



Wauwatosa, WI

Financial Affairs Committee

Meeting Agenda - Final

7725 W. North Avenue
Wauwatosa, WI 53213

Tuesday, January 30, 2024

7:30 PM

Committee Room #1 and Zoom:
<https://servetosa.zoom.us/j/81144274572>,
Meeting ID: 811 4427 4572

Regular Meeting

HYBRID MEETING INFORMATION

Members of the public may observe and participate in the meeting in-person or via Zoom at the link above. To access the Zoom meeting via phone, call 1-312-626-6799 and enter the Meeting ID.

CALL TO ORDER

ROLL CALL

ORDINANCES FOR ADOPTION CONSIDERATION

1. Ordinance amending portions of Sections 3.20.040 and 3.20.060 of the Wauwatosa Municipal Code related to purchasing procedures [24-0049](#)
Recommendation: Introduced January 16, 2024, for adoption consideration

FINANCIAL AFFAIRS COMMITTEE ITEMS

1. Request for approval of rates for prequalified consultant firms for 2024 Construction Inspection Services [24-0098](#)
2. Discussion of settlement offer in the matter of Children's Hospital of Wisconsin, Inc. vs. City of Wauwatosa, Milwaukee County Circuit Court Case No. 21CV4284 [24-0139](#)

The Committee may move to convene into closed session for this item pursuant to Wis. Stat. §19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may reconvene into open session to consider the balance of the agenda.

ADJOURNMENT

NOTICE TO PERSONS WITH A DISABILITY

Persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (414) 479-8917 or send an email to tclerk@wauwatosa.net, with as much advance notice as possible.



Staff Report

File #: 24-0049

Agenda Date: 1/30/2024

Agenda #: 1.

Ordinance amending portions of Sections 3.20.040 and 3.20.060 of the Wauwatosa Municipal Code related to purchasing procedures

The Common Council of the City of Wauwatosa do ordain as follows:

Part I. The introductory clause in Subsection 3.20.040 A. of the Wauwatosa Municipal Code is hereby amended to read as follows:

- A. All expenditures for supplies, materials, equipment or services shall be made in accordance with one of the following procedures, except as otherwise provided in subsections B or C of this section or by resolution of the common council:

Part II. Subsection 3.20.040 A.2. of the Wauwatosa Municipal Code is hereby amended to read in its entirety as follows:

2. When any single purchase or group of related purchases shall be neither less than 10,001 - 24,999, the purchase may be authorized without the taking of quotations or bids as described in Section 3.20.050 or 3.20.060 of the chapter, subject to the common council's approval of the payment for such purchase, unless a different threshold is required by applicable laws or regulations. Such purchases shall be made in a manner consistent with applicable administrative procedures related to doing business with Disadvantaged, Minority, Veteran or Women-owned Business Enterprises ("DBE/MBE/VOBE/WBE").

Part III. Subsection 3.20.060 B. of the Wauwatosa Municipal Code is hereby amended to read in its entirety as follows:

- B. Such solicitation shall be by direct mail, facsimile, telephone, e-mail or personal contact, or any combination thereof.

Part IV. This ordinance shall take effect on and after its date of publication.

By: Financial Affairs Committee

Recommendation: Introduced January 16, 2024, for adoption consideration



Staff Report

File #: 24-0098

Agenda Date: 1/30/2024

Agenda #: 1.

Request for approval of rates for prequalified consultant firms for 2024 Construction Inspection Services

Submitted by:

Nick Deming

Department

Engineering

A. Issue

Approval of the 2024 rates proposed by consultants awarded through the 2023/2024 RFP to provide Construction Inspection Services for 2024.

B. Background/Options

The city utilizes two in-house inspectors and supplements that staff with consultant staff as necessary for proper inspection coverage across both public construction and private construction projects requiring inspection through Engineering.

Engineering Services issued an RFP to 27 firms in 2023 for the 2023 and 2024 construction season. 6 qualified firms responded to the RFP and were awarded to with the intent to utilize these consultants on a price, convenience, and availability basis for public construction and private construction projects. The decision to utilize a Senior Inspector, Inspector II or Inspector I will be determined by project complexity and staff availability. The rates approved for 2023 were valid for one year.

Engineering Services reached out to the 6 firms awarded for staff availability for upcoming projects and any rate changes for 2024 season. 5 firms responded to the request with 4 firms increasing some or all rates from 2023 to 2024.

C. Strategic Plan (Area of Focus)

Priority #3: Infrastructure

D. Fiscal Impact

In response to the request for staff availability and rate changes, the following firms returned a response for various projects at the rates shown on page 3.

The funding needs for public construction inspection services in 2024 is included within the approved 2024

Capital Improvement Plan budget. The cost for inspection services utilized for private construction inspection is anticipated to be reimbursed by the firm or entity requiring inspection.

E. Recommendation

Authorize staff to contract with each of the listed firms on a price, convenience, and availability basis for public and private construction for Construction Inspection Services at the proposed 2024 rates.

2024 Proposed Consultant Rate Tables

<u>LAKESIDE ENGINEERS</u>			
	<u>2024 Rates</u>	<u>2023 Rates</u>	<u>Delta</u>
Sr. Construction Insp.	\$ 112.00	\$ 100.00	12%
Construction Insp. II	\$ 97.00	\$ 87.00	11%
Construction Insp. I	\$ 84.00	\$ 75.00	12%

<u>DAAR CORPORATION</u>			
	<u>2024 Rates</u>	<u>2023 Rates</u>	<u>Delta</u>
Sr. Construction Insp.	\$ 115.00	\$ 115.00	0%
Construction Insp. II	\$ 105.00	\$ 105.00	0%
Construction Insp. I	\$ 95.00	\$ 95.00	0%

<u>THE SIGMA GROUP</u>			
	<u>2024 Rates</u>	<u>2023 Rates</u>	<u>Delta</u>
Sr. Construction Insp.	\$ 145.00	\$ 140.00	4%
Construction Insp. II	\$ 90.00	\$ 85.00	6%
Construction Insp. I	\$ 85.00	\$ 80.00	6%

<u>BLOOM COMPANIES</u>			
	<u>2024 Rates</u>	<u>2023 Rates</u>	<u>Delta</u>
Sr. Construction Insp.	\$ 165.00	\$ 160.00	3%
Construction Insp. II	\$ 125.00	\$ 120.00	4%
Construction Insp. I	\$ 93.50	\$ 90.00	4%

<u>GRAEF</u>			
<u>Public Construction Insp. Rates</u>			
	<u>2024 Rates</u>	<u>2023 Rates</u>	<u>Delta</u>
Sr. Construction Insp.	\$ 110.00	\$ 110.00	0%
Construction Insp. II	\$ 95.00	\$ 90.00	6%
Construction Insp. I	\$ 75.00	\$ 70.00	7%
<u>Private Construction Insp. Rates</u>			
	<u>2024 Rates</u>	<u>2023 Rates</u>	<u>Delta</u>
Sr. Construction Insp.	\$ 125.00	\$ 125.00	0%
Construction Insp. II	\$ 110.00	\$ 105.00	5%
Construction Insp. I	\$ 75.00	\$ 70.00	7%