						2	\$147.42
CITY OF WAUWATOSA - 295							
	75649	8/16/2025	test transaction	35510000 - 6211	CREDIT CARD PROCESSING		\$0.10
	75650	8/16/2025	test transaction	35510000 - 6211	CREDIT CARD PROCESSING		\$0.10
	75651	8/16/2025	test transaction	35510000 - 6211	CREDIT CARD PROCESSING		\$0.10
	75684	8/16/2025	test transaction	35510000 - 6211	CREDIT CARD PROCESSING		\$0.25
	75685	8/16/2025	test transaction	35510000 - 6211	CREDIT CARD PROCESSING		\$0.10
	75775	8/16/2025	test transaction	35510000 - 6211	CREDIT CARD PROCESSING		\$0.10
	75776	8/16/2025	test transaction	35510000 - 6211	CREDIT CARD PROCESSING		\$0.25
	75957	8/16/2025	cashiering test refund	35510000 - 6211	CREDIT CARD PROCESSING		-\$1.00
	75958	8/16/2025	cashiering test	35510000 - 6211	CREDIT CARD PROCESSING		\$1.00
	76054	8/16/2025	test transactions	35510000 - 6211	CREDIT CARD PROCESSING		\$0.10
	76055	8/16/2025	test transaction	35510000 - 6211	CREDIT CARD PROCESSING		\$0.10
CITY OF WAUWATOSA						11	\$1.20
DEMCO - 76							
	75703	8/16/2025	programming supplies & foundation support	15947000 - 6099	OTHER EXPENSES		\$2,142.95
				35510104 - 6027	PROGRAMMING		\$31.99
DEMCO						1	\$2,174.94
DOJ - 897							
	75933	8/16/2025	volunteer background check	35510000 - 6099	OTHER EXPENSES		\$7.00
DOJ						1	\$7.00
EMMONS BUSINESS INTERIORS - 50							
	227272	6/17/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES		\$453.47
	227363	6/25/2025	Two study booths	15947000 - 6099	OTHER EXPENSES		\$9,060.04
	228018	8/25/2025	Furniture for the Children's Library	15947000 - 6099	OTHER EXPENSES		\$10,458.40
	228019	8/25/2025	desk panel	35510000 - 6206	EQUIPMENT REPAIRS		\$311.05
EMMONS BUSINESS INTERIORS						4	\$20,282.96
EMPLOYEES - 1316							
	72025	7/31/2025	professional development	35510000 - 6002	PROFESSIONAL DEVELOPMENT		\$141.4

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
ENVISIONWARE - 976		8012025	7/30/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$97.22
		81525SA	8/15/2025	professional development	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$19.00
		81525PL	8/15/2025	professional development	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$19.00
		81525AM	8/15/2025	professional development	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$19.00
		81525RT	8/15/2025	professional development	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$19.00
		81525AB	8/15/2025	professional development	35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$160.40
				EMPLOYEES	7		\$475.02
FILM IDEAS INC - 887		77324 & 76921	8/16/2025	Foundation support cc pay station	15947000 - 6099	OTHER EXPENSES	\$9,793.98
		77362	8/16/2025	Foundation support cc pay station	15947000 - 6099	OTHER EXPENSES	\$675.00
				ENVISIONWARE	2		\$10,468.98
FORWARD TS - 211		200094	7/16/2025	Sustainability collection	10111000 - 6609	DEPARTMENT SPECIFIC	\$431.73
				FILM IDEAS INC	1		\$431.73
FRIENDS OF THE DOMES INC - 1901		AR258791	7/8/2025	Library copiers July 2025	35510000 - 6202	GENERAL SERVICES	\$1,041.65
		AR260934	8/7/2025	copier contract	35510000 - 6202	GENERAL SERVICES	\$514.14
				FORWARD TS	2		\$1,555.79
GREY HOUSE PUBLISHING - 1637		75702	8/16/2025	material passes*	35510103 - 6006	BOOKS AND PERIODICALS	\$500.00
				FRIENDS OF THE DOMES INC	1		\$500.00
HALLMAN LINDSAY - 171		191515	7/16/2025	Book Arpajob*	38510000 - 6006	BOOKS AND PERIODICALS	\$234.00
		191519	7/16/2025	Book Arpajob*	38510000 - 6006	BOOKS AND PERIODICALS	\$117.00
				GREY HOUSE PUBLISHING	2		\$351.00
HOME DEPOT USA INC - 1138		74571	7/16/2025	panel repair art room	35510000 - 6206	EQUIPMENT REPAIRS	\$72.78
		74649	7/16/2025	panel repair art room	35510000 - 6206	EQUIPMENT REPAIRS	\$41.49
				HALLMAN LINDSAY	2		\$114.27
HOMEDPOT.COM - 444		74674	7/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$85.90
				HOME DEPOT USA INC	1		\$85.90
INGRAM LIBRARY SERVICES LLC - 2432		74558	7/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$30.87
		75890	8/16/2025	processing supplies refund	35510000 - 6008	OTHER SUPPLIES	-\$54.04
				HOMEDPOT.COM	2		-\$23.17
		88564104-10	7/16/2025	Books adult & kids	35510103 - 6006	BOOKS AND PERIODICALS	\$411.58
					35510104 - 6006	BOOKS AND PERIODICALS	\$77.91
		88569358-63	7/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$96.75
					35510104 - 6006	BOOKS AND PERIODICALS	\$32.45
		88591116	7/16/2025	Books jarpacul	38510000 - 6006	BOOKS AND PERIODICALS	\$590.37
		88591113-5	7/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$192.66
					35510104 - 6006	BOOKS AND PERIODICALS	\$339.21
		88613927-30	7/16/2025	Books adult & jarpa	35510103 - 6006	BOOKS AND PERIODICALS	\$2,521.2
							12

