



Wauwatosa, WI

Youth Commission

Meeting Minutes - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Wednesday, September 10, 2025

6:15 PM

Lower Civic Center

Regular Meeting

CALL TO ORDER

Meeting called to order at 6:20 PM

ROLL CALL

- Present 14**
- Commissioner - Adult Kristin Hagen
 - Commissioner - Student Charles Gittins
 - Commissioner - Student Guy Johnson
 - Commissioner - Student Matthew Jaworski
 - Commissioner - Student Abhiveer Kalirawana
 - Commissioner - Adult Kay Lorenzen
 - Commissioner - Adult Emilie O'Connor
 - Commissioner - Student Brendan Reardon
 - Commissioner - Adult Michelle Fetherston
 - Commissioner - Student Dashiell Johnson
 - Commissioner - Student Joshua Wilder
 - Commissioner - Adult Linda Groth
 - Ex-Officio - Recreation Dept. Liaison Ted Martin
 - Ex-Officio - Alderperson Andrew Meindl
- Excused 5**
- Commissioner, Chair Lance Isaacs
 - Commissioner - Student Liam Riley
 - Commissioner - Student Benjamin Ruzicka
 - Commissioner - Student Maddie Ullsperger
 - Commissioner - Student Olivia Wilke

1. Introduction of new members [25-1462](#)

Everyone present introduced themselves. New members visited last meeting on May 14, 2025.

2. Youth Commission overview [25-1445](#)

Kristin Hagen, Adult Chair, reviewed expectations of members, meeting days, time and place. She said we use our Bylaws and Roberts Rules of Order to run our meetings. She will be establishing a Google Drive for Wauwatosa Youth Commission (WYC) documents for members ease of access. We follow Open Meeting Laws for conducting business. She gave a little history of past activities the WYC members have organized or participated in with other Community organizations and said we all need to tell friends and family about our Commission and recruit new members.

APPROVAL OF MINUTES

- 1. Approval of minutes of the May 14, 2025, regular meeting [25-1452](#)

RESULT: APPROVED
MOVER: Michelle Fetherston
SECONDER: Charles Gittins

Aye: 12 Hagen, Gittins, Johnson, Jaworski, Kalirawana, Lorenzen, O'Connor, Reardon, Fetherston, Johnson, Wilder, Groth, Martin, and Meindl

Excused: 5 Isaacs, Riley, Ruzicka, Ullsperger, and Wilke

REPORTS

- 1. Treasurer’s Report [25-1446](#)

Treasurer’s Report
Beginning Balance 1-01-2025.....\$1,000.00

Expenses:
Volunteer Award Ceremony/Reception/Yr. End Recognition.....\$ 287.02
(5 Plaques @ \$40.00 ea and beverages/cake)
Survey Participants Drawing (5 - Gift Cards @ \$20.00 ea.....\$ 100.00
Total Expenses.....\$ 387.02

Remaining Balance.....\$ 612.98

CORRESPONDENCE

None to report

REPORTS FROM EX-OFFICIO MEMBERS

- 1. Common Council [25-1448](#)

No report

- 2. Police Department [25-1454](#)

No Report. Kristin reported the position is currently vacant and we’re waiting for a representative to be determined.

- 3. Recreation Department [25-1455](#)

Ted Martin, the new Director of the Recreation Department, noted our Recreation Department is school-based verses most recreation departments that are not. He informed us of new programs the Recreation Department is in the process of creating for Senior Citizens with volunteer opportunities for helping students in schools. The Recreation Department is also looking at taking on before- and after-school programs.
The Recreation Department will be holding their Trunk or Treat event again this year and will collect food for the Tosa Cares Food Pantry at the event.

- 4. School Board/District Representative [25-1456](#)

Kristin reported this position is currently vacant. She is working with the School Board President to find a representative.

COMMITTEE REPORTS

1. Awards Committee [25-1449](#)

Kristin noted this committee is in need of a Chairperson. Applications for nominees need to be submitted to the area schools with students 8th Grade and above in late November or early December. It was discussed we need to use social media to advertise the opportunity to nominate a youth who does outstanding service to the Wauwatosa community. It was also noted that the recipients of the award need to be reported/advertised to the community so the public learns of this recognition opportunity.
2. Birthday Mailings [25-1457](#)

Kay Lorenzen explained the mailing to our newer members and noted our October meeting is the meeting in which we arrive at 5:30 PM to begin assembling the Birthday mailing. The mailing includes a letter for Seniors in high school who are turning 18 years old, a voters brochure and stuffing these in envelopes. The letters are mailed at the beginning of the month in which the youth is turning 18 years old.
3. Membership Committee [25-1458](#)

Kay reported as of end of May, 2025 we have 5 new Youth members and 2 new Adult members.
4. Publicity [25-1459](#)

Kay reported this past spring; an article was sent to the NAC Eblast (Neighborhood Association Council) site for posting city wide regarding possible membership. The survey we had available for students in area high schools to participate in this past spring also made students aware of the possibility of joining our Commission. We had a good response to the survey of about 80 respondents.

