

Wauwatosa, WI

Board of Public Works

Meeting Minutes

7725 W. North Avenue
Wauwatosa, WI 53213

Monday, June 1, 2026

2:00 PM

Zoom Only:
<https://servetosa.zoom.us/j/89415047159>,
Meeting ID: 894 1504 7159

SPECIAL MEETING

CALL TO ORDER

Chair John Ruggini called the meeting to order at 2:02 pm.

ROLL CALL

Remote 6 Member - Building & Safety Manager Stefanie Escobedo
Member - City Clerk Deyanira Nevarez
Member - Finance Director John Ruggini
Member - Development Director Tamara Szudy
Member - City Attorney Jennifer Tate
Melissa Dolan

Also present: Mary Boettcher, Admin Support; Dave Simpson, Director of Public Works; Mike Steiner, Assistant City Engineer; Jennifer Stilling, Senior Civil Engineer; all representing the City of Wauwatosa and attending remotely.

NEW BUSINESS

1. Request by Caleb Johnson of JH Findorff for construction staging the public right-of-way adjacent to 8701 Watertown Plank Road [26-1028](#)

Jennifer Stilling, Senior Civil Engineer, presented. Caleb Johnson, Sean Gilligan and Jason all present from Findorff to answer questions. The following amendment was made to the motion: Applicant to include temporary crossing at Elm Lawn St, with temporary flashing beacons that are pedestrian activated. It is up to the applicant if they want to sign the detour through the neighborhood in addition.

RESULT: APPROVED

MOVER: Melissa Dolan

SECONDER: Jennifer Tate

Aye: 6 Escobedo, Nevarez, Ruggini, Szudy, Tate, and Dolan

2. Request by Jessica Basile of Medical College of Wisconsin for an encroachment within the public right-of-way adjacent to the proposed Medical College of Wisconsin Student Housing Development at 8701 Watertown Plank Road [26-1029](#)

Recommendation: Common Council

Jennifer Stilling, Senior Civil Engineer, presented. Caleb Johnson, Sean Gilligan and Jason all present from Findorff to answer questions.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan

SECONDER: Stefanie Escobedo

Aye: 6 Escobedo, Nevarez, Ruggini, Szudy, Tate, and Dolan

3. Request for recommendation to approve a grade crossing surface construction and maintenance agreement with Soo Line Railroad Company, d/b/a CPKC, at N 115th St north of Underwood Parkway, related to Contract 25-07 Watertown Plank Rd & N 115th St Utilities & Paving

[26-1037](#)

Recommendation: Common Council

Mike Steiner, Assistant City Engineer, presented.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Melissa Dolan

SECONDER: Jennifer Tate

Aye: 6 Escobedo, Nevarez, Ruggini, Szudy, Tate, and Dolan

ADJOURNMENT

Meeting adjourned at 2:28 pm.