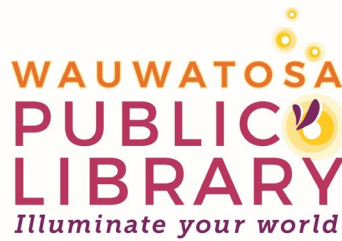
Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
		88643866-9	7/16/2025	Books kids, adults, jarpa	38510000 - 6006	BOOKS AND PERIODICALS	\$348.92
					35510103 - 6006	BOOKS AND PERIODICALS	\$267.31
					35510104 - 6006	BOOKS AND PERIODICALS	\$27.24
					38510000 - 6006	BOOKS AND PERIODICALS	\$105.88
		88643864-5	7/16/2025	Books Jarpa	38510000 - 6006	BOOKS AND PERIODICALS	\$347.07
		88659869-76	7/16/2025	books kids, adult, jarpa	35510103 - 6006	BOOKS AND PERIODICALS	\$92.35
					35510104 - 6006	BOOKS AND PERIODICALS	\$68.26
					38510000 - 6006	BOOKS AND PERIODICALS	\$52.97
		88742674-8	7/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$144.35
					35510104 - 6006	BOOKS AND PERIODICALS	\$89.54
		88796522	7/16/2025	Books arpa kids	38510000 - 6006	BOOKS AND PERIODICALS	\$1,690.21
		88796523-4	7/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$16.64
					35510104 - 6006	BOOKS AND PERIODICALS	\$252.84
		88802894-5	7/16/2025	Books kids and arpa	35510104 - 6006	BOOKS AND PERIODICALS	\$45.65
					38510000 - 6006	BOOKS AND PERIODICALS	\$189.02
		88802889-93	7/16/2025	Books kids, adult, & arpa	35510103 - 6006	BOOKS AND PERIODICALS	\$256.98
					35510104 - 6006	BOOKS AND PERIODICALS	\$142.52
					38510000 - 6006	BOOKS AND PERIODICALS	\$26.17
		88828433-40	7/16/2025	Books adult & jarpa	35510103 - 6006	BOOKS AND PERIODICALS	\$33.12
					38510000 - 6006	BOOKS AND PERIODICALS	\$1,403.97
		88856405-6	7/16/2025	Books jarpa	38510000 - 6006	BOOKS AND PERIODICALS	\$409.16
		88856398-404	7/16/2025	Books jbks & jarpa	35510104 - 6006	BOOKS AND PERIODICALS	\$11.07
					38510000 - 6006	BOOKS AND PERIODICALS	\$1,548.22
		88850681-89	7/16/2025	Books kids, adult, jarpa	35510103 - 6006	BOOKS AND PERIODICALS	\$18.94
					35510104 - 6006	BOOKS AND PERIODICALS	\$142.67
					38510000 - 6006	BOOKS AND PERIODICALS	\$367.74
		88972613-21	7/16/2025	Books adult, kids, jarpa	35510103 - 6006	BOOKS AND PERIODICALS	\$314.26
					35510104 - 6006	BOOKS AND PERIODICALS	\$11.11
					38510000 - 6006	BOOKS AND PERIODICALS	\$108.44
		88993873-74	7/16/2025	Books adult and arpa-a	35510103 - 6006	BOOKS AND PERIODICALS	\$798.34
					38510000 - 6006	BOOKS AND PERIODICALS	\$204.60
		89023686-90	7/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$15.51
					35510104 - 6006	BOOKS AND PERIODICALS	\$418.98
		89029476	7/16/2025	Books Jarpa	38510000 - 6006	BOOKS AND PERIODICALS	\$130.21
		89059971-5	7/16/2025	Books Arpa, jarpa, jbks	35510104 - 6006	BOOKS AND PERIODICALS	\$371.39
					38510000 - 6006	BOOKS AND PERIODICALS	\$104.32
		89094737-9	8/16/2025	Books jbks	35510104 - 6006	BOOKS AND PERIODICALS	\$151.81
		89115698-701	8/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$45.28
					35510104 - 6006	BOOKS AND PERIODICALS	\$690.69
		89144142-151	8/16/2025	Books jarpa, jbks, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$11.30
					35510104 - 6006	BOOKS AND PERIODICALS	\$362.81
					38510000 - 6006	BOOKS AND PERIODICALS	\$385.26
		89144132-141	8/16/2025	Books jarpa, jbks, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$104.15
					35510104 - 6006	BOOKS AND PERIODICALS	\$10.62
					38510000 - 6006	BOOKS AND PERIODICALS	\$477.9

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
		89133677-685	8/16/2025	Books Jarpa, jbks, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$13.29
					35510104 - 6006	BOOKS AND PERIODICALS	\$1,518.88
					38510000 - 6006	BOOKS AND PERIODICALS	\$356.14
		89218526	8/16/2025	Books adult & kids	35510103 - 6006	BOOKS AND PERIODICALS	\$92.13
					35510104 - 6006	BOOKS AND PERIODICALS	\$485.84
		98223767-77	8/16/2025	Books adult, jbks, jarpa	35510103 - 6006	BOOKS AND PERIODICALS	\$21.18
					35510104 - 6006	BOOKS AND PERIODICALS	\$150.74
					38510000 - 6006	BOOKS AND PERIODICALS	\$335.23
		89223778-83	8/16/2025	Books adult & jarpa	35510103 - 6006	BOOKS AND PERIODICALS	\$107.85
					38510000 - 6006	BOOKS AND PERIODICALS	\$575.93
		89218533-5	8/16/2025	Books adult, kids & ArpaA	35510103 - 6006	BOOKS AND PERIODICALS	\$436.20
					35510104 - 6006	BOOKS AND PERIODICALS	\$10.52
					38510000 - 6006	BOOKS AND PERIODICALS	\$50.30
		89251812-4	8/16/2025	Books jbks & jarpa	35510104 - 6006	BOOKS AND PERIODICALS	\$29.04
					38510000 - 6006	BOOKS AND PERIODICALS	\$46.92
		89304665	8/16/2025	Books jarpa, kids, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$59.78
					35510104 - 6006	BOOKS AND PERIODICALS	\$69.30
					38510000 - 6006	BOOKS AND PERIODICALS	\$147.42
		89297430-8	8/16/2025	Books adult, kids, jarpa	35510103 - 6006	BOOKS AND PERIODICALS	\$70.27
					35510104 - 6006	BOOKS AND PERIODICALS	\$125.03
					38510000 - 6006	BOOKS AND PERIODICALS	\$50.08
		89328129-31	8/16/2025	Books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$258.08
					35510104 - 6006	BOOKS AND PERIODICALS	\$21.70
		89352413-26	8/16/2025	Books jarpa, kids, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$15.98
					35510104 - 6006	BOOKS AND PERIODICALS	\$663.62
					38510000 - 6006	BOOKS AND PERIODICALS	\$765.40
		89379780-81	8/16/2025	Books adult, arpa A	35510103 - 6006	BOOKS AND PERIODICALS	\$69.47
					38510000 - 6006	BOOKS AND PERIODICALS	\$11.13
		89374966-81	8/16/2025	Books jarpa, Aarpa, kids, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$845.78
					35510104 - 6006	BOOKS AND PERIODICALS	\$86.08
					38510000 - 6006	BOOKS AND PERIODICALS	\$939.71
		89395909	8/16/2025	Books adult	35510103 - 6006	BOOKS AND PERIODICALS	\$166.87
		89406891-3	8/16/2025	Books adult, arpa A	35510103 - 6006	BOOKS AND PERIODICALS	\$205.29
					38510000 - 6006	BOOKS AND PERIODICALS	\$203.34
		89484616-23	8/16/2025	Books ArpaA, jbks, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$191.40
					35510104 - 6006	BOOKS AND PERIODICALS	\$82.06
					38510000 - 6006	BOOKS AND PERIODICALS	\$41.40
		89528431-44	8/16/2025	Books Arpa, jbks, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$82.90
					35510104 - 6006	BOOKS AND PERIODICALS	\$114.36
					38510000 - 6006	BOOKS AND PERIODICALS	\$238.55
		89589915-18	8/16/2025	books kids & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$76.62
					35510104 - 6006	BOOKS AND PERIODICALS	\$75.69
		89604082-91	8/16/2025	Books Arpa, kids, adult	35510103 - 6006	BOOKS AND PERIODICALS	\$48.25
					35510104 - 6006	BOOKS AND PERIODICALS	\$631.55
					38510000 - 6006	BOOKS AND PERIODICALS	\$72.9