UNFINISHED BUSINESS

1. High School Registration Tables [25-1450](#)

Kay reported in August, we had a table at each of the in-person registration events at Tosa East and Tosa West High Schools. No one was able to physically man the tables, however; our display board and informative postcards were available for interested people to view and/or take the postcards with them. Both forms have a QR Code to scan and view our tab on the City's website.
2. Story Book Walk project with Friends of County Grounds Park [25-1460](#)

Guy Johnson will reach out to Christina Piel and her husband, Johnathan Piel, to see when they plan to do the next book exchange along the walkway at the park. Guy will coordinate a date and inform us when it will be this fall, so we can continue to work with this group.
3. Survey [25-1461](#)

Kristin presented the results from the survey sent out last spring to area high schools asking youth what Wauwatosa could offer or improve for youth in their age group:

 - 68% of respondents wished to see social events such as concerts three times/year, film screen shows/movies, etc.
 - 61% wished to see community service opportunities
 - Remainder of respondents wanted to see information fair on types of careers and job opportunities, educational life skills such as financial literacy, study habits, interview skills, creating a resume,

information on internships in field of study, apprenticeships, etc.

Discussion followed regarding ways these topics could be presented to youth and a location to hold these seminar type presentations. Mr. Martin, said the Recreation Department would work with us to sponsor these seminars/events. Mr. Martin said these events would take time to plan appropriately, so feasibly, they could occur in Spring or Fall of 2026

MOTION: Form a Subcommittee, with a representative member from each school on the Youth Commission, to decide on which topics to begin with, logistics on where and when to hold these sessions, frequency, ways to publicize the sessions, etc. and bring ideas back to the general membership for approval.

Michelle will Chair this subcommittee and will send an email out to all members letting them know of the opportunity to join this committee and decide on a special meeting date with committee members.

RESULT: APPROVED

MOVER: Charles Gittins

SECONDER: Joshua Wilder

Aye: 12 Hagen, Gittins, Johnson, Jaworski, Kalirawana, Lorenzen, O'Connor, Reardon, Fetherston, Johnson, Wilder, Groth, Martin, and Meindl

Excused: 5 Isaacs, Riley, Ruzicka, Ullsperger, and Wilke

NEW BUSINESS

- 1. Project/Focus ideas for 2025 [25-1451](#)

Guy Johnson suggested having a movie screening event open to high school students city wide such as a Halloween movie or doing it in Spring. Maybe holding it at the Landing in their hall. Capacity of the room was questioned.

Michele suggested maybe having an event like this in conjunction with another group already holding a planned event, such as Tosa Fest.

Linda Groth suggested connecting with the woman who is the new BID (Business Improvement District) President to have the movie screening during an event they have planned.

Linda also suggested volunteering at a Food Pantry.

MOTION: Form a subcommittee to develop ideas for hosting community events and bring them to the general membership for discussion and approval.

Michelle will include joining this Community Events subcommittee notice in her email regarding joining the Career/Life Program subcommittee and will coordinate meeting dates for both subcommittees.

RESULT: APPROVED

MOVER: Joshua Wilder

SECONDER: Abhiveer Kalirawana

Aye: 12 Hagen, Gittins, Johnson, Jaworski, Kalirawana, Lorenzen, O'Connor, Reardon, Fetherston, Johnson, Wilder, Groth, Martin, and Meindl

- Excused:** 5 Isaacs, Riley, Ruzicka, Ullsperger, and Wilke
- 2. **Trunk or Treat** [25-1453](#)
 Saturday, October 18, 2025 11:00 AM-1:30PM at the Fisher Building
 Saturday, October 18, 2025 11:00 AM - 1:30 PM at the Fisher Building

MOTION: To participate in the Trunk or Treat event and allow a maximum of \$100.00 to purchase decorations for the trunk and candy to hand out. (Motion amended after discussion).
AMENDED MOTION: To participate in the Trunk or Treat event and allow a maximum of \$200.00 to purchase decorations for the trunk and candy to hand out.

Matthew Jaworski and Abhiveer Kalirawana will be Co-Chairing the event.

Amended Mover: Michelle Fetherston
Amended Seconder: Linda Groth
RESULT: APPROVED
MOVER: Michelle Fetherston
SECONDER: Joshua Wilder

ANNOUNCEMENTS

Matthew Jaworski announced The Green Summit would be collecting hazardous waste products at the City Dump on September 13, 2025 from Noon - 2:00 PM and on Saturday, September 20, 2025 from 10:30 AM - Noon.

DATE OF NEXT MEETING - October 8, 2025

Next meeting will be at 5:30 PM

ADJOURNMENT

Meeting adjourned at 8:05 PM