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
KANOPY INC - 1657	8962129-304	8/16/2025	Books Arpa, adult, kids	35510103 - 6006	BOOKS AND PERIODICALS	\$31.05	
				35510104 - 6006	BOOKS AND PERIODICALS	\$340.34	
				38510000 - 6006	BOOKS AND PERIODICALS	\$228.19	
	89646617-22	8/16/2025	Books adult & kids	35510103 - 6006	BOOKS AND PERIODICALS	\$49.78	
				35510104 - 6006	BOOKS AND PERIODICALS	\$202.18	
	89669390-2	8/16/2025	Books ArpaA & adult	35510103 - 6006	BOOKS AND PERIODICALS	\$753.75	
				38510000 - 6006	BOOKS AND PERIODICALS	\$323.49	
	INGRAM LIBRARY SERVICES LLC					47	\$29,667.06
	LOWES HOME CENTER - 913	458387	6/30/2025	material streaming econtent	35510103 - 6006	BOOKS AND PERIODICALS	\$900.15
		462237	7/31/2025	streaming Econtent*	35510103 - 6006	BOOKS AND PERIODICALS	\$804.10
KANOPY INC					2	\$1,704.25	
MICHAEL'S STORE - 1899	74339	7/16/2025	programming supplies kids	35510104 - 6027	PROGRAMMING	\$4.98	
	LOWES HOME CENTER					1	\$4.98
MIDWEST TAPE - 333	74530	7/16/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$6.98	
	74531	7/16/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$131.91	
	74557	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$9.44	
	74596	7/16/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$5.24	
	74626	7/16/2025	programming adult refund	35510103 - 6027	PROGRAMMING	-\$6.98	
	76039	8/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$19.98	
	MICHAEL'S STORE					6	\$166.57
MIDWEST TAPE - 333	507362760	6/24/2025	material Advd	35510103 - 6006	BOOKS AND PERIODICALS	\$696.43	
	507394302	6/30/2025	material Advd	35510103 - 6006	BOOKS AND PERIODICALS	\$738.46	
	507401279	7/2/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$86.21	
	507441265	7/11/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$53.23	
	507441266	7/11/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$22.49	
	507487028	7/22/2025	Books jbks	35510104 - 6006	BOOKS AND PERIODICALS	\$342.34	
	507518527	7/28/2025	material jcd	35510104 - 6006	BOOKS AND PERIODICALS	\$9.89	
	507518529	7/28/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$22.49	
	507518540	7/28/2025	material jvid	35510104 - 6006	BOOKS AND PERIODICALS	\$17.99	
	507551000	8/5/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$361.33	
	507550689	8/5/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$18.74	
	507551001	8/5/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$23.24	
	507551003	8/5/2025	material jvid	35510104 - 6006	BOOKS AND PERIODICALS	\$53.98	
	507579574	8/11/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$472.29	
	507579576	8/11/2025	material jvid	35510104 - 6006	BOOKS AND PERIODICALS	\$12.74	
	507616620	8/19/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$292.40	
	507616623	8/19/2025	material jvid	35510104 - 6006	BOOKS AND PERIODICALS	\$53.98	
	507616621	8/19/2025	material jcd	35510104 - 6006	BOOKS AND PERIODICALS	\$10.79	
	507616624	8/19/2025	material advd	35510103 - 6006	BOOKS AND PERIODICALS	\$26.99	
	MIDWEST TAPE					19	\$3,316.01

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
		RN61579	8/16/2025	Material 4000 eref 770 arpacul*	35510103 - 6006	BOOKS AND PERIODICALS	\$4,000.00
					38510000 - 6006	BOOKS AND PERIODICALS	\$770.00
				NEWSBANK INC	1		\$4,770.00
OFFICE DEPOT - 212		75809	8/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$9.84
				OFFICE DEPOT	1		\$9.84
ONE TIME VENDOR - 99999		74466	7/16/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$9.46
		74481	7/16/2025	Other expenses - mother's room	35510000 - 6099	OTHER EXPENSES	\$40.24
		74500	7/16/2025	Other expenses - mother's room	35510000 - 6099	OTHER EXPENSES	\$453.07
		74529	7/16/2025	programming YA, processing supplies, & office supp	35510000 - 6003	OFFICE SUPPLIES	\$2.98
					35510000 - 6008	OTHER SUPPLIES	\$17.14
					35510103 - 6027	PROGRAMMING	\$19.42
		10001	7/7/2025	material Art*	35510103 - 6006	BOOKS AND PERIODICALS	\$300.00
		75626	8/16/2025	programming supplies adult	35510103 - 6027	PROGRAMMING	\$6.00
		75768	8/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$75.86
		75815	8/16/2025	programming supplies kids & adult	35510103 - 6027	PROGRAMMING	\$49.80
					35510104 - 6027	PROGRAMMING	\$49.80
		75889	8/16/2025	processing supplies refund	35510000 - 6008	OTHER SUPPLIES	-\$44.25
				ONE TIME VENDOR	9		\$979.52
PAYPAL - 1290		75874	8/16/2025	Book Atrav*	35510103 - 6006	BOOKS AND PERIODICALS	\$23.00
				PAYPAL	1		\$23.00
PLAYAWAY PRODUCTS LLC - 2424		74439	7/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$59.99
		74622	7/16/2025	Books jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$77.99
		500928	7/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$60.99
		505415	8/16/2025	Book jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$247.95
		505552	8/16/2025	Book Jbks*	35510104 - 6006	BOOKS AND PERIODICALS	\$389.93
		508142	8/16/2025	material jthings*	35510104 - 6006	BOOKS AND PERIODICALS	\$483.91
				PLAYAWAY PRODUCTS LLC	6		\$1,320.76
SIGNARAMA - 561		74464	7/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$60.77
		65282	8/15/2025	Foundation support item	15947000 - 6099	OTHER EXPENSES	\$427.25
				SIGNARAMA	2		\$488.02
TARGET STORES 25 - 264		75636	8/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$175.53
		76041	8/16/2025	office supplies	35510000 - 6003	OFFICE SUPPLIES	\$45.52
				TARGET STORES 25	2		\$221.05
U OF M MINITEX - 443		74417	7/16/2025	processing supplies Arpa	38510000 - 6008	OTHER SUPPLIES	\$813.00
				U OF M MINITEX	1		\$813.00
ULINE - 903		76079	8/16/2025	processing supplies	35510000 - 6008	OTHER SUPPLIES	\$97.77
				ULINE	1		\$97.7

Vendor Name	Vendor #	Invoice Number	Invoice Date	Invoice Description	Org Obj	Object Description	Inv Line Item Amt
UNIVERSITY OF WISCONSIN - 832							
	75802	8/16/2025	continuing education		35510000 - 6002	PROFESSIONAL DEVELOPMENT	\$200.00
UNIVERSITY OF WISCONSIN						1	\$200.00
USA TODAY - 1380							
	74628	7/16/2025	material Aper*		35510103 - 6006	BOOKS AND PERIODICALS	\$518.08
USA TODAY						1	\$518.08
WISCONSIN LIBRARY ASSOCIATION - 1127							
	23047	8/16/2025	professional membership		35510000 - 6005	MEMBERSHIPS AND DUES	\$90.00
WISCONSIN LIBRARY ASSOCIATION						1	\$90.00
ZOOLOGICAL SOCIETY - 1446							
	74303	7/16/2025	material passes		35510103 - 6006	BOOKS AND PERIODICALS	\$2,500.00
ZOOLOGICAL SOCIETY						1	\$2,500.00
Grand Total					350		\$120,132.96

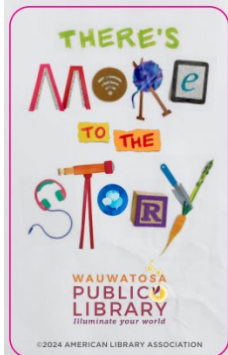


Director's Report September 2025

1. Circulation update (from Alanna Maddox, Circulation Supervisor):

We wrapped up our August content checking month for juvenile materials. August is a great month for content checking as large numbers of children's items come back in when summer ends and the school year begins. The large influx of materials combined with the extra time it takes to open and check every single book kept our shelvees extra busy. The department was also down three staff members. Even with all these challenges, the shelving team kept the department running smoothly and had a very successful content checking month. Results like these are a true testament to how hardworking and talented our staff really is.

In celebration of September being Library Card Sign-up Month, we will be issuing a new, limited edition library card. This card will be available for both new and established library patrons:



- Greg Ludwig is our new, 20 hours per week Daytime Shelver. Greg started on August 25.
- Emma Thorpe is our new, 16 hours per week Circulation Attendant. Emma started on September 8.
- Ryan Jersan is our new, 12 hours per week Evening Shelver. Ryan started on September 8.

2. Adult Library update (from Shellie Anderson, Adult Library Supervisor):

Jane Austen turns 250! We have a display of her books and books inspired by her. On the 28th we are hosting a tea and a presentation of “10 things you didn’t know about Jane Austen” by the Jane Austen Society of North America's Milwaukee chapter (JASNA). This lecture explores some of the lesser-known parts of Austen's life and beloved writing.

On Saturday, September 6th we were part of a rather remarkable event. A romance author convention in Milwaukee fell apart, and Natasha Meyer, a local romance bookstore owner, came up with “Meet Me on North”. She did not have enough room in her store to house all 60+ displaced authors, so she asked businesses up and down North Avenue to let them use space for the authors to sell books and talk to readers. We were one anchor and had 20+ authors in the library and Civic Center. Luckily, the day was gorgeous and there were about 2,000 readers from all over the country that attended the event. It was amazing to be a part of an event that celebrates reading and readers. Thank you to Katie Jentges for coordinating and setting up the event in our space! Natasha has already set a date to do this again next year.



The librarians are enjoying our new printing station that the Foundation has purchased. We no longer have to add charges to library cards and send patrons downstairs to pay with a credit card. The new printer station has a credit card terminal, as well as a more economical fax machine. The old service was \$1.75 for the first page and \$1 for each additional page and the machine regularly would malfunction. The new fax machine lets us charge 50 cents a page and provides a free cover page. In August, we had 42 fax sessions with 140 pages sent. The station also features a large flatbed and a double-sided individual sheet scanner. Patrons have the ability to crop and then print exactly what they want.

The foundation also has furnished us with an eye-catching sign to show patrons where the new study pods are located. This sign now greets people when they walk down the west aisle where three of our study rooms are located:



3. Young Adult update (from Katie Jentges, Young Adult Librarian):

Summer was busy this year, with teen programs nearly every Thursday from June through August. There was a mix of events on the schedule this summer including STEM-themed programs, taste testing events, and artsy projects. Events included Cardboard Creations where teens embraced their STEM skills turning curated refuse into a project. At our international snack taste program, we tried everything from matzah to Tajin on watermelon to crunchy seaweed. At Outdoor Messy Art Day, we set up three different art stations on the front library lawn where teens participated in smash painting, salt painting, and spray bottle painting. They left with awesome art and tried to outdo one another when it came to who had the messiest hands. That was a definite success! Our Pokémon paint and sip session was incredibly popular with the teen guys. They chose their favorite character, learned a new drawing technique from Jenny, our go-to art instructor, and painted their character of choice on a canvas. Approximately 130 teens attended this year's 9 summer programs.



A big thank you goes out to teen volunteer Mable Danielson who helped me assemble teen take and makes, set up for programs, and pull items in the young adult collection for my ongoing collection development project. Mable was a huge help this summer! She hopes to continue volunteering during the school year as time allows.

4. Children's Library update (from Abby Bussen, Children's Library Supervisor):

In-Person Programs: 51; Total attendance: 1,863

Passive Programs: 5; Total participation: 838

The Children's Library wrapped up our summer events in sensational style with a Wehr Nature Center presentation about snakes, a Percy Jackson-themed "Camp Half-Blood" escape room for school-aged kids, a pajama & stuffed animal sleepover storytime, and of course, our outreach events at Tosa Night Out and our rotating back-to-school outreach, this year at Underwood's welcome back kickoff event. Throughout the summer, we continued to enjoy robust storytime attendance and welcomed several daycares and youth learning centers for summer visits similar to how we partner with our local schools for field trips during the school year.

Perhaps the biggest news for the Children's Department was the updated furniture, added throughout the area in mid-August thanks to a generous donation from the Wauwatosa Library Foundation. It has been such a delight to see caregivers and children reading together on the large couch, children and tutors using the new large table to study, kids charging devices on the small

tables, and engaged caregivers playing with children on the benches in the Early Learning Space. These beautiful, colorful changes add so much joy and liveliness to our happy little kids' area. We can't wait to see what else comes in the next few years!





5. Library update: (from Robert Trunley, Assistant Director):
Employees: Brenda McCormack has returned to work as an After School Library Monitor. Brenda has been with us for three years. Due to some unforeseen circumstances, we are still recruiting for the second Monitor position.

Programs: The library kicked off the 2025-26 Foundation Speaker Series with a presentation by local historian and author John Gurda. His program was titled “Milwaukee on Tap”, a history of brewing in Milwaukee. 100 people registered for the program and 105 attended.



6. The Public Library Association published the [2024 Public Library Staff Survey](#) report on September 2. The survey gathered information nationally about staff roles and representation, hiring and retention practices, and goals and activities aimed at creating a welcoming environment for staff and community members of all backgrounds and abilities. The findings highlight both the opportunities and challenges faced by libraries.

7. Library tour update (From Peter Loeffel, Library Director: Adult Library Supervisor Shellie Anderson, Children's Library Supervisor Abby Bussen, Circulation Supervisor Alanna Maddox, Assistant Director Robert Trunley, and I toured two libraries last month.

The Elisha D. Smith Public Library in Menasha and the Appleton Public Library both opened earlier in 2025 after renovation projects. The directors of each library led our team through the public and staff areas of the library.

- Elisha D. Smith Menasha Public Library
 - Menasha Public Library: [Building Project](#)
 - Menasha Public Library: [Grand Reopening Ceremony on Saturday, February 8](#)
 - Appleton Post Crescent: [Menasha's newly renovated Elisha D. Smith Public Library shatters view of traditional library](#)
 - Appleton Post Crescent: [Check out photos of the newly renovated Elisha D. Smith Public Library in Menasha](#)
- Appleton Public Library
 - Appleton Public Library: [Grand Opening Ceremony on Saturday, February 15](#)
 - Appleton Public Library: [Building Project](#)
 - Appleton Post Crescent: [Long-awaited opening of new \\$40.4 million Appleton Public Library set for next month](#)

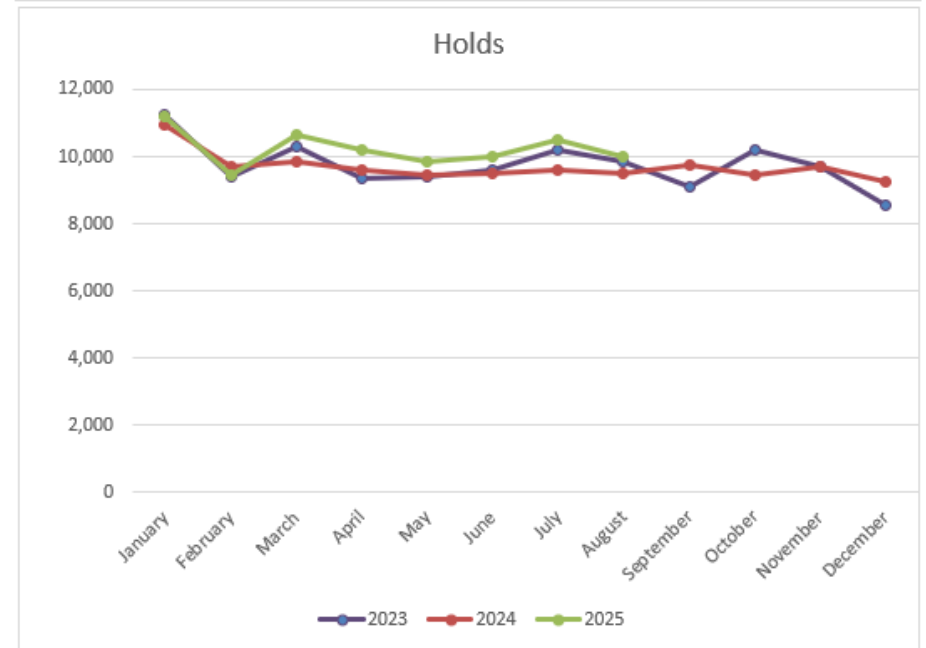
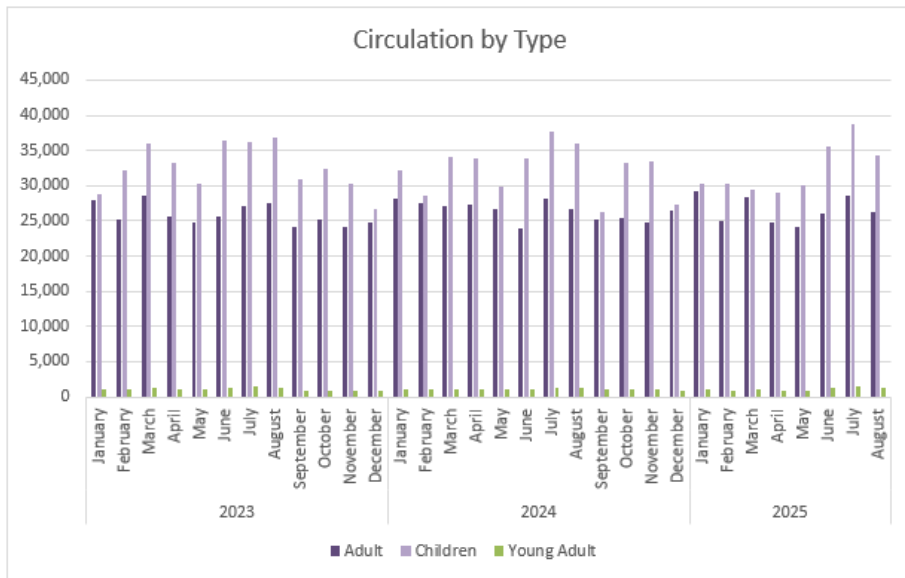
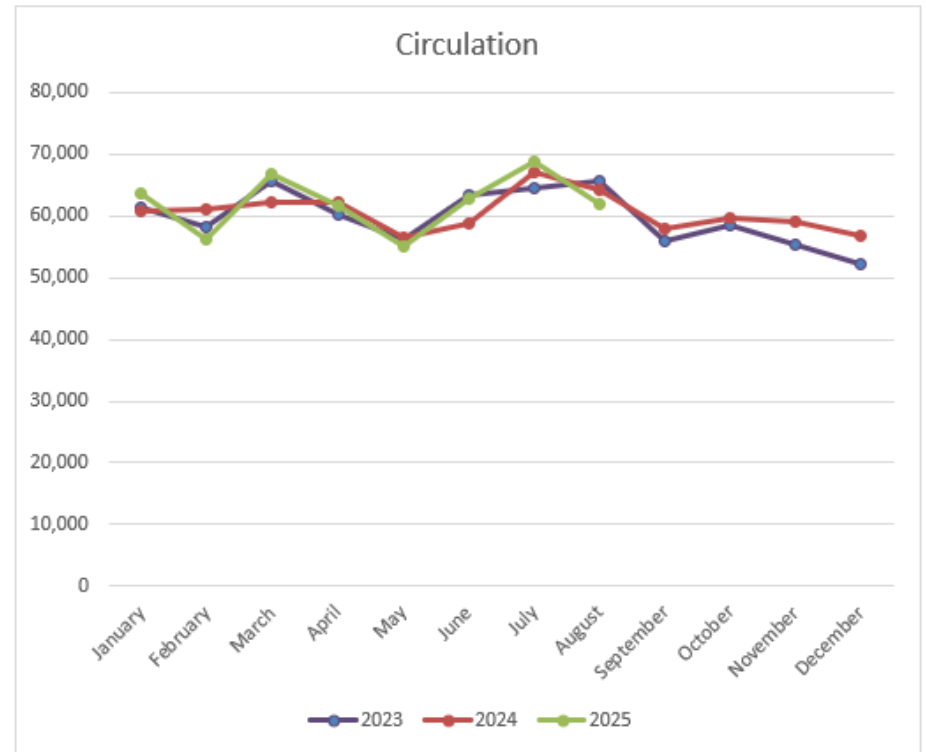
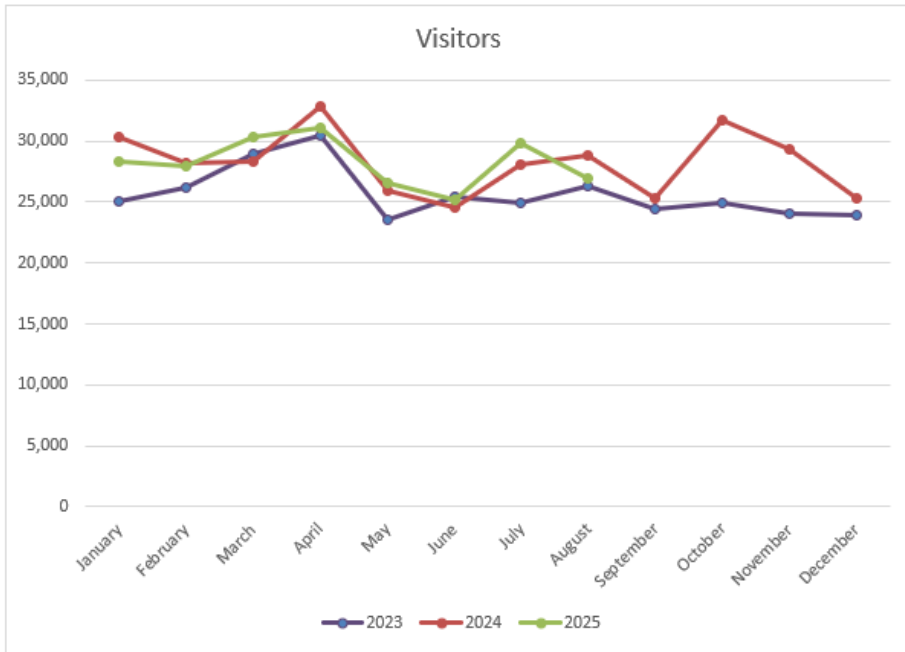
8. August and September anniversaries:

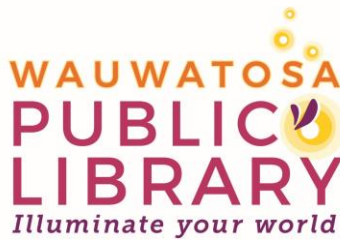
39 years	Bob Ash, Circulation Attendant
25 years	Shellie Anderson, Adult Library Supervisor
21 years	Laurie Fels, Adult Librarian
12 years	Robin Rajchel, Circulation Attendant
3 years	Brenda McCormack, After School Library Monitor
2 years	Jessica Baumann, Circulation Attendant
2 years	Faith Danneil, Adult Librarian
1 year	Meagan Parker, Adult Librarian

9. Upcoming meetings:

Library Board: Wednesday, October 22 at 6:30 PM

Library Board: Wednesday, November 19 at 6:30 PM





To: Library Board
Fr: Peter Loeffel, Library Director
September 17, 2025
Re: Library Board committee meeting schedules

Purpose/Need

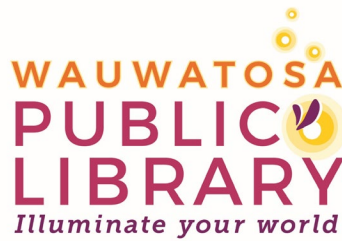
The Library Board has three committees: planning, policy, and finance. The three committees meet at various times. Some meet before a board meeting, and some meet on other days and weeks than the monthly board meeting. I am proposing standardizing the committee schedule to make it easier for trustees and staff.

Background

Instead of scheduling board meeting each year and having staff find times that work for both staff and trustees, I spoke to Board President Kathy Causier about implementing a committee meeting schedule where a committee would meet at 5:30 pm before the regular monthly Board meeting at 6:30 pm. This schedule would allow each committee to meet either two or three times a year and trustees would have clarity about when their committee will be meeting. In addition, trustees would not need to attend meetings on nights other than the regular scheduled Board meeting.

Sample schedule:

September		
October	Policy	Policy review and updates with library staff
November	Planning	Current action plan review and next year action plan discussion
January	Planning	New action plan draft review
February	Finance	DPI annual report financial review
March		
April	Policy	Policy review and updates with library staff
May	Planning	Current action plan update
June	Finance	Next year budget planning with staff
July		



To: Library Board
Fr: Peter Loeffel, Library Director
Meeting Date: September 17, 2025
Re: 2026 Library budget request

Purpose/Need

The Library Board approved the 2026 Library operating budget request at the July Library Board meeting in advance of the City Finance Department's July 31 deadline for submission. City and Library staff calculated the totals for the remaining accounts in August and September. The Library Board in September adopts the completed 2025 budget request.

Background

The Library Board approved the 2025 Library operating budget request at the July Library Board meeting in advance of the City Finance Department's July 31 deadline for submission. City and Library staff calculated the totals for the remaining accounts in August and September.

The total 2025 Library budget expenditure request is \$3,746,972.24.

Director Peter Loeffel, Assistant Director Robert Trunley, Adult Library Supervisory Shellie Anderson, Children's Library Supervisor Abby Bussen, Circulation Supervisor Alanna Maddox, and Board President Kathy Causier reviewed the 2026 Library Budget request with the City Finance Director, Mayor, City Administrator and other City staff during the Executive Review process. We extensively discussed the WPL 2026 budget request as outlined in the attached documents.

WPL supervisors submitted staffing requests as part of the budget process. Supervisors discussed various options with City staff, including additional librarian positions in Children's and Adult, additional Circulation Attendant hours, and increasing the hourly wage for shelvers.

The 2026 budget request includes an increase in the hourly wage for shelvers; increasing from \$12.79 per hour to \$14.00 per hour. Shelvers are currently the lowest paid staff for the City of Wauwatosa. The increase in 2026 is part of a phased plan to raise the shelve hourly wage to match the City's hourly rate for seasonal employees, which is currently the next-lowest hourly wage.

City staff was supportive of additional hours for other positions, including librarians. WPL staff discussed plans for adding an additional librarian in 2027 and another in 2028 or 2029. WPL is receiving an additional \$35,000 from the MCFLS member reserve fund in 2026. These additional funds will be reserved to offset additional costs in 2027 for an additional librarian position.

Recommendation

To approve the 2024 Library budget request.

2026 Library Budget Request

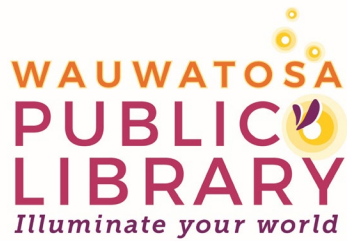
September 17, 2025 Library Board Meeting
Fund

2025

All

35 - LIBRARY

Row Labels	Original Budget	Revised Budget	2026 Request	Change	% Change
Expense	\$3,504,271.61	\$3,511,579.36	\$3,746,972.24	\$242,700.63	6.9%
50 - WAGES	\$1,720,067.29	\$1,720,067.29	\$1,819,951.99	\$99,884.70	5.8%
5010 - REGULAR PAY	\$1,726,885.41	\$1,726,885.41	\$1,819,951.99	\$93,066.58	5.4%
5050 - OFF TIME	\$0.00	\$0.00	\$0.00	\$0.00	
5099 - SALARY & ATTRITION CONTRA	(\$6,818.12)	(\$6,818.12)	\$0.00	\$6,818.12	-100.0%
51 - OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	
5110 - OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	
52 - BENEFITS	\$589,032.10	\$589,032.10	\$605,265.43	\$16,233.33	2.8%
5210 - FRINGE	\$349,916.10	\$349,916.10	\$348,852.00	(\$1,064.10)	-0.3%
5220 - WORKERS COMP	\$11,973.00	\$11,973.00	\$19,039.06	\$7,066.06	59.0%
5230 - SOCIAL SECURITY	\$130,534.00	\$130,534.00	\$135,710.35	\$5,176.35	4.0%
5240 - WRS	\$96,609.00	\$96,609.00	\$101,664.02	\$5,055.02	5.2%
60 - OPERATING	\$456,282.00	\$463,589.75	\$462,325.00	\$6,043.00	1.3%
6002 - PROFESSIONAL DEVELOPMENT	\$10,500.00	\$10,500.00	\$10,000.00	(\$500.00)	-4.8%
6003 - OFFICE SUPPLIES	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.0%
6004 - PRINTING AND DUPLICATION	\$10,710.00	\$10,710.00	\$11,500.00	\$790.00	7.4%
6005 - MEMBERSHIPS AND DUES	\$3,382.00	\$3,382.00	\$3,595.00	\$213.00	6.3%
6006 - BOOKS AND PERIODICALS	\$386,000.00	\$386,000.00	\$386,000.00	\$0.00	0.0%
6008 - OTHER SUPPLIES	\$14,280.00	\$14,280.00	\$14,280.00	\$0.00	0.0%
6013 - POSTAGE	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
6018 - MARKETING AND PROMOTION	\$3,570.00	\$3,570.00	\$5,000.00	\$1,430.00	40.1%
6027 - PROGRAMMING	\$7,140.00	\$7,140.00	\$11,150.00	\$4,010.00	56.2%
6099 - OTHER EXPENSES	\$7,700.00	\$15,007.75	\$7,800.00	\$100.00	1.3%
62 - SERVICES	\$47,272.22	\$47,272.22	\$64,808.69	\$17,536.47	37.1%
6202 - GENERAL SERVICES	\$41,781.50	\$41,781.50	\$57,376.69	\$15,595.19	37.3%
6206 - EQUIPMENT REPAIRS	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.0%
6210 - AUDITING SERVICES	\$1,390.72	\$1,390.72	\$1,432.00	\$41.28	3.0%
6211 - CREDIT CARD PROCESSING	\$2,600.00	\$2,600.00	\$4,500.00	\$1,900.00	73.1%
63 - UTILITIES	\$800.00	\$800.00	\$800.00	\$0.00	0.0%
6306 - TELECOMMUNICATIONS	\$800.00	\$800.00	\$800.00	\$0.00	0.0%
64 - FIXED CHARGES	\$8,330.00	\$8,330.00	\$10,003.75	\$1,673.75	20.1%
6409 - SOFTWARE HOSTING	\$4,575.00	\$4,575.00	\$4,903.75	\$328.75	7.2%
6411 - SOFTWARE MAINT	\$3,755.00	\$3,755.00	\$5,100.00	\$1,345.00	35.8%
65 - INTERNAL CHARGES	\$682,488.00	\$682,488.00	\$783,817.38	\$101,329.38	14.8%
6503 - INFORMATION SYSTEMS	\$198,611.00	\$198,611.00	\$240,057.38	\$41,446.38	20.9%
6504 - MUNICIPAL COMPLEX RENT	\$483,877.00	\$483,877.00	\$508,760.00	\$24,883.00	5.1%
6602 - BUDGET ONLY	\$0.00	\$0.00	\$35,000.00	\$35,000.00	
Revenue	(\$3,504,271.61)	(\$3,508,579.42)	(\$3,746,972.24)	(\$242,700.63)	6.9%
43 - INTERGOVT REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	
4399 - OTHER LOCAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	
45 - FINES AND PENALTIES	(\$7,000.00)	(\$7,000.00)	(\$8,000.00)	(\$1,000.00)	14.3%
4510 - LATE FEE	(\$7,000.00)	(\$7,000.00)	(\$8,000.00)	(\$1,000.00)	14.3%
46 - PUBLIC CHARGES	(\$24,500.00)	(\$24,500.00)	(\$26,500.00)	(\$2,000.00)	8.2%
4628 - DAMAGE TO CITY PROPERTY	(\$8,500.00)	(\$8,500.00)	(\$8,500.00)	\$0.00	0.0%
4699 - OTHER PUBLIC CHARGES	(\$16,000.00)	(\$16,000.00)	(\$18,000.00)	(\$2,000.00)	12.5%
47 - INTERGOVT CHRG	(\$324,383.00)	(\$324,383.00)	(\$361,472.00)	(\$37,089.00)	11.4%
4708 - CHARGES TO OTHER LIBRARIES - M	(\$324,383.00)	(\$324,383.00)	(\$361,472.00)	(\$37,089.00)	11.4%
48 - MISCELLANEOUS	(\$19,800.00)	(\$24,107.81)	(\$20,800.00)	(\$1,000.00)	5.1%
4808 - SALE OF CITY PROPERTY - NONCAP	(\$17,000.00)	(\$17,000.00)	(\$18,000.00)	(\$1,000.00)	5.9%
4820 - P-CARD REBATE	\$0.00	(\$4,307.81)			
4832 - FOOD BEVERAGE AND MRCHNDS SALE	(\$2,800.00)	(\$2,800.00)	(\$2,800.00)	\$0.00	0.0%
49 - OTHER SOURCES	(\$3,128,588.61)	(\$3,128,588.61)	(\$3,330,200.24)	(\$201,611.63)	6.4%
4960 - TRANSFER FROM GENERAL FUND	(\$3,128,588.61)	(\$3,128,588.61)	(\$3,330,200.24)	(\$201,611.63)	6.4%



2026 Library Budget Request Notes

September 17, 2025 Library Board Meeting

The Library Board approves the annual Wauwatosa Public Library (WPL) budget request. City departments submitted budget requests by July 31. The Board approved an operating expense request during its July board meeting. City and WPL staff completed payroll and other expenses in August. The Board approves a complete 2026 Library budget request during its September board meeting.

Revenue estimates (4000-4960)

2025 Budget	\$3,504,271.61
2026 Estimated	\$3,746,972.24
Change	\$242,700.63, 6.9%

Expenditures (5000-7001)

2025 Budget	\$3,504,271.61
2026 Request	\$3,746,972.24
Change	\$242,700.63, 6.9%

Object Categories

4000	Revenue
5000	Wages and Benefits
6000	Operating Expenses
6200	Services
6300	Utilities
6400	Fixed Charges
6500	Internal Charges
7000	Capital Outlay

Revenue Accounts

4510 LATE FEE

Revenue collected from overdue fines on library material returned past their due date. Overdue fines collected at WPL on materials owned by other libraries continues to be deposited into this account.

2025 Budget: \$7,000.00

2026 Estimate: \$8,000.00

Change: \$1,000.00; 14.3%

4628 DAMAGE TO CITY PROPERTY

Revenue collected from fees on damaged library material or material that was not returned.

2025 Budget: \$8,500.00

2026 Estimate: \$8,500.00

Change: \$0.00; 0.0%

4699 OTHER PUBLIC CHARGES

Revenue collected from public photocopier printing fees, public computer printing fees, and faxing fees. Faxing fees are now included with the addition of the new document station in the Adult Library. Faxing fees were previously deposited in 4832 FOOD BEVERAGE AND MRCHAND SALE. Revenue in this org is subject to sales tax.

2025 Budget: \$16,000.00

2026 Estimate: \$18,000.00

Change: \$2,000.00; 12.5%

4708 CHARGES TO OTHER LIBRARIES

Revenue collected for circulating material to Milwaukee County residents living outside of Wauwatosa. Most is from the Milwaukee County Federated Library System Member Reserve Fund payment. The remaining revenue is from serving residents of West Milwaukee, the only Milwaukee County community without a public library.

2025 Member Reserve Fund payment \$323,683

2026 Member Reserve Fund payment \$360,772

Estimated 2026 West Milwaukee payment \$700.00

The Member Reserve Fund payment increase is due to a combination of an increase in the size of the Member Reserve Fund pool and increased state aid for library systems and an increase in WPL's share of Milwaukee County Federated Library System net positive transactions.

2025 Budget: \$324,383.00

2026 Estimate: \$361,472.00

Change: \$37,089.00, 11.4%

4808 SALE OF CITY PROPERTY – NONCAP

Revenue from used book and material sales. Revenue in this org is subject to sales tax.

2025 Budget: \$17,000.00

2026 Estimate: \$18,000.00

Change: \$1,000.00, 5.9%

4820 P-CARD REBATE

Revenue from a cash rebate on P-card purchases. The Library receives half of the rebate on the Library's previous year P-card purchases, and that amount is transferred to this org in the first quarter. The rebate is available to be expended out of 6099 OTHER EXPENSES. The City retains the other half of the rebate on Library P-card purchases.

2025 Budget: \$0.00 in the 2025 original budget, \$4,307.81 rebate added in February, 2025.

2026 Estimate: Determined by City Finance staff in early 2026

4832 FOOD BEVERAGE AND MRCHAND SALE

Revenue from items the Library sells, including ear buds, flash drive and tote bag sales. Fax cards are no longer issued; Faxing fees are now included in 4699 OTHER PUBLIC CHARGES. Expenses for these sale items are spent from 6099 OTHER EXPENSES. Revenue in this org is subject to sales tax.

2025 Budget: \$2,800.00

2026 Estimate: \$2,800.00

Change: \$0; 0.0%

4960 TRANSFER FROM GENERAL FUND

Municipal appropriation from the City of Wauwatosa to fund Library services. The municipal appropriation is the difference between the total WPL expenditure budget and anticipated WPL revenues.

2025 Budget: \$3,128,588.61

2026 Request: \$3,330,200.24

Change: \$201,611.63; 6.4%

Expenditure Accounts

5010 REGULAR PAY

2025 Budget: \$1,726,885.41

2026 Request: \$1,819,951.99

Change: \$93,066.58; 5.4%

5050 OFF TIME

Pay for time used for vacation, floating holiday, parental leaves, sick, funeral, and jury duty is taken in 5050 OFF TIME instead of 5010 REGULAR PAY.

2025 Budget: \$0.00

2026 Request: \$0.00

Change: \$0.00, 0.0%

5099 SALARY AND ATTRITION

This account reflects an estimated savings attained through typical shelve turnover. This is not being used in the 2026 budget.

2025 Budget: (\$6,818.12)

2026 Request: (\$0.00)

Change: \$6,818.12

5110 OVERTIME

2025 Budget: \$0.00

2026 Request: \$0.00

Change: \$0.00; 0.0%

5210 FRINGE

City contributions for health, dental, vision, and life insurance.

2025 Budget: \$349,916.10

2026 Request: \$348,852.00

Change: (\$1,064.10); -0.3%

5220 WORKERS COMP

2025 Budget: \$11,973.00

2026 Request: \$19,039.06

Change: \$7,066.06; 59.0%

5230 SOCIAL SECURITY

2025 Budget: \$130,534.00

2026 Request: \$135,710.35

Change: \$5,176.35; 4.0%

5240 WRS (Wisconsin Retirement System)

City pension contributions for eligible employees.

2025 Budget: \$96,609.00

2026 Request: \$101,664.02

Change: \$5,055.02; 5.2%

6002 PROFESSIONAL DEVELOPMENT

Training, conferences and travel expenses, including mileage reimbursements for work-related travel.

2025 Budget: \$10,500.00

2026 Request: \$10,000.00

Change: (\$500.00); -4.8%

6003 OFFICE SUPPLIES

Basic office supply expenses.

2025 Budget: \$12,000.00

2026 Request: \$12,000.00

Change: \$0.00, 0.0%

6004 PRINTING AND DUPLICATION

Printing supplies such paper, and toner and ink for public and staff computers, and date due printers.

2025 Budget: \$10,710.00

2026 Request: \$11,500.00

Change: \$790.00; 7.4%

6005 MEMBERSHIP AND DUES

Professional memberships in the Wisconsin Library Association, the American Library Association, Public Library Association and other professional organizations.

2025 Budget: \$3,382.00

2026 Request: \$3,595.00

Change: \$213.00; 6.3%

6006 BOOKS AND PERIODICALS

Materials for WPL's collection including books, audiobooks, videos, magazines, newspapers, music, reference collection, digital materials, online databases, explore passes, library of things, and circulating art collection.

2025 Budget: \$386,000.00

2026 Request: \$386,000.00

Change: \$0.00; 0.0%

6008 OTHER SUPPLIES

Material processing supplies such as barcodes, RFID supplies and protective book covers.

2025 Budget: \$14,280.00

2026 Request: \$14,280.00

Change: \$0.00; 0.0%

6013 POSTAGE

WPL share of library system postage and WPL postage.

2025 Budget: \$1,000.00

2026 Request: \$1,000.00

Change: \$0.00; 0.0%

6018 MARKETING AND PROMOTION

Promotional material and handouts such as bookmarks, brochures, posters, and magnets, outreach supplies, and e-newsletter expenses.

2025 Budget: \$3,570.00

2026 Request: \$5,000.00

Change: \$1,430.00; 40.1%

6027 PROGRAMMING

Performer and presenter costs, program supplies, and WPL's movie license. Of the Library's three main service goals (reference, materials, and programming), programming has not been given the same financial resources as the other two. By increasing our programming budget, the Library can deliver the quality and quantity of programming a community of our size anticipates from its City services. We can also begin to sustainably support our own programming without relying on outside entities or the Library Foundation for supplemental support. In 2025, the Children's Library requested \$1,750 in programming support from the Foundation to supplement our budget. The Adult Library requests programming support for their Speaker Series from the Foundation annually.

2025 Budget: \$7,140.00

2026 Request: \$11,150.00

Change: \$4,010.00, 56.2%

6099 OTHER EXPENSES

Book cart replacements, volunteer costs, meeting hosting costs, and other incidental expenses. This account also includes expenses for items the Library sells, including ear buds, flash drives and tote bags. Revenue from these items is deposited in 4832 FOOD BEVERAGE AND MERCHANDISE SALE. The pc card rebate is added to this account, with an amount determined in the first quarter of 2025.

2025 Budget: \$7,700.00
2026 Request: \$7,800.00
Change: \$100.00, 1.3%

6202 GENERAL SERVICES

Contracted services including OCLC costs, maintenance contracts for equipment including photocopiers, self-check machines and security gates, laptop kiosk maintenance, and the Children's Library fish tank maintenance.

2025 Budget: \$41,781.50
2026 Request: \$57,376.69
Change: \$15,595.19; 37.3%

6206 EQUIPMENT REPAIRS

Repair of equipment including barcode scanners and security cameras.

2025 Budget: \$1,500.00
2026 Request: \$1,500.00
Change: \$0.00; 0.0%

6210 AUDITING SERVICES

WPL share of City audit expenses. Completed by City Finance staff.

2025 Budget: \$1,390.72
2026 Request: \$1,432.00
Change: \$41.28; 3.0%

6211 CREDIT CARD PROCESSING

WPL share of CountyCat transaction fees and credit card processing fees. Completed by City Finance staff.

2025 Budget: \$2,600.00
2026 Request: \$4,500.00
Change: \$1,900.00; 73.1%

6306 TELECOMMUNICATIONS

WPL share of City telephone expenses.

2025 Budget: \$800.00
2026 Request: \$800.00
Change: \$0.00; 0.0%

6409 SOFTWARE HOSTING

Contracted software hosting fees including book vendor subscription, public PC printing software, wireless internet software, virtual meeting software, and website and staff intranet hosting fees.

2025 Budget: \$4,575.00

2026 Request: \$4,903.75

Change: \$328.75; 7.2%

6411 SOFTWARE MAINTENANCE

Software maintenance costs including public PC time management costs, public PC protection software costs, laptop kiosk software, and various software purchases such as Microsoft Office and Adobe.

2025 Budget: \$3,755.00

2026 Request: \$5,100.00

Change: \$1,345.00; 35.8%

6503 INFORMATION SYSTEMS

WPL share of City IT expenses for the Municipal Complex. Completed by City IT staff. IT is updating public PCs and public laptops in 2026.

2025 Budget: \$198,611.00

2026 Request: \$240,057.38

Change: \$41,446.38; 20.9%

6504 MUNICIPAL COMPLEX RENT

WPL share of City facilities expenses for the Municipal Complex. Completed by City Facilities staff.

2025 Budget: \$483,877.00

2026 Request: \$508,760.00

Change: \$24,883.00; 5.1%

6602 BUDGET ONLY

WPL is will receive \$360,722.00 from MCFLS in 2026, an increase of \$37,089.00. \$35,000.00 of that total is being reserved for use in 2027 to partially offset the cost of anticipated additional librarian positions.

2025 Budget: \$0.00

2026 Request: \$35,000.00

Change: \$35,000